

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of October 20, 2021

The scheduled meeting of the Board of Trustees of Middlesex College was held remotely at 8:30 a.m. via Zoom. Board members present were: Mmes. Buteas, Caquias and Power and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja, Sica and Taffet. Also present were President McCormick, Counsel Mr. Hoffman, Acting Assistant Secretary Ms. Roa, Vice Presidents Dr. Herron and Dr. Scherr, Human Resources Executive Director Mr. Morgan, Chief Financial Officer Mr. Maltino, Executive Director Facilities Management Mr. Drost, Executive Dean for Student and Enrollment Services Mr. Laureano, and Information Technology Executive Director Mr. Mattaliano.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2020, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2020, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 17, 2020, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 17, 2020, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

OATH OF OFFICE

Chairman Power introduced and welcomed Graduating Class Representative Trustee Ana Caquias to the Board of Trustees. Chairman Power administered the Oath of Office to Trustee Caquias.

MINUTES

Mr. Raja moved, seconded by Mr. Sica, to adopt the September 15, 2021 regular meeting minutes as presented.

After discussion, the motion was approved.

## PRESENTATION

Yamillet Febo-Gomez, Director of Grants, gave an overview of grant activities over the past year. This year the Grants Department staff prepared and submitted over 26 applications applying for 9 million dollars. The College was awarded 24 of those applications securing 7 million dollars. Yamillet highlighted two initiatives implemented this year. This January the College was one of four institutions nationwide to be awarded the Open Textbook Collaborative. It is a statewide project managed by Marilyn Ochoa, Director of Library Services, to create online educational resources for STEM and Career and Technical Education courses with the goal to save students millions of dollars in textbook costs. The second initiative is the establishment of the Center of Justice Impacted Youth project managed by faculty member Dr. Alexandra Fields. The College received grant funds through the New Jersey Governor's Juvenile Justice and Delinquency Prevention Commission which allows the College to offer programming to incarcerated youth both in Middlesex County and Camden County Juvenile Detention Centers. The Department will continue focusing on implementing new projects and streamlining processes for post award management and develop best practice models for projects and grants management.

## ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Scherr reported that there were two resolutions relating to the academic calendars for consideration by the Board.

Mr. Raja moved, seconded by Ms. Sica, for adoption of resolutions 1 and 2.

1. BE IT RESOLVED, That the revised Academic Calendars for Academic Years 2021-2022, 2022-2023, and the Academic Calendar for Academic Year 2023-2024 be approved.

### 2021 - 2022 ACADEMIC CALENDAR

#### **FALL 2021**

August	30	State of the College; First Day of Obligation, Faculty Meetings
	31	Faculty Development Day
September	1, 2	Change of Program; Advisement by Faculty
	6	Labor Day – No Classes
	7	Fall Semester – Classes Begin
October	11	Columbus Day – No Classes
November	11	Veterans Day – No Classes
	25	Thanksgiving – No Classes
	26-28	Holiday – No Classes
December	17	Fall Semester – Last Day of Classes
	18, 20, 21	Specially Scheduled Final Examinations

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22 Winter Recess Begins  
24-27 Holiday – No Classes  
31 Holiday – No Classes

### **WINTERSESSION 2022**

December 20 Winter Session Begins (No Classes 12/24-12/27, 12/31)  
January 21 Winter Session Ends (No Classes 1/17)

### **SPRING 2022**

January 17 Martin Luther King Jr. Day – No Classes  
18 Spring Convocation; First Day of Faculty Obligation; Faculty Meetings  
19, 20 Change of Program, Advisement by Faculty  
24 Spring Semester – Classes Begin  
February 21 Presidents' Day – No Classes  
March 12 Spring Recess Begins – No Classes  
19 Weekend Classes Resume  
21 Regular Classes Resume  
April 15-17 Holiday – No Classes  
May 10 Spring Semester – Last Day of Classes  
11, 12, 13 Specially Scheduled Final Examinations  
18 Last Day of Faculty Obligation  
TBD Commencement

