

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of November 15, 2021

The scheduled meeting of the Board of Trustees of Middlesex College was held remotely at 8:42 a.m. via Zoom. Board members present were: Mmes. Buteas, Caquias and Power and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja, Sica and Taffet. Also present were President McCormick, Counsel Mr. Hoffman, Acting Assistant Secretary Ms. Roa, Vice Presidents Dr. Herron and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Director Facilities Management Mr. Drost, Executive Dean for Student and Enrollment Services Mr. Laureano, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 15, 2021, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 15, 2021, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 15, 2021, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 15, 2021, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Sica moved, seconded by Mr. Oras, to adopt the October 20, 2021 regular meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

José Laureano, Executive Dean, Student and Enrollment Services, gave a presentation on our Center for Veterans Services which is celebrating its ten years of service. The mission of the Center is to provide access to affordable, quality education and comprehensive support services to military affiliated students including Military Veterans, Active Duty, Reserve, National Guard and their dependents. To date 2,447 military-affiliated students have been served by the Center in

its 10-year history, and on average 177 students each semester. Keith Menscher, a 2016 alumnus, shared how the support of the Veterans Services Center contributed to his success.

### ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Scherr reported that there were seven resolutions relating to Grants for consideration by the Board.

Mr. Raja moved, seconded by Ms. Sica, for adoption of resolutions 1 through 7.

1. WHEREAS, the Board of Trustees of Middlesex College ("Board"), and the New Jersey Council of County Colleges ("NJCCC"), and the State of New Jersey Office of the Secretary of Higher Education ("OSHE") have entered into a contract for the operation of a project entitled College Readiness Now VIII for the period commencing July 1, 2021 and concluding August 30, 2022; and

WHEREAS, a proposal entitled College Readiness Now VIII has been submitted by the College Administration and agreed to by the NJCCC in the amount of \$69,612.00; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled College Readiness Now VIII is consistent with the philosophy and purpose of the College;

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The Board approves the proposal for the project entitled College Readiness Now VIII as submitted by the Administration of Middlesex College to NJCCC and OSHE for the period of July 1, 2021 through August 30, 2022 in the total amount of \$69,612.00.
  - b. The Board herein ratifies the contract executed by the College President, and the New Jersey Council of County Colleges, and the State of New Jersey Office of the Secretary of Higher Education.
2. WHEREAS, an application entitled COMMUNITY COLLEGE OPPORTUNITY GRANT has been submitted by the College to the State of New Jersey Office of the Secretary of Higher Education ("OSHE") in the amount of \$286,986.00 for the period commencing July 1, 2021 and concluding June 30, 2022 and;

WHEREAS, the State has approved the application entitled COMMUNITY COLLEGE OPPORTUNITY GRANT as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board of Trustees of Middlesex College ("Board") the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT is consistent with the philosophy and purpose of the College; and

WHEREAS, the State requires approval by the governing body of Middlesex College for modifications to the grant budget;

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The Board approves the application for the project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT as submitted by the College to OSHE for the period of July 1, 2021 through June 30, 2022 in the total amount of \$286,986.00.
- b. The Board herein accepts the award of \$286,986.00 and authorizes the College President and/or his designee to implement the project.
- c. The Board approves the submission of budget modifications for the project entitled COMMUNITY COLLEGE OPPORTUNITY GRANT.

3. WHEREAS, the Board of Trustees of Middlesex College ("Board") and Bergen Community College ("Bergen") have entered into a contract for the operation of a project entitled NJ Health Works Grant for the period commencing July 15, 2021 and concluding July 14, 2022; and

WHEREAS, a proposal entitled NJ Health Works Grant has been submitted by the College Administration and agreed to by Bergen in the amount of \$468,624.00; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled NJ Health Works Grant is consistent with the philosophy and purpose of the College;

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The Board approves the proposal for the project entitled NJ Health Works Grant, as submitted by the Administration of Middlesex College to Bergen Community College for the period of July 15, 2021 through July 14, 2022 in the total amount of \$468,624.00.

