

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

## Minutes of the Meeting of September 21, 2022

The scheduled meeting of the Board of Trustees of Middlesex College was held at 8:30 a.m. in the Parkview Room in West Hall, located on the Edison campus. Board members present were: Mmes. Buteas, Jethwani and Roman and Messrs. Anderson, Finkelstein, Oras, Paluri, Patel, Raja, Sica, and Taffet. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Dr. Campbell, Dr. Herron, and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Dean for Student and Enrollment Services Dr. Laureano, Executive Director Facilities Management Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On September 13, 2022, advance written notice of this meeting was posted in the lobby of Chambers Hall and the College Center.
- (b) On September 13, 2022, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On September 13, 2022, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On September 13, 2022, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Trustee Finkelstein led the Pledge of Allegiance.

MINUTES

Mr. Paluri moved, seconded by Mr. Anderson, to adopt the regular meeting minutes of the Board on June 15, 2022, and to ratify actions taken by the Board Executive Committee on July 12, 2022 and August 17, 2022.

After discussion, the motion was approved.

PRESENTATION

Michelle Roman, Chairperson for the Dental Hygiene Program, provided an overview of the Dental Hygiene Program. She reported that the first Dental Hygiene class graduated in 1972. The Program accepts 30 students each Fall and now boasts more than 1500 graduates. She shared that the Program is accredited by the Commission on Dental Accreditation. The College has an on-campus clinic where the Dental Hygiene students provide dental services to the community under the supervision of dentists and the Dental Hygiene faculty. Dental Hygiene students also provide dental services to community members at off-campus venues including the Middlesex County Youth Shelter and the

Pathways to Adult Living Program sponsored by the Educational Services Commission of New Jersey. Ms. Roman shared an update on the new Dental Clinic.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Scherr reported that there were four resolutions relating to grants for consideration by the Board.

Mr. Raja moved, seconded by Ms. Jethwani, for adoption of Resolutions 1 through 4.

1. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and Bergen Community College (hereinafter referred to as the "Bergen") have entered into a contract for the operation of a project entitled NJ Health Works Grant for the period commencing July 15, 2022 and concluding July 14, 2023; and

WHEREAS, a proposal entitled NJ Health Works Grant has been submitted by the College administration and agreed to by Bergen Community College in the amount of \$253,829.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled NJ Health Works Grant is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled NJ Health Works Grant, as submitted by the administration of Middlesex College to Bergen Community College for the period July 15, 2022 and concluding July 14, 2023 in the total amount of \$253,829.00.
  - b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.
2. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and County College of Morris (hereinafter referred to as "CCM") have entered into a contract for the operation of a project entitled Scaling Apprenticeship Grant for the period commencing July 15, 2022 and concluding July 14, 2023; and

WHEREAS, a proposal entitled Scaling Apprenticeship Grant has been submitted by the College administration and agreed to by CCM in the amount of \$174,754.08; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled Scaling Apprenticeship Grant is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled Scaling Apprenticeship Grant, as submitted by the administration of Middlesex College to the Community College of Morris for the period July 15, 2022 through July 14, 2023 in the total amount of \$174,754.08.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

3. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Middlesex County Board of County Commissioners (hereinafter referred to as the "County") have entered into a contract for the operation of a project entitled The Middlesex County Community Development Block Grant-COVID for the period commencing August 18, 2022 and concluding August 17, 2023; and

WHEREAS, a proposal entitled The Middlesex County Community Development Block Grant-COVID has been submitted by the College administration and agreed to by the County in the amount of \$87,980.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled The Middlesex County Community Development Block Grant-COVID is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled The Middlesex County Community Development Block Grant-COVID, as submitted by the administration of Middlesex College to the Middlesex County Board of County Commissioners for the period commencing August 18, 2022 and concluding August 17, 2023 in the total amount of \$87,980.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

4. WHEREAS, the Board of Trustees of Middlesex College (hereinafter referred to as the "Board") and the Annie E. Casey Foundation (hereinafter referred to as "AECF") have entered into a contract for the operation of a project entitled Support Collaborative Exchange: Envisioning a New Higher Educational Pathway Designed for and by Justice-Impacted Youth for the period commencing September 1, 2022 and concluding December 31, 2023; and

WHEREAS, a proposal entitled Support Collaborative Exchange: Envisioning a New Higher Educational Pathway Designed for and by Justice-Impacted Youth has been submitted by the College administration and agreed to by AECF in the amount of \$50,000.00; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled Support Collaborative Exchange: Envisioning a New Higher Educational Pathway Designed for and by Justice-Impacted Youth is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled Support Collaborative Exchange: Envisioning a New Higher Educational Pathway Designed for and by Justice-Impacted Youth, as submitted by the administration of Middlesex College to AECF for the period commencing September 1, 2022 and concluding December 31, 2023 in the total amount of \$50,000.00.
- b. The Board herein ratifies the contract executed by the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on September 14, 2022, to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following seven resolutions.

