

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of March 16, 2022

The scheduled meeting of the Board of Trustees of Middlesex College was held remotely at 8:30 a.m. via Zoom. Board members present were: Mmes. Buteas, Caquias, Jethwani, Power, and Roman and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja and Taffet. Trustee Sica was absent. Also present were President McCormick, General Counsel Mr. Hoffman, Assistant Secretary Ms. Roa, Vice Presidents Ms. Campbell, Dr. Herron, and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Dean for Student and Enrollment Services Mr. Laureano, Acting Executive Director Facilities Management Mr. Deak, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 15, 2021, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 15, 2021, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 15, 2021, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 15, 2021, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Raja moved, seconded by Ms. Buteas, to adopt the February 16, 2022 regular meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

Meghan Alai, Dean of Institutional Research and Assessment, presented on how the College's data is used for reporting. This includes the external reporting to all federal, state and accrediting agencies.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Vice President Campbell reported that there were four resolutions relating to grants for consideration by the Board.

Mr. Raja moved, seconded by Mr. Oras, for adoption of resolutions 1 through 4.

1. WHEREAS, an application entitled NJ FEDERAL AMERICAN RESCUE PLAN STABILIZATION GRANT has been submitted by the College to the State of New Jersey, Department of Human Services, Division of Family Development, in the amount of \$60,000.00; and

WHEREAS, the State has approved the application entitled NJ FEDERAL AMERICAN RESCUE PLAN STABILIZATION GRANT, as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled, NJ FEDERAL AMERICAN RESCUE PLAN STABILIZATION GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the application for the project entitled, NJ FEDERAL AMERICAN RESCUE PLAN STABILIZATION GRANT as submitted by the College to the State of New Jersey, Department of Human Services, Division of Family Development for the period February 10, 2022 through August 3, 2023 in the total amount of \$60,000.00.
 - b. The Board herein accepts the award of \$60,000.00 and authorizes the College President and/or his designee to implement the project.
2. WHEREAS, an application entitled BONNER PROGRAM ENRICHMENT GRANT has been submitted by the College to the Corella & Bertram F. Bonner Foundation, in the amount of \$5,000.00; and

WHEREAS, the Foundation has approved the application entitled BONNER LEADER PROGRAM, as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled, BONNER LEADER PROGRAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the application for the project entitled, BONNER LEADER PROGRAM as submitted by the College to the Corella & Bertram F. Bonner Foundation for the period August 1, 2022 through July 31, 2023 in the total amount of \$5,000.00.
- b. The Board herein accepts the award of \$5,000.00 and authorizes the College President and/or his designee to implement the project.

3. WHEREAS, an application entitled NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE has been submitted by the College to the New Jersey Community College Consortium for Workforce and Economic Development (Consortium), in the amount of \$46,667.00; and

WHEREAS, the Consortium has approved the application entitled NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE, as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled, NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the application for the project entitled, NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES INITIATIVE as submitted by the College to the New Jersey Community College Consortium for Workforce and Economic Development for the period February 21, 2022 through December 31, 2022.
- b. The Board herein accepts the award of \$46,667.00 and authorizes the College President and/or his designee to implement the project.

4. WHEREAS, an application entitled WORK FIRST NEW JERSEY PROGRAM has been submitted by the College to the County of Middlesex, Department of Workforce Development and Office of Career Opportunity, in the amount of \$187,500.00; and

WHEREAS, the Consortium has approved the application entitled WORK FIRST NEW JERSEY PROGRAM, as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled, WORK FIRST NEW JERSEY PROGRAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the application for the project entitled, WORK FIRST NEW JERSEY PROGRAM as submitted by the County of Middlesex, Department of Workforce Development and Office of Career Opportunity for the period April 1, 2022 through June 30, 2023.
- b. The Board herein accepts the award of \$187,500.00 and authorizes the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on March 9, 2022, to discuss various matters consisting of resolutions for contractor and vendor payments and other financial matters at the College and recommends approval of the following ten resolutions.