- b. The Board herein ratifies the contract executed by the College President and Bergen Community College.

4. WHEREAS, the Board of Trustees of Middlesex College ("Board") and County College of Morris ("Morris") have entered into a contract for the operation of a project entitled Scaling Apprenticeship Grant for the period commencing July 15, 2021 and concluding July 14, 2022; and

WHEREAS, a proposal entitled Scaling Apprenticeship Grant has been submitted by the College Administration and agreed to by Morris in the amount of \$207,543.00; and

WHEREAS, N.J.S.A 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled Scaling Apprenticeship Grant is consistent with the philosophy and purpose of the College;

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The Board approves the proposal for the project entitled Scaling Apprenticeship Grant, as submitted by the Administration of Middlesex College to County College of Morris for the period of July 15, 2021 through July 14, 2022 in the total amount of \$207,543.00.
- b. The Board herein ratifies the contract executed by the College President and County College of Morris.

5. WHEREAS, the Board of Trustees of Middlesex College ("Board") and the County of Middlesex, Department of Workforce Development ("County") have entered into a contract for the operation of a project entitled WIOA YOUTH GED/HSE Youth Program (Perth Amboy) for the period commencing September 1, 2021 and concluding August 31, 2022; and

WHEREAS, a proposal entitled GED/HSE Youth Program has been submitted by the College Administration and agreed to by the County in the amount of \$200,000.00; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled WIOA YOUTH GED/HSE Youth Program (Perth Amboy) is consistent with the philosophy and purpose of the College;

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The Board approves the proposal for the project entitled WIOA YOUTH GED/HSE Youth Program (Perth Amboy), as submitted by the Administration of Middlesex College to the County of Middlesex, Department of Workforce Development for the period of September 1, 2021 through August 31, 2022 in the total amount of \$200,000.00.
- b. The Board herein ratifies the contract executed by the College President and the County of Middlesex.

6. WHEREAS, the Board of Trustees of Middlesex College ("Board") and the State of New Jersey, Department of Labor and Workforce Development ("State") have entered into a contract for the operation of a project entitled FY2021-2022 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT for the period commencing July 1, 2021 and concluding June 30, 2022; and

WHEREAS, a proposal entitled FY2021-2022 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT has been submitted by the College Administration and agreed to by the State in the amount of \$227,102.00; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled FY2021-2022 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT is consistent with the philosophy and purpose of the College;

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The Board approves the proposal for the project entitled FY2021-2022 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT as submitted by the Administration of Middlesex College to the State of New Jersey, Department of Labor and Workforce Development for the period of July 1, 2021 through June 30, 2022 in the total amount of \$227,102.00.
- b. The Board herein ratifies the contract executed by the College President and the State of New Jersey.

7. WHEREAS, the Board of Trustees of Middlesex College ("Board") and the County of Middlesex, Department of Workforce Development ("County") have entered into a contract for the operation of a project entitled LEARN TO EARN for the period commencing September 1, 2021 and concluding August 31, 2022; and

WHEREAS, a proposal entitled LEARN TO EARN, has been submitted by the College Administration and agreed to by the County in the amount of \$100,000.00; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled LEARN TO EARN is consistent with the philosophy and purpose of the College;

NOW, THEREFORE, BE IT RESOLVED, as follows:

- a. The Board approves the proposal for the project entitled LEARN TO EARN as submitted by the Administration of Middlesex College to the County of Middlesex, Department of Workforce Development for the period of September 1, 2021 through August 31, 2022 in the total amount of \$100,000.00.
- b. The Board herein ratifies the contract executed by the College President and the County of Middlesex.

After discussion, the motion was approved.

#### FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on November 10, 2021, to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following ten resolutions.

Mr. Finkelstein moved, seconded by Mr. Sica, for adoption of resolutions 1 through 10.

