

BOARD OF TRUSTEES OF MIDDLESEX COLLEGE

Minutes of the Meeting of May 19, 2021

The scheduled meeting of the Board of Trustees of Middlesex College was held remotely at 8:30 a.m. via Zoom. Board members present were: Mmes. Buteas, McLean and Power and Messrs. Anderson, Finkelstein, Oras, Paluri, Raja and Taffet. Also present were President McCormick, Counsel Mr. Hoffman, Acting Assistant Secretary Ms. Roa, Vice Presidents Ms. Campbell, Dr. Herron, and Dr. Scherr, Chief Financial Officer Mr. Maltino, Executive Director Facilities Management Mr. Drost, Executive Dean for Student and Enrollment Services Mr. Laureano, and Acting Information Technology Executive Director Mr. Mattaliano.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2020, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2020, advance written notice of this meeting was emailed to the Home News Tribune and The Star Ledger.
- (c) On November 17, 2020, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of County Commissioners.
- (d) On November 17, 2020, a copy of this advance notice was filed with the President of Middlesex College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Oras moved, seconded by Mr. Sica, to adopt the April 21, 2021 regular meeting minutes as presented.

After discussion, the motion was approved.

PRESENTATION

Mr. Anvay Patel, President of the Student Government Association, Nathalia Allenza, Secretary of the Student Government Association, and Morgan Brody, Member of the Women's

Basketball Team shared their experience as students at Middlesex College. They thanked the faculty and staff for supporting them in their development as leaders. They shared how Middlesex College has prepared them for the next phase in their college careers.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Scherr reported that the Academic and Student Affairs Committee met on May 12, 2021, and identified the need for and relevance of the following seven resolutions.

Mr. Raja moved, seconded by Mr. Sica, for adoption of resolutions 1 through 7.

1. WHEREAS, a modification application entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION has been submitted by the College to the State of New Jersey, Department of Education (hereinafter referred to as the "State") in the amount of \$518,936; and

WHEREAS, the State has approved the modification application entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the State requires approval by the governing body of Middlesex College for modifications to the grant budget,

WHEREAS, the Board has determined that the operation of a project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the modification application for the project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION as submitted by the College to the State of New Jersey, Department of Education for the period July 1, 2020 through June 30, 2021 in the total amount of \$518,936.00.
- b. The Board herein accepts the award of \$518,936.00 and authorizes the College President and/or his designee to implement the project.
- c. The Board approves the submission of budget modifications for the project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION.

2. WHEREAS, the Academic and Student Affairs Committee of the Middlesex College Board of Trustees reviewed the need and relevance, and upon recommendation of the College President, unanimously approved a new Associate in Applied Science Degree in Cybersecurity;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the Associate in Applied Science Degree in Cybersecurity.

3. WHEREAS, the Academic and Student Affairs Committee of the Middlesex College Board of Trustees reviewed the need and relevance, and upon recommendation of the College President, unanimously approved a new Associate in Science Degree in Data Science and Analytics;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the Associate in Science Degree in Data Science and Analytics.

4. WHEREAS, the Academic and Student Affairs Committee of the Middlesex College Board of Trustees reviewed the need and relevance, and upon recommendation of the College President, unanimously approved a new Certificate in Data Science and Analytics;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the Certificate in Data Science and Analytics.

5. WHEREAS, the Academic and Student Affairs Committee of the Middlesex College Board of Trustees reviewed the need and relevance, and upon recommendation of the College President, unanimously approved a new Certificate in Public Safety Telecommunications;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the Certificate in Public Safety Telecommunications.

6. WHEREAS, the Academic and Student Affairs Committee of the Middlesex College Board of Trustees reviewed the need and relevance, and upon recommendation of the College President, unanimously approved a new Certificate of Achievement in Public Safety Telecommunications;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the Certificate of Achievement in Public Safety Telecommunications.

7. BE IT RESOLVED, That the attached revised Academic Calendars for 2021-2022, 2022-2023, and 2023-2024 be approved.

2021 - 2022 ACADEMIC CALENDAR

FALL 2021

August	30	State of the College; First Day of Obligation, Faculty Meetings
	31	Faculty Development Day
September	1, 2	Change of Program; Advisement by Faculty
	6	Labor Day – No Classes
	7	Fall Semester – Classes Begin
October	11	Columbus Day – No Classes
November	11	Veterans Day – No Classes
	25	Thanksgiving – No Classes
	26, 27	Holiday – No Classes
December	17	Fall Semester – Last Day of Classes
	18, 20, 21	Specially Scheduled Final Examinations
	22	Winter Recess Begins
	24	Holiday – No Classes
	31	Holiday – No Classes

