

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of January 17, 2018

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:30 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Brannigan and Power, and Messrs. Daley, Finkelstein, Raja, and Taffet. Mmes. Hernandez-Manno and Palumbo and Messrs. Lisicki, Oras, and Sica were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2017, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2017, advance written notice of this meeting was e-mailed to the Home News Tribune and The Star Ledger.
- (c) On November 17, 2017, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2017, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Taffet moved, seconded by Mr. Raja, that the minutes of the regular meetings for December 18, 2017, be adopted as presented.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1.a. through 4:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firm(s):

a. Caravella Demolition, Inc. for construction services in conjunction with the demolition of the original Studio Theater building in the amount of \$4,923.50.

Contract Amount	\$49,235.00
Previous Payments	44,311.50
Payment #2 FINAL	<u>4,923.50</u>
Balance	<u>\$ 0.00</u>

b. Datasys Technology, Inc. for data wiring in the amount of \$7,135.88.

Contract Amount	\$ 51,942.88
Previous Payments	44,807.00
Payment # 2 FINAL	<u>7,135.88</u>
Balance	<u>\$ 0.00</u>

c. DLB Associates for Phase 3 architectural/engineering services in conjunction with the Campus Sprinkler Upgrades project at Johnson Learning Center and the Library in the amount of \$6,437.50.

Contract Amount	\$25,750.00
Payment #1	<u>6,437.50</u>
Balance	<u>\$19,312.50</u>

d. K&D Contractors, LLC for construction services in conjunction with the Campus Sprinkler Upgrades project at Johnson Learning Center and the Library in the amount of \$15,183.00.

Contract Amount	\$1,291,500.00
Previous Payments	23,247.00
Payment #2	15,183.00
Retainage	<u>4,270.00</u>
Balance	<u>\$1,253,070.00</u>

- e. Parette Somjen Architects, LLC. for Phase 3 architectural/engineering services in conjunction with the Main Hall Science Lab Reconfiguration project in the amount of \$2,000.00.

Contract Amount	\$16,500.00
Previous Payments	5,295.00
Payment #3	<u>2,000.00</u>
Balance	<u>\$ 9,205.00</u>

- f. Unitemp, Inc. for construction services in conjunction with the control installation and startup services relative to the HVAC Controls Upgrade project at the Gateway and Bookstore buildings in the amount of \$3,195.00.

Contract Amount	\$43,000.00
Previous Payments	35,505.00
Payment #2	3,195.00
Retainage	<u>355.00</u>
Balance	<u>\$ 4,300.00</u>

- g. Unitemp, Inc. for construction services in conjunction with the control installation and startup services relative to the HVAC Controls Upgrade project at the Gateway and Bookstore buildings in the amount of \$4,300.00.

Contract Amount	\$43,000.00
Previous Payments	38,700.00
Payment #3 FINAL	<u>4,300.00</u>
Balance	<u>\$ 0.00</u>

- h. Vanas Construction Company, Inc. for construction services in conjunction with the Main Hall Science Wing Reconfiguration project in the amount of \$568,813.31.

Contract Amount	\$3,520,609.00
Previous Payments	1,560,527.47
Payment #5	568,813.31
Retainage	<u>236,593.45</u>
Balance	<u>\$1,391,268.22</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

COOPERATIVE	CONTRACT NUMBER	COMPANY	DESCRIPTION	AWARD
NJSC	81641	WB Mason	Office Furniture	\$ 325.53
NJSC	81753	The Gillespie Group	Carpet Installation	\$ 17,765.40
NJSC	83909	Pinnacle Wireless	Radios	\$ 24,977.00
NJSC	89967	Dell Marketing	Computer Hardware	\$ 77,752.96

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

- a. Special Quote # 10449 for Etranscript services from a total of 1 response received:

National Student Clearinghouse, Inc., Herndon, VA for the amount of \$23,598.00.