1. WHEREAS, The College desires to participate in cooperative purchasing systems to reduce costs and improve efficiency, and

WHEREAS, N.J.S.A. 18A:64A-25.11a.b. and 52:34-6.2(b)(3) authorizes the College to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreements, hereinafter referred to as a "national cooperative", and

WHEREAS, National Cooperative Purchasing Alliance (NCPA) was established by a local government agency in the State of Texas, Region 14 ESC, as a national cooperative comprised of contracts awarded for goods and services through a competitive solicitation in order to provide an advantageous procurement method to institutions;

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees approves membership and participation in the NCPA national cooperative.

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NCPA	01-96-CISCO	Aspire Technology Partners	Cisco Umbrella Cloud Security licensing and support	\$9,555.00
NJ Edge	269EMCPS-21-003-CP-BBH	BlackBeltHelp	IT Help Desk support services during holiday closures and after-hours	\$50,000.00
NJ Edge	269EMCPS-21-001-EM-SHI	SHI International	TeamDynamix IT software licensing, support, and maintenance	\$12,561.40
NJSC	20-TELE-01512	Insight Public Sector	Remote access and support software	\$17,049.00
NJSC	83717	Johnson Controls Fire Protection	Replacement of the fire panel in Raritan Hall including testing	\$15,064.20
NJSC	19-TELE-00656	SHI International	Computers and monitors for Advanced Manufacturing funded by the Securing Our Children's Future grant	\$96,900.00
OMNIA	2018011-02	SHI International	VPMA software subscriptions funded by the Carl D. Perkins grant	\$7,584.06

- (1) NCPA – National Cooperative Purchasing Alliance
- (2) NJ Edge – NJ Edge Consortium
- (3) NJSC – New Jersey State Contract
- (4) OMNIA – OMNIA Partners Cooperative

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid # 21-4 for a second-year renewal from a total of four (4) responses received:

Liberty Paper, Los Angeles, CA for the not-to-exceed amount of \$15,127.50 for 20 lb. paper for high speed digital copiers and laser printers.

Paper Mart, East Hanover, NJ for the not-to-exceed amount of \$6,317.40 for all specialty paper products.

- b. Bid # 22-8 for technology equipment for additional hybrid classrooms from a total of five (5) responses received:

B&H Photo & Video, New York, NY for the not-to-exceed amount of \$15,466.16.

Excel Communications, Harleysville, PA for the not-to-exceed amount of \$310.58.

Howard Technology, Ellisville, MS for the not-to-exceed amount of \$18,804.00.

Troxell, Phoenix, AZ for the not-to-exceed amount of \$31,798.11.

- c. Bid # 22-11 for Personal Protective Equipment and Supplies from a total of nine (9) responses received, awarded by category type for the period of November 15, 2021 through September 30, 2022 with an optional one (1) year renewal through September 30 2023:

Dentserve, New City, NY for the not-to-exceed amount of \$4,260.08 for bouffant caps, shoe covers, face shields, and isolation gowns, with a catalog discount of 15.1%.

Spruce Industries, Rahway, NJ for the not-to-exceed amount of \$4,965.73 for nitrile gloves, latex gloves, and fluid resistant Level 3 masks, with a catalog discount of 25%.

UniPak Corp., Brooklyn, NY for the not-to-exceed amount of \$3,591.20 for non-clinical use masks and vinyl foodservice gloves, with a catalog discount of 15%.

United Sales USA Corp., Brooklyn, NY for the not-to-exceed amount of \$4,845.90 for cleaning carts, terry cloths, and hand sanitizer pumps, with a

catalog discount of 40%.

VWR International, Rochester, NY for the not-to-exceed amount of \$164.20 for clinical use procedure masks and safety goggles, with a catalog discount up to 68.5%.