Mr. Finkelstein moved, seconded by Mr. Taffet, for adoption of resolutions 1 through 10.

1. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
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ESCNJ	17/18-34	Insurance Restoration Specialists	Abatement, cleaning, and insulation services for the East Hall attic	\$58,000.00
NJSC	88739	NetQ Multimedia	Network cabling for the new dental clinic	\$20,592.27
NJSC	19-TELE-00656	SHI International	Dell desktop PCs and monitors for campus-wide computer hardware replacements	\$149,710.00
NJSC	19-TELE-00656	SHI International	Dell laptops, docking stations, carrying cases, and monitors for in classroom media stations	\$83,536.50
NJSC	19-TELE-00656	SHI International	Dell laptops, docking stations, carrying cases, and monitors for staff	\$83,536.50
OMNIA	R-TC-17006	Amazon.com	Additional classroom and operating supplies	\$15,000.00

- (1) ESCNJ – Educational Services Commission of New Jersey
- (2) NJSC – New Jersey State Contract
- (3) OMNIA – OMNIA Partners Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid #22-19 for the Crabiel Hall Concrete Replacement project from a total of four (4) responses received:

Kalogridis Contracting LLC, North Brunswick, NJ for the base bid of \$65,000.00 plus an allowance not-to-exceed \$2,500.00 for a total not-to-exceed amount of \$67,500.00.

- b. Special Quote #10718P for Phase 1 – feasibility study architectural consulting services for the Chambers Hall Interior Renovation project from a total of four (4) responses received:

DMR Architects, Hasbrouck Heights, NJ for the not-to-exceed amount of \$10,000.00.

3. BE IT RESOLVED, That based on the recommendation of the Acting Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. FKA Architects, Oakland, NJ for Phase 1 design development architectural services for the Nursing Simulation Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$6,500.00.

Contract Amount	\$39,000.00
Payment #1	<u>6,500.00</u>
Balance	<u>\$32,500.00</u>

- b. FKA Architects, Oakland, NJ for Phase 1 design development architectural services for the Biotechnology Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$1,650.00.

Contract Amount	\$10,000.00
Payment #1	<u>1,650.00</u>
Balance	<u>\$ 8,350.00</u>

- c. FKA Architects, Oakland, NJ for Phase 1 design development architectural services for the Engaged Learning Lab in conjunction with the Securing Our Children's Future grant project in the amount of \$3,300.00.

Contract Amount	\$20,000.00
Payment #1	<u>3,300.00</u>
Balance	<u>\$16,700.00</u>

- d. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the L'Hommedieu Hall Dental Clinic project in the amount of \$235,989.00.

Contract Amount	\$2,817,318.00
Previous Payments	1,593,637.20
Payment #10	235,989.00
Retainage	<u>203,291.80</u>
Balance	<u>\$ 987,691.80</u>

- e. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with Main Hall ADA Restroom project in the amount of \$90,450.00.

Contract Amount	\$385,000.00
Payment #1	90,450.00
Retainage	<u>10,050.00</u>
Balance	<u>\$294,550.00</u>

- f. RJB Environmental, Morrisville, PA for asbestos assessment environmental services in conjunction with the College Center, Edison Hall, Johnson Learning Center and Raritan Hall Restroom Renovations project in the amount of \$7,310.00.

Contract Amount	\$7,310.00
Payment #1 (FINAL)	<u>7,310.00</u>
Balance	<u>\$ 0.00</u>

- g. Spiezle Architects, Hamilton, NJ for Phase 1 construction document architectural services in conjunction with the College Center, Edison Hall, Johnson Learning Center and Raritan Hall Restroom Renovations project in the amount of \$5,475.00.

Contract Amount	\$36,500.00
Payment #1	<u>5,475.00</u>
Balance	<u>\$31,025.00</u>

- h. Spiezle Architects, Hamilton, NJ for Phase 2 construction observation architectural services in conjunction with the Main Hall Restroom Renovations project in the amount of \$880.00.

