

MIDDLESEX COLLEGE

Consent Agenda

November 14, 2022

8:30 a.m.

| <u>COMMITTEE</u> | <u>RESOLUTION</u> | <u>Supporting Evidence</u> | <u>Res #</u> |
|--|--|-----------------------------------|---------------------|
| <u>ACADEMIC AND STUDENT AFFAIRS</u> | Approve the proposal for the project entitled Community College Opportunity Grant as submitted by the administration of Middlesex College to OSHE for the period July 1, 2022 and concluding June 30, 2023 in the total amount of \$294,831.61 and herein ratifies the contract executed by the College President and/or his designee to implement the project. | | 1. |
| | Approve the proposal for the project entitled College Readiness Now IX Grant, as submitted by the administration of Middlesex College to OSHE for the period July 1, 2022 through August 30, 2023 in the total amount of \$71,145.00 and herein ratifies the contract executed by the College President and/or his designee to implement the project. | | 2. |
| <u>FINANCE</u> | <p>Authorize the following contract(s) under cooperative purchasing services:</p> <ul style="list-style-type: none"> • W.W. Grainger (\$7,631.76, Personnel lift for Warehouse) • FW Webb Co. (\$17,973.99, East Hall Renovation Boiler Replacement) • ePlus Technology (\$256,929.15, Replacement of switches for Center Buildings, Hof Building, Edison Hall and Main Hall) • SHI International (\$10,948.00, Annual renewal of load balancer software) • Cherry Valley Tractor Sales (\$17,742.30, Kubota zero-turn mower for Grounds) • SF Mobile Vision (\$17,005.00, Software licensing and computer hardware for Police body-worn camera software) • Amazon Business Services (\$40,000.00, Additional classroom and operating supplies) • WB Mason (\$8,309.52, Dollies for tables and chairs, stanchion posts, and hanging signs for campus events) | Contract | 1. |
| | <p>Authorize Special Quote #10793 for American Sign Language interpreters and Communication Access Realtime Translation services be renewed for the second-year from January 1, 2023 through December 31, 2023 to:</p> <ul style="list-style-type: none"> • Accents Communication, for the hourly rate of \$100.00 plus mileage • Mary Kay Adams for hourly rate of \$80.00 plus mileage • Bilingual Professional Agency for hourly rate of \$79.85 plus mileage • Silvia Coelho-Yi for hourly rate of \$75.00 plus mileage | Special Quote | 2.a. |

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| | <ul style="list-style-type: none"> • Kathy Ferejohn for hourly rate of \$85.00 plus mileage • Marci Friedman for hourly rate of \$75.00 • Dena Hazen for hourly rate of \$87.50 • Cheryl Huber for hourly rate of \$90.00 plus mileage • Melissa Jenkins for hourly rate of \$85.00 plus mileage • Karasch & Associates for hourly rate of \$99.00 • Tara Marino for hourly rate of \$75.00 plus mileage • Laurellie Jacobs Martinez for hourly rate of \$80.00 plus mileage • Kimberly Mecane for hourly rate of \$80.00 • Tiffany Mosquera for hourly rate of \$75.00 • Kathleen Nilsson for hourly rate of \$75.00 plus mileage • Audrey Rosenberg for hourly rate of \$75.00 • Sign4U Interpreting Service for hourly rate of \$95.00 plus mileage • Gina Surette for hourly rate of \$80.00 plus mileage • Katie Waelde for hourly rate of \$70.00 plus mileage • Shari Walton for hourly rate of \$70.00 plus mileage | | |
| | <p>Authorize Special Quote #10797 for project development consultants for the Opportunity Meets Innovation Challenge (OMIC) grant for the second-year renewal period from November 16, 2022 through September 30, 2023 to Justin Artenant for the not-to-exceed amount of \$32,500.00 at a rate of \$32.00 per hour not-to-exceed 1,015 hours and Fundamental 21 for the not-to-exceed amount of \$32,500.00 at a rate of \$81.25 per hour not-to-exceed 400 hours.</p> | Special Quote | 2.b. |
| | <p>Authorize Special Quote #10718Q for Phase 2 environmental monitoring services for the Securing Our Children’s Future renovations project to Environmental Connection, Inc. for the not-to-exceed amount of \$6,000.00.</p> | Special Quote | 2.c. |
| | <p>Authorize Special Quote #10847 for environmental abatement services for the Securing Our Children’s Future renovations project to Controlled Environmental Systems for the not-to-exceed amount of \$24,550.00.</p> | Special Quote | 2.d. |