- d. Bid # 22-15 for Promotional Items from a total of six (6) responses received in a tiered award based on the unit prices for frequently purchased items for the period of November 15, 2021 through October 31, 2022 with an optional one (1) year renewal through October 31, 2023:

		SAMPLE ITEMS	DISCOUNT
<b>Apparel (Primary)</b>	<u>Ad Café</u> , Edison, NJ	\$120.18	20%
<b>Apparel (Secondary)</b>	<u>Club Colors</u> , Schamburg, IL	\$166.39	10%
<b>Apparel (Tertiary)</b>	<u>Concept Printing</u> , Nyack, NY	\$224.45	0%
<b>Promotional (Primary)</b>	<u>Ad Café</u> , Edison, NJ	\$767.54	20%
<b>Promotional (Secondary)</b>	<u>Drew &amp; Rogers</u> , Fairfield, NJ	\$992.69	28%
<b>Promotional (Tertiary)</b>	<u>Club Colors</u> , Schamburg, IL	\$1,057.80	10%

- e. Special Quote #10784 for a Request for Qualification of sheet-fed printing services vendors from a total of five (5) responses. Based on the criteria reviewed, all five (5) vendors are prequalified for the period of November 15, 2021 through October 31, 2022 with an optional one (1) year renewal through October 31, 2023:

Concept Printing, Nyack, NY

Hummel Printing, Union, NJ

Jersey Printing Associates, Atlantic Highlands, NJ

Roelynn Litho, Lakewood, NJ

Your Printer V.2.0 dba Allegra Princeton, Cranbury, NJ

- f. Special Quote #10791 for labor counsel services from a total of two (2) responses:

Weiner Law Group, LLP, Parsippany, NJ for the not-to-exceed amount of \$75,000.00 for the period of November 15, 2021 through October 31, 2022 with an optional one (1) year renewal through October 31, 2023.

- g. Special Quote #10797 for Project Development Consultants for the Opportunity Meets Innovation Challenge (OMIC) grant, that was accepted by the Board of Trustees on September 15, 2021, from a total of two (2) responses received and for the period of November 15, 2021 through September 30, 2022 with an optional (1) year renewal through September 30, 2023:

Justin Artenant, Newark, NJ for the not-to-exceed amount of \$32,500 at a rate of \$32.00 per hour not-to-exceed 1,015 hours.

Fundamental 21, Collegeville, PA for the not-to-exceed amount of \$32,500 at a rate of \$81.25 per hour not-to-exceed 400 hours.

4. WHEREAS, in accordance with N.J.S.A. 18A:64A-25.14, Middlesex College publicly advertised and solicited Bid #22-10 for Fire Alarm Replacement at Edison Hall and the Physical Education Center and received two (2) bids for the work specified, and

WHEREAS, the lowest apparent bid of \$364,200.00 submitted by VA Electrical Contractors, Millstone, NJ is non-responsive due to an expired Public Works Contractor Registration Certificate, and

WHEREAS, the second bid received of \$577,475.00 submitted by M-P Electrical Contractors, Hopelawn, NJ significantly exceeds the cost estimate for the project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby reject all bids for the above-stated reasons upon the recommendation of the College Administration; and

BE IT FURTHER RESOLVED, that notice of the rejection of the bids shall be promptly provided to the bidders.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Finance Officer, the following contract be extended:
- a. Special Quote # 10739 for legal counsel services previously awarded to Wilentz, Goldman & Spitzer, P.A., Woodbridge, NJ with an original contract term of January 1, 2021 through November 30, 2021, be extended through January 31, 2022.

6. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. Suburban Trails, Inc., New Brunswick, NJ to provide additional charter bus transportation services for the baseball team's trip to Myrtle Beach for Spring training in accordance with Bid #22-5:

Previous Contract Amount	\$94,834.00
Amendment #1	<u>9,095.00</u>
New Contract Amount	<u>\$103,929.00</u>

- b. Creasey Printing, Springfield, IL to accommodate an increase in paper costs associated with the printing of the Annual Report in accordance with Special

11/15/2021

## Quote #10643L:

Previous Contract Amount	\$3,249.00
Amendment #1	<u>400.00</u>
New Contract Amount	<u>\$3,649.00</u>

7. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Environmental Connection Inc, Trenton, NJ for environmental services in conjunction with hazard assessment and specs for the Main Hall Restroom Renovation project in the amount of \$2,890.00.

Contract Amount	\$2,890.00
Payment #1 (FINAL)	<u>2,890.00</u>
Balance	<u>\$ 0.00</u>

- b. Netta Architects, Mountainside, NJ for Phase 2 construction document architectural services in conjunction with the North Hall Renovations ADA Improvements project in the amount of \$7,500.00.