- b. Special Quote # 10473 for Microsoft M365 A3 subscription from a total of 2 responses received:

Zones, Inc., Auburn, WA for the amount of \$77,168.00.

- c. Special Quote # 10470 for architectural/engineering consulting services for Phase 1 for design development, construction cost estimate and construction document preparation for the Interior Renovation of Chambers Hall from a total of 18 responses received:

OCA Architects, Inc., Newark, NJ for the amount of \$47, 600.00.

4. WHEREAS, N.J.S.A.40A:5-16.5 states that a county college may adopt policies by resolution for the use of one or more standard electronic fund transfer technologies in lieu of payment through the use of signed checks or warrants; and

WHEREAS, the Board of Trustees desires to implement electronic payments to vendors and other claimants in accordance with N.J.S.A. 40A:5-16.5; and

WHEREAS, a policy adopted pursuant to this statute shall designate the Chief Financial Officer of the county college as being responsible for the oversight and administration of the disbursement policy and associated systems; and

WHEREAS, the cited statute mandates that the Chief Financial Officer shall document and implement internal controls sufficient to ensure safe and proper use of the system and mitigate the potential for fraud and abuse; and

WHEREAS, the electronic payments by the College may be made by transfers through an automatic clearing house (ACH) available to the College designated bank; and

WHEREAS, the Board of Trustees desires this policy to become effective as of January 17, 2018

NOW THEREFORE, BE IT RESOLVED, that the Vice-President of Finance and Administration as the Chief Financial Officer of the college is designated as being responsible for the oversight and administration of the disbursement policy and associated systems.

BE IF FURTHER RESOLVED, that the Vice-President of Finance and Administration shall document and implement internal controls sufficient to ensure safe and proper use of the system and mitigate the potential for fraud and abuse.

BE IT FURTHER RESOLVED, that the Vice-President shall implement the electronic payment system though the Automatic Clearing House Network (ACH).

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 and 2:

1. WHEREAS, The President recommends a Current Unrestricted Fund and Minor Capital Budget for the fiscal year July 1, 2018 to June 30, 2019 be introduced, based on the goals and objectives as established for Middlesex County College; and

WHEREAS, The Finance Committee of the Board of Trustees has considered the amount of money which is estimated to be necessary for the Current Unrestricted Fund and the Minor Capital Fund for said fiscal year July 1, 2018 to June 30, 2019; and

WHEREAS, The Board of Trustees has determined that \$77,826,662 is the amount necessary for the Current Unrestricted Fund and \$2,000,000 is the amount necessary for the Minor Capital Fund for said fiscal year, as detailed in the attached budget, and that said proposed amounts should, therefore, be considered; and

WHEREAS, The Higher Education Restructuring Act of 1994 requires that a public hearing be held prior to the adoption of an overall institutional budget,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a) That the proposed budget for the fiscal year July 1, 2018 to June 30, 2019 in the amount of \$77,826,662 is for Current Unrestricted Operations and \$2,000,000 for the Minor Capital Fund be considered at a public hearing to be held in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey at a time to be determined.

- b) That the Assistant Secretary of the Board is authorized to provide appropriate notice of such public hearing.

2. WHEREAS, The President has recommended an increase in the tuition rates for academic sessions scheduled for FY 2019, including Summer I session FY 2018, in order to provide a portion of the revenue source for the services to be rendered; and

WHEREAS, The President has recommended a Current Unrestricted Fund to provide educational and other services to the students of Middlesex County College for the year July 1, 2018 to June 30, 2019; and

WHEREAS, Said services are funded by students, the State of New Jersey and the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED, That the following changes in credit hour tuition rates be considered at a public hearing to be held in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey, at a time to be determined, commencing with the sessions scheduled for FY 2019, including Summer I session FY 2018, as follows:

- a) In-county tuition credit hour rate be increased from \$110.00 per credit hour to \$112.00 per credit hour;
- b) Out-of-county tuition credit hour rate be increased from \$220.00 per credit hour to \$224.00 per credit hour; and
- c) Out-of-state tuition credit hour rate be increased from \$220.00 per credit hour to \$224.00 per credit hour.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of Sections 1 through 7.

