

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of December 14, 2022

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room, West Hall located on the Edison campus and on Zoom. Board members present were: Mmes. Buteas, Jethwani, and Roman and Messrs. Anderson, Finkelstein, Oras, Paluri, Patel, Raja, Sica, and Taffet. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Campbell, Dr. Herron, and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Dean for Student and Enrollment Services Dr. Laureano, Facilities Management Executive Director Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2022, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On November 14, 2022, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 14, 2022, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 14, 2022, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Ms. Jethwani moved, seconded by Mr. Paluri, to adopt the regular meeting minutes from the November 14, 2022 Annual Meeting and November 14, 2022 Board of Trustees regular meeting.

After discussion, the motion was approved.

PRESENTATION

Dr. Linda Scherr, Vice President for Academic Affairs, and Joanne Coffaro, Executive Director of Workforce Development and Lifelong Learning, reported on the New Jersey Pathway and Skills Collaboratives. The Pathways Collaboratives is being led by the New Jersey Council of County Colleges and the New Jersey Business and Industry Association and seeks to

establish talent ecosystems that will expand economic mobility opportunity in four main fields: Health Services, Technology and Innovation, Infrastructure and Energy, and Manufacturing and Supply Chain Management. The College is participating in four of the ten Centers of Workforce Innovation and is serving as the lead institution in the Programming and Software Development Center of Workforce Innovation, which falls under the Technology and Innovation Collaborative.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Scherr reported that there was one resolution relating to grants for consideration by the Board.

Mr. Raja moved, seconded by Ms. Buteas for adoption of Resolution 1.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and State of New Jersey, Department of Education (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT for the period commencing July 1, 2022 and concluding June 30, 2023; and

WHEREAS, a proposal entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT has been submitted by the College administration and agreed to by the State in the amount of \$628,230.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled C CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT as submitted by the administration of Middlesex College to the State for the period July 1, 2022 and concluding June 30, 2023 in the total amount of \$628,230.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on December 7, 2022, to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following eight resolutions.

Mr. Taffet moved, seconded by Mr. Paluri, for adoption of Resolutions 1 through 8 (except for Resolutions 6.e and 7), and Mr. Oras moved, seconded by Mr. Paluri, for adoption of Resolutions 6.e and 7.

1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect for purchases exceeding the quote threshold of \$7,500.00:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
E&I	CNR01341	B&H Photo	Disk duplicator machine	\$13,577.81
ESCNJ	20/21-55	Cliffside Body Corp.	Rack platform and lift gate for Facilities truck	\$13,660.00
ESCNJ	22/23-08	KI c/o BFI	Furniture for the Engaged Learning Lab project	\$15,933.31
ESCNJ	22/23-08	Fleetwood Group c/o BFI	Furniture for the Engaged Learning Lab project	\$29,098.44
NJCPA	22-24	MRA International Inc.	Desktop imaging and deployment services	\$17,105.00
NJ Edge	269 EMCPS-21-001 EMSHI	SHI International	Computer hardware, accessories, and peripherals for campus lab refresh	\$383,052.48
NJ Edge	EMLAS-20-009	Office Solutions, Inc. (Verkada via Carahsoft)	Labor and installation of security cameras	\$58,793.00

NJSC	80802	Office Solutions, Inc. (Avaya)	Security cameras, equipment, viewing stations, and related software licensing	\$398,060.40
NJSC	81620	BFI	Furniture for the Engaged Learning Lab project	\$13,880.16
NJSC	88739	NetQ Multimedia Co.	Installation of network cabling at Main Hall and Johnson Learning Center	\$52,392.44
NJSC	88739	NetQ Multimedia	Installation of network cabling in L'Hommedieu Hall for Nursing Simulation and Biotechnology Labs	\$15,000.00
OMNIA	R211402	Global Industrial	Maintenance tool set with cabinet for golf cart garage	\$9,726.97