### **SUMMER SESSION 2022**

May 16 Summer Session Begins  
August 18 Summer Session Ends

## **2022 - 2023 ACADEMIC CALENDAR**

### **FALL 2022**

August 29 State of the College; First Day of Obligation, Faculty Meetings  
30 Faculty Development Day  
31 Change of Program; Advisement by Faculty  
September 1 Change of Program; Advisement by Faculty  
5 Labor Day – No Classes  
6 Fall Semester – Classes Begin  
October 10 Columbus Day – No Classes  
November 11 Veterans Day – No Classes  
24 Thanksgiving – No Classes

	25-27	Holiday – No Classes
December	16	Fall Semester – Last Day of Classes
	17, 19, 20	Specially Scheduled Final Examinations
	21	Winter Recess Begins
	23-26	Holiday – No Classes

**WINTERSESSION 2023**

December	19	Winter Session Begins (No Classes 12/23-26)
January	20	Winter Session Ends (No Classes 1/2, 1/16)

**SPRING 2023**

January	2	Holiday – No Classes
	16	Martin Luther King Jr. Day – No Classes
	17	Spring Convocation; First Day of Faculty Obligation; Faculty Meetings
	18, 19	Change of Program, Advisement by Faculty
	23	Spring Semester – Classes Begin
February	20	Presidents’ Day
March	11	Spring Recess Begins – No Classes
	18	Weekend Classes Resume
	20	Regular Classes Resume
April	7-9	Holiday – No Classes
May	9	Spring Semester – Last Day of Classes
	10, 11, 12	Specially Scheduled Final Examinations
	17	Last Day of Faculty Obligation
	TBD	Commencement

**SUMMER SESSION 2023**

May	15	Summer Session Begins
August	17	Summer Session Ends

**2023 - 2024 ACADEMIC CALENDAR**

**FALL 2023**

August	28	First Day of Obligation, State of the College, Faculty Meetings
	29	Faculty Development Day
	30, 31	Change of Program, Advisement by Faculty
September	4	Labor Day – No Classes
	5	Classes Begin – Fall Semester
October	9	Columbus Day – No Classes

November	10 23 24-26	Veterans Day Observed– No Classes Thanksgiving – No Classes Holiday – No Classes
December	15 16, 18, 19 20 25, 26	Last Day of Classes; Last Day of Faculty Obligation Specially Scheduled Final Examinations Winter Recess Begins Holiday – No Classes

**WINTERSESSION 2024**

December	18	Winter Session Begins (No Classes 12/25-26)
January	19	Winter Session Ends (No Classes 1/1, 1/15)

**SPRING 2024**

January	15 16 17, 18 22	Martin Luther King Jr. Day – No Classes Faculty Meetings; First Day of Faculty Obligation Change of Program, Advisement by Faculty Classes Begin – Spring Semester
February	19	Presidents’ Day – No Classes
March	9 16 18 29-31	Spring Recess Begins – No Classes Weekend Classes Resume Regular Classes Resume Holiday – No Classes
May	7 8, 9, 10 15 TBD	Last day of Classes Specially Scheduled Final Examinations Last day of Faculty Obligation Commencement

**SUMMER SESSION 2024**

May	13	Summer Session Begins
August	15	Summer Session Ends

2. BE IT RESOLVED, That the Academic Calendar for Academic Year 2024-2025 be approved.

**2024 - 2025 ACADEMIC CALENDAR**

**FALL 2024**

August	26 27 28, 29	First Day of Obligation, State of the College, Faculty Meetings Faculty Development Day Change of Program, Advisement by Faculty
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September	2	Labor Day – No Classes
	3	Classes Begin – Fall Semester
October	14	Columbus Day – No Classes
November	11	Veterans Day – No Classes
	28	Thanksgiving – No Classes
	29-30	Holiday – No Classes
December	1	Holiday – No Classes
	13	Last Day of Classes; Last Day of Faculty Obligation
	14, 16, 17	Specially Scheduled Final Examinations
	18	Winter Recess Begins
	24, 25	Holiday – No Classes