WINTERSESSION 2022

December	20	Winter Session Begins
January	21	Winter Session Ends

SPRING 2022

January	17	Martin Luther King Jr. Day – No Classes
	18	Spring Convocation; First Day of Faculty Obligation; Faculty Meetings
	19, 20	Change of Program, Advisement by Faculty
	24	Spring Semester – Classes Begin
February	21	Presidents' Day – No Classes
March	12	Spring Recess Begins – No Classes
	19	Weekend Classes Resume
	21	Regular Classes Resume
April	15	Holiday – No Classes
	16 - 17	Holiday – No Classes
May	10	Spring Semester – Last Day of Classes
	11, 12, 13	Specially Scheduled Final Examinations
	18	Last Day of Faculty Obligation
	TBD	Commencement

SUMMER SESSION 2022

May	16	Summer Session Begins
August	18	Summer Session Ends

2022 - 2023 ACADEMIC CALENDAR

FALL 2022

August	29	State of the College; First Day of Obligation, Faculty Meetings
	30	Faculty Development Day
	31	Change of Program; Advisement by Faculty
September	1	Change of Program; Advisement by Faculty
	5	Labor Day – No Classes
	6	Fall Semester – Classes Begin
October	10	Columbus Day – No Classes
November	11	Veterans Day – No Classes
	24	Thanksgiving – No Classes
	25, 26	Holiday – No Classes
December	16	Fall Semester – Last Day of Classes
	17, 19, 20	Specially Scheduled Final Examinations
	21	Winter Recess Begins
	23	Holiday – No Classes

WINTERSESSION 2023

December	19	Winter Session Begins
January	20	Winter Session Ends

SPRING 2023

January	2	Holiday – No Classes
	16	Martin Luther King Jr. Day – No Classes
	17	Spring Convocation; First Day of Faculty Obligation; Faculty Meetings
	18, 19	Change of Program, Advisement by Faculty
	23	Spring Semester – Classes Begin
February	20	Presidents' Day
March	11	Spring Recess Begins – No Classes
	18	Weekend Classes Resume
	20	Regular Classes Resume
April	7	Holiday – No Classes
	8 - 9	Holiday – No Classes
May	9	Spring Semester – Last Day of Classes
	10, 11, 12	Specially Scheduled Final Examinations

17 Last Day of Faculty Obligation
TBD Commencement

SUMMER SESSION 2023

May 15 Summer Session Begins
August 17 Summer Session Ends

2023 - 2024 ACADEMIC CALENDAR

FALL 2023

August 28 First Day of Obligation, State of the College, Faculty Meetings
29 Faculty Development Day
30, 31 Change of Program, Advisement by Faculty

September 4 Labor Day – No Classes
5 Classes Begin – Fall Semester

October 9 Columbus Day – No Classes

November 10 Veterans Day Observed– No Classes
23 - 26 Thanksgiving – No Classes

December 15 Last Day of Classes; Last Day of Faculty Obligation
16, 18, 19 Specially Scheduled Final Examinations
20 Winter Recess Begins
25 Holiday – No Classes

WINTERSESSION 2024

December 18 Winter Session Begins
January 19 Winter Session Ends

SPRING 2024

January 1 Holiday – No Classes
15 Martin Luther King Jr. Day – No Classes
16 Faculty Meetings; First Day of Faculty Obligation
17, 18 Change of Program, Advisement by Faculty
22 Classes Begin – Spring Semester

February 19 Presidents’ Day – No Classes

March 9 Spring Recess Begins – No Classes
16 Weekend Classes Resume
18 Regular Classes Resume
29 - 31 Holiday – No Classes

May 7 Last day of Classes
8, 9, 10 Specially Scheduled Final Examinations
15 Last day of Faculty Obligation
TBD Commencement

SUMMER SESSION 2024

May 13 Summer Session Begins
August 15 Summer Session Ends

After discussion, the motions were approved.

FINANCE COMMITTEE

Mr. Maltino reported that the Finance Committee met on May 12, 2021, to discuss various matters consisting of resolutions for contracting vendor payments, planning and other financial matters at the College and recommends approval of the following seven resolutions.

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 through 7:

1. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
HCESC ¹	CAT 18-02	ePlus Technology	Phase 2 of networking equipment and wireless access points upgrade	\$225,993.31

- (1) Hunterdon County Educational Services Commission

2. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer an award be authorized to the following firm(s) pursuant to a fair and open process:

- a. Special Quote #10643M for the 2021 Summer Credit and Non-Credit postcards from a total of seven responses from previously qualified printing vendors:

Hatteras Press, Inc., Tinton Falls, NJ for the amount of \$10,825.00

- b. Special Quote #10718B for architectural / engineering consulting services for Phase 2 construction documents and Phase 2A electrical design for North Hall Renovations from a total of four (4) responses:

Netta Architects LLC, Mountainside, NJ for the amount of \$81,310.00.