- (1) E&I – Education and Institutional Cooperative Services
- (2) ESCNJ – Educational Services Commission of New Jersey
- (3) NJCPA – New Jersey Cooperative Purchasing Alliance
- (4) NJ Edge – NJ Edge Consortium
- (5) NJSC – New Jersey State Contract
- (6) OMNIA – OMNIA Partners Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:
 - a. Special Quote #10784D for printing and mailing of the all-county mailers for Workforce Development and Lifelong Learning:

Jersey Printing Associates, Inc., Atlantic Highlands, NJ for the not-to-exceed amount of \$21,204.00.
 - b. Bid #23-5R2 for the rebid of HVAC maintenance services for the period of January 1, 2023 through December 31, 2023 with two (2) additional one-year renewals:

Industrial Cooling Corporation, Metuchen, NJ for the not-to-exceed amount of \$95,942.00 annually.

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract previously awarded at the September 2022 Board of Trustees meeting be canceled for exceeding available budget:

- a. Bid #23-5R for HVAC maintenance services for the period through October 31, 2023:

Johnson Controls Inc., Edison, NJ for the not-to-exceed amount of \$139,740.00.

4. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendor has completed and submitted Business Entity and Political Contribution Disclosures certifying that the vendor has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the following vendor:

- a. Black Box Network Services, Maple Grove, MN for on-going telephone maintenance services from July 1, 2022 through December 31, 2022 for the not-to-exceed amount of \$25,600.00.
- b. Momentum Hospitality at MC, LLC, East Hanover, NJ for the not-to-exceed amount of \$25,000.00 for funding of meal cards to be used by Grant programs and the Office of Student Life.
- c. Mongoose Research, Inc., Orchard Park, NY for campus-wide texting communication services for the not-to-exceed amount of \$23,625.00, which includes \$17,250.00 previously paid for an annual license and an additional \$6,375.00 for integration with Recruit, for the period of December 1, 2022 through May 23, 2023.
- d. VACO, Brentwood, TN to extend the professional consulting services through the assignment of a temporary Grants Accountant for the not-to-exceed amount of

\$113,050.00 for the period through June 30, 2023.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. Aegis Security Agency, LLC, Randolph, NJ for additional security officer services at select Middlesex County Magnet Schools in accordance with Bid # 22-1:

Previous Contract Amount	\$ 80,000.00
Amendment #1	<u>122,500.00</u>
New Contract Amount	<u>\$202,500.00</u>

- b. Proquest, LLC, Ann Arbor, MI for additional library subscriptions and materials:

Previous Contract Amount	\$ 83,099.45
Amendment #1	<u>43,186.77</u>
New Contract Amount	<u>\$126,286.22</u>

- c. Scholarship Solutions, LLC (dba AwardSpring), Chicago, IL for scholarship administration software for the Workforce Development application:

Previous Contract Amount	\$19,200.00
Amendment #1	<u>3,198.00</u>
New Contract Amount	<u>\$22,398.00</u>

6. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. DMR Architects, Hasbrouck Heights, NJ for Phase 1 feasibility study architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$100.00.

Contract Amount	\$12,000.00
Previous Payments	11,900.00
Payment #4 (FINAL)	<u>100.00</u>
Balance	<u>\$ 0.00</u>

- b. DMR Architects, Hasbrouck Heights, NJ for Phase 2 construction document architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$22,800.00.

Contract Amount	\$76,000.00
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Payment #1	<u>22,800.00</u>
Balance	<u>\$53,200.00</u>

- c. Epic Management, Inc., Piscataway, NJ for construction management services in conjunction with the Securing Our Children's Future Lab Renovations, North Hall Renovation, and L'Hommedieu Hall Dental Clinic projects in the amount of \$19,300.00.

Contract Amount	\$328,100.00
Previous Payments	36,271.00
Payment #3	<u>19,300.00</u>
Balance	<u>\$272,529.00</u>

- d. ML Inc., Passaic, NJ for construction services in conjunction with the North Hall Renovation project in the amount of \$249,241.77.

Contract Amount	\$2,915,000.00
Previous Payments	1,003,460.59
Payment #6	<u>249,241.77</u>
Balance	<u>\$1,662,297.64</u>

- e. Netta Architects, Mountainside, NJ for construction observation architectural services in conjunction with the North Hall Renovation project in the amounts of \$1,888.89 and \$1,888.88.