**WINTERSESSION 2025**

December	16	Winter Session Begins (No Classes 12/24-25)
January	17	Winter Session Ends (No Classes 1/1)

**SPRING 2025**

January	14	Faculty Meetings; First Day of Faculty Obligation
	15, 16	Change of Program, Advisement by Faculty
	20	Martin Luther King Jr. Day – No Classes
	21	Classes Begin – Spring Semester
February	17	Presidents’ Day – No Classes
March	8	Spring Recess Begins – No Classes
	15	Weekend Classes Resume
	17	Regular Classes Resume
April	18-20	Holiday – No Classes
May	7	Last day of Classes
	8, 9, 10	Specially Scheduled Final Examinations
	14	Last day of Faculty Obligation
	TBD	Commencement

**SUMMER SESSION 2025**

May	12	Summer Session Begins
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After discussion, the motion was approved.

FINANCE COMMITTEE

10/20/2021

Mr. Maltino reported that the Finance Committee met on October 13, 2021, to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following seven resolutions.

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 through 7.

1. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJ Edge	269EMCPS-19-003-LA-CBT	CBTS	Voice Over IP phone system professional installation services	\$60,000.00
NJ Edge	269EMCPS-19-003-LA-CBT	CBTS	Voice Over IP phone system monthly charges from January 1, 2022 through June 30, 2022	\$97,242.00
NJSC / SOCCP	88839 / CC-0001-20	WB Mason	Additional FY2022 office supplies	\$14,250.00
NJSC	89967	SHI International	Chromebooks	\$78,000.00
OMNIA	2018011-02	SHI International	Google Chrome Licensing	\$9,900.00
PEPPM	528897-260	Allegheny Educational Systems	3D printers, peripherals, and accessories for Securing Our Children's Future Grant	\$89,385.50

- (1) NJ Edge – NJ Edge Consortium
- (2) NJSC – New Jersey State Contract
- (3) OMNIA – OMNIA Partners Cooperative
- (4) PEPPM – Pennsylvania Education Purchasing Program for Microcomputers
- (5) SOCCP – Somerset County Cooperative

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, awards be authorized to the following vendors pursuant to a fair and open process:

- a. Bid # 22-3R for trash disposal and recycling services from a total of three (3) responses:

Standard Waste Services, East Brunswick, NJ for the not-to-exceed amount of \$67,705.32 for the period of November 1, 2021 through September 30, 2022 with two (2) optional one-year renewals through September 30, 2024.

- b. Bid # 22-6 for emergency tree services from a total of one (1) response:

Rich Tree Service, Inc., South Plainfield, NJ for the not-to-exceed amount of \$18,000.00 for the period of November 1, 2021 through October 31, 2022 with an optional one-year renewal through October 31, 2023.

3. WHEREAS, The College has a need to obtain goods and services as Business Entity Disclosure Contracts pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, The Director of Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, The vendors have completed and submitted Business Entity and Political Contribution Disclosures which certify that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, contracts be authorized to the following vendors:

- a. Cengage Learning Inc., Boston, MA for library database subscriptions for the not-to-exceed amount of \$18,404.35.
- b. ePlus Technology, Inc., Royersford, PA for professional consulting services for an assessment of the College's fiber needs and the development of technical specifications for a Request for Proposal for the fiber plant Chapter 12 capital project for the not-to-exceed amount of \$99,500.00.
- c. Sysco Corporation, Houston TX for wholesale food and supplies including delivery services for the Child Care Center and the Hospitality, Culinary, and Dietetics programs for the not-to exceed amount of \$23,000.00 for the period of November 1, 2021 through June 30, 2022.