3. WHEREAS, the College has a need to obtain goods and services as Business Entity Disclosure Contracts pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of each acquisition exceeds \$17,500.00; and

WHEREAS, the vendors have completed and submitted Business Entity and Political Contribution Disclosures which certify that the vendors have not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit the vendors from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, a contract be authorized to the following vendor:

- a. EAB Global, Inc., Washington, DC for professional consulting services to provide Community College Executive Forum program at a cost of \$25,000.00 for the period of May 19, 2021 through May 18, 2022, and at a cost of \$26,250.00 for the period of May 19, 2022 through May 18, 2023 for a total award not-to-exceed \$51,250.00, pending the availability and appropriation annually of sufficient funds necessary to support the ongoing obligation.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Chief Financial Officer, the following contract amendment be made:

- a. Securitas Electronic Security, Uniontown, OH for additional Primex clocks spare parts:

Previous Contract Amount	\$30,873.00
Amendment #1	<u>8,000.00</u>
New Contract Amount	<u>\$38,873.00</u>

- b. Starr Transit Co. Inc., Hamilton, NJ for additional athletic charter bus services:

Previous Contract Amount	\$29,825.00
Amendment #1	<u>2,700.00</u>
New Contract Amount	<u>\$32,525.00</u>

- c. OCLC Inc., Dublin, OH for additional library subscription services:

Previous Contract Amount	\$29,119.12
Amendment #2	<u>5,348.54</u>
New Contract Amount	<u>\$34,467.66</u>

- d. Weiner Law Group, LLP, Parsippany, NJ for labor counsel services invoices previously approved and estimate through June 30, 2021:

Previous Contract Amount	\$ 50,000.00
Amendment #1	<u>160,000.00</u>
New Contract Amount	<u>\$210,000.00</u>

- e. Wiss & Company, Florham Park, NJ for additional services rendered in the performance of the FY2020 audit:

Previous Contract Amount	\$181,650.00
Amendment #2	<u>10,000.00</u>
New Contract Amount	<u>\$191,650.00</u>

5. BE IT RESOLVED, that based on the recommendation of the Executive Director of Facilities Management and the Chief Financial Officer, payment be authorized to the following firms:

- a. Cranbury Custom Lettering Inc., Mercerville, NJ, for exterior signage replacement in conjunction with the College name change in the amount of \$24,859.00.

Contract Amount	\$24,859.00
Payment # 1 (FINAL)	<u>24,859.00</u>
Balance	<u>\$ 0.00</u>

- b. Entech Engineering, Reading, PA for engineering services in conjunction with the Campus Facilities Audit in the amount of \$5,500.00.

Contract Amount	\$5,500.00
Payment # 1 (FINAL)	<u>5,500.00</u>
Balance	<u>\$ 0.00</u>

- c. FKA Architects, Oakland, NJ for Phase 2 construction observation architectural services in conjunction with the Library Restroom Renovation project in the amount of \$1,380.00.

Contract Amount	\$3,450.00
Previous Payments	1,725.00
Payment #3	<u>1,380.00</u>
Balance	<u>\$ 345.00</u>

- d. RSC Architects, Hackensack, NJ for Phase 3 construction observation architectural services in conjunction with the Dental Clinic Reconstruction project in the amount of \$1,636.00.

Contract Amount	\$ 16,360.00
Payment #1	<u>1,636.00</u>
Balance	<u>\$ 14,724.00</u>

- e. Netta Architects, Mountainside, NJ for Phase 1 feasibility study architectural services in conjunction with the North Hall Renovations ADA Improvements in the amount of \$2,105.00.

Contract Amount	\$21,050.00
Previous Payments	18,945.00
Payment #3 (FINAL)	<u>2,105.00</u>
Balance	<u>\$ 0.00</u>

- f. Spiegle Architects, Hamilton, NJ for Phase 1 construction document architectural services in conjunction with the Main Hall Restroom Renovation project in the amount of \$1,450.00.

Contract Amount	\$14,500.00
Payment #1	<u>1,450.00</u>
Balance	<u>\$13,050.00</u>

6. BE IT RESOLVED that based on the recommendation of the Chief Financial Officer, payment be authorized to the following firm:

- a. Weiner Law Group, LLP, Parsippany, NJ for legal services rendered regarding labor matters for the month of March 2021 in the amount of \$21,996.88.
- b. Wilentz, Goldman & Spitzer, Woodbridge, NJ for legal services rendered for the months of January 1, 2021 through March 31, 2021 for normal operation of Middlesex College.