Mr. Taffet moved, seconded by Mr. Raja, for adoption of Resolutions 1 through 7:

- 1. WHEREAS, The College is authorized to obtain goods or services and participate in cooperative pricing systems available pursuant to N.J.S.A. 18A:64A-25.9 and 11a of the County College Contracts Law, and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
ESCNJ	21/22-18	Spruce Industries	Janitorial paper products	\$54,000.00
JPC	21/22 Q-1337	New Jersey Sports Assigning Bureau	Men’s and Women’s soccer referee assigning fees	\$9,495.00
JPC	22/23 R-1380	Turnitin LLC	Licensing and service of plagiarism detection software	\$25,668.63

NJ Edge	EMSS-19-001	Black Hills Information Security c/o NJ Edge	External network penetration testing	\$11,520.00
OMNIA	R211402	Global Industrial Equipment	Portable air conditioners	\$17,788.70

- (1) ESCNJ – Educational Services Commission of New Jersey
- (2) JPC – New Jersey Council of County Colleges Joint Purchasing Consortium
- (3) NJ Edge – NJ Edge Consortium
- (4) OMNIA – OMNIA Partners Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:
- a. Bid #22-1 for the second-year renewal of a contract for security services at the New Brunswick Center and Perth Amboy Center:  
  
Aegis Security Agency, Randolph, NJ for the not-to-exceed total of \$80,000.00 for the period of October 1, 2022 through September 30, 2023.
  - b. Bid #22-2 for the second-year renewal of a contract for janitorial services at the New Brunswick Center:  
  
ACB Services Inc., Cream Ridge, NJ for the not-to-exceed amount of \$40,000.00 for the period of October 1, 2022 through September 30, 2023.
  - c. Bid #23-2 for HVAC management system controls maintenance from a total of one (1) vendor for the period through June 30, 2023 (10 months), with two (2) optional one-year renewals through June 30, 2025:  
  
TBS Controls, LLC, Allendale, NJ for the not-to-exceed amount of \$102,420.00 for maintenance and \$15,000.00 for training at a total not-to-exceed amount of \$117,420.00.
  - d. Bid #23-5R for rebid of the HVAC maintenance services from a total of one (1) vendor for the period through October 31, 2023, with two (2) optional one-year renewals through October 31, 2025:  
  
Johnson Controls, Inc., Edison, NJ for the not-to-exceed amount of \$139,740.00.
  - e. Bid #23-8 for replacement of the storm water drainage pipe adjacent to Chambers Drive to the second lowest bidder from a total of nine (9) vendors, as the lowest bid was unresponsive:

Robert Griggs Plumbing & Heating, LLC, Belle Mead, NJ for the not-to-exceed amount of \$68,745.00.

- f. Special Quote #10718P for phase 2 – professional architectural construction document services for the Chambers Hall Interior Renovation project from a total of four (4) vendors:

DMR Architects, Hasbrouck Heights, NJ for the not-to-exceed amount of \$106,500.00.

- g. Special Quote #10784 for printing of the annual report from a total of four (4) vendors:

Hummel Integrated Marketing Solutions, Union, NJ for the not-to-exceed amount of \$4,300.00.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 and N.J.S.A. 18A:64A-25.5.a.; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendors have completed and submitted Business Entity and Political Contribution Disclosures certifying that the vendor has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors:

- a. Assessment Technologies Institute, LLC, Leawood, KS to provide professional consulting services, training materials, and assessment resources for the senior and freshmen cohorts of the Nursing Program for the not-to-exceed amount of \$80,000.00.
- b. Momentum Hospitality at MC, LLC, East Hanover, NJ to provide food and related supplies for the Early Learning Center for the not-to-exceed amount of \$72,917.00 for the period through June 30, 2023, with two (2) optional one-year renewals through June 30, 2025.
- c. The Schenck Agency, Metuchen, NJ to provide professional consulting and brokerage services for Crime and Fine Arts policies, and accident insurance covering Camp, Early Learning Center, Catastrophic Athletic, and Intramural Club Sports for the not-to-exceed amount of \$19,500.00, which constitutes the policy premiums and brokerage commission.

4. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, change orders be made to the contract with the following firm:

- a. Northeastern Interior Services, Little Falls, NJ for unforeseen site conditions resulting in additional saw cutting and slab removal, lamination of poor and unrepairable walls, and floor leveling in conjunction with the L'Hommedieu Hall Dental Clinic project in the net amount of \$30,745.00.

Previous Contract Amount	\$2,817,318.00
Change Order #15	15,675.00
Change Order #16	3,432.00
Change Order #17	<u>11,638.00</u>
New Contract Amount	\$2,848,063.00

5. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. DMR Architects, Hasbrouck Heights, NJ for Phase 1 feasibility study architectural services in conjunction with the Chambers Hall Renovation project in the amount of \$500.00.

Contract Amount	\$12,000.00
Previous Payments	11,400.00
Payment #3	<u>500.00</u>
Balance	<u>\$ 100.00</u>

- b. Environmental Connection Inc., Trenton, NJ for Phase 2 abatement observation and monitoring environmental consulting services in conjunction with L'Hommedieu Hall Dental Clinic project in the amount of \$11,020.00\*.

Contract Amount	\$32,390.00
Previous Payments	12,920.00
Payment #2	<u>11,020.00</u>
Balance	<u>\$ 8,450.00</u>

\*The unpaid balance is due to a mutually agreed upon reduction in the project scope.

- c. Glasstech Specialist, Inc., South Plainfield, NJ for construction services in conjunction with the West Hall Removal of Sunshades project in the amount of \$55,000.00.

Contract Amount	\$55,000.00
Payment #1 (FINAL)	<u>55,000.00</u>
Balance	<u>\$ 0.00</u>

- d. Kalogridis Contracting, LLC, North Brunswick, NJ for construction services in conjunction with the Crabiel Hall Plaza Concrete Replacement project in the amount of \$67,500.00.

Contract Amount	\$67,500.00
Payment #1 (FINAL)	<u>67,500.00</u>
Balance	<u>\$ 0.00</u>

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- e. K&D Contractors, LLC, Kenilworth, NJ for construction services in conjunction with the College Center Fire Sprinkler Upgrade project in the amount of \$187,354.71.

Contract Amount	\$2,339,000.00
Previous Payments	1,039,637.70
Payment #6	<u>187,354.71</u>
Balance	<u>\$1,112,007.59</u>

- f. ML Inc., Passaic, NJ for construction services in conjunction with the North Hall Addition and Building Renovation project in the amount of \$258,207.30.

Contract Amount	\$2,915,000.00
Previous Payments	358,405.16
Payment #3	258,207.30
Payment #4	<u>285,440.63</u>
Balance	<u>2,012,946.91</u>

- g. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the L'Hommedieu Hall Dental Clinic project in the amount of \$58,050.00.

Contract Amount	\$2,817,318.00
Previous Payments	2,006,386.20
Payment #13	<u>58,050.00</u>
Balance	<u>\$ 752,881.80</u>

- h. Remington & Vernick, Cherry Hill, NJ for construction observation engineering services in conjunction with the College Center Sprinkler Installation with Fire Pump in the amount of \$370.00.

Contract Amount	\$17,170.00
Previous Payments	3,220.00
Payment #3	<u>370.00</u>
Balance	<u>\$13,580.00</u>

6. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of July 2022 in the amount of \$7,507.50.

7. WHEREAS, The Board of Trustees of Middlesex College authorized the use of certain financial institutions certified by the Governmental Unit Deposit Protection Act in order to provide for financial transactions; and

WHEREAS, The College has a need to establish a bank account for restricted funds for the purpose of capital development of the Edison Campus; and



WHEREAS, The funds are exclusively aid received from the State of New Jersey for the limited use of certain County capital projects; and

NOW, THEREFORE, BE IT RESOLVED, That Wells Fargo, Edison, NJ be designated as the official financial institution and depository of the foregoing restricted funds, and is authorized to acquire and dispose of securities of Middlesex College;

FURTHER, BE IT RESOLVED, That the President, the Vice President of Institutional Effectiveness, Planning, and Compliance, and the Chief Financial Officer shall be the only authorized signatories and all transactions originating from this account will require the approval of two of the authorized signatories.