Contract Amount	\$17,000.00
Previous Payments	9,444.45
Payment #6	1,888.89
Payment #7	<u>1,888.88</u>
Balance	<u>\$ 3,777.78</u>

- f. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the L'Hommedieu Hall Dental Clinic project in the amount of \$185,440.50.

Contract Amount	\$2,848,063.00
Previous Payments	2,198,716.20
Payment #15	<u>185,440.50</u>
Balance	<u>\$ 463,906.30</u>

- g. Robert Griggs Plumbing & Heating, Belle Mead, NJ for construction services in conjunction with the Chambers Drive Storm Drain Replacement project in the amount of \$68,745.00.

Contract Amount	\$68,745.00
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Payment #1 (FINAL)	68,745.00
Balance	<u>\$ 0.00</u>

- h. Spiezle Architects, Hamilton, NJ for Phase 2 construction document architectural services in conjunction with the Campus Wayfinding sign project in the amount of \$2,467.50.

Contract Amount	\$16,450.00
Previous Payments	7,402.50
Payment #3	<u>2,467.50</u>
Balance	<u>\$ 6,580.00</u>

- i. TBS Controls, Allendale, NJ for construction services in conjunction with the HVAC Digital Controls Upgrade project in the amount of \$30,406.65.

Contract Amount	\$296,128.00
Previous Payment	265,721.35
Payment #4 (FINAL)	<u>30,406.65</u>
Balance	<u>\$ 0.00</u>

7. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firms:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of October 2022 in the amount of \$5,652.50.

8. BE IT RESOLVED, That the Chief Financial Officer be authorized to pay salaries to the members of the American Federation of Teachers (AFT Local 1940) for the months of January, February, March, April, May, and June 2023 at salary rates based on those in force for the fiscal year ended June 30, 2020.

After discussion, the motion was approved. Mr. Finkelstein abstained from Resolution 1, and Mr. Taffet abstained from Resolution 6.e and 7.

HUMAN RESOURCES COMMITTEE

This month includes 43 recommended items total. A summary of the action items is listed below.

Mr. Oras moved, seconded by Mr. Raja, for adoption of all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.

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A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	3
	Support Staff	5
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	17
	Support Staff	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Administrative	2
	Faculty	1
	Support Staff	3
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	4
	Support Staff	5

A. HIRES

ADMINISTRATIVE

1. Name: Stephanie Newton
Department: K-12 Partnerships
Position: Pre-College Coordinator
Salary: \$60,362
Effective: 12/16/2022

FACULTY

1. Name: Mary Casey-Gifford
Department: Radiography
Position: Instructor – Tenure Track
Salary: \$61,970*
Effective: 1/17/2023
*Annual Salary

2. Name: Roger Marino
Department: Engineering Technologies
Position: Instructor – Mechanical Engineering Technology
Salary: \$30,985
Effective: 1/17/2023 (One-Semester Only)

3. Name: John Riordan
Department: Engineering Technologies
Position: Instructor – Electrical Engineering Technology
Salary: \$30,985

Effective: 1/17/2023 (One-Semester Only)

SUPPORT STAFF

1. Name: Senilda Macedo Prado
 Department: Facilities Management
 Position: Custodian
 Salary: \$32,057 + \$2,610 (shift differential) = \$34,667
 Effective: 12/16/2022
2. Name: Tracey Novoa
 Department: Radiography
 Position: Department Assistant
 Salary: \$42,054
 Effective: 12/19/2022
3. Name: Alain Perez
 Department: Facilities Management
 Position: Carpenter - Classification Mechanic I
 Salary: \$56,247
 Effective: 12/16/2022
4. Name: SaVaughn Smith
 Department: Facilities Management
 Position: HVAC – Classification Mechanic III
 Salary: \$43,793
 Effective: 12/16/2022
5. Name: Patricia Valdez
 Department: Natural Sciences
 Position: Department Assistant
 Salary: \$42,054
 Effective: 1/3/2023