	\$21,975.00
Less 15% percent courtesy discount	<u>(\$3,296.25)</u>
Total disbursement	Total \$18,678.75

7. WHEREAS, the Board of Trustees of Middlesex College (“Board”) sets tuition and fees for students pursuant to N.J.S.A. 18A:64A-12; and

WHEREAS, the Board has set a fixed First Day Fee based on a publisher’s charge for course materials, which publishers provide electronic access to required course materials through the College online learning management system at a substantial savings to students over purchasing educational materials on their own; and

WHEREAS, the First Day Fee covers the publisher’s charge for the course materials, which the publishers now vary over the course of the academic year; and

WHEREAS, the Board wishes to give the College Administration flexibility to charge a fee that matches a publisher’s charge for the course materials; and

WHEREAS, the Board has determined that it is in the best interest of the students to have a First Day Fee that reflects the publisher’s charge and ranges from \$25.00 to \$110.00; and

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. The previously established First Day Fees are hereby revoked and are replaced by a variable First Day Fee reflecting the publisher’s charge for the course materials, which ranges from \$25.00 to \$110.00.
2. The President or his designee is authorized to set the First Day Fee at a fee, which ranges between \$25.00 and \$110.00 depending on the publisher’s charge for the course materials.
3. This Resolution shall take effect immediately.

After discussion, the motion was approved. Mr. Taffet abstained from resolution number 4.d. and 6.a.

HUMAN RESOURCES COMMITTEE

Mr. Morgan reported that the Human Resources Committee met on May 12, 2021, and reviewed the 41 items listed below.

Mr. Oros moved, seconded by Mr. Paluri, for adoption of all resolutions in the categories of Hires, Change of Status, Separations and Miscellaneous.

A.	<u>Hires</u>	<u>Recommendations</u>
	Administrative	1

	Support Staff	1
B.	<u>Change of Status</u>	<u>Recommendations</u>
	Administrative	2
	Faculty	9
	Support Staff	1
C.	<u>Separations</u>	<u>Recommendations</u>
	Support Staff	1
D.	<u>Miscellaneous</u>	<u>Recommendations</u>
	Administrative	14
	Faculty	5
	Support Staff	1
E.	<u>Holiday Calendars</u>	<u>Recommendations</u>
	Administrative	1
	Confidential	1
	Support Staff	3
	Grants	1
A.	HIRES	

ADMINISTRATIVE

- Name: Evan Slutsky
 Department: Facilities Management
 Position: Grounds Manager
 Salary: \$63,891
 Effective: 6/16/21

SUPPORT STAFF

- Name: Kristen Rae Miranda
 Department: Marketing and Communications
 Position: Graphic Designer
 Salary: \$45,104
 Effective: *5/17/21
 *Effective date has changed from 4/30/21, as approved in April 2021

B. CHANGE OF STATUS

ADMINISTRATIVE

- Name: Caryl Cerqua
 Department: Finance and Administration
 Action: Controller
 Salary: \$114,085

- Effective: 7/1/21
2. Name: Christian Nunez
Department: Printing and Communications Support
Action: Acting Manager, Printing and Communications Support
Salary: \$69,060
Effective: 7/1/21 – 12/31/21

FACULTY

1. Name: Jennifer Applebee
Department: Mathematics
Action: Promoted to Professor for the Academic Year 2021-2022
Salary: \$102,969
2. Name: Nicholas Archer
Department: History and Social Sciences
Action: Promoted to Associate Professor for the Academic Year 2021-2022
Salary: \$87,258
3. Name: Christopher Drew
Department: History and Social Sciences
Action: Promoted to Assistant Professor for the Academic Year 2021-2022
Salary: \$73,618
4. Name: Alexandra Fields
Department: English
Action: Promoted to Professor for the Academic Year 2021-2022
Salary: \$102,969
5. Name: Melissa Luis
Department: History and Social Sciences
Action: Promoted to Associate Professor for the Academic Year 2021-2022
Salary: \$87,258
6. Name: Joseph Nesi
Department: Business and Computer Science
Action: Promoted to Assistant Professor for the Academic Year 2021-2022
Salary: \$73,618
7. Name: Mohit Nigam
Department: Natural Sciences
Action: Promoted to Assistant Professor for the Academic Year 2021-2022
Salary: \$73,618
8. Name: Giuseppe Rotolo
Department: History and Social Sciences

Action: Promoted to Assistant Professor for the Academic Year 2021-2022
 Salary: \$73,618