After discussion, the motion was approved. Mr. Taffet abstained from Resolution 6.a and Mr. Finkelstein abstained from Resolution 1.

### HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that the Human Resources Committee met on September 14, 2022, and reviewed the 45 items listed below.

Mr. Oras moved, seconded by Mr. Paluri, for adoption of all resolutions in the categories of Hires, Change of Status, Separations and Miscellaneous.

	<u>Hires</u>	<u>Recommendations</u>
A.	Administrative	2
	Faculty	1
	Support Staff	5
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	11
	Support Staff	4
C.	<u>Separations</u>	<u>Recommendations</u>
	Faculty	1
	Confidentials	1
	Support Staff	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	2
	Faculty	3
	Support Staff	7
E.	<u>Holiday Calendars</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	1
	Confidential	1
	Support Staff	3
	Grants	1
A.	HIRES	

ADMINISTRATIVE

1. Name: Jaimie Jordan  
Department: Human Resources  
Position: Associate Director  
Salary: \$83,577  
Effective: 10/3/22
  
2. Name: Daniela Masdonati  
Department: Academic Advising  
Position: Acting Academic Advisor  
Salary: \$65,009  
Effective: 8/24/22 – 6/30/23  
\*Hire date change

FACULTY

1. Name: Pattiann McMahon  
Department: History and Social Sciences  
Position: Instructor (1-year only)  
Salary: \$61,970  
Effective: 8/29/22

SUPPORT STAFF

1. Name: Oscar Cleaver  
Department: Police  
Position: Probationary Police Officer  
Salary: \$42,000 + \$1,750 (Bachelor's) = \$43,750  
Effective: 10/1/22
  
2. Name: Brendan Coutu  
Department: Police  
Position: Police Officer  
Salary: \$74,500 + \$1,200 (Associate's) = \$75,700  
Effective: 8/1/22  
\*Salary correction
  
3. Name: Kevin Romero  
Department: Police  
Position: Probationary Police Officer  
Salary: \$42,000 + \$1,750 (Bachelor's) = \$43,750  
Effective: 10/1/22
  
4. Name: Gris Torres Cabrera  
Department: Facilities Management  
Position: Custodian  
Salary: \$32,730 + \$2,610 (shift differential) = \$35,340  
Effective: 10/3/22
  
5. Name: Jeyanthan Vinayagam Samithamby  
Department: Facilities Management

Position: Custodian  
 Salary: \$32,730 + \$2,610 (shift differential) = \$35,340  
 Effective: 9/1/22

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Caryl Cerqua  
 Department: Finance  
 Action: \$700/month Stipend – Additional responsibilities  
 Effective: 9/1/22 – 10/31/22
2. Name: Kevin Dalina  
 Department: Institutional Advancement  
 Action: \$500/month Stipend – Additional responsibilities  
 Effective: 10/1/22 – 10/31/22 (extension)
3. Name: Ria Gaviria  
 Department: Academic Advising  
 Action: \$500/month Stipend – Additional responsibilities  
 Effective: 9/1/22 – 9/30/22
4. Name: Amanda Lyons  
 Department: Student Life  
 Position: Community Resource Coordinator  
 Action: Title Change Only  
 Effective: 9/21/22
5. Name: Christopher Mooney  
 Department: Academic Advising  
 Action: \$500/month Stipend – Additional responsibilities  
 Effective: 9/1/22 – 9/30/22
6. Name: Gina Napurano  
 Department: Information Technology  
 Position: Director, Enterprise Applications  
 Action: Title Change Only  
 Effective: 8/17/22
7. Name: Zachary Rebnicky  
 Department: Facilities Management  
 Action: \$700/month Stipend – Additional responsibilities  
 Effective: 9/1/22 – 11/30/22 (extension)
8. Name: Michelle Roman  
 Department: Dental Hygiene  
 Action: \$700/month Stipend – Additional responsibilities  
 Effective: 9/1/22 – 10/31/22 (extension)
9. Name: Richard Sudnick  
 Department: Facilities Management  
 Action: \$700/month Stipend – Additional responsibilities

