

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of September 17, 2018

The scheduled regular meeting of the Board of Trustees of Middlesex County College was held at 9:30 a.m. in College Center, The Corral, located on the College campus. Members present were: Mmes. Buteas, Palumbo and Power, and Messrs. Anderson, Daley, Finkelstein, Giannini, Oras, Raja, and Taffet. Mr. Sica was absent. Also present were Interim President McCormick, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2017, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2017, advance written notice of this meeting was e-mailed to the Home News Tribune and The Star Ledger.
- (c) On November 17, 2017, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2017, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Raja moved, seconded by Ms. Buteas, that the minutes of the rescheduled regular meeting for August 16, 2018, be adopted as presented.

The motion was approved.

FACILITIES COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1.a. through g, 2, 3.a., 3.b. and 4:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized and/or ratified to the following firms:

a. AJM Contractors, Inc. for construction services in conjunction with the 2018 Campus Site Improvements project in the amount of \$423,144.44.

Contract Amount	\$976,259.00
Previous Payments	413,759.16
Payment #3	423,144.44
Retainage	<u>92,989.29</u>
Balance	<u>\$139,355.40</u>

b. DLB Associates Consulting Engineers for Phase III engineering consulting services in conjunction with the Sprinkler System Design project in the amount of \$3,862.50.

Contract Amount	\$25,750.00
Previous Payments	15,450.00
Payment #2	<u>3,862.50</u>
Balance	<u>\$ 6,437.50</u>

c. Garden State Sealing, Inc. for services in conjunction with the Parking Lot Asphalt Pavement Crack Filling in the amount of \$51,300.00.

Contract Amount	\$57,000.00
Payment #1	51,300.00
Retainage	<u>5,700.00</u>
Balance	<u>\$ 5,700.00</u>

- d. Garden State Sealing, Inc. for services in conjunction with the Parking Lot Asphalt Pavement Crack Filling in the amount of \$5,700.00.

Contract Amount	\$57,000.00
Previous Payments	51,300.00
Payment #2 FINAL	<u>5,700.00</u>
Balance	<u>\$ 0.00</u>

- e. K&D Contractors, LLC for construction services in conjunction with the Campus Sprinkler Upgrades project at the Johnson Learning Center and the Library in the amount of \$83,125.64.

Contract Amount	\$1,329,985.65
Previous Payments	1,030,585.50
Payment #11	83,125.64
Retainage	<u>123,745.68</u>
Balance	<u>\$ 216,274.51</u>

- f. Parette Somjen Architects, LLC for Phase III architectural/engineering services in conjunction with the Main Hall Science Lab Reconfiguration project in the amount of \$1,310.00.

Contract Amount	\$16,500.00
Previous Payment	13,200.00
Payment #7	<u>1,310.00</u>
Balance	<u>\$ 1,990.00</u>

- g. Suburban Consulting Engineers, Inc. for Phase III engineering services in conjunction with the 2018 Campus Site Improvements Project in the amount of \$2,350.00.

Contract Amount	\$7,800.00
Previous Payment	4,950.00
Payment #4	<u>2,350.00</u>
Balance	<u>\$ 500.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
HCESC	18-02	ePlus	Computer Hardware	\$ 785.40
HCESC	Tech 16-01 and 34HUNCCP	Apple Computer	Computer Hardware	\$ 3,068.00
NJSC	89967	Dell Marketing	Computer Hardware	\$ 2,588.92

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Special Quote # 10522 for Phase I construction documents for engineering consulting services for Campus Site Improvements 2019 from a total of 10 responses received:

Najarian Associates, Eatontown, NJ for the amount of \$29,539.00.

b. Special Quote # 10523 for Summer Theater Camp from a total of 1 response received:

Taubenslag Productions, North Brunswick, NJ for the summer theater camp.

4. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a contract amendment be made to the following firm(s):

Ellucian Inc., Fairfax, VA for Paypal and Ecommerce Volume Fees.