Contract Amount	\$81,310.00
Previous Payments	57,048.00
Payment #5	<u>7,500.00</u>
Balance	<u>\$16,762.00</u>

- c. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the L'Hommedieu Dental Clinic project in the amount of \$140,040.00.

Contract Amount	\$2,804,866.00
Previous Payments	658,800.00
Payment #6	140,040.00
Retainage	<u>88,760.00</u>
Balance	<u>\$2,066,026.00</u>

- d. Remington & Vernick Engineers, Cherry Hill, NJ for Phase 1 construction document engineering services in conjunction with the College Center Sprinkler Installation with Fire Pump project in the amount of \$365.68.

Contract Amount	\$22,150.00
Previous Payments	21,280.78
Payment #8	<u>365.68</u>
Balance	<u>\$ 503.54</u>

- e. Remington & Vernick Engineers, Cherry Hill, NJ for Phase 1 construction document engineering services in conjunction with Physical Education Center HV/HVAC upgrade project in the amount of \$11,540.00.

Contract Amount	\$63,370.00
Previous Payments	40,257.50
Payment #6	<u>11,540.00</u>
Balance	<u>\$11,572.50</u>

- f. Remington & Vernick Engineers, Cherry Hill, NJ for Phase 1 site/civil engineering services in conjunction with a topographical survey for the North Hall Renovations ADA Improvements project in the amount of \$2,233.43.

Contract Amount	\$5,00.00
Payment #1	<u>2,233.43</u>
Balance	<u>\$2,766.57</u>

- g. RSC Architects, Hackensack, NJ for Phase 3 construction observation architectural services in conjunction with the L'Hommedieu Dental Clinic project in the amount of \$1,636.00.

Contract Amount	\$16,360.00
Previous Payments	6,544.00
Payment #5	<u>1,636.00</u>
Balance	<u>\$ 8,180.00</u>

8. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, a change order be made to the contract with the following firm:

- a. Northeastern Interior Services. Little Falls, NJ for the additional concrete demolition and disposal in conjunction with the L'Hommedieu Dental Clinic project in the net amount of \$7,392.00.

Original Contract Amount	\$2,778,400.00
Previous Change Order	(+)26,466.00
Change Order #2	(+) 7,392.00
New Contract Amount	<u>\$2,812,258.00</u>

9. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firms:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of September 2021.

Fees	\$12,932.50
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- b. Wilentz, Goldman & Spitzer, Woodbridge, NJ for legal services rendered from July 1, 2021 through September 30, 2021 for normal operations of Middlesex College.

	\$20,962.50
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Less 15% percent courtesy discount	<u>(\$3,144.37)</u>
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Total disbursement	Total <u>\$17,818.13</u>
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#### 10. Financial Statement and Legal Costs, Government Relations and Public Relations

In accordance with Section 6(k) of the Higher Education Restructuring Act of 1994, the governing board of each public institution of higher education must prepare and make available to the public: “an annual Financial Statement, and a statement setting forth generally the monies expended for Legal Costs, Government Relations, and Public Relations.”

The financial statement is in addition to the year-end financial statements of the College and must be prepared and made available no later than November annually, and

It is the responsibility of the Chief Financial Officer of the College to prepare this statement annually and submit to the Board of Trustees for their acceptance. This statement shall be maintained by the College and will be made available to the public for inspection upon request, and

For the fiscal year ended June 30, 2021, Middlesex College had expenditures for only legal costs and public relations, in the amounts of \$339,098.77, and \$57,012.72 respectively.

After discussion, the motion was approved. Mr. Taffet abstained from resolutions 3.f. and 9.a.

#### HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that the Human Resources Committee met on November 10, 2021, and reviewed the 17 items listed below.

Mr. Oras moved, seconded by Mr. Raja, for adoption of all resolutions in the categories of Hires, Change of Status, Separations and Miscellaneous.