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- Effective: 9/1/22 – 11/30/22 (extension)
10. Name: Michael Tavarone  
Department: Finance  
Action: \$500/month Stipend – Additional responsibilities  
Effective: 9/1/22 – 10/31/22
11. Name: Alicja Zalewski  
Department: Finance  
Position: Manager, Accounting Services  
Salary: \$75,843  
Effective: 9/1/22

SUPPORT STAFF

1. Name: Mark Andersh  
Department: Facilities Management  
Action: COPE Increase  
Salary: \$62,485 + \$1,984 (COPE) = \$64,469  
Effective: 8/1/22  
\*Salary correction
2. Name: Anthony Cavezza  
Department: Facilities Management  
Action: COPE Increase  
Salary: \$61,134 + \$2,088 (COPE) + \$6,322 (Lead) = \$69,544  
Effective: 8/1/22
3. Name: Henry Henkel  
Department: Facilities Management  
Action: COPE Increase  
Salary: \$69,279 + \$2,088 (COPE) = \$71,367  
Effective: 8/1/22
4. Name: Amanda Salzmann  
Department: Registration  
Action: Student Support Services Coordinator  
Salary: \$50,552 + \$750 (Bachelor's) = \$51,302  
Effective: 10/3/22

C. SEPARATIONS

FACULTY

1. Name: Melissa Luis  
Department: History and Social Sciences  
Action: Resignation  
Effective: 9/2/22

CONFIDENTIALS

1. Name: Heather Budsock

Department: Payroll Services  
 Action: Resignation  
 Effective: 10/31/22

SUPPORT STAFF

1. Name: Shannon Williams  
 Department: Athletics and Recreation  
 Action: Deceased  
 Effective: 9/12/22

D. MISCELLANEOUS

ADMINISTRATIVE – ADDITIONAL COMPENSATION

1. Name: Angelo Abreu  
 Department: Perth Amboy Center  
 Reason: English Writing Bootcamp – Success Bound  
 Payment: \$3,000
2. Name: Guadalupe Campos-Robles  
 Department: Financial Aid  
 Reason: CRN – Success Bound  
 Payment: \$2,313

COACHING APPOINTMENTS

1. Name: James Guerrieri  
 Department: Athletics and Recreation  
 Position: Assistant Wrestling Coach  
 Salary: \$6,001  
 Effective: 9/15/22 – 6/30/23
2. Name: Katia Olsen  
 Department: Athletics and Recreation  
 Position: Assistant Women’s Soccer Coach  
 Salary: \$4,964  
 Effective: 9/15/22 – 6/30/23
3. Name: Charles Schneekloth  
 Department: Athletics and Recreation  
 Position: Head Coach, Track and Field  
 Salary: \$9,927  
 Effective: 9/15/22

FACULTY – REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REDUCED ANNUAL SALARY</u>	<u>DATE</u>
Blanco, Virgil	ESL, Languages and Cultures	\$131,299	Fall 2022

FACULTY COMPENSATION – IX-M

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<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Jennifer Altman	History and Social Sciences	IX-M #702 CELT (Summer 2022)	\$3,219
Susan Altman	Visual, Performing and Media Arts	IX-M #699 CELT Director (Summer 2022)	\$2,146
Raymond Dademo	English	IX-M #703 Reading Placement Scoring (Summer 2022)	\$524
Alexandra Fields	English	IX-M #702 CELT (Summer 2022)	\$3,219
Alexandra Fields	English	IX-M #703 Reading Placement Scoring (Summer 2022)	\$1,592
Melissa Luis	History and Social Sciences	IX-M #698 Observation Hour and External Partner Coordinator (Summer 2022)	\$1,073
Daniel Markowicz	English	IX-M #704 Writing Placement Scoring (Summer 2022)	\$410
Ellen Shur	English	IX-M #704 Writing Placement Scoring (Summer 2022)	\$424
Celia Winchester	English	IX-M #704 Writing Placement Scoring (Summer 2022)	\$336

FACULTY CURRICULUM COORDINATORS 2022 – 2023 (UPDATED)

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
McMahon, Pattiann	History and Social Sciences	\$2,516