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Michael Ansonoff
 Department: Natural Sciences
 Position: Acting Chairperson
 Salary: \$112,428*
 Effective: 1/1/2023 – 6/15/2023 (extension)
 *Annual Salary
2. Name: Caryl Cerqua
 Department: Finance
 Action: \$700/month Stipend – Additional responsibilities

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- Effective: 12/1/2022 – 12/31/2022 (extension)
3. Name: Alexis Delgado
Department: Student and Enrollment Services
Position: Acting Assistant Dean, Student Success
Salary: \$101,229*
Effective: 1/1/2023 – 3/31/2023 (extension)
*Annual Salary
 4. Name: Ria Gaviria
Department: Academic Advising
Action: \$500/month Stipend – Additional responsibilities
Effective: 12/1/2022 – 12/15/2022 (extension)
 5. Name: Ria Gaviria
Department: Student and Enrollment Services
Position: Director of Academic, Career, and Transfer Services
Salary: \$91,936
Effective: 12/16/2022
 6. Name: German Gonzalez
Department: Marketing and Communications
Action: \$500/month Stipend – Additional responsibilities
Effective: 12/1/2022 – 3/31/2023
 7. Name: Odé Hoppie
Department: Student and Enrollment Services
Position: Acting Assistant Dean, Student Engagement
Salary: \$101,229*
Effective: 1/1/2023 – 3/31/2023 (extension)
*Annual Salary
 8. Name: Donna Howell
Department: Business, STEM and Health Professions
Position: Acting Dean for Business, STEM and Health Professions
Salary: \$119,568*
Effective: 1/1/2023 – 3/31/2023 (extension)
*Annual Salary
 9. Name: Christopher Mooney
Department: Academic Advising
Action: \$500/month Stipend – Additional responsibilities
Effective: 12/1/2022 – 12/15/2022 (extension)
 10. Name: Jenifer Olvera
Department: Financial Aid
Position: Financial Aid Administrator
Salary: \$70,268

- Effective: 1/3/2023
11. Name: Theresa Orosz
 Department: Arts and Sciences
 Position: Acting Dean for Liberal Arts
 Salary: \$119,568*
 Effective: 1/1/2023 – 3/31/2023 (extension)
 *Annual Salary
 12. Name: Joselyn Quezada
 Department: Marketing Communications
 Position: Acting Director, Marketing and Communications
 Salary: \$91,936*
 Effective: 1/1/2023 – 3/31/2023 (extension)
 *Annual Salary
 13. Name: Zachary Rebnicky
 Department: Facilities Management
 Action: \$700/month Stipend – Additional responsibilities
 Effective: 11/1/2022 – 12/31/2022 (extension)
 14. Name: Lisa Rodriguez-Gregory
 Department: Student and Enrollment Services
 Position: Acting Assistant Dean, Enrollment Management
 Salary: \$105,819*
 Effective: 1/1/2023 – 3/31/2023 (extension)
 *Annual Salary
 15. Name: Richard Sudnick
 Department: Facilities Management
 Action: \$700/month Stipend – Additional responsibilities
 Effective: 11/1/2022 – 12/31/2022 (extension)
 16. Name: Michael Tavarone
 Department: Finance
 Action: \$500/month Stipend – Additional responsibilities
 Effective: 12/1/2022 – 12/31/2022 (extension)
 17. Name: Alicja Zalewski
 Department: Finance and Administration
 Action: \$500 Stipend – Additional responsibilities
 Effective: 1/1/2023 – 1/31/2023

SUPPORT STAFF

1. Name: Ryan Klich
 Department: Facilities Management
 Position: Event Custodian

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Salary: \$35,780 + \$2,610 (shift differential) = \$38,390
Effective: 12/1/2022

C. SEPARATIONS

ADMINISTRATIVE

1. Name: Manuel Rosario
Department: Facilities Management
Action: Retirement
Effective: 12/31/2022
2. Name: Evan Slutsky
Department: Facilities Management
Action: Resignation
Effective: 12/1/2022