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64-12:

SECTION 1 – MANAGEMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Johnson, Lori	Academic Advising	Academic Advising Administrator	58,155*	01/02/18

* Salary adjustment 7/01/17

SECTION 2 – FACULTY

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Hyman, Hillary	ESL, Languages and Cultures	IX-M #597	138

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FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Ianuale, Vincent	History and Social Sciences	Paid	01/02/18-06/29/18

FACULTY RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Bailey, Nancy	Business and Computer Science	01/31/18
De Lucia, Maria	Mathematics	01/31/18
de Uriarte, Brian	Business and Computer Science	01/31/18
Dhanda, Naresh	Business and Computer Science	01/31/18
Misuraca, Joseph	Engineering Technologies	01/31/18
Roach, Joe	English	01/31/18
Tellone, Ralph	Hospitality, Culinary Arts and Dietetics	01/31/18

FACULTY RETIREMENT – MISCELLANEOUS

a) WHEREAS, **Nancy Bailey**, has faithfully served Middlesex County College from September 1, 1986 to January 31, 2018; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Nancy Bailey** as of January 31, 2018; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Nancy Bailey** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

b) WHEREAS, **Maria De Lucia**, has faithfully served Middlesex County College from September 1, 1975 to January 31, 2018;
and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Maria De Lucia** as of January 31, 2018; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Maria De Lucia** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

c) WHEREAS, **Brian de Uriarte**, has faithfully served Middlesex County College from September 1, 1987 to January 31, 2018; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Brian de Uriarte** as of January 31, 2018; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Brian de Uriarte** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

d) WHEREAS, **Naresh Dhanda**, has faithfully served Middlesex County College from September 1, 1997 to January 31, 2018; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Naresh Dhanda** as of January 31, 2018; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Naresh Dhanda** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

e) WHEREAS, **Joseph Misuraca**, has faithfully served Middlesex County College from September 1, 1996 to January 31, 2018; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Joseph Misuraca** as of January 31, 2018; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Joseph Misuraca** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

f) WHEREAS, **Joe Roach**, has faithfully served Middlesex County College from September 1, 1992 to January 31, 2018;
and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Joe Roach** as of January 31, 2018; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Joe Roach** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

g) WHEREAS, **Ralph Tellone**, has faithfully served Middlesex County College from January 29, 1973 to January 31, 2018;
and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Ralph Tellone** as of January 31, 2018; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Ralph Tellone** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

FACULTY MISCELLANEOUS

a) WHEREAS, Professor **Maria De Lucia** was a dedicated member of the faculty and administrative staff at Middlesex County College from January 21, 1975 to January 31, 2018; and

WHEREAS, Professor **Maria De Lucia** began her career at Middlesex County College as an adjunct faculty member in the Department of Mathematics in 1974 and was appointed to the faculty of Middlesex County College in 1975; in 1982 she was promoted to the academic rank of Associate Professor; in 1987 she was promoted to the academic rank of Professor; in 1999 she assumed the role of Chairperson for the Department of Mathematics; and

WHEREAS, Professor **Maria De Lucia** has played a prominent role in the field of mathematics education at the state and national levels, including participation in the American Mathematical Association and the American Mathematical Society; and

WHEREAS, Professor **Maria De Lucia** retired from Middlesex County College on January 31, 2018;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex County College, confer the honorary title of Professor Emerita on **Maria De Lucia** with all associated rights and privileges in recognition of her long years of dedicated service and continuing commitment to Middlesex County College.

b) WHEREAS, Professor **Joe Roach**, has faithfully served Middlesex County College from September 1, 1992 to January 31, 2018; and

WHEREAS, Professor **Joe Roach** performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of Professor **Joe Roach** as of January 31, 2018;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex County College, confer the honorary title of Professor Emeritus on **Joe Roach** with all rights and privileges in recognition of his long years of dedicated service, and continuing commitment to Middlesex County College.