4. WHEREAS, The Board of Trustees of Middlesex College approved the application for the OPEN TEXTBOOK COLLABORATIVE project, and accepted the award of \$1,444,068.00 from the U.S. Department of Education on February 17, 2021; and



WHEREAS, The College serves as the Lead Agency for the project and has a need to enter into agreements with entities as grant subrecipients for the project period of January 1, 2021 through December 31, 2023; and

WHEREAS, subrecipients will provide the College with professional consulting services classified as exempt in accordance with N.J.S.A. 18A:64A-25.5.a.(15) for the development of new open textbooks and expansion of open textbook use in STEM/CTE degree-granting programs; and

WHEREAS, The Director of Purchasing and Inventory has determined and certified in writing that the value of the agreement exceeds \$17,500.00; and

WHEREAS, The subrecipients are a non-profit entity, three (3) county colleges, and a State university, and are therefore exempt from Business Entity and Political Contribution Disclosures; and

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the below agreements be approved for the period of January 14, 2021 through January 14, 2022.

- a. NJ Edge.net, Newark, NJ for the not-to-exceed amount of \$34,125.00.
- b. Brookdale Community College, Lincroft, NJ for the not-to-exceed amount of \$16,075.00.
- c. Ocean County College, Toms River, NJ for the not-to-exceed amount of \$16,075.00.
- d. Passaic County Community College, Paterson, NJ for the not-to-exceed amount of \$16,075.00.
- e. Rowan University, Glassboro, NJ for the not-to-exceed amount of \$48,575.00.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendments be made:

- a. Macan Computing Services, Bedford, NH for additional consulting services for the IT Department during FY2021:

Previous Contract Amount	\$33,000.00
Amendment #1	<u>2,320.00</u>
New Contract Amount	<u>\$35,320.00</u>

- b. Stuyvesant Press Inc., Irvington, NJ for additional work required for file folders with the College's new logo:

Previous Contract Amount	\$6,010.00
Amendment #1	200.00
New Contract Amount	<u>\$6,210.00</u>

6. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Netta Architects, Mountainside, NJ for Phase 2 construction document architectural services in conjunction with the North Hall Renovations in the amount of \$7,131.00.

Contract Amount	\$81,310.00
Previous Payment	49,917.00
Payment #4	<u>7,131.00</u>
Balance	<u>\$24,262.00</u>

- b. Northeastern Interior Services, Little Falls, NJ for construction services in conjunction with the L'Hommedieu Dental Clinic project in the amount of \$283,500.00.

Contract Amount	\$2,804,866.00
Previous Payments	375,300.00
Payment #5	283,500.00
Retainage	<u>73,200.00</u>
Balance	<u>\$2,146,066.00</u>

- c. Remington & Vernick Engineers, Old Bridge, NJ for Phase 1 construction document engineering services in conjunction with the College Center Sprinkler Installation with Fire Pump project in the amount of \$350.00.

Contract Amount	\$22,150.00
Previous Payments	20,930.78
Payment #7	<u>350.00</u>
Balance	<u>\$ 869.22</u>

- d. Remington & Vernick Engineers, Old Bridge, NJ for Phase 1 construction document engineering services in conjunction with Physical Education Center HV/HVAC Upgrade project in the amount of \$14,472.50.

Contract Amount	\$63,370.00
Previous Payments	25,785.00
Payment #5	<u>14,472.50</u>
Balance	<u>\$23,112.50</u>

- e. RSC Architects, Hackensack, NJ for Phase 3 construction observation

architectural services in conjunction with the L'Hommedieu Dental Clinic project in the amount of \$1,636.00.

Contract Amount	\$16,360.00
Previous Payments	4,908.00
Payment #4	<u>1,636.00</u>
Balance	<u>\$ 9,816.00</u>

7. BE IT RESOLVED, That based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:
- a. Weiner Law Group, LLC, Parsippany, NJ for legal services rendered regarding labor matters for the month of August 2021 in the amount of \$16,065.00.