Contract Amount	\$4,400.00
Payment #1	<u>880.00</u>
Balance	<u>\$3,520.00</u>

- i. VA Electrical Contractors, LLC, Millstone, NJ for construction services in conjunction with Edison Hall and Physical Education Center Fire Alarm Replacement project in the amount of \$36,900.00.

Contract Amount	\$374,000.00
Payment #1	36,900.00
Retainage	<u>4,100.00</u>
Balance	<u>\$337,100.00</u>

- j. Vanasse Hangen Brustlin, Inc., Manasquan, NJ for Phase 1 abatement design and specification environmental services in conjunction with the North Hall Renovation project in the amount of \$4,730.00.

Contract Amount	\$4,730.00
Payment #1 (FINAL)	<u>4,730.00</u>
Balance	<u>\$ 0.00</u>

4. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firms:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of January 2022 in the amount of \$10,185.00.

5. WHEREAS, Wiss & Company, LLP has submitted an audit of the books and records of Middlesex College for the year ended June 30, 2021, including the supplementary information on expenditures of Federal and State awards and Report and Schedule required by the Uniform Guidance; and

WHEREAS, Management has responded to the reports as submitted by Wiss & Company, LLP and has presented the reports to the Finance Committee on March 9, 2022;

WHEREAS, Scott Clelland of Wiss & Company made a presentation on the Fiscal Year 2021 audit;

NOW, THEREFORE, BE IT RESOLVED, That the audited financial statements for the year ended June 30, 2021 be approved.

6. WHEREAS, The State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex College pursuant to the provisions of the College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, Procedures for the authorization of specific projects to be completed at Middlesex College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, The Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, The Facilities Committee recommends to the Board of Trustees that the following projects be included:

BJH Rooftop Unit Replacement – AHUs #1, 2 &3	\$2,518,000
BJH Pump Installation and Piping Reconfiguration	\$ 617,222
MH Roof Replacement	\$ 813,659
PEC Flooring Repair and Renewal – Gymnasium	<u>\$ 567,119</u>
TOTAL	\$4,516,000

NOW, THEREFORE, BE IT RESOLVED, That the following projects for Fiscal Year 2023:

BJH Rooftop Unit Replacement – AHUs #1, 2 &3	\$2,518,000
BJH Pump Installation and Piping Reconfiguration	\$ 617,222

MH Roof Replacement	\$ 813,659
PEC Flooring Repair and Renewal – Gymnasium	<u>\$ 567,119</u>
TOTAL	\$4,516,000

are hereby approved by the Board of Trustees for implementation on the Middlesex College campus, pursuant to the provisions of the College Capital Projects Fund Act, L.1997, c.360; and

BE IT FURTHER RESOLVED, That the Board of Trustees contemplates that the funding for the aforementioned projects would be equally divided between the County of Middlesex and the State of New Jersey pursuant to the provisions of NJSA 18A:64A-22 et seq.; and

BE IT FURTHER RESOLVED, That the Secretary of the Board of Trustees submit a copy of this resolution to the members of the New Jersey Council of County Colleges and the Board of School Estimate for their consideration; and

BE IT FURTHER RESOLVED, That the Board of School Estimate be requested to consider this resolution at a meeting of said Board on April 7, 2022 at a time to be determined, in the County Commissioners Meeting Room, County Administration Building, New Brunswick, New Jersey.

7. WHEREAS, By Resolution dated February 16, 2022, the Board of Trustees determined that the sum of \$77,276,480 is necessary for the current operating expenses of Middlesex College for the fiscal year July 1, 2022 to June 30, 2023 and the sum of \$2,000,000 is necessary for capital outlay expenses for the fiscal year July 1, 2022 to June 30, 2023; and

WHEREAS, In said Resolution, the Board of Trustees requested that the Board of School Estimate certify the sum of \$17,340,000 as the County of Middlesex's share of the operating expenses and \$2,000,000 as the County of Middlesex's share of capital outlay expenses for the fiscal year July 1, 2022 to June 30, 2023; and

WHEREAS, It is necessary for the Board of School Estimate to hold a public hearing with regard to the above requests by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees request that a public hearing with respect of the amount of money to be certified by the Board of School Estimate for the current operating expenses and capital outlay expenses for the fiscal year July 1, 2022 to June 30, 2023 shall be held at the Commissioners Meeting Room, County Administration Building, New Brunswick, New Jersey on April 7, 2022 at 5:30 p.m. by the Board of School Estimate.