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SECTION 3 – CONFIDENTIAL – No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Lee, Sade	Facilities Maintenance	Custodian	29,841	02/01/18
			+ shift diff. 2,506	
Mix, Robert	Facilities Maintenance	Custodian	29,841	02/01/18
			+ shift diff. 2,506	

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Hnyda, Thomas	Facilities Maintenance	Paid	01/09/18-03/08/18
Nunez, Ralph	Facilities Maintenance	Unpaid	12/13/17-01/16/18

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Cofer, Latricia	Enrollment Services	12/29/17
Wilson, Shawn	Police	12/29/17

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC PART-TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>HOURLY</u>	<u>DATES</u>
Arocho, Felix	Business & Computer Science	Student Technical Assistant	8.60	01/02/18-06/30/18
Berman, Lina	Academic Advising Center	Academic Advising Center Coordinator	20.00	01/02/18-06/30/18
Brandon, Roger	Natural Science	Biology Laboratory Aide	12.00	01/16/18-06/30/18

Chen, Tzu-Ya	Learning Center	Tutor	9.50	01/02/18-06/30/18
Conner, Adam	Academic Advising Center	Academic Advising Coordinator	20.00	01/02/18-06/30/18
Devich, Kendall	Business & Computer Science	Student Technical Assistant	8.60	01/02/18-06/30/18
Distefano, Michael	Business & Computer Science	Peer Tutor	8.60	01/02/18-06/30/18
Ferguson, Paul	Dental Hygiene	Clinic Dentist	54.00	01/02/18-05/31/18
Geronimo, Blessed	Business & Computer Science	Student Technical Assistant	8.60	01/02/18-06/30/18
Gil, Jonathan	Business & Computer Science	Student Technical Assistant	8.60	01/02/18-12/31/18
Godhani, Harsh	Business & Computer Science	Student Technical Assistant	8.60	01/02/18-06/30/18
Haddow, Susan	Academic Advising Center	Academic Advising Center Coordinator	20.00	01/02/18-06/30/18
Jimenez, Damian	Continuing Education	Chef Assistant	16.54	12/12/17-06/30/18
Kapinos, Ian	Natural Sciences	Lab Assistant	12.25	12/22/17-06/30/18
Lam, Chi	Business & Computer Science	Student Technical Assistant	9.75	01/02/18-06/30/18
Levi, Mannie	Dental Hygiene	Clinic Dentist	53.25	01/02/18-05/31/18
Mastrella, Thomas	Business & Computer Science	Student Technical Assistant	8.60	01/02/18-06/30/18
Morrison, Nicholas	Physical Education Center	Lifeguard	10.00	12/18/17-06/30/18
Parel, Maria	Financial Aid	Financial Aid Assistant	20.00	01/01/18-06/30/18
Rosario, Thalia	Enrollment Services	Enrollment Services Assistant	15.00	01/02/18-06/30/18
Solomon, Barbara	Dental Hygiene	Clinic Dentist	60.75	01/02/18-05/31/18
Tomassini, Evelyn	Perth Amboy Center	Enrollment Services Assistant	15.00	12/18/17-06/30/18
Wasserman, Jamie	Dental Hygiene	Clinic Dentist	63.00	01/02/18-05/31/18

SECTION 6 – GRANTS AND SPECIAL PROJECTS**GRANTS AND SPECIAL PROJECTS – ADDITIONAL COMPENSATION**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Imtiaz, Somal	Natural Sciences	STEM Club Peer Tutor Stipend titled “Promoting and Enhancing Science Education -NASA” Fall Semester, 2017	500.00
Kungumaraj, Subhash	Natural Sciences	STEM Club Peer Tutor Stipend titled “Promoting and Enhancing Science Education – NASA” Fall Semester, 2017	500.00