After discussion, the motion was approved. Mr. Taffet abstained from resolution 7.

#### HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that the Human Resources Committee met on October 13, 2021, and reviewed the 23 items listed below.

Mr. Oros moved, seconded by Mr. Sica, for adoption of all resolutions in the categories of Hires, Change of Status, Separations and Miscellaneous.

A. <u>Hires</u>	<u>Recommendations</u>
Support Staff	2
Grants	2
B. <u>Change of Status</u>	<u>Recommendations</u>
Administrative	3
C. <u>Separations</u>	<u>Recommendations</u>
Administrative	3
Support Staff	3
D. <u>Miscellaneous</u>	<u>Recommendations</u>
Administrative	2
Faculty	3
Support Staff	3
Grants	2

#### A. HIRES

##### SUPPORT STAFF

1. Name: Adelainy Bourdierd

- Department: Enrollment Services  
 Position: Enrollment Services Assistant  
 Salary: \$42,300\*  
 Effective: 11/1/21 – 4/30/22  
 \*Prorated
2. Name: Tommie Foster  
 Department: Facilities Management  
 Position: Mechanic I  
 Salary: \$53,878  
 Effective: 9/16/21

GRANTS

1. Name: LaTanya Everett  
 Department: Veterans Services  
 Position: Acting Coordinator of Veterans Services  
 Salary: \$61,500\*  
 Effective: 10/1/21 – 12/31/21  
 \*Prorated
2. Name: Colleen Ubl  
 Department: Veterans Services  
 Position: Acting Veterans Support Specialist  
 Salary: \$41,812\*  
 Effective: 10/1/21 – 12/31/21  
 \*Prorated

## B. CHANGE OF STATUS

ADMINISTRATIVE

1. Name: Alexis Delgado  
 Department: Educational Opportunity Fund  
 Action: \$700/month stipend – Additional Responsibilities  
 Effective: 10/16/21 – 12/31/21
2. Name: Ria Gaviria  
 Department: Academic Advising  
 Action: \$500/month stipend – Additional Responsibilities  
 Effective: 10/16/21 – 12/31/21
3. Name: Christopher Mooney  
 Department: Academic Advising  
 Action: \$500/month stipend – Additional Responsibilities  
 Effective: 10/16/21 – 12/31/21

## C. SEPARATIONS

ADMINISTRATIVE

1. Name: Michael Barany  
 Department: Veterans Services

- Action: Resignation  
Effective: 9/30/21
- 2. 

Name: Latoya Carroo  
Department: Alumni Engagement & Development  
Action: Resignation  
Effective: 10/8/21
- 3. 

Name: April Johnson  
Department: Academic Advising  
Action: Resignation  
Effective: 10/18/21

SUPPORT STAFF

- 1. 

Name: James Carey  
Department: Facilities Maintenance  
Action: Termination  
Effective: 10/12/21
- 2. 

Name: Julie Cosentino  
Department: Mathematics  
Action: Termination  
Effective: 9/21/21
- 3. 

Name: Paul Schwartz  
Department: Facilities Maintenance  
Action: Retirement  
Effective: 12/31/21

D. MISCELLANEOUS

ADMINISTRATIVE – ADDITIONAL COMPENSATION

- 1. 

Name: Angelo Abreu  
Department: Perth Amboy Center  
Reason: Success Bound Writing Boot Camp  
Payment: \$2,600
- 2. 

Name: Ashley Castiglia  
Department: Perth Amboy Center  
Reason: Success Bound Pa’Lante Track  
Payment: \$2,500

FACULTY – LEAVE OF ABSENCE

- 1. 