FACULTY

1. Name: Francis Burke
Department: Business and Computer Science
Action: Retirement
Effective: 1/31/2023

SUPPORT STAFF

1. Name: Roelof Baay
Department: Accounts Payable
Action: Retirement
Effective: 12/31/2022
2. Name: Zhi Jin
Department: Student Account Services
Action: Resignation
Effective: 12/9/2022
3. Name: Marion Swift
Department: Workforce Development and Lifelong Learning
Action: Retirement
Effective: 12/31/2022

D. MISCELLANEOUS

FACULTY – REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REDUCED ANNUAL SALARY</u>	<u>DATE</u>
Blanco, Virgil	ESL, Languages, and Cultures	\$116,710	Spring 2023

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Kathleen Costanzo	Dental Hygiene	IX-M #701 Dental Hygiene Freshmen Skills Lab (Fall 2022)	\$2,520
Parag Muley	Natural Sciences	IX-M #722 Assist Acting Chair of Natural Sciences (Fall 2022)	\$3,219
Uma Narayanan	Natural Sciences	IX-M #719 Summer Biotechnology Bootcamp (Fall 2022)	\$6,438
Lynn Tobin	Dental Hygiene	IX-M #710 Dental Hygiene Senior Skills Lab (Fall 2022)	\$1,680

FACULTY OBSERVATION OF ADJUNCTS – FALL 2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Dhruv Chunawala	Business and Computer Science	\$450
Raymond Dademo	English	\$450
Alexandra Fields	English	\$450
James Finne	Engineering Technologies	\$300
Daniel Grek	Engineering Technologies	\$450
Katalin Gyurian-Toth	ESL, Languages, and Cultures	\$150
Hillary Hyman	ESL, Languages, and Cultures	\$450
Will Kleinelp	Natural Sciences	\$750
Gina Leoni	Business and Computer Science	\$150
Joseph Nesi	Business and Computer Science	\$750
Nicholas Picioccio	Business and Computer Science	\$1,500
Giuseppe Rotolo	History and Social Sciences	\$1,500
Sheri-Rose Rubin	Business and Computer Science	\$150
Elizabeth Shaheen	ESL, Languages, and Cultures	\$150
Ellen Shur	English	\$300
Stephanie Vera	ESL, Languages, and Cultures	\$150
Steve Zale	Business and Computer Science	\$750

COACHING APPOINTMENTS

- Name: Valentino Thompson
 Department: Athletics and Recreation
 Position: Assistant Men’s Basketball Coach
 Salary: \$6,001
 Effective: 12/16/2022 – 6/30/2023

SUPPORT STAFF – LEAVE OF ABSCENCE

- Name: Daniel Pelc
 Department: Facilities Management
 Type of leave: Unpaid

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Effective: 9/12/2022 – 12/1/2022

2. Name: Tyrene Troupe
Department: Educational Opportunity Fund
Type of leave: Unpaid
Effective: 11/21/2022 – 1/20/2023

ADMINISTRATIVE MISCELLANEOUS – RETIREMENT

WHEREAS, **Manuel Rosario**, has faithfully served Middlesex College from July 1, 2002 to December 31, 2022; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Manuel Rosario** as of December 31, 2022; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Manuel Rosario** during his years of service to Middlesex College and extends its best wishes to him on his retirement.

FACULTY MISCELLANEOUS – RETIREMENT

WHEREAS, **Francis Burke**, has faithfully served Middlesex College from September 1, 1971 to January 31, 2023; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Francis Burke** as of January 31, 2023; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Francis Burke** during his years of service to Middlesex College and extends its best wishes to him on his retirement.

SUPPORT STAFF MISCELLANEOUS – RETIREMENT

WHEREAS, **Roelof Baay**, has faithfully served Middlesex College from June 22, 1998 to December 31, 2022; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Roelof Baay** as of December 31, 2022; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Roelof Baay** during his years of service to Middlesex College and extends its best wishes to him on his retirement.

WHEREAS, **Marion Swift**, has faithfully served Middlesex College from April 19, 2006 to December 31, 2022; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Marion Swift** as of December 31, 2022; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Marion Swift** during her years of service to Middlesex College and extends its best wishes to her on her retirement.

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Mr. Paluri, for approval of Resolutions 1 and 2.