8. BE IT RESOLVED, That the Chief Financial Officer be authorized to pay salaries to the members of the American Federation of Teachers (AFT Local 1940) for the months of April, May and June 2022 at salary rates based on those in force for the fiscal year ended June 30, 2021.

9. BE IT RESOLVED, That the Chief Financial Officer be authorized to pay salaries to the members of the American Federation of State, County and Municipal Employees (AFSCME) for the months of April, May and June 2022 at salary rates based on those in force for the fiscal year ended June 30, 2021.

10. BE IT RESOLVED, That the Chief Financial Officer be authorized to pay salaries to the members of the Fraternal Order of Police (FOP) for the months of April, May and June 2022 at salary rates based on those in force for the fiscal year ended June 30, 2021.

After discussion, the motion was approved. Mr. Finkelstein abstained from resolution 1, and Mr. Taffet abstained from resolution 4.a.

GENERAL

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 and 2.

1. WHEREAS, the Board of Trustees elects to present an award each year to an individual who represents the public commitment and spirit of volunteerism exemplified by Paige D. L'Hommedieu, the first Chairman of the Board of Trustees of Middlesex County College; and

WHEREAS, Congressman Frank Pallone, Jr., has been committed to public service, education, and the betterment of the community, serving as a member of the United States House of Representatives since 1988, and representing the Central New Jersey area with distinction and compassion; and

WHEREAS, Congressman Pallone has been a true friend to higher education in general and Middlesex College in particular, advocating for affordable and accessible education for all, shown by his commitment to increasing Pell Grants, keeping student loan interest rates low, and outlawing predatory loan practices; and

WHEREAS, Congressman Pallone is the Chairman of the House Energy and Commerce Committee, which addresses issues pertaining to health care, energy, commerce, food and drug safety, consumer protection, telecommunications, the internet, and the environment; and

WHEREAS, Congressman Pallone has been a leader in the House of Representatives in making health care more accessible, protecting and strengthening Medicare and Medicaid, making the country's food system safer, and protecting New Jersey's environment,

NOW, THEREFORE, BE IT RESOLVED That the members of the Board of Trustees of Middlesex College do hereby acknowledge the outstanding contributions of The Honorable Frank Pallone, Jr. and nominate him to receive the 2022 L’Hommedieu Award, in recognition of a life that has richly exemplified the true meaning of the award.

2. WHEREAS, the Board of Trustees by Resolution adopted on September 15, 2021 mandated “full” COVID-19 vaccination (as defined by the U.S. Centers for Disease Control and Prevention (CDC) for employees and students except for valid medical and religious exemptions; and

WHEREAS, the Board in that Resolution granted the President the authority to modify the requirements set forth in the Resolution after notification to the Board of Trustees if necessary to promote the safe, healthy and efficient operation of the College; and

WHEREAS, on February 7, 2022, Governor Murphy signed Executive Order 292, terminating the public health emergency established by his prior Executive Order 280; and

WHEREAS, during recent months, there has been a significant drop in both the number of cases of COVID-19 in Middlesex County and their severity, with the average of daily new cases down over 95% from its peak in early January 2022 and the number of hospitalizations from COVID-19 down over 85% from its peak during the same period; and

WHEREAS, vaccination in Middlesex County continues to grow, with 77% of the Middlesex County population aged five and up demonstrating full vaccination, including 85% of Middlesex County residents aged 65 and over; and