Name: Dennis Lick  
Department: Visual, Performing, and Media Arts  
Type of leave: Unpaid  
Effective: 1/1/22 – 6/30/22

SUPPORT STAFF – LEAVE OF ABSENCE

1. Name: Sean Tiner  
 Department: Facilities Maintenance  
 Type of leave: Unpaid  
 Effective: 10/12/21 – 12/12/21

FACULTY COMPENSATION – IX-M

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Alexandra Fields	English	IX-M #679 Juvenile Justice Commission	\$1,512

FACULTY CURRICULUM COORDINATORS 2021 – 2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Donna-Marie Gardner	Natural Sciences	\$1,258*
Meenu Jain	Natural Sciences	\$1,258*
Joseph Nesi	Business and Computer Payment	\$2,516

\*Reduced from \$2,516 due to sabbatical leave

SUPPORT STAFF COACHING APPOINTMENT – 2021-2022 ACADEMIC YEAR

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Brewer, Kyle	Head Coach – Wrestling	\$12,002
Catena, Richard	Assistant Coach – Men’s Soccer	\$4,964
Giordano, Adrienne	Head Coach – Women’s Soccer	\$9,927
Giordano, Adrienne	Spring Stipend – Women’s Soccer	\$2,075
Hicks, Bruce	Assistant Coach – Men’s Basketball	\$6,001
McClendon, Michael	Head Coach – Men’s Basketball	\$12,002
Mehalick, Matthew	Assistant Coach – Softball	\$4,964
Mooney, Christopher	Head Coach – Baseball	\$9,927
Mooney, Christopher	Fall Stipend – Baseball	\$2,075
Muldowney, James	Head Coach – Softball	\$9,927
Muldowney, James	Fall Stipend – Softball	\$2,075
Napoleon, Tracey	Assistant Coach – Women's Basketball	\$6,001
Powell, Michel	Head Coach – Women’s Basketball	\$12,002
Romero, Henry	Head Coach – Women's Volleyball	\$7,111
Velasco, Javier	Head Coach – Men’s Soccer	\$9,927
Velasco, Javier	Spring Stipend – Men’s Soccer	\$2,075
Weins, Brian	Assistant Coach – Baseball	\$4,964

GRANTS AND SPECIAL PROJECTS – SALARY

Each full-time Grants employee active on the payroll as of June 30, 2021 shall be paid the amount of \$1,500 to offset required Chapter 78 healthcare contributions.

BE IT RESOLVED that the following Grants and Special Projects Salary listing be approved for 2021/2022 beginning with the name Allegra, Ellen and ending with the name Walsh, Ann R:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>SALARY</u>	<u>DURATION</u>
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Allegra, Ellen	Child Care Center	\$33,496	9/1/21 – 6/30/22
Haskins, Lisa T	Continuing Education	\$45,450	9/1/21 – 8/31/22
Ignacio, Alyssa	Marketing and Communications	\$44,440	9/1/21 – 8/31/22
Jones, Jennifer V	Continuing Education	\$35,981	9/1/21 – 8/31/22
Keenan, Robert W	Continuing Education	\$35,981	9/1/21 – 8/31/22
Lapidow, Ruth S	Career Training	\$69,239	7/1/21 – 6/30/22
Miller, John S	Continuing Education	\$65,650	7/1/21 – 6/30/22
Okwemba, Arthur M	Career Training	\$67,993	7/1/21 – 6/30/22
Peguero, Yuniika P	Continuing Education	\$55,550	9/1/21 – 8/31/22
Roche, Yarelis	Continuing Education	\$55,550	7/1/21 – 6/30/22
Saintilma, Guerol Paul	Continuing Education	\$48,985	7/1/21 – 6/30/22
Sharma, Pratima	Career Training	\$51,624	7/1/21 – 6/30/22
Smith, Diane	Career Training	\$33,353	7/1/21 – 6/30/22
Walsh, Ann R	Continuing Education	\$40,526	7/1/21 – 6/30/22

#### SUPPORT STAFF MISCELLANEOUS – RETIREMENT

WHEREAS, **Paul Schwartz**, has faithfully served Middlesex College from September 29, 2008 to December 31, 2021; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Paul Schwartz** as of December 31, 2021; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Paul Schwartz** during his years of service to Middlesex College and extends its best wishes to him on his retirement.