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| | Authorize Bid #23-9 for scientific anatomy models funded by the State of New Jersey Equipment Leasing Fund (ELF) for the South Hall Project to American 3B Scientific, LP for the not-to-exceed amount of \$3,936.00, Fisher Scientific for the not-to-exceed amount of \$19,151.11, Holt Medical for the not-to-exceed amount of \$22,347.00, Parco Scientific for the not-to-exceed amount of \$1,550.00 and VWR International for the not-to-exceed amount of \$7,642.78. | Bid | 2.e. |
| | Authorize amendment to contract with Coach USA DBA Suburban Trails for transportation services for spring training in Myrtle Beach, SC in March 2023 in the amount of \$11,104.68. | Amendment | 3.a. |
| | Authorize amendment to contract with TBS Controls for additional parts required for East Hall and Raritan Hall HVAC controls upgrades to replace obsolete equipment in the amount of \$7,960.00 and \$12,740.00, respectively. | Amendment | 3.b. |
| | Authorize amendment to contract with Remington and Vernick Engineers for Special Quote #10718D – Phase 1 for additional construction design services to revise the College Center Fire Sprinkler project specifications in the amount of \$10,000.00. | Amendment | 3.c. |
| | Authorize amendment to contract with Twin Oaks Catering for additional catering services for various Student and Enrollment Services events in the amount of \$10,000.00. | Amendment | 3.d. |
| | Authorize amendment to contract with Momentum Hospitality at MC, LLC for additional capital equipment for the Cafeteria A upgrades in the amount of \$1,964.71.00. | Amendment | 3.e. |
| | Authorize contract to Vista Travel Management Corp. to provide travel management services for group student travel for the not-to-exceed amount of \$35,000.00 for the period through June 30, 2023. | Business Entity Disclosure Contracts | 4. |
| | Authorize payment to Epic Management, Inc. for construction management services in conjunction with the Securing Our Children’s Future, North Hall Renovation, and L’Hommedieu Hall Dental Clinic projects in the amount of \$19,300.00. | Payment | 5.a. |
| | Authorize payment to KeRi Engineering, PC for Phase 3 construction administration engineering services in conjunction with the Edison Hall and Physical Education Center Fire Alarm Upgrades project in the amount of \$2,532.00. | Payment | 5.b. |
| | Authorize payment to ML Inc. for construction services in conjunction with the North Hall Renovation project in the amount of \$101,407.50. | Payment | 5.c. |

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| | Authorize payment to Northeastern Interior Services for construction services in conjunction with the L’Hommedieu Hall Dental Clinic project in the amount of \$134,280.00. | Payment | 5.d. |
| | Authorize payment to RSC Architects for Phase 3 construction observation architectural services in conjunction with the L’Hommedieu Hall Dental Clinic project in the amount of \$1,636.00. | Payment | 5.e. |
| | Authorize payment to Cleary Giacobbe Alfieri Jacobs, LLC for supplemental legal services rendered for the month of September 2022, for normal operations of Middlesex College in the amount of \$2,029.50. | Payment | 6.a. |
| | Authorize payment to Weiner Law Group, LLP for legal services rendered regarding labor matters for the month of September 2022 in the amount of \$14,619.42. | Payment | 6.b. |
| | Approve an annual Financial Statement that shall be maintained by the College and made available to the public for inspection upon request for the fiscal year ended June 30, 2022. | | 7. |
| <u>HUMAN RESOURCES</u> | Approve all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous. | | |