WHEREAS, the Centers for Disease Control and Prevention have developed a metric assessing the effect of COVID-19 on health and healthcare systems called a “Community Level” which measures new COVID-19 admissions per 100,000 population in the past 7 days, the percent of staffed inpatient beds occupied by COVID-19 patients, and total new COVID-19 cases per 100,000 population in the past seven days; and

WHEREAS, the Centers for Disease Control and Prevention have assessed Middlesex County’s “Community Level” as “Low,” a level that reduces many of the recommended measures previously implemented for limiting spread of COVID-19, such as mandatory masking; and

WHEREAS, the College will continue to monitor guidance from the Middlesex County Department of Health, the Office of the Secretary of Higher Education, the Office of the Governor, the Middlesex College community and other State and Federal agencies to inform its discussions with the Board of Trustees regarding future steps in addressing this and future public health scenarios; and

WHEREAS, based on the above, the President recommends that the COVID-19 vaccination mandate set forth in the September 15, 2021 Resolution be rescinded as of May 13, 2022 (end of the Spring semester); and

WHEREAS, the Board of Trustees agrees that the COVID-19 mandate set forth in the September 15, 2021 Resolution be rescinded; and

WHEREAS, although the mandatory vaccination mandate will be terminated, both the Board of Trustees and President recommend that employees and students be vaccinated, but such decision to be vaccinated be left to the discretion of the employees and students;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees as follows:

1. The vaccination mandate based on the recommendation of the President, set forth in the September 15, 2021 Resolution is hereby rescinded as of May 13, 2022 (end of the Spring semester);
2. The requirement that employees and students participating in on-campus activities present documentation of “full” vaccination against COVID-19 or apply for exemption and receive weekly testing for COVID-19 will remain in effect until May 13, 2022;
3. As of May 13, 2022, the COVID-19 Resolution dated September 15, 2021 related to Employees’ and Students’ vaccination is hereby declared rescinded and of no further force and effort; and
4. The President is requested to monitor the COVID-19 situation and, if deemed necessary by the President, make further recommendations to the Board which are necessary to promote safe, health and efficient operation of the College.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that the Human Resources Committee met on March 9, 2022 and reviewed the 35 items listed below.

Mr. Oras moved, seconded by Mr. Paluri, for adoption of all resolutions in the categories of Hires, Change of Status, Separations and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Grants	1
	Support Staff	2
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	11
	Faculty	8

	Support Staff	1
C.	<u>Separations</u> Support Staff	<u>Recommendations</u> 5
D.	<u>Miscellaneous</u> Administrative Faculty	<u>Recommendations</u> 3 2
	Support Staff	2

A. HIRES

GRANTS

1. Name: Dana Giroux
Department: Student and Enrollment Services
Position: Director of Accessibility Services
Salary: \$82,139
Effective: 5/2/22 – 6/30/22

SUPPORT STAFF

1. Name: Ashley Bivens
Department: Hospitality, Culinary Arts and Dietetics
Position: Laboratory Coordinator
Salary: \$35,250
Effective: 3/16/22

2. Name: Stephen Leanza
Department: Facilities Management
Position: Grounds Person II
Salary: \$42,892
Effective: 3/16/22

B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Fatima Decarvalho
Department: Facilities Management
Position: Acting Custodial Supervisor
Salary: \$59,324*
Effective: 4/1/22 – 4/30/22 (extended)
*Annual Salary