GRANTS AND SPECIAL PROJECTS PART-TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>HOURLY</u>	<u>DATES</u>
Meqdad, Saja	Child Care	Teacher Assistant II	8.44	12/15/17-12/31/17

Meqdad, Saja

Child Care

Teacher Assistant II

8.60 01/01/18-06/30/18

SECTION 7 – PAYROLLS

DIVISION OF CONTINUING EDUCATION

a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2018 be approved for the indicated amounts listed below beginning with the name **Masterson, Robert** and ending with the name **Rapolla, Nancy** for the total amount of \$9,180.00 (budget code 5-520017-9116-133):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Masterson, Robert	17-18:281	3,060.00
Patel, Anjana	17-18:282	3,060.00
Rapolla, Nancy	17-18:283	<u>3,060.00</u>
	TOTAL	9,180.00

b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2018 be approved for the indicated amounts listed below beginning with the name **Gomez, Maria** and ending with the name **Torres, Licefery** for the total amount of \$7,812.00 (budget code 5-520020-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Gomez, Maria	17-18:481	216.00
Herron, Jessica	17-18:394	540.00
Jones, Jennifer	17-18:392	2,520.00
Morris-George, Barbara	17-18:391	2,520.00
Okwemba, Arthur	17-18:482	216.00
Reyes, Enoc	17-18:393	1,260.00
Torres, Licefery	17-18:483	432.00

Torres, Licefery	17-18:484	<u>108.00</u>
	TOTAL	7,812.00

c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2018 be approved for the indicated amounts listed below beginning with the name **Borkowski, Astrid** and ending with the name **Seid, Gary** for the total amount of \$7,420.00 (1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Borkowski, Astrid	17-18:223	2,000.00
Cruz Moran, Leeana	17-18:190	1,600.00
Johnson, Kandia	17-18:363	480.00
Johnson, Kandia	17-18:365	120.00
Johnson, Kandia	17-18:369	120.00
Mitch, Allan	17-18:228	400.00
Seid, Gary	17-18:182	1,800.00
Seid, Gary	17-18:183	<u>900.00</u>
	TOTAL	7,420.00

d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2018 be approved for the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Victors, Andrew** for the total amount of \$7,420.00 (1-520000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, David	17-18:230	135.00
Anderson, David	17-18:230	135.00
Anderson, David	17-18:230	270.00
Anderson, David	17-18:230	135.00
Anderson, David	17-18:230	135.00
Anderson, David	17-18:230	135.00
Coppola, Daniel	17-18:240	480.00

Damato, John	17-18:242	1,215.00
Damato, John	17-18:242	1,080.00
DiSilvestro, Lora	17-18:246	2,100.00
Eckart, Carolyn	17-18:249	2,025.00
Ferrer, Ruth	17-18:300	1,225.00
Ferrer, Ruth	17-18:300	1,225.00
Frank, Barry	17-18:250	600.00
Frank, Barry	17-18:250	600.00
Hunter, Kory	17-18:299	262.50
Hunter, Kory	17-18:299	1,225.00
Leizer-Wasserman, Jamie	17-18:258	300.00
Martinez, Stephanie	17-18:247	437.50
Milian, Rolando	17-18:304	516.25
Milian, Rolando	17-18:304	131.25
Miller, Michael	17-18:259	270.00
Noble, Karen	17-18:263	300.00
Ottley, Jane	17-18:264	210.00
Quiles, Dennismarie	17-18:268	888.00
Quiles, Dennismarie	17-18:268	222.00
Quintero, Alvaro	17-18:269	1,225.00
Quintero, Alvaro	17-18:269	1,200.00
Quintero, Alvaro	17-18:269	1,225.00
Quintero, Alvaro	17-18:269	1,575.00
Sarnouski, Darlene	17-18:275	672.00
Sarnouski, Darlene	17-18:275	672.00
Savits, Glen	17-18:276	300.00
Selliah, Gnanaseharan	17-18:279	1,050.00
Selliah, Gnanaseharan	17-18:279	350.00
Selliah, Gnanaseharan	17-18:279	360.00
Selliah, Gnanaseharan	17-18:279	875.00
Silverstein, Eric	17-18:280	360.00
Silverstein, Eric	17-18:280	120.00
Silverstein, Eric	17-18:280	120.00
Silverstein, Eric	17-18:280	120.00