SUPPORT STAFF COACHING APPOINTMENTS – 2022-2023 ACADEMIC YEAR

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Catena, Richard	Assistant Coach – Men’s Soccer	\$4,964
Giordano, Adrienne	Head Coach – Women’s Soccer	\$9,927
Giordano, Adrienne	Spring Stipend – Women’s Soccer	\$2,075
Guerrieri, James	Assistant Coach – Wrestling	\$6,001
Mehalick, Matthew	Assistant Coach – Softball	\$4,964
Mooney, Christopher	Head Coach – Baseball	\$9,927
Mooney, Christopher	Fall Stipend – Baseball	\$2,075
Muldowney, James	Head Coach – Softball	\$9,927
Muldowney, James	Fall Stipend – Softball	\$2,075
Napoleon, Tracey	Assistant Coach – Women's Basketball	\$6,001
Nisivoccia, Joseph	Head Coach – Wrestling	\$12,002
Olsen, Katia	Assistant Coach – Women’s Soccer	\$4,964
Powell, Michel	Head Coach – Women’s Basketball	\$12,002
Romero, Henry	Head Coach – Women's Volleyball	\$7,111
Schneekloth, Charles	Head Coach – Track and Field	\$9,927
Smith, Winston	Head Coach – Men’s Basketball	\$12,002
Velasco, Javier	Head Coach – Men’s Soccer	\$9,927
Velasco, Javier	Spring Stipend – Men’s Soccer	\$2,075
Weins, Brian	Assistant Coach – Baseball	\$4,964
Williams, Miya	Head Coach – Men’s Volleyball	\$7,111

SUPPORT STAFF – AFSCME SALARY CHANGES

BE IT RESOLVED that the following American Federation of State, County and Municipal Employees Union Local #2269 salary listing be approved effective with the September 15, 2022 pay period, through June 30, 2023 beginning with the name **Bivens, Ashley** and ending with the name **Sadarangani, Komal**:

<u>NAME</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SHIFT</u> <u>DIFFERENTIAL</u>	<u>TOTAL SALARY</u>
Bivens, Ashley*	\$37,444		\$37,444
D'Elia, Stephanie**	\$51,302		\$51,302
Sadarangani, Komal**	\$56,095		\$56,095

\*Associate's Degree  
\*\*Bachelor's Degree  
\*\*\*Master's Degree

SUPPORT STAFF – TEAMSTERS SALARY (CORRECTION)

BE IT RESOLVED that the following International Brotherhood of Teamsters Local Union No. 11 updated salary listing be approved as of July 1, 2022 through June 30, 2023 beginning with the name **Rodriguez, Miguel** and ending with the name **Rodriguez, Misael**:

<u>NAME</u>	<u>SALARY</u> <u>2022/2023</u>	<u>SHIFT</u>	<u>LEAD</u>	<u>TOTAL SALARY</u>
Rodriguez, Miguel	\$61,083		\$6,108	\$67,192
Rodriguez, Misael	\$56,468		\$5,647	\$62,114

SUPPORT STAFF MISCELLANEOUS

WHEREAS, **Shannon Williams** has faithfully served Middlesex College since November 20, 1987; and

WHEREAS, As a result of his untimely death on September 12, 2022, he will be deeply missed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Middlesex College offers its profound and sincere sympathy to the family and friends of **Shannon Williams** for the unfortunate loss of a colleague and friend; and

BE IT FURTHER RESOLVED, that in order to commemorate his service to Middlesex College a certified copy of this resolution be sent to the family of **Shannon Williams**.

E. HOLIDAY CALENDARS

Revisions to Fiscal Year 2022-2023 Holiday Calendars to align with Academic Calendar.

ADMINISTRATIVE

For the Period July 1, 2022 through June 30, 2023

July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day

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November 24	Thanksgiving Day
November 25	Day after Thanksgiving
December 23	Designated Holiday
December 26	Christmas Day (Observed)
January 2	New Year's Day (Observed)
January 16	Martin Luther King Day
February 20	President's Day
April 7	Good Friday
May 29	Memorial Day
June 16	Juneteenth Day (Observed)