2. Name: Alexis Delgado
Department: Educational Opportunity Fund
Action: \$700/month Stipend – Additional responsibilities
Effective: 4/1/22 – 6/30/22 (extended)
3. Name: Ria Gaviria
Department: Academic Advising
Action: \$500/month Stipend – Additional responsibilities
Effective: 4/1/22 – 6/30/22 (extended)
4. Name: Odé Hoppie
Department: Student Life
Action: \$700/month Stipend – Additional responsibilities
Effective: 4/1/22 – 6/30/22 (extended)
5. Name: Donna Howell
Department: Business, STEM and Health Professions
Position: Acting Dean for Business, STEM and Health Professions
Salary: \$115,226*
Effective: 4/1/22 – 6/30/22 (extended)
*Annual Salary
6. Name: Tracey Montani
Department: Workforce Development
Position: Director, Workforce Development
Effective: 3/16/22
Action: Title Change Only
7. Name: Christopher Mooney
Department: Academic Advising
Action: \$500/month Stipend – Additional responsibilities
Effective: 4/1/22 – 6/30/22 (extended)
8. Name: Theresa Orosz
Department: Arts and Sciences
Position: Acting Dean for Liberal Arts
Salary: \$115,226*
Effective: 4/1/22 – 6/30/22 (extended)
*Annual Salary
9. Name: Lisa Rodriguez-Gregory
Department: Admissions
Action: \$700/month stipend – Additional responsibilities
Effective: 4/1/22 – 6/30/22 (extended)
10. Name: Anita Rosen
Department: Purchasing

Action: \$300/month Stipend – Additional responsibilities
Effective: 2/1/22 – 3/31/22

11. Name: Anita Rosen
Department: Purchasing
Position: Procurement Specialist
Salary: \$59,324
Effective: 4/1/22

FACULTY

1. Name: Jennifer Applebee
Department: Mathematics
Action: Approval of Sabbatical Leave
Effective: Fall 2022
2. Name: Anna DeMers
Department: Visual, Performing and Media Arts
Action: Approval of Sabbatical Leave
Effective: Fall 2022
3. Name: James Finne
Department: Engineering Technologies
Action: Approval of Sabbatical Leave
Effective: Fall 2022
4. Name: Alane Poirier
Department: Visual, Performing and Media Arts
Action: Approval of Sabbatical Leave
Effective: Fall 2022
5. Name: Crystal Quillen
Department: History and Social Sciences
Action: Approval of Sabbatical Leave
Effective: Fall 2022
6. Name: Ellen Shur
Department: English
Action: Approval of Sabbatical Leave
Effective: Spring 2023
7. Name: April Lynn Tobin
Department: Dental Hygiene
Action: Approval of Sabbatical Leave
Effective: Fall 2022
8. Name: Shirley Wachtel

Department: English
Action: Approval of Sabbatical Leave
Effective: Fall 2022

SUPPORT STAFF

1. Name: Philip Pagan
Department: Business and Computer Science
Position: Senior Laboratory Coordinator
Salary: \$45,104
Effective: 2/28/22

C. SEPARATIONS

SUPPORT STAFF

1. Name: Ashley Castiglia
Department: Perth Amboy Center
Action: Resignation
Effective: 2/25/22

2. Name: Christopher Halasz
Department: Facilities Management
Action: Resignation
Effective: 2/22/22

3. Name: Paola Justiniano Bullon
Department: History and Social Sciences
Action: Resignation
Effective: 3/24/22

4. Name: Asma Eid
Department: ESL, Languages and Cultures
Action: Resignation
Effective: 3/18/22

5. Name: Sumi Park
Department: Enrollment Services
Action: Resignation
Effective: 3/3/22

D. MISCELLANEOUS

The Board approves an employment contract with Mark McCormick for College President for the term July 1, 2022 through June 30, 2025.

ADMINISTRATIVE – LEAVE OF ABSENCE

1. Name: Ana Rodriguez
Department: Facilities Management
Type of leave: Unpaid
Effective: 4/1/22 – 4/30/22 (extended)

2. Name: Evan Slutsky
Department: Facilities Management
Type of leave: Unpaid
Effective: 3/1/22 – 6/1/22

COACHING APPOINTMENT

1. Name: Evan Drill
Department: Athletics and Recreation
Position: Assistant Wrestling Coach
Salary: \$6,001
Effective: 3/8/22 – 6/30/22