1. WHEREAS, Pursuant to a Project Grant Agreement dated September 29, 2000, the County of Middlesex (“County”) agreed that it would provide a \$25,000,000 Grant to support the capital funding for the funding of a new comprehensive cancer center for Rutgers Cancer Institute of New Jersey (“RCINJ”) in the City of New Brunswick on the condition that certain County Education Institutions (including Middlesex College), Robert Wood Johnson University Hospital, Inc. (“RWJUH”), and RCINJ would develop a program of education initiatives to be implemented through the Cancer Center (the “Cancer Center Education Institute” or “CCEI”); and

WHEREAS, the attached Memorandum of Understanding (“MOU”) between the County of Middlesex, Robert Wood Johnson University Hospital, Inc., Rutgers Cancer Institute of New Jersey, Middlesex College, and the Middlesex County Magnet Schools (“Collectively” the Project Partners”) sets forth the understanding between the Project Partners for the purpose of establishing a process by which the Project Partners will develop and implement the CCEI;

WHEREAS, the MOU provides that Middlesex College and the Middlesex County Magnet Schools (the “County Education Entities”) will work with the other parties to provide support in creating a professional development track to upskill the current RCINJ workforce and to “build from within”; and

WHEREAS, the College Administration and the Board of Trustees have reviewed the MOU and the College Administration recommends and the Board of Trustees agrees

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that is with the best interest of Middlesex College to approve the MOU;

NOW, THEREFORE BE IT RESOLVED, that:

1. The Attached Memorandum of Understanding between the County of Middlesex, Robert Wood Johnson Hospital, Inc., Rutgers Cancer Institute of New Jersey, Middlesex College and the Middlesex County Magnet Schools is newly approved.
 2. The President of Middlesex College is authorized to execute the Memorandum of Understanding on behalf of Middlesex College.
2. WHEREAS, as a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1, 2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and

WHEREAS, Failure to comply with the residency requirement within the 365-day period shall render the person unqualified to continue to hold the public employment or position; and

WHEREAS, Middlesex College is a border county and relies on the ability to recruit from out of state; and

WHEREAS, the residency requirement would seriously impede Middlesex College's ability to recruit employees and compete successfully with similar educational institutions in this and other states;

NOW THEREFORE BE IT RESOLVED, that the attached Exemption Report be filed with the appropriate State officials and BE IT FURTHER RESOLVED, that the Board authorizes the President to amend the Report and file it with the State as appropriate.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

President McCormick reported that Fall semester enrollment is up by 4%. He thanked Dr. Laureano and his team for all of their hard work. The College is also hosting a traveling exhibit of the Smithsonian Institute entitled "Voices and Votes Democracy in America," which is in the Studio Theatre Art Gallery through January 6, 2023. He encouraged everyone to visit.

President McCormick thanked everyone who contributed to the Middlesex College Foundation on “Giving Day” for their generosity. He also thanked all the retirees for their dedication to their colleagues, students, and the community.

NEW BUSINESS

Trustee Patel and the Board Members wished President McCormick a Happy Birthday.

COMMENTS FROM THE LIAISON TO MIDDLESEX COUNTY CAPITAL INVESTMENT PROJECTS

Trustee Taffet reported that the first phase of visible activity will begin in Thomas Edison County Park adjacent to the College. This is the first phase of the Middlesex County Community, Innovation, and Opportunity Plan, and will have no direct impact on the College’s Edison campus.

COMMENTS FROM MIDDLESEX COUNTY

Khalid Anjum, Department Head for Business Innovations, Education and Opportunity and Chief Innovation Officer for Middlesex County, spoke on behalf of the Middlesex County Commissioners. He thanked Dr. Linda Scherr and Joanie Coffaro for their presentation the New Jersey Pathways Collaborative and Dr. McCormick and the Board of Trustees for their leadership. He also congratulated the December retirees and thanked them for their service to the College.

The next regular meeting of the Board of Trustees will take place on Wednesday, January 18, 2023, at 8:30 a.m. in the Parkview Room in West Hall and on Zoom with the link to be posted on the College website.

The meeting adjourned at 9:32 a.m.

ROBERT P. SICA
SECRETARY

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