

# I. Please print neatly

		First Name     Last Na	me	College ID Number			
<b>II.</b>	Ch	Check box next to the requested change(s) and neatly print required information					
		Social Security / Tax Identification Number: (Changes require presentation of an original SS/TIN card)					
		New E-Mail:					
		New Phone Number: (Check Type and Enter Area Code / Number)					
		Home Work Cell ()					
		] Legal Name Change: **					
		Current Name:					
		New Name:					
		** Legal documentation of name change must accompany this request. Acceptal certificate, divorce decree or court documents.	ble documentation includes c	original copies of a marriage			
		Address: Check one of change categories below and supply documentation (if required). ***See below for Residency Criteria.					
		Address (from an in-county to another in-county or out-of county/state	e address) <b>No Documentatio</b>	on Required			
	Address (from an out-of-county/state to an in-county address) See Residency Criteria below and reverse for required docum						
New Street Address:							
		City:	State:	_ Zip:			
Ш.	Sic	ign and date					
	Stu	tudent Signature:	Date:				
	Re	esidency Criteria					
	***	* Pursuant to regulations N.J.A.C. 9A:5 & 9A:9-2.6– Middlesex College determines r	residency based on four criter	ia:			
<ol> <li>Location of Permanent Domicile: The place in which a person has his or her fixed, permanent home and principal es whenever he or she is absent, he or she has the intention of returning. International students, students with a perm New Jersey and those not meeting the New Jersey residency requirements will be charged the Out-Of-County Tuit</li> </ol>				permanent domicile outside			
	2.	2. Length of Time at Permanent Domicile: New Jersey Residency for 12 months prior to the first day of classes for a semester/session.					
	3.	3. County Residency: Middlesex County Residency for 30 days prior to the first day of classes for a semester/session.					
	4.	Dependent/Independent student defined:					
				requirements in (b) below.			
		Dependent/Independent student defined: (a) The term independent, when used with respect to a student, means any indiv	<ul> <li>idual who:</li> <li>Meets at least one of the r</li> <li>Is a veteran of the Armed</li> <li>Is a married individual;</li> <li>eceive more than half of their sher than State purposes or tratemination of independence</li> </ul>	Forces of the United States; support from the student; ining; or by reason of other unusual			



#### This form should be submitted, along with appropriate documents, as indicated below, when requesting a change to in-county residency status.

I,\_\_\_\_\_, certify that I have or will have been domiciled in New Jersey for 12 months and a resident of Middlesex County for 30 days <u>prior to the first day of classes</u> for a <u>semester/session</u>. I'm not an international student. As evidence of my domicile and residency, I'm attaching appropriate documentation as indicated below in support of updating my residency status.

# **EVIDENCE OF RESIDENCY \***

1. A signed Residency Declaration Form declaring the student's permanent domicile and Middlesex County Residency.

# AND

Proof of Immigration Status for <u>Non-US Citizens and Non-US Permanent Residents</u>. Note: New Jersey high school graduates not possessing a valid Visa may be eligible for in-county tuition if they meet the guidelines of The New Jersey Tuition Equality Act. See the Request for In-County Tuition Status Application & Affidavit for Eligible New Jersey High School Graduates for more eligibility requirements.

# AND

Documents demonstrating domicile in New Jersey for a period of 12 months <u>prior to the first day of classes</u> for a <u>semester/</u> <u>session</u>, based on dependent (dependent students must provide parent domicile information) or independent status requirements as outlined in the Residency Criteria section – one from item 3 <u>or</u> two from item 4 below:

- 3. One of the following documents
  - Lease or Property Deed
    Property Tax Bill

## OR

- 4. **Two** of the following:
  - Valid New Jersey motor vehicle license or registration
  - New Jersey issued I.D. card

- New Jersey voter registration card
- Utility Bill or Bank/Credit Card Statement
- Copies of the student's current year New Jersey income tax return or evidence of withholding New Jersey income tax, and/or copies of the parent's(s') or legal guardian's(s') New Jersey income tax return or evidence of withholding of New Jersey income tax.

## AND

## Two documents demonstrating residency for 30 days <u>prior to the first day of classes</u> for a <u>semester/session</u> in Middlesex County from item 5 below.

 Two pieces of current business mail (postmarked/dated within the last 30 days), such as a bank/credit card statement or utility bill sent to the student. Personal mail or mail sent from Middlesex College cannot be used. Mail sent to a P.O. Box will not be accepted; the address must verify a valid street address.

Student Signature:	
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Date: \_\_\_

\*Middlesex College reserves the right to request any other supplementary documentation necessary to support the student's claim of domicile and/or county residency. A student may request reconsideration of domiciliary status at any time if the student's circumstances have changed. If a request for reconsideration results in eligibility for In-County tuition, the In-County rate shall not be retroactive but shall apply to charges for the next academic term. The institution's determination of a student's domicile is final.



#### Application and Affidavit For Eligible New Jersey High School Graduates

Complete and sign this form to request exemption from Nonresident Tuition and Fees charged to non-Middlesex County residents and mail or bring this completed form with your high school transcript to:

#### **Middlesex College**

#### Office of Enrollment Services – West Hall

2600 Woodbridge Avenue, Edison, New Jersey 08837

If you are determined to be eligible, you will continue to receive the exemption as long as you fulfill the requirements or the College no longer offers this exemption, whichever occurs first. Applying for the exemption does not in any way alter your responsibility to pay on time any nonresident tuition and fees that may be due before your eligibility is determined. You must complete all sections of this form.

## **APPLICATION**

I, the undersigned, am applying for nonresident tuition exemption and declare that all of the following apply to me:

- 1. I have attended high school in New Jersey for three or more years; and
- 2. I have graduated from a New Jersey high school or have attained the equivalent thereof, such as a High School Equivalency diploma, issued by the State of New Jersey Department of Education; and
- 3. I am a non-citizen without a current valid visa; and
- I have or have been domiciled in New Jersey for 12 months and a resident of Middlesex County for 30 days prior to the first day of classes for the semester/session (see Middlesex College Residency Declaration Form for proof of NJ/ Middlesex County residency)

HIGH SCHOOL	CITY	STATE	FROM MONTH/YEAR	FROM MONTH/YEAR

**Note:** You must submit this Application/Affidavit and provide evidence of attendance at a New Jersey high school for three or more years and graduation or equivalent from a New Jersey high school or Equivalency diploma issued by the State of NJ Dept. of Education and proof of NJ domicile for 12 months and a residency in Middlesex County for 30 days prior to the first day of classes for the semester/sessions.

## **AFFIDAVIT**

By signing this document below, I hereby state that if I am a non-citizen without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so.

## DECLARATION OF TRUE AND ACCURATE INFORMATION

I, the undersigned, declare that the information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the tuition exemption. I further understand that if any of the above information is found to be false, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College.

Name (please print):					
Phone:	College ID Number:				
Student Signature:	Date:				