After discussion, the motion was approved.

#### GENERAL

Mr. Finkelstein reported that on June 10, 2021 the Board met at the Annual Retreat and was happy to report that Dr. McCormick met and exceeded his goals. The Board also established goals for FY2022 for the President and the Board.

Mr. Finkelstein moved, seconded by Mr. Paluri, for adoption of resolution 1.

1. Based on the recommendation of Middlesex College Board of Trustees Vice Chair Mark Finkelstein, authorize the approval of President McCormick's expenses for the first quarter of FY2022.

After discussion, the motion was approved.

## REPORT OF COUNSEL

No report.

## REPORT OF THE PRESIDENT

Dr. McCormick reported that on September 23, 2021 the Board of Trustees held a ceremony to present the Paige D. L'Hommedieu Award for 2021 posthumously to Kenneth Armwood, the Middlesex County Board of County Commissioners Deputy Director who died earlier this year. In attendance at the ceremony was Mr. Armwood's cousin Estelle Renata Adams-Wright, who accepted the award on the family's behalf and paid a touching tribute. Dr. McCormick also reported that on October 15, 2021 Governor Phillip Murphy, a champion of education, visited the campus for an Early Vote Rally. Special guest First Lady Dr. Jill Biden was also in attendance in support of the Governor. A special note was left in West Hall on the College's stationery that read "God Bless our Vets," signed by Governor Murphy, Tammy Murphy, and Dr. Jill Biden.

## REPORT ON NEW JERSEY COUNCIL OF COUNTY COLLEGES (NJCCC)

Ms. Buteas reported that the New Jersey Council of County Colleges continues to focus on creating Centers for Excellence and Career Pathways in critical areas that include healthcare, manufacturing and logistics. This is the result of the Legislature and Governor Murphy approving eight and a half million dollars to go towards workforce development programs. Additionally, the Legislature and the Governor approved an increase in funding for the Basic Skills Program. Traditionally this program has been oversubscribed over the years. This is an opportunity for the business community to send employees to their various county colleges for upskilling and reskilling. It is one of the most successful workforce development programs in the state.

## NEW BUSINESS

Mr. Oras gave an update on the Community Advisory Committee that met on October 7, 2021. Lisa Kelly, Executive Director, Middlesex College Foundation, Odé Hoppie, Director of Student Life, and Amanda Lyons, Basic Needs Coordinator, gave a presentation on the College's focus on the whole student. They shared information about the College's student support programs and services for students who are experiencing financial and other obstacles to student success. They shared that 46% of Middlesex College students are receiving financial aid and 26% are from families that earn less than \$30,000 per year. Students have received support through the College's Food Pantry receiving food, grocery gift cards, and basic needs items, along with assistance from the Student Emergency Fund, amounting to more than \$85,000 in support for students. There has been a campus collaboration of support from the students in the Hospitality, Culinary Arts and Dietetics program, who have prepared frozen meals for students. College student organizations have also sponsored successful food, coat, and diaper drives. The



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Middlesex College Foundation has provided \$28,148 in Emergency Aid to students for assistance with housing, transportation, utilities, course materials, and childcare.

COMMENTS FROM THE COUNTY

Khalid Anjum, Department Head for Middlesex County Infrastructure Management, spoke on behalf of the Middlesex County Commissioners. He commented on the phenomenal work that the Grants Department has made under the leadership of the Board and Dr. McCormick. He also welcomed and congratulated new Student Trustee Caquias.

The Annual and regular monthly meetings of the Board of Trustees will take place on Monday, November 15, 2021 at 8:30 a.m. at a location or mean of virtual access to be determined and advertised.

The meeting adjourned at 9:18 a.m.

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ROBERT P. SICA  
SECRETARY

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