ADMINISTRATIVE – SEVERANCE COMPENSATION PROGRAM 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF RETIREMENT</u>	<u>PAYMENT</u>
Patricia Cardinale	Grants	6/30/2022	\$25,987
James Ferrell	Radiography	6/30/2022	\$107,129
Linda Friedman	Institutional Advancement	6/30/2022	\$37,026
Edwin Onyschak	Information Technology	6/30/2022	\$122,986
Thomas Peterson	Marketing Communications	6/30/2022	\$111,058

FACULTY – SEVERANCE COMPENSATION PROGRAM 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF RETIREMENT</u>	<u>PAYMENT</u>
Loretta Daniel	English	6/30/2022	\$36,094
Andre Gittens	Library	6/30/2022	\$89,956

AFSCME – SEVERANCE COMPENSATION PROGRAM 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF RETIREMENT</u>	<u>PAYMENT</u>
Marion Rothstein	Natural Sciences	6/30/2022	\$10,000
John Strauch	ESL, Languages, and Cultures	6/30/2022	\$14,000

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Jennifer Applebee	Mathematics	IX-M #695 CELT Director (Spring 2022)	\$3,144
Raymond Dademo	English	IX-M #683 Reading Placement Scoring (December 2021 – February 2022)	\$152
Christopher Drew	History and Social Sciences	IX-M #686 CELT Mentoring Team (Spring 2022)	\$3,144
Alexandra Fields	English	IX-M #683 Reading Placement Scoring (December 2021 – February 2022)	\$440
Brian Lavey	Natural Sciences	IX-M #686 CELT Mentoring Team (Spring 2022)	\$3,144
Melissa Luis	History and Social Sciences	IX-M #681 Observation Hour and External Partner Coordinator (Winter 2022)	\$524
Melissa Luis	History and Social Sciences	IX-M #681 Observation Hour and External Partner Coordinator (Spring 2022)	\$3,144
Daniel Markowicz	English	IX-M #684 Reading Placement Scoring (December 2021 – February 2022)	\$132
Crystal Quillen	History and Social Sciences	IX-M #695 CELT Director (Spring 2022)	\$3,144
Alan Sherman	Natural Sciences	IX-M #694 RCRA Training	\$299
Ellen Shur	English	IX-M #684 Reading Placement Scoring (December 2021 – February 2022)	\$106
Clairie Vassiliadis	Mathematics	IX-M #686 CELT Mentoring Team (Spring 2022)	\$3,144
Celia Winchester	English	IX-M # Reading Placement Scoring (December 2021 – February 2022)	\$64

NEW BUSINESS

Due to her absence, Chairman Power appointed Mr. Taffet to chair the April 20, 2022 Board meeting. Mr. Taffet accepted.

REPORT OF COUNSEL

Mr. Hoffman responded to a list of comments and questions that were sent to the Board by Patricia Payne, President of Local 1940 AFT.

REPORT OF THE PRESIDENT

President McCormick reported that he would be sharing with the College community a joint statement by the New Jersey Presidents Council in support of the people of Ukraine. He shared stories of recent achievements of our students, including student athletes. He also urged everyone to attend the 10th Annual Casino Night sponsored by the Middlesex College Foundation on Friday, April 8, 2022 in order to help support our students.

COMMENTS FROM THE COUNTY

Khalid Anjum, Department Head for Business Innovations, Education and Opportunity and Chief Innovation Officer, spoke on behalf of the Middlesex County Commissioners. He commended Meghan Alai and the Department of Institutional Research and Assessment on mastering data analytics to help improve enrollment and retention at the College.

COMMENTS FROM THE AUDIENCE

Faculty members Jennifer Applebee, Virgil Blanco, Frank Burke, Patricia Payne and Christine Wathen, as well as students Donovan Dixon, Thomas Emens, Memoni Irfan and Melvin Rodas addressed the Board regarding the AFT contract negotiations.

The next regular meeting of the Board of Trustees will take place on Wednesday, April 20, 2022 at 8:30 a.m. by virtual access.

The meeting adjourned at 9:52 a.m.

ROBERT P. SICA
SECRETARY

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