Previous Contract Amount	\$386,529.00
Amendment # 1	<u>26,918.11</u>
New Contract Amount	<u>\$413,447.11</u>

After discussion, the motion was approved. Mr. Taffet abstained from resolution 3.a.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 through 3:

1. WHEREAS, Middlesex County College requires the use of financial institutions in order to provide for financial transactions;
and

WHEREAS, Financial institutions are certified by the Governmental Unit Deposit Protection Act,

NOW, THEREFORE, BE IT RESOLVED, That the following financial institution be designated as official depository of funds and is authorized to acquire and dispose of securities of Middlesex County College:

Wells Fargo, Edison, NJ

and that the following financial institution be authorized to process credit and debit card transactions for Middlesex County College:

TD Bank, N.A., Parsippany, NJ

and that the following financial institution be authorized to acquire and dispose of securities of Middlesex County College:

State of NJ Cash Management Fund, Trenton, NJ

Such additional financial institutions as the College administration shall recommend to the Board of Trustees and the Board shall approve.

and that the signatories for transactions with the above financial institutions be any two of the following for transactions in excess of \$5,000.00:

President
Vice President for Academic and Student Affairs
Vice President for Finance and Administration
Vice President Institutional Advancement
Controller

and that the signatories for transactions with the above financial institutions be one of the following for transactions less than or equal to \$5,000.00:

President
Vice President for Academic and Student Affairs
Vice President for Finance and Administration
Vice President Institutional Advancement
Controller

2. WHEREAS, It is deemed appropriate for Middlesex County College to have designated contracting agents; and

WHEREAS, The College shall designate such officers or employees to serve as its contracting agents pursuant to N.J.S.A. 18:64A-25.3;

NOW, THEREFORE, BE IT RESOLVED, That the following be designated as contracting agents for Middlesex County College:

President
Vice President for Academic & Student Affairs
Vice President for Finance and Administration
Vice President Institutional Advancement
Director of Purchasing and Inventory

3. BE IT RESOLVED, That the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period April 1, 2018 through and including June 30, 2018, be approved for payment in the amount of \$45,940.11.

Legal services rendered from April 1, 2018 through and including June 30, 2018 for normal operations of Middlesex County College	\$54,018.00
Less fifteen percent courtesy discount on fees	(8,102.70)
Total disbursements from April 1, 2018 through June 30, 2018	<u>24.81</u>
TOTAL	<u>\$45,940.11</u>

After discussion, the motion was approved

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Mr. Raja, for adoption of Sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64-12:

SECTION 1 – MANAGEMENT

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
O'Reilly, Theresa	Professional Studies	Paid	07/25/18-09/19/18
O'Reilly, Theresa	Professional Studies	Unpaid	09/20/18-10/19/18

MANAGEMENT CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Shurtleff, Joanne	Enrollment Services	Director, Enrollment Services	89,460	10/01/18

SECTION 2 – FACULTY

FACULTY REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REDUCED ANNUAL SALARY</u>	<u>DATE</u>
Finne, James	Engineering Technologies	80,245	Fall 2018

FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Ostacher, Jane	ESL, Languages and Cultures	Paid	08/27/18-12/31/18
Picardo, Alice	Counseling Services	Paid	08/23/18-09/03/18

SECTION 3 – CONFIDENTIAL – No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Cabanas, Carl Mike	Police	Probationary Police Officer	40,083 + 2,150	09/17/18
Fend, Grace	Registration	Student Records Evaluator	44,004	09/17/18*
Maren, Peter	Facilities Maintenance	Mechanic I-Carpenter	52,564	09/04/18*

* Revised Start Date

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Arena, Anthony	Buildings and Grounds	Groundsperson I	47,743*	08/01/18