Plus, two (2) floating holidays

\*Chairpersons will have five (5) floating holidays

FACULTY

AMERICAN FEDERATION OF TEACHERS (AFT) – 12-MONTH FACULTY

For the Period July 1, 2022 through June 30, 2023

July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day after Thanksgiving
December 23	Designated Holiday
December 26	Christmas Day (Observed)
January 2	New Year's Day (Observed)
January 16	Martin Luther King Day
February 20	President's Day
April 7	Good Friday
May 29	Memorial Day
June 16	Juneteenth Day (Observed)

Plus, two (2) floating holidays in accordance with AFT Agreement

CONFIDENTIAL

For the Period July 1, 2022 through June 30, 2023

July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day after Thanksgiving
December 23	Designated Holiday
December 26	Christmas Day (Observed)
January 2	New Year's Day (Observed)
January 16	Martin Luther King Day
February 20	President's Day
April 7	Good Friday
May 29	Memorial Day
June 16	Juneteenth Day (Observed)



Plus, three (3) floating holidays based on date of hire

SUPPORT STAFF

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

For the period July 1, 2022 through June 30, 2023

July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day after Thanksgiving
December 23	Designated Holiday
December 26	Christmas Day (Observed)
January 2	New Year's Day (Observed)
January 16	Martin Luther King Day
February 20	President's Day
April 7	Good Friday
May 29	Memorial Day
June 16	Juneteenth Day (Observed)

Plus, two (2) floating holidays in accordance with AFSCME Agreement

FRATERNAL ORDER OF POLICE (FOP)

For the Period July 1, 2022 through June 30, 2023

July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day/ Indigenous Peoples' Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day after Thanksgiving
December 23	Designated Holiday
December 26	Christmas Day (Observed)
December 30	Designated Holiday
January 2	New Year's Day (Observed)
January 16	Martin Luther King Day
February 20	President's Day
April 7	Good Friday
May 29	Memorial Day
June 16	Juneteenth Day (Observed)

Plus, one (1) floating holiday in accordance with FOP Agreement

TEAMSTERS

For the Period July 1, 2022 through June 30, 2023

July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day/ Indigenous Peoples' Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day after Thanksgiving

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December 23	Designated Holiday
December 26	Christmas Day (Observed)
December 30	Designated Holiday
January 2	New Year's Day (Observed)
January 16	Martin Luther King Day
February 20	President's Day
April 7	Good Friday
May 29	Memorial Day
June 16	Juneteenth Day (Observed)
Plus, one (1) floating holiday in accordance with Teamster Agreement	

GRANTS AND SPECIAL PROJECTS

For the Period July 1, 2022 through June 30, 2023

July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day/Indigenous Peoples' Day
November 11	Veterans Day
November 24	Thanksgiving Day
November 25	Day after Thanksgiving
December 23	Designated Holiday
December 26	Christmas Day (Observed)
January 2	New Year's Day (Observed)
January 16	Martin Luther King Day
February 20	President's Day
April 7	Good Friday
May 29	Memorial Day
June 16	Juneteenth Day (Observed)
Plus, two (2) floating holidays	

After discussion, the motion was approved.

GENERAL

Mr. Sica moved, seconded by Mr. Raja for adoption of Resolution 1. Mr. Taffet moved, seconded Mr. Oras for adoption of Resolution 2.

1. WHEREAS, The Board of Trustees of Middlesex College has been advised that Chairman of the Board of Trustees and devoted friend to the College, Dorothy K. "Dot" Power, passed away on August 21, 2022; and

WHEREAS, Dorothy K. Power served with distinction as a member of the Board from December 17, 1998 until August 21, 2022; and

WHEREAS, Dorothy K. Power provided insightful leadership to the Board, serving on and chairing numerous Board Committees and serving as the Chairman from August 23, 2007 until August 21, 2022; and

WHEREAS, Dorothy K. Power provided exceptional service to the College, serving as a tireless advocate for the College, its students, and community college education, and leading the Board of Trustees through a significant period of growth and development for the College, supporting the expansion of the campus through the capital building projects leading to the construction of David B. Crabiel Hall, West Hall and South Hall; and

WHEREAS, Dorothy K. Power served the people of Middlesex County and the State of New Jersey with distinction through her long career of public service, including five terms as a member of the Middlesex County Board of Chosen Freeholders, eight years as Deputy Director of the Middlesex County Board of Chosen Freeholders, and service as Chairman of the Committee on Education and Welfare; and