9. Name: Andrew Rubin
 Department: Hospitality, Culinary Arts and Dietetics
 Action: Promoted to Assistant Professor for the Academic Year 2021-2022
 Salary: \$73,618

SUPPORT STAFF

1. Name: Christopher Halley
 Department: Police
 Position: Change from Police Officer 3 to Police Officer 2
 Salary: \$64,654*
 Effective: 6/4/2021
 * Bachelor's Degree

C. SEPARATIONS

SUPPORT STAFF

1. Name: Melissa Platt
 Department: K-12 Partnerships
 Action: Deceased
 Effective: 4/27/21

D. MISCELLANEOUS

ADMINISTRATIVE

1. Name: Gary Abbott
 Department: ESL, Languages and Cultures
 Action: Summer Employment
 Salary: \$3,359.70
 Effective: 6/16, 6/17, 6/21, 6/22, 6/23, 6/28, 6/30
2. Name: Michael Ansonoff
 Department: Natural Sciences
 Action: Summer Employment
 Salary: \$3,713.34
 Effective: 6/22, 6/23, 6/28, 6/29, 6/30, 7/1, 7/6, 7/8, 7/13, 7/29, 8/3, 8/12
3. Name: Aslihan Cakmak
 Department: Business and Computer Science
 Action: Summer Employment
 Salary: \$6,032.10
 Effective: 6/16, 6/17, 6/21, 7/22, 7/23, 7/24, 8/4, 8/5, 8/9, 8/10, 8/11, 8/12, 8/13

4. Name: Daniel Colaneri
Department: Mathematics
Action: Summer Employment
Salary: \$3,568.22
Effective: 6/21, 6/22, 6/30, 7/1, 7/6, 7/7, 7/8, 8/2, 8/3
5. Name: James Ferrell
Department: Radiography Education
Action: Summer Employment
Salary: \$7,836.16
Effective: 16 days
6. Name: Don Groninger
Department: Mathematics
Action: Summer Employment
Salary: \$5,796.54
Effective: 7/1, 7/6, 7/7, 7/19, 7/20, 7/26, 7/27, 7/28
7. Name: Timothy Hack
Department: History and Social Sciences
Action: Summer Employment
Salary: \$6,182.98
Effective: 6/16, 6/17, 6/21, 6/22, 6/23, 7/19, 7/20, 7/27, 7/28, 7/29, 8/18, 8/19
8. Name: Annie Hogan
Department: Visual, Performing and Media Arts
Action: Summer Employment
Salary: \$4,319.61
Effective: 6/16, 6/17, 6/18, 6/30, 7/1, 7/2, 7/13, 7/14, 7/15
9. Name: Mary-Pat Maciolek
Department: Hospitality, Culinary Arts and Dietetics
Action: Summer Employment
Salary: \$4,830.60
Effective: 6/16, 6/17, 6/21, 6/22, 6/23, 6/28, 6/29, 6/30, 7/1, 7/13, 7/14, 7/20, 7/21, 7/22
10. Name: Michelle Roman
Department: Dental Hygiene
Action: Summer Employment
Salary: \$9,599.14
Effective: 6/28, 6/29, 6/30, 7/5, 7/6, 7/7, 7/8, 7/12, 7/13, 7/14, 7/15, 7/19, 7/20, 7/21, 7/22, 7/26, 7/27, 7/28, 7/29
11. Name: Richard Roy
Department: ESL, Languages and Cultures

- Action: Summer Employment
Salary: \$2,774.73
Effective: 7/1, 7/6, 7/7, 7/8, 7/12, 7/13, 7/14, 7/15
12. Name: Thomas Sabol
Department: Engineering Technologies
Action: Summer Employment
Salary: \$5,134.98
Effective: 6/16, 6/17, 6/21, 6/22, 6/23, 6/24, 7/28, 7/29
13. Name: Mathew Spano
Department: English
Action: Summer Employment
Salary: \$6,203.03
Effective: 6/28, 6/29, 6/30, 7/1, 7/2, 7/5, 7/6, 8/11, 8/12, 8/13
14. Name: Mirta Tejada
Department: History and Social Sciences
Action: Summer Employment
Salary: \$2,925.93
Effective: 6/16, 6/21, 6/22, 6/23, 6/24, 7/7, 7/8, 7/13, 7/14