A. <u>Hires</u>	<u>Recommendations</u>
Faculty	1
Support Staff	4
B. <u>Change of Status</u>	<u>Recommendations</u>

No Actions

C.	<u>Separations</u>	<u>Recommendations</u>
	Support Staff	5
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	1
	Faculty	3
	Support Staff	3

A. HIRES

FACULTY

1. Name: David Ambrose  
 Department: Visual, Performing and Media Arts  
 Position: Instructor  
 Salary: \$30,985 (1-semester only)  
 Effective: 1/18/22

SUPPORT STAFF

1. Name: Christopher Borrero  
 Department: Facilities Maintenance  
 Position: Warehouseperson II  
 Salary: \$33,760  
 Effective: 11/16/21

2. Name: David Dillon  
 Department: Police  
 Position: Probationary Police Officer  
 Salary: \$42,785  
 Effective: 11/8/21  
 \*Bachelor's degree

3. Name: Philip Pagan  
 Department: Media Services  
 Position: Media Technician  
 Salary: \$37,418  
 Effective: 11/16/21

4. Name: Justin Simboli  
 Department: Police  
 Position: Probationary Police Officer  
 Salary: \$42,260\*  
 Effective: 11/15/21  
 \*Associate's Degree

## B. CHANGE OF STATUS

1. Name: Michael Smith  
 Department: Hospitality, Culinary Arts and Dietetics  
 Position: Acting Senior Lab Coordinator  
 Salary: \$45,104\*  
 Effective: 10/22/2021-12/31/2021

\*Annual Salary

## C. SEPARATIONS

SUPPORT STAFF

1. Name: Peter Caro  
 Department: Facilities Maintenance  
 Action: Resignation  
 Effective: 10/21/21
2. Name: Marina Garay  
 Department: Enrollment Services  
 Action: Retirement  
 Effective: 12/31/21
3. Name: Jessica Pellicane  
 Department: Hospitality, Culinary Arts, and Dietetics  
 Action: Resignation  
 Effective: 10/19/21
4. Name: Colleen Ubl  
 Department: Veterans Services  
 Action: Resignation  
 Effective: 11/16/21
5. Name: Teresa Yuhas  
 Department: Enrollment Services  
 Action: Resignation  
 Effective: 12/31/21

## D. MISCELLANEOUS

ADMINISTRATIVE – SEVERANCE COMPENSATION PROGRAM 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF RETIREMENT</u>	<u>PAYMENT</u>
Judith DiMaio	Health and Safety	12/31/2021	\$25,633
Donald Drost	Facilities Management	12/31/2021	\$108,727

FACULTY – SEVERANCE COMPENSATION PROGRAM 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF RETIREMENT</u>	<u>PAYMENT</u>
Natalia Malyk-Selivanova	Natural Sciences	1/31/2022	\$106,050
Victor Vega	Educational Opportunity Fund	12/31/2021	\$14,312

AFSCME – SEVERANCE COMPENSATION PROGRAM 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF RETIREMENT</u>	<u>PAYMENT</u>
Nancy Fazekas	Mathematics	12/31/2021	\$14,000
Kathleen Hogue	Business, STEM and Health Professions	12/31/2021	\$17,000
Mary Kirbos-Mowad	Facilities Management	12/31/2021	\$10,000
Donna Murphy	Health and Safety	12/31/2021	\$14,000
Joseph Valeriani	Visual, Performing and Media Arts	12/31/2021	\$12,500

TEAMSTERS SEVERANCE COMPENSATION PROGRAM 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE OF RETIREMENT</u>	<u>PAYMENT</u>
Abelardo Delgado	Facilities Maintenance	12/31/2021	\$51,782

FACULTY-REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REDUCED ANNUAL SALARY</u>	<u>DATE</u>
Angela Lugo	English	\$87,099	Spring 2022

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Kathleen Costanzo	Dental Hygiene	IX-M #682 Dental Hygiene Freshmen Skills Workshops	\$2,240
Raymond Dademo	English	IX-M #683 Reading Placement Scoring	\$452
Christopher Drew	History and Social Sciences	IX-M #686 CELT Mentoring Team	\$3,144
Alexandra Fields	English	IX-M #683 Reading Placement Scoring	\$604
Alexandra Fields	English	IX-M 685 Juvenile Justice RISE – Academic Director (Fall 2021)	\$3,144
Brian Lavey	Natural Sciences	IX-M #686 CELT Mentoring Team	\$3,144