WHEREAS, Dorothy K. Power was a trailblazer and a role model, through her election as only the second woman to serve as a member of the Middlesex County Board of Chosen Freeholders, her leadership on the Board of Directors for the New Jersey Association for Elected Women Officials, her work with the establishment of the Middlesex County Commission on the Status of Women, and service on the Middlesex County Regional, Middletown and Piscataway Chambers of Commerce; and

WHEREAS, the College bestowed its highest accolade, the Paige D. L'Hommedieu Award, for Dorothy K. Power's leadership of the College and her lifelong commitment to the people of Middlesex County, in September of 2020; and

WHEREAS, the New Jersey Council of County Colleges chose Dorothy K. Power as its inaugural recipient of the Trustee Spotlight Award, established to recognize trustee excellence and dedication; and

NOW, THEREFORE, BE IT RESOLVED that on this sad occasion the Board of Trustees extends its sympathies and condolences to the family of Dorothy K. Power, and

BE IT FURTHER RESOLVED, that the College and the Board of Trustees express their gratitude for the service, leadership and friendship of Dorothy K. Power to the College, its students and employees; and

BE IT FURTHER RESOLVED, that in order to commemorate her service to Middlesex College that a certified copy of this resolution be sent to the family of Dorothy K. Power.

2. Based on the recommendation of Middlesex College Board of Trustees Vice Chair Mark Finkelstein, authorize the approval of President McCormick's expenses for the fourth quarter of FY2022.

After discussion, the motion was approved.

#### REPORT ON EVALUATION OF PRESIDENT

Vice Chair Finkelstein reported that in accordance with the terms of Dr. McCormick's contract, the Board reviewed Dr. McCormick's performance as President of Middlesex College for the 2021-2022 fiscal year.

### REPORT ON BOARD AND PRESIDENT GOALS

Vice Chair Finkelstein reported that in accordance with the provisions of section 4.2(w) of the Board Bylaws, the Board conducted a self-assessment at the annual Board Retreat of its performance during the 2021-2022 fiscal year in achieving its goals and established goals for the Board for the 2022-2023 fiscal year.

Vice Chair Finkelstein also reported that in accordance with the terms of Dr. McCormick's contract, the Board established goals for him for the 2022-2023 fiscal year.

### REPORT OF COUNSEL

No report.

### COMMENTS FROM THE COUNTY

Khalid Anjum, Department Head for Business Innovations, Education and Opportunity and Chief Innovation Officer for Middlesex County, spoke on behalf of the Middlesex County Commissioners. Mr. Anjum commented that he is deeply appreciative of the great work that this Board has conducted over the years and the accomplishments of the College under the leadership of Dr. McCormick, Vice Chair Finkelstein, and the entire Board of Trustees. He also commended Dr. Roman on the great work that she and her staff have done with the Dental Hygiene Program.

### REPORT OF THE PRESIDENT

Dr. McCormick reported that the College recently lost two valued members of the College community. Dorothy K. Power passed away last month. She was the longest-serving Trustee and longest-serving Board Chairman. Dot loved Middlesex College, and the College community benefited from her years of service to the College and under her leadership. Shannon Williams joined the College as an employee in 1987. Throughout his 36 years of service to the College, he treated every student and colleague as if they were family. Dot and Shannon will be greatly missed.

The new academic year officially began with the Fall 2022 Convocation. The College community gathered on the Quad for an All-Campus Barbecue at lunchtime and enjoyed seeing one another in person. On August 30, 2022, the Council for Adjunct Faculty Development welcomed new and returning adjunct faculty during Welcome Back Night. The College also unveiled its new mascot, Bolt the Colt, at the Stay Connected Fair for students. Bolt will also make an appearance at the inaugural induction ceremony for the College's new Athletics Hall of Fame on October 8, 2022.

### EXECUTIVE SESSION

At 9:25 a.m. Mr. Anderson moved, seconded by Ms. Roman, for the Board to go into Executive Session for the purpose of discussing a contract negotiation. At 10:01 a.m. Mr. Raja moved, seconded by Ms. Paluri, to return to the regular Board meeting. No action was taken by the Board.

The next regular meeting of the Board of Trustees will take place on Wednesday, October 19, 2022, at 8:30 a.m. in the Brunswick Room in Crabiel Hall and on Zoom with the link to be

posted on the College website.

The meeting adjourned at 10:03 a.m.

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ROBERT P. SICA  
SECRETARY

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