



*This form should be submitted, along with appropriate documents, as indicated below,  
when requesting a change to in-county residency status.*

I, \_\_\_\_\_, certify that I have or will have been domiciled in New Jersey for 12 months and a resident of Middlesex County for 30 days prior to the first day of classes for a semester/session. I'm not an international student. As evidence of my domicile and residency, I'm attaching appropriate documentation as indicated below in support of updating my residency status.

### **EVIDENCE OF RESIDENCY \***

1. A signed Residency Declaration Form declaring the student's permanent domicile and Middlesex County Residency.

**AND**

2. Proof of Immigration Status for Non-US Citizens and Non-US Permanent Residents. **Note:** New Jersey high school graduates not possessing a valid Visa may be eligible for in-county tuition if they meet the guidelines of The New Jersey Tuition Equality Act. See the **Request for In-County Tuition Status Application & Affidavit for Eligible New Jersey High School Graduates** for more eligibility requirements.

**AND**

Documents demonstrating domicile in New Jersey for a period of 12 months prior to the first day of classes for a semester/session, based on dependent (dependent students must provide parent domicile information) or independent status requirements as outlined in the Residency Criteria section – one from item 3 or two from item 4 below:

3. **One** of the following documents

- Lease or Property Deed
- Property Tax Bill

**OR**

4. **Two** of the following:

- Valid New Jersey motor vehicle license or registration
- New Jersey voter registration card
- New Jersey issued I.D. card
- Utility Bill or Bank/Credit Card Statement
- Copies of the student's current year New Jersey income tax return or evidence of withholding New Jersey income tax, and/or copies of the parent's(s) or legal guardian's(s) New Jersey income tax return or evidence of withholding of New Jersey income tax.

**AND**

**Two documents demonstrating residency for 30 days prior to the first day of classes for a semester/session in Middlesex County from item 5 below.**

5. **Two** pieces of current business mail (postmarked/dated within the last 30 days), such as a bank/credit card statement or utility bill sent to the student. Personal mail or mail sent from Middlesex College cannot be used. Mail sent to a P.O. Box will not be accepted; the address must verify a valid street address.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Middlesex College reserves the right to request any other supplementary documentation necessary to support the student's claim of domicile and/or county residency. A student may request reconsideration of domiciliary status at any time if the student's circumstances have changed. If a request for reconsideration results in eligibility for In-County tuition, the In-County rate shall not be retroactive but shall apply to charges for the next academic term. The institution's determination of a student's domicile is final.

## Application and Affidavit For Eligible New Jersey High School Graduates

Complete and sign this form to request exemption from Nonresident Tuition and Fees charged to non-Middlesex County residents and mail or bring this completed form with your high school transcript to:

**Middlesex College**  
**Office of Enrollment Services – West Hall**  
 2600 Woodbridge Avenue, Edison, New Jersey 08837

If you are determined to be eligible, you will continue to receive the exemption as long as you fulfill the requirements or the College no longer offers this exemption, whichever occurs first. Applying for the exemption does not in any way alter your responsibility to pay on time any nonresident tuition and fees that may be due before your eligibility is determined. You must complete all sections of this form.

### APPLICATION

I, the undersigned, am applying for nonresident tuition exemption and declare that all of the following apply to me:

1. I have attended high school in New Jersey for three or more years; and
2. I have graduated from a New Jersey high school or have attained the equivalent thereof, such as a High School Equivalency diploma, issued by the State of New Jersey Department of Education; and
3. I am a non-citizen without a current valid visa; and
4. I have or have been domiciled in New Jersey for 12 months and a resident of Middlesex County for 30 days prior to the first day of classes for the semester/session (see Middlesex College Residency Declaration Form for proof of NJ/ Middlesex County residency)

HIGH SCHOOL	CITY	STATE	FROM MONTH/YEAR	FROM MONTH/YEAR

**Note:** You must submit this Application/Affidavit and provide evidence of attendance at a New Jersey high school for three or more years and graduation or equivalent from a New Jersey high school or Equivalency diploma issued by the State of NJ Dept. of Education and proof of NJ domicile for 12 months and a residency in Middlesex County for 30 days prior to the first day of classes for the semester/sessions.

### AFFIDAVIT

By signing this document below, I hereby state that if I am a non-citizen without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so.

### DECLARATION OF TRUE AND ACCURATE INFORMATION

I, the undersigned, declare that the information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the tuition exemption. I further understand that if any of the above information is found to be false, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College.

Name (please print): \_\_\_\_\_

Phone: \_\_\_\_\_ College ID Number: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_