Silverstein, Eric	17-18:280	120.00
Slovick, Sharon	17-18:301	1,200.00
Thakkar, Nitin	17-18:286	540.00
Thakkar, Nitin	17-18:286	540.00
Thakkar, Nitin	17-18:286	540.00
Victors, Andrew	17-18:289	<u>630.00</u>
	TOTAL	30,051.50

e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2018 be approved for the indicated amounts listed below beginning with the name **Curry, Holly** and ending with the name **Schafer, David** for the total amount of \$660.00 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Curry, Holly	17-18:241	120.00
Nicholas, Ronald	17-18:262	160.00
Nicholas, Ronald	17-18:262	140.00
Nicholas, Ronald	17-18:262	120.00
Schafer, David	17-18:277	<u>120.00</u>
	TOTAL	660.00

f) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2018 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Oladeji, Abiodun** for the total amount of \$4,934.00 (budget code 5-510013-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – TAACCCT)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	17-18:311	672.00
Esannason, Laura	17-18:311	252.00
Falae, Tejumade	17-18:312	200.00
McLean, Marilyn	17-18:313	280.00
McLean, Marilyn	17-18:313	105.00

Oladeji, Abiodun	17-18:310	1,875.00
Oladeji, Abiodun	17-18:310	<u>1,550.00</u>
	TOTAL	4,934.00

HUMAN RESOURCES

- a) BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Fall, 2017 Adjunct Payroll be approved.

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Bongiorno, Kim	Dental Hygiene	Class Coverage 12/13/17	282
McSorley, Denise	Dental Hygiene	Class Coverage 12/13/17	231

- b) BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Winter, 2018 Adjunct Payroll be approved.

<u>NAME</u>	<u>COURSE 1</u>	<u>COURSE 2</u>	<u>COURSE 3</u>	<u>PAYMENT</u>
Abbott, Gary	ESL-098-85			3,000
Altman, Jennifer	SOC-121-IN1	SOC-121-IN		6,000
Barnhart, Steven	PSY-123-IN	PSY-123-IN1		6,000
Blomquist, Sara	ENG-122-85			2,358
Braunsdorf, Edward	MAT-129-IN	MAT-131-IN2		6,288
Brown, Lorenzo	SOC-121-86			2,262
Callahan, Christopher	MAT-129-IN1			3,144
Camper, Bradley	PSY-123-87			2,262
Cipriani, Daniel	HIS-221-85			2,262
Cmil, Darynelle	PSY-223-IN			2,358
Cohn, Ricki	RDG-011-85			3,000
Colaneri, Daniel	MAT-101-IN1	MAT-101-IN		6,000
Constantino, John	HIS-131-85			3,000
Corzo, Aimee	ENG-122-IN2	ENG-212-IN		6,000
Dalina, Kevin	HIS-121-IN	HIS-222-IN		6,000