FACULTY – OBSERVATIONS OF ADJUNCTS – SPRING 2021

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Steven Barnhart	History and Social Sciences	\$300
Alexandra Fields	English	\$300
Phyllis Fleming	Business and Computer Science	\$300
Daniel Grek	Engineering	\$300
Katalin Gyurian-Toth	ESL, Languages, and Cultures	\$150
Hillary Hyman	ESL, Languages, and Cultures	\$150
Lorna Joasil	History and Social Sciences	\$450
William Kleinelp	Natural Sciences	\$300
Gina Leoniy	Business and Computer Science	\$450
Daniel Markowicz	English	\$150
Lakshmi Nagarajan-Iyer	Business and Computer Science	\$300
Joseph Nesi	Business and Computer Science	\$150
Michael Paquette	History and Social Sciences	\$600
Nicholas Picioccio	Business and Computer Science	\$1,200
Crystal Quillen	History and Social Sciences	\$600
Sheri-Rose Rubin	History and Social Sciences	\$150
Giuseppe Rotolo	History and Social Sciences	\$1,050
Juan Saborido	ESL, Languages, and Cultures	\$900
Elizabeth Shaheen	ESL, Languages, and Cultures	\$300

FACULTY COMPENSATION – IX-M

5/19/2021

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Ray Dademo	English	IX-M #674 Implementation and oversight of Gen Ed Assessment (Spring 2021)	*\$1,000
Sallie Delvecchio	English	IX-M #675 Assist Gen Ed Assessment Lead in the implementation and oversight of Gen Ed Assessment (Spring 2021)	\$500
Anna DeMers	Visual, Performing and Media Arts	IX-M #674 Implementation and oversight of Gen Ed Assessment (Spring 2021)	*\$1,000
Katalin Gyurian-Toth	ESL, Languages, and Cultures	IX-M #674 Implementation and oversight of Gen Ed Assessment (Spring 2021)	*\$1,000
Lorna Joasil	History and Social Sciences	IX-M #675 Assist Gen Ed Assessment Lead in the implementation and oversight of Gen Ed Assessment (Spring 2021)	\$500
Daniel Markowicz	English	IX-M #675 Assist Gen Ed Assessment Lead in the implementation and oversight of Gen Ed Assessment (Spring 2021)	\$500
Margaret Przygoda	Natural Sciences	IX-M #674 Implementation and oversight of Gen Ed Assessment (Spring 2021)	*\$1,000
Crystal Quillen	History and Social Sciences	IX-M #674 Implementation and oversight of Gen Ed Assessment (Spring 2021)	*\$1,000
Theresa Young	Natural Sciences	IX-M #675 Assist Gen Ed Assessment Lead in the implementation and oversight of Gen Ed Assessment (Spring 2021)	\$500

*Full year payment for IX-M#674 was \$2,516

FACULTY – REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REDUCED ANNUAL SALARY</u>	<u>DATE</u>
Lick, Dennis	Visual, Performing and Media Arts	\$96,387	Fall 2021

FACULTY – ADDITIONAL COMPENSATION

1. Name: Nicholas Archer
Department: History and Social Sciences
Reason: Democracy Conversation Grant
Payment: \$750
2. Name: Terrence Corrigan
Department: History and Social Sciences
Reason: Democracy Conversation Grant
Payment: \$750
3. Name: Andrew Dzurisin
Department: History and Social Sciences
Reason: Democracy Conversation Grant
Payment: \$500
4. Name: Giuseppe Rotolo
Department: History and Social Sciences
Reason: Democracy Conversation Grant
Payment: \$500
5. Name: Rich Schieni
Department: Engineering Technologies
Reason: Faculty Contact Overload 2020-2021 Academic Year
Payment: \$2,127.25

FACULTY ASSISTANT CHAIR AND CURRICULUM COORDINATORS 2021/2022

<u>NAME</u>	<u>DEPARTMENT</u>	<u>PAYMENT</u>
Altman, Susan	Visual, Performing and Media Arts – Assistant Chair	*\$1,258
Anderson, Kellie	Engineering Technologies – Engineering Science	\$2,516
Archer, Nick	History and Social Sciences – Political Science	\$2,516
Christensen, Erin	Natural Sciences – Microbiology	\$2,516
Corrigan, Terrence	History and Social Sciences – History	\$2,516
Costanzo, Kathleen	Dental Hygiene – Freshman Curriculum Coordinator	\$2,516
Dademo, Raymond	English – English Composition	\$2,516
Cavanaugh, Brenda	ESL, Languages and Cultures – Languages	\$2,516
Drew, Christopher	History and Social Sciences – Homeland Security	\$2,516
Fields, Alexandra	English – Developmental Reading	\$2,516
Finne, James	Engineering Technologies – Electrical Engineering Technology	\$2,516
Gardner, Donna-Marie	Natural Sciences – General Biology I	\$2,516
Grek, Daniel	Engineering Technologies – Civil Engineering Technology	\$2,516