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NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Geruldsen, Veronica	Printing & Communications Support	Paid	08/20/18-09/03/18
Geruldsen, Veronica	Printing & Communications Support	Unpaid	09/04/18-09/14/18
Suero, Dinora	Custodial Services	Paid	09/10/18-09/21/18

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC – PART-TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>HOURLY</u>	<u>DATES</u>
Ali, Amad	Natural Sciences	Physics Lab Aide	12.25	07/01/18-06/30/19
Ambrozio, Gabrielle	Visual, Performing & Media Arts	Monitor	12.00	09/01/18-06/30/19
Bean, Anelia	Radiography	Clinical Liaison	25.00	09/01/18-06/30/19
Bonomolo, Brian	Human Resources	Administrative Assistant	23.00	08/08/18-09/30/18

Butt, Fahad	Visual, Performing & Media Arts	Model	22.00	09/01/18-06/30/19
Cipas, Thomas	Engineering Technologies	Student Technical Assistant	9.60	09/10/18-12/15/18
Cook, Charles	Learning Center	Tutor	12.00	09/04/18-06/30/19
Deschesne, Joyce	Health & Safety	Health Assistant	13.75	08/01/18-06/30/19
Dumapit, Ryan	Continuing Education	Chef Assistant	16.54	08/15/18-06/30/19
Fasano, Emma	Library	Reference & Instructional Librarian	30.90	09/04/18-06/30/19
Fricovsky, Paul	Engineering Technologies	Peer Tutor	9.60	09/04/18-12/15/18
Hernandez, Miguel	Engineering Technologies	Student Technical Assistant	9.60	09/04/18-12/15/18
Hollswade, Allison	Visual, Performing & Media Arts	Model	22.00	09/01/18-06/30/19
Horbatuk, Denise	Payroll	Payroll Specialist	22.00	07/01/18-06/30/19
Hutchinson, Matthew	Physical Education Center	Lifeguard	10.00	09/04/18-06/30/19
Kapinos, Ian	Natural Sciences	Geology Peer Tutor	8.60	07/01/18-08/25/18
Khatri, Ruchi	Educational Opportunity Fund	Administrative Assistant	17.00	09/04/18-12/31/18
Kornfeld, Laurel	Visual, Performing & Media Arts	Model	22.00	08/27/18-06/30/19
Lesinski, Charlene	Health & Safety	College Nurse	37.00	08/01/18-06/30/19
McMahon, PattiAnne	History & Social Sciences	Education Pathways Advisor	35.00	05/09/18-05/08/19
Moore, Ryan	Learning Center	Tutor/Writing Center	15.00	05/17/18-06/30/18
Moore, Ryan	Learning Center	Tutor/Writing Center	15.00	07/01/18-06/30/19
Newton, Stephanie	School Relations	Office Generalist	15.00	08/31/18-06/30/19
Onuoha, Janet	Natural Sciences	Biology Lab Assistant	12.00	08/27/18-06/30/19
Pandey, Sonal	Learning Center	Senior Tutor	16.00	09/10/18-06/30/19
Pecoraro, Andrew	Visual, Performing & Media Arts	Model	22.00	09/01/18-06/30/19
Pierre-Limage, Maltine	Learning Center	Tutor	12.00	09/04/18-06/30/19
Rawlinson, Craig	Learning Center	Tutor	12.00	09/04/18-06/30/19
Reh, Marvin	Hospitality, Culinary Arts & Dietetics	Evening Coordinator	12.00	09/04/18-12/14/18
Rosales, Maritza	Enrollment Services	Enrollment Services Assistant	17.00	08/13/18-06/30/19
Sirmans-Enlow, Vanessa	Enrollment Services	Enrollment Services Generalist	17.00	08/22/18-12/31/18
Solis, Jose	Engineering Technologies	Student Technical Assistant	9.60	09/10/18-12/15/18
Twum-Barimah, Lois	Natural Sciences	Tutor	8.60	07/01/18-08/16/18
Wargo, Edward	Visual, Performing & Media Arts	Lab Coordinator	17.00	09/01/18-06/30/19
Washington, Anthony	Visual, Performing & Media Arts	Model	22.00	09/01/18-06/30/19
Williams, Lindsey	Visual, Performing & Media Arts	Model	22.00	09/01/18-06/30/19