Melissa Luis	History and Social Sciences	IX-M #681 Observation Hour and External Partner Coordinator (Fall 2021)	\$3,144
Daniel Markowicz	English	IX-M #684 Reading Placement Scoring	\$228
Ellen Shur	English	IX-M #684 Reading Placement Scoring	\$222
Clairie Vassiliadis	Mathematics	IX-M #686 CELT Mentoring Team	\$3,144
Celia Winchester	English	IX-M #684 Reading Placement Scoring	\$94

SUPPORT STAFF COACHING APPOINTMENT – 2021-2022 ACADEMIC YEAR

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Reginald James	Head Coach – Track and Field	\$9,927
Myia Williams	Head Coach – Men’s Volleyball	\$7,111

After discussion, the motion was approved.

GENERAL

Mr. Finkelstein moved, seconded by Mr. Sica, for adoption of resolution 1.

1. WHEREAS, As a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1, 2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and

WHEREAS, Failure to comply with the residency requirement within the 365-day period shall render the person unqualified to continue to hold the public employment or position; and

WHEREAS, Middlesex College is a border county and relies on the ability to recruit from out-of-state; and

WHEREAS, The residency requirement would seriously impede Middlesex College's ability to recruit employees and compete successfully with similar educational institutions in this and other states;

NOW THEREFORE BE IT RESOLVED, that the attached Exemption Report be filed with the appropriate State officials and

BE IT FURTHER RESOLVED, that the Board authorizes the President to amend the Report and file it with the State as appropriate.

After discussion, the motion was approved.

#### REPORT OF COUNSEL

No report.

#### REPORT OF THE PRESIDENT

Dr. McCormick commended Jose Laureano on his presentation of our Center for Veterans Services which is celebrating its ten years of service and thanked alumnus Keith Menscher for sharing his story. He reported that the Adjunct Center, Center for the Enrichment of Learning and Teaching (CELT), and eLearning Department have been co-located in new space in the Johnson Learning Center that is being called the ACE Space. Representatives from the Middlesex County Vocational-Technical Schools, led by Interim Superintendent Robert Mooney, recently visited the Edison campus to learn more about career, technical, and STEM programs and took a tour of program facilities, including the Dental Hygiene program, Nursing program, Radiography program, and the Culinary Arts program and as well as the Theatre and our state-of-the-art facilities in science and engineering. The College has also released the 2020-2021 Annual Report. He also shared the sad news of the passing of Paige B. L'Hommedieu. Mr. L'Hommedieu, son of the founding Chairman of the Board, Paige D. L'Hommedieu, and his wife Elizabeth (Nicky) are among the most generous donors in the history of the Middlesex College Foundation.

#### EXECUTIVE SESSION

At 9:09 a.m. Mr. Sica moved, seconded by Mr. Taffet, for the Board to go into Executive Session for the purpose of discussing contract negotiations. The Executive Session ended and the Board returned to regular Board meeting at 9:38 a.m. No action was taken by the Board.

#### COMMENTS FROM THE AUDIENCE

Several faculty members, one staff member, and a student addressed the Board. Topics of remarks included operations during the pandemic, current hiring practices, and contract negotiations.

#### COMMENTS FROM THE COUNTY

Khalid Anjum, Department Head for Middlesex County Infrastructure Management, spoke on behalf of the Middlesex County Commissioners. He thanked Dr. McCormick and the Administration for doing a phenomenal job under the leadership of Chairman Power and the Board of Trustees. He wished the College much success in 2022.

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The next regular meeting of the Board of Trustees will take place on Wednesday, December 15, 2021 at 8:30 a.m. at a location or mean of virtual access to be determined and advertised.

The meeting adjourned at 10:17 a.m.

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ROBERT P. SICA  
SECRETARY

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