Hyman, Hillary	ESL, Languages and Cultures	\$2,516
Jain, Meenu	Natural Sciences – Physics	\$2,516
Luis, Melissa	History and Social Sciences – Education	\$2,516
Marshall, Maria	Visual, Performing and Media Arts – Media Arts	\$2,516
McInerney, Brian	Hospitality, Culinary Arts and Dietetics – Culinary Arts	\$2,516
Narayanan, Uma	Natural Sciences – Biotechnology	\$2,516
Novio, Adrian	Mathematics – Developmental Math – Statistics Pathway	\$2,516
Paquette, Michael	History and Social Sciences – Criminal Justice	\$2,516
Pavlyuk, Iryna	Mathematics – Developmental Math – Calculus Pathway	\$2,516
Picioccio, Nick	Business and Computer Science – CSNN.AS and BIS.AS	\$2,516
Quillen, Crystal	History and Social Sciences – Psychology	\$2,516
Rotolo, Giuseppe	History and Social Sciences – Philosophy	\$2,516
Schieni, Rick	Engineering Technologies – Mechanical Engineering Technology	\$2,516
Shur, Ellen	English – Developmental Writing	\$2,516
Spector, Jeffrey	Business and Computer Science – Computer Science	\$2,516
Elkhalifa, Sally	Dental Hygiene – Senior Curriculum Coordinator	\$2,516
Young, Theresa	Natural Sciences – Anatomy and Physiology	*\$1,258
TBD	Business and Computer Science – Paralegal	\$2,516
*(Fall 2021 only)		

SUPPORT STAFF MISCELLANEOUS

WHEREAS, Melissa Platt has faithfully served Middlesex College since January 16, 2002; and

WHEREAS, As a result of her untimely death on April 27, 2021, she will be deeply missed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Middlesex College offers its profound and sincere sympathy to the family and friends of Melissa Platt for the unfortunate loss of a colleague and friend; and

BE IT FURTHER RESOLVED, that in order to commemorate her service to Middlesex College a certified copy of this resolution be sent to the family of Melissa Platt.

E. HOLIDAY CALENDARS

ADMINISTRATIVE

July 5

Independence Day (Observed)

September 6	Labor Day
October 11	Columbus Day
November 11	Veterans Day
November 25	Thanksgiving Day
November 26	Day after Thanksgiving
December 24	Christmas Day (Observed)
December 27	Designated Holiday
December 31	New Year's Day (Observed)
January 17	Martin Luther King Day
February 21	President's Day
April 15	Good Friday
May 30	Memorial Day
Plus two (2) floating holidays	
*Chairpersons will have five (5) floating holidays	

CONFIDENTIAL

July 5	Independence Day (Observed)
September 6	Labor Day
October 11	Columbus Day
November 11	Veterans Day
November 25	Thanksgiving Day
November 26	Day after Thanksgiving
December 24	Christmas Day (Observed)
December 27	Designated Holiday
December 31	New Year's Day (Observed)
January 17	Martin Luther King Day
February 21	President's Day
April 15	Good Friday
May 30	Memorial Day
Plus three (3) floating holidays based on date of hire	

SUPPORT STAFFAMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES
(AFSCME)

July 5	Independence Day (Observed)
September 6	Labor Day
October 11	Columbus Day
November 11	Veterans Day
November 25	Thanksgiving Day
November 26	Day after Thanksgiving
December 24	Christmas Day (Observed)
December 27	Designated Holiday
December 31	New Year's Day (Observed)
January 17	Martin Luther King Day
February 21	President's Day

VOL. XCIV - 230

5/19/2021

April 15 Good Friday
May 30 Memorial Day
Plus two (2) floating holidays in accordance with AFSCME Agreement

FRATERNAL ORDER OF POLICE (FOP)

July 5 Independence Day (Observed)
September 6 Labor Day
October 11 Columbus Day
November 11 Veterans Day
November 25 Thanksgiving Day
November 26 Day after Thanksgiving
December 24 Christmas Day (Observed)
December 27 Designated Holiday
December 30 Designated Holiday
December 31 New Year's Day (Observed)
January 17 Martin Luther King Day
February 21 President's Day
April 15 Good Friday
May 30 Memorial Day
Plus one (1) floating holiday in accordance with FOP Agreement

TEAMSTERS

July 5 Independence Day (Observed)
September 6 Labor Day
October 11 Columbus Day
November 11 Veterans Day
November 25 Thanksgiving Day
November 26 Day after Thanksgiving
December 24 Christmas Day (Observed)
December 27 Designated Holiday
December 30 Designated Holiday
December 31 New Year's Day (Observed)
January 17 Martin Luther King Day
February 21 President's Day
April 15 Good Friday
May 30 Memorial Day
Plus one (1) floating holiday in accordance with Teamster Agreement

GRANTS AND SPECIAL PROJECTS

July 5 Independence Day (Observed)
September 6 Labor Day
October 11 Columbus Day
November 11 Veterans Day

November 25	Thanksgiving Day
November 26	Day after Thanksgiving
December 24	Christmas Day (Observed)
December 27	Designated Holiday
December 31	New Year's Day (Observed)
January 17	Martin Luther King Day
February 21	President's Day
April 15	Good Friday
May 30	Memorial Day
Plus two (2) floating holidays	

After discussion, the motion was approved.