Dell'omo, Louis	SPE-121-85	SPE-121-86	6,000
Deluca, Joseph	MAT-129-85		3,016
Deuriarte, Brian	ECO-201-85		3,000
Difabrizio, Stephanie	PSY-232-85		2,262
Dolan, Robert	CSC-105-87		2,262
Doran, Rob	MAT-014-85		3,144
Edwards, Melissa	ENG-121-IN	ENG-122-IN	6,000
Ferriter, James	PED-140-86		1,572
Fiore, David	MAT-070-85		754
Gagliano, Timothy	PSY-123-86		2,262
Groninger, Don	MAT-131-IN1	MAT-131-IN	8,000
Guerra, Beatriz	SPA-122-85	SPA-121-86	4,716
Hack, Timothy	HIS-221-IN	HIS-221-IN1	6,000
Heller, Nadine	ART-105-85		3,000
Hyman, Hillary	ESL-097-85		5,000
Johnson, April	PSY-223-IN1	PSY-235-IN	6,000
Kantor, Irwin	PSY-123-85		3,000
Kiernan, Patricia	MAT-123-IN1	MAT-123-85	4,716
Klein, Lisabeth	POS-231-IN	POS-231-IN1	4,524
Lane, Marc	HIS-122-86		2,262
Lansburg, Thomas	HIS-222-IN2		2,421
Leblanc, Gregory	HED-150-87	PED-139-85	5,000
Lipkin, William	HIS-121-IN1	HIS-122-IN	7,074
Luis, Melissa	PSY-232-IN	PSY-232-IN1	6,000
Margiotta, Joseph	HIS-121-86		2,358
Miller, Ashley	SOC-121-IN3		3,000
Moskowitz, Jack	ENG-122-86		3,000
Nagarajan-Iyer, Lakshmi	ECO-201-IN	ECO-202-IN	6,000
Nemiroff, Erin	ENG-121-85		2,262
Nickerson, Jeremy	SPE-121-87		3,000
Novio, Adrian	MAT-014-86		3,144
Osborne, Jeanne	MAT-123-IN	MAT-123-IN2	6,000

Park, Winston	CSC-105-86			2,421
Perovich, Jennifer	PSY-223-85			2,262
Picioccio, Nicholas	CSC-105-IN1	CSC-105-IN2		6,000
Platt, Melissa	MAT-013-IN	MAT-070-IN		5,000
Resenhoeft, Annette	PSY-123-IN2			2,358
Rose, Leo	HED-200-85			2,421
Rotolo, Giuseppe	PHI-121-IN	PHI-121-IN2		6,000
Roy, Richard	ESL-087-85			3,000
Saborido, Juan	SPA-121-85			3,000
Sacchi, John	PED-140-85			2,000
Scanlon, Michael	MAT-131-85			4,000
Skedzielewski, Sean	PHI-123-IN1	PHI-123-IN		4,524
Sorace, Cynthia	HED-150-85			3,000
Spector, Jeffrey	BUS-101-IN	CSC-105-IN3		6,000
Tejada, Mirta	SOC-131-IN	SOC-131-IN1		6,000
Topping, Anne	CSC-105-85			2,964
Van Orden, Richard	HIS-131-IN	HIS-132-IN	HIS-131-IN1	6,786
Vassiliadis, Chariklia	MAT-014-IN1	MAT-014-IN		8,000
Vigliotti, Joseph	SOC-225-85			2,262
Vo, Minh-Tri	MAT-129-86			3,144
Zale, Steven	CSC-105-IN4	CSC-105-IN5		6,000
Zampetti, Rhonda	PED-143-85			1,976
Zimmerman, Daniel	ENG-121-86			3,000

After discussion, the motion was approved.

GENERAL

Mr. Taffet moved, seconded by Mr. Raja, for approval of the following resolution:

1. WHEREAS, Mr. Thomas P. Tighe was appointed by the Middlesex County Board of Chosen Freeholders and served as a Trustee of Middlesex County College from January 20, 2005 to December 8, 2017; and

WHEREAS, during his tenure on the Board, Mr. Tighe was elected and served as Vice Chairman from 2007 through 2017, was elected and served as Treasurer in 2006, chaired the Bylaws Committee, was a member of the Facilities; Finance; Nominating, and Academic, Student, Alumni and Minority Affairs Committees, and served as a representative to the Board of School Estimate; and

WHEREAS, during his tenure on the Board, Mr. Tighe served as Trustee Ambassador for the New Jersey Council of County Colleges and was elected Chairman of the New Jersey Council of County Colleges in December 2017; and

WHEREAS, during his tenure on the Board, Mr. Tighe had the ability to work effectively with administrators, students, and freeholders; and

WHEREAS, his insight, abilities and professional knowledge have