SECTION 6 – GRANTS AND SPECIAL PROJECTS

GRANTS AND SPECIAL PROJECTS – PART-TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>HOURLY</u>	<u>DATES</u>
Alarcon, Ana	Educational Opportunity Fund	Peer Leader	10.00	08/20/18-08/22/18
Baker, Katlyn	Visual, Performing & Media Arts	Lab Technician/Tutor	15.00	09/01/18-06/30/19
Burnette, Tahj	Educational Opportunity Fund	Peer Leader	10.00	08/20/18-08/22/18
Campos, Eric	Visual, Performing & Media Arts	Lab Technician/Tutor	15.00	09/01/18-06/30/19
Castro, Sandribel	Child Care	Teacher Assistant	9.60	09/10/18-06/30/19
DiMaio, Samantha	Natural Sciences	STEM Club Peer Tutor	9.60	09/10/18-06/30/19
Doscher, Neil	Visual, Performing & Media Arts	Lab Technician/Tutor	15.00	09/01/18-06/30/19
Engel, John	Natural Sciences	Chemistry Research Coordinator	20.00	09/10/18-12/19/18
Farina, Maria	Counseling/Project Connections	Learning Disability Specialist	20.87	09/01/18-08/31/19
Hansen, Taryn	Child Care	Child Care Assistant I	10.00	09/17/18-06/30/19
Heitmeyer, Carl	Natural Sciences	Fire Science Placement Coordinator	25.00	09/10/18-05/14/19
Jones, Janet	Counseling/Project Connections	Learning Disability Specialist	20.15	09/01/18-08/31/19
Kundu, Tanima	Natural Sciences	Bio Tech Lab Coordinator	30.00	08/27/18-06/30/19
Matthew, Cory	Child Care	Teacher Assistant	12.50	09/17/18-06/30/19
Mawuntu, McWilliam	Natural Sciences	STEM Club Peer Tutor	8.60	07/01/18-08/25/18
McCaskill, Lee	Counseling/Project Connections	Learning Disability Specialist	20.15	09/01/18-08/31/19
Mesonas, Joanne	Counseling/Project Connections	Learning Disability Specialist	20.15	09/01/18-08/31/19
Nussbaum, Abigail	Natural Sciences	STEM Club Peer Tutor	8.60/9.60	07/01/18-12/31/18
Peluso, Doris	Counseling/Project Connections	Learning Disability Specialist	20.87	09/01/18-08/31/19
Price, DeJanira	Educational Opportunity Fund	Peer Leader	10.00	08/20/18-08/22/18
Pruce, Marilyn	Counseling/Project Connections	Learning Disability Specialist	20.15	09/01/18-08/31/19
Rabinowitz, Marilyn	Counseling/Project Connections	Learning Disability Specialist	20.36	09/01/18-08/31/19
Ramirez-Cruz, Michelle	Educational Opportunity Fund	Peer Leader	10.00	08/20/18-08/22/18
Roberts, Barbara	Educational Opportunity Fund	Peer Leader	10.00	08/20/18-08/22/18
Wilson, Latoya	Counseling/Project Connections	Learning Disability Specialist	20.15	09/01/18-08/31/19

GRANTS AND SPECIAL PROJECTS SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Gomez, Maria	Career Training Center	08/31/18
Hollowell, David	Perth Amboy Center	08/24/18

SECTION 7 – PAYROLLS

DIVISION OF CONTINUING EDUCATION

- a. BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for September, 2018 be approved for the indicated amounts listed below beginning with the name **Morris George, Barbara** and ending with the name **Morris George, Barbara** for the total amount of **\$5,580.00** (budget code 5-520017-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Morris George, Barbara	18-19:209	<u>5,580.00</u>
	TOTAL	5,580.00

- b. BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for September, 2018 be approved for the indicated amounts listed below beginning with the name **Jones, Jennifer** and ending with the name **Jones, Jennifer** for the total amount of **\$2,160.00** (budget code: 5-520020-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Jones, Jennifer	18-19:210	<u>2,160.00</u>

TOTAL **2,160.00**

- c. BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for September, 2018 be approved for the indicated amounts listed below beginning with the name **Graber, Mike** and ending with the name **Seid, Gary** for the total amount of **\$13,580.00** (budget code: 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Graber, Mike	17-18:602	4,500.00
Johnson, Kandia	18-19:197	480.00
May, Ed	17-18:607	840.00
Mitch, Allan	18-19:194	220.00
Mitch, Allan	18-19:196	440.00
Nicholas, Ron	17-18:558	4,800.00
Pennington-Joyner, Lori	18-19:192	480.00
Pennington-Joyner, Lori	18-19:193	480.00
Seamon, Terrence	18-19:187	400.00
Seamon, Terrence	18-19:188	400.00
Seamon, Terrence	18-19:195	300.00
Seid, Gary	17-18:608	240.00
	TOTAL	13,580.00

- d. BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for September, 2018 be approved for the indicated amounts listed below beginning with the name **Borrus, Beth** and ending with the name **Walsheck, Kathi** for the total amount of **\$27,517.50** (budget code: 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Borrus, Beth	18-19:001	920.00
DeFeo, Michael	18-19:008	360.00

9/17/18

Ferrer, Ruth	18-19:016	980.00
Ferrer, Ruth	18-19:016	700.00
Fisher, Brenda	18-19:207	420.00
Hunter, Kory	18-19:011	560.00
Hunter, Kory	18-19:011	700.00
Hunter, Kory	18-19:011	560.00
Hunter, Kory	18-19:011	560.00
Kapadia, Suraj	18-19:185	540.00
Martinez, Stephanie	18-19:014	420.00
Noonan, Dawn	18-19:033	612.50
Oladeji, Abiodun	18-19:026	2,500.00
Oladeji, Abiodun	18-19:026	2,050.00
Payne, Lisa	18-19:034	455.00
Pratts, Annette	18-19:018	2,100.00
Pratts, Annette	18-19:018	2,310.00
Quintero, Alvaro	18-19:038	1,225.00
Selliah, Gnanaseharan	18-19:015	840.00
Selliah, Gnanaseharan	18-19:015	720.00
Selliah, Gnanaseharan	18-19:015	560.00
Selliah, Gnanaseharan	18-19:015	240.00
Silverstein, Eric	18-19:040	360.00
Slovick, Sharon	18-19:041	1,400.00
Storti, Janet	18-19:017	1,050.00
Vargas, Maria	18-19:043	945.00
Walsheck, Kathi	18-19:050	<u>3,430.00</u>
	TOTAL	27,517.50

- e. BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for September, 2018 be approved for the indicated amounts listed below beginning with the name **Curry, Holly** and ending with the name **Eugene, Lyonnell** for the total amount of **\$280.00** (budget code: 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Curry, Holly	18-19:032	140.00
Eugene, Lyonnell	18-19:030	140.00
	TOTAL	280.00

- f. BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for September, 2018 be approved for the indicated amounts listed below beginning with the name Aiken, Brian and ending with the name Yetsko, Panita for the total amount of \$88,811.75 (budget code: 1-530000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CAMP MIDDLESEX)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Aiken, Brian	18-19:105	500.00
Aiken, Brian	18-19:105	500.00
Baidowsky, Ashley	18-19:106	400.00
Baidowsky, Ashley	18-19:106	600.00
Bernisky, Kenny	18-19:107	500.00
Bernisky, Kenny	18-19:107	750.00
Berse, Alissa	18-19:052	1,105.00
Bhatia, Arushi	18-19:108	400.00
Bhatia, Arushi	18-19:108	600.00
Chapman, Jason	18-19:087	400.00
Chesler, Joel	18-19:109	2,000.00
Chesler, Joel	18-19:109	3,000.00
Collins, Steven	18-19:110	875.00
Collins, Steven	18-19:110	1,312.50
Coste, Rob	18-19:111	875.00
Coste, Rob	18-19:111	1,312.50
Doran, Alanna	18-19:086	400.00

Doran, Alanna	18-19:086	400.00
Dress, Lindsey	18-19:112	500.00
Dress, Lindsey	18-19:112	750.00
Dunbar, Raven	18-19:113	937.50
Dunbar, Raven	18-19:113	937.50
Endick, Glen	18-19:055	2,795.00
Evans, Jonathan	18-19:056	1,625.00
Evans, Shauna	18-19:057	2,210.00
Fields, Dana	18-19:114	462.50
Fields, Dana	18-19:114	693.75
Galatioto, Stefani	18-19:085	585.00
Galatioto, Stefani	18-19:085	1,625.00
Gambino, Joseph	18-19:123	462.50
Gambino, Joseph	18-19:123	601.25
Grigal, Dan	18-19:090	1,250.00
Grigal, Dan	18-19:090	1,250.00
Guzman, Nadia	18-19:062	2,975.00
Guzman, Nadia	18-19:062	1,522.50
Heslin, Kaylee	18-19:115	400.00
Heslin, Kaylee	18-19:115	600.00
Heyl, Christine	18-19:058	1,105.00
Karagan, Zoe	18-19:060	585.00
Karagan, Zoe	18-19:060	2,145.00
Kozden, Linda	18-19:061	520.00
Kozden, Linda	18-19:061	1,560.00
Meyer, Chris	18-19:116	500.00
Meyer, Chris	18-19:116	750.00
Mockoviak, Nicholas	18-19:063	2,210.00
Morath, Nicole	18-19:064	585.00
Morath, Nicole	18-19:064	1,170.00
Murad, Lisa	18-19:065	1,105.00
Murad, Lisa	18-19:065	2,210.00

Noonan, Dawn	18-19:066	1,625.00
Noonan, Dawn	18-19:066	2,795.00
Pacansky, Lori	18-19:067	520.00
Pacansky, Lori	18-19:067	988.00
Pavlotskiy, Pinkus	18-19:068	1,487.50
Pavlotskiy, Pinkus	18-19:068	1,487.50
Pelszynski, Megan	18-19:118	500.00
Pelszynski, Megan	18-19:118	750.00
Perricone, Alex	18-19:069	1,040.00
Perricone, Alex	18-19:069	585.00
Perry, Maria	18-19:070	520.00
Perry, Maria	18-19:070	520.00
Pron, Allison	18-19:071	1,105.00
Pron, Allison	18-19:071	117.00
Remotti, Mariana	18-19:089	1,250.00
Remotti, Mariana	18-19:089	1,250.00
Rivera, Kristy	18-19:073	1,690.00
Rivera, Kristy	18-19:073	923.00
Smolk, Janell	18-19:075	1,105.00
Taubenslag, Adam	18-19:119	500.00
Taubenslag, Adam	18-19:119	625.00
Taylor, Ramona	18-19:076	712.50
Taylor, Ramona	18-19:076	1,365.00
Tella, Toby	18-19:120	231.25
Tella, Toby	18-19:120	601.25
Tirado, Gerald	18-19:092	400.00
Tortorelli, Nancy	18-19:077	1,105.00
Varker, Abby	18-19:121	462.50
Varker, Abby	18-19:121	693.75
Wiley, Joanna	18-19:091	400.00
Wiley, Joanna	18-19:091	400.00
Williams, Jake	18-19:124	400.00
Williams, Jake	18-19:124	600.00

Williams, Sydney	18-19:125	400.00
Williams, Sydney	18-19:125	600.00
Woods, Isabel	18-19:122	500.00
Woods, Isabel	18-19:122	750.00
Yarmush, Talia	18-19:078	585.00
Yarmush, Talia	18-19:078	1,690.00
Yetsko, Panita	18-19:079	<u>2,975.00</u>
	TOTAL	88,811.75

HUMAN RESOURCES

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the 2017/2018 High School Adjunct Payroll be approved.

ADDITIONS

<u>NAME</u>	<u>BUDGET CODE</u>	<u>TOTAL SALARY</u>
Elkins, Julianne	1-285100-9116-1-00	750

After discussion, the motion was approved.

GENERAL

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of the following resolution:

1. WHEREAS, the College performs an ongoing review of policies; and

WHEREAS, the Board of Trustees of Middlesex County College has determined the Acceptable Use of Computer Network, Resource and Facilities policy should be updated to the following:

Middlesex County College provides computing resources, services and facilities to support instruction, administration, and other mission-related activities. The use of these resources is a privilege extended to students, faculty, staff, community members, and affiliates of the College. Users of these resources, whether affiliated with the College or not, must comply with all College policies and are responsible for behaving in an ethical, legal, secure, and non-disruptive manner.

The College has implemented Acceptable Use Guidelines to assure that technology infrastructure and all related computing resources remain safe, secure, robust, and in compliance with applicable state and federal laws.

This policy is supplemented by and implemented by Procedure No. 3.16.0.

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees of Middlesex County College do hereby approve the policy and the procedure as presented.

After discussion, the motion was approved.

REPORT OF COUNSEL

Mr. Hoffman reported the Presidential Search Committee met on September 12, 2018. With the assistance of College administration, Mr. Hoffman is preparing an RFP for a consultant to assist in the search. The Presidential Search Committee hopes to have a new President in place by July 1, 2019.

REPORT OF THE PRESIDENT

Dr. McCormick's report for September 2018 is attached.

Dr. McCormick introduced Police Captain Michael Ambroziak who presented the Run! Hide! Fight! video. The video will be available for viewing on our website and included in our new student and employee orientations.

Captain Ambroziak introduced five Middlesex County College's police officers: Officers J.P. Marcenat, Shawn Ferguson, Christopher Halley and Bryan Montalvo and Sgt. Cory Smith, who answered an emergency call on August 1, 2018. Their swift action, professionalism, training and composure resulted in saving the life of a 21-year-old student. The student is well and has returned to class.

Dr. McCormick presented a report to the Board on Students with Autism at Middlesex County in response to a request from the Board last year. The report was prepared by three members of the College's Counseling Department: Professors Elaine Daidone, Sheema Majiduddin and Jason Holmwood.

Dr. McCormick shared that the New Jersey Council of County Colleges is discussing the movement toward community colleges offering Baccalaureate degrees.

Dr. McCormick introduced Michael Barany who is a Veterans Services Assistant at the College. Mr. Barany presented to the College the United States flag that he carried through training and two tours in Iraq. The flag will be displayed, with honor, at the Veterans Service Center.

OLD BUSINESS

None.

NEW BUSINESS

None.

AUDIENCE

Freeholder Director Ronald Rios lauded the staff and faculty at Middlesex County College. He commended the Middlesex County College Police on saving the life of a student. Freeholder Director Rios thanked the Board for honoring him with the 2018 L'Hommedieu Award.

The next meeting of the Board will take place on Wednesday, October 17, 2018, at 9:30 a.m. in College Center, The Corral, located on the campus of Middlesex County College. At 10:00 a.m., Mr. Raja moved to adjourn this meeting, seconded by Mr. Finkelstein.

MARK FINKELSTEIN
VICE CHAIRMAN

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