GENERAL

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolution 1.

1. WHEREAS, the Board of Trustees of Middlesex College ("Board of Trustees" or "Board") pursuant to N.J.S.A. 18A:64-12(f) and (g) appoints, upon nomination of the President, faculty, administrators, and other employees; and

WHEREAS, the Board of Trustees formally meets once a month and does not meet formally during July and August; and

WHEREAS, there is a need for the College to hire faculty, administrators, and other employees; and

WHEREAS, there is a crucial need to fill positions in the above-noted categories in an expedited manner in order to properly staff the College to service the students, faculty and the community; and

WHEREAS, on recommendation of the President, the Board of Trustees wishes to establish a policy to expedite the hiring of the above-noted category of employees between formal Board of Trustee meetings; and

WHEREAS, the Board of Trustees has established a Human Resources Committee, which committee receives employee appointments from the President and makes recommendations to the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees as follows:

1. The President shall continue to recommend full-time faculty, administration and support staff employees to the Human Resources Committee and state which positions are crucial for the efficient operations of the College and the proposed starting date of the employee.
2. If the proposed starting date is prior to the next Board of Trustees meeting, the President shall so advise the Committee.

3. The Human Resources Committee Chair shall have three (3) business days to consider the appointment and consult with the Committee Members on the appointment. Unless the Committee Chair objects to an appointed position within the three (3) day period, the College Administration can implement the employment on the proposed starting date. In the event the Human Resources Committee Chair objects, the potential employee cannot be hired until the Board of Trustees considers the appointment at a formal Board Meeting
4. All appointments made under this procedure shall be presented to the Board for consideration at the next scheduled Board meeting.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

CORRESPONDENCE

The Board received an email from County Commissioner Director Ronald G. Rios thanking them for honoring Deputy Director Kenneth Armwood who passed away on March 29, 2021.

REPORT OF THE PRESIDENT

Dr. McCormick reported on the untimely passing of Melissa Platt, a full-time staff member who was a vital member of the K-12 Partnerships Department. He also shared a PowerPoint presentation focusing on the numerous end-of-the-academic-year celebrations of student achievement and success, including academic departmental awards ceremonies, honor society induction ceremonies, Honors Convocation, and the Office of Student Life Student Recognition Ceremony. Dr. McCormick reminded everyone that Commencement is scheduled for Thursday, May 20 and will be live streamed on the College's You Tube channel beginning at 10:30 a.m. and then archived on the College website. Members of the Class of 2021 were provided with gift bags that included a diploma cover, magnet, and a lawn sign with the College's new logo. The College also held a flag raising ceremony on May 13 to raise for the first time the flag with the College's new name and logo. Remarks at that event were provided by Middlesex College student (and 2021 graduate) Shanice Pearson and Middlesex County Commissioner Director Ronald G. Rios.

REPORT ON NEW JERSEY COUNCIL OF COUNTY COLLEGES (NJCCC)

Trustee Buteas reported that the New Jersey Council of County Colleges (NJCCC) has

5/19/2021

requested a \$10 million increase in operating aid for community colleges in the State Fiscal Year 2021-2022 budget, which is \$5 million more than what the Governor proposed. The NJCCC is also working in conjunction with the business community on pursuing funding for workforce development programs in the amount of \$3 million for the New Jersey Basic Skills Program.

COMMENTS FROM THE COUNTY

Khalid Anjum, Department Head for Middlesex County Infrastructure Management, spoke on behalf of the Middlesex County Commissioners. He thanked the three students who presented for sharing their experience at Middlesex College. He shared that he is proud of the progressive thinking of College leadership, the Board of Trustees, and the academic community. He expressed how impressed he is with the College's programs that are focused on the future of education and the needs of the workforce.

The next regular meeting of the Board of Trustees will take place on Wednesday, June 16, 2021, at 8:30 a.m. at a location or means of virtual access to be determined and advertised.

The meeting adjourned at 9:16 a.m.

ROBERT P. SICA
SECRETARY

THIS PAGE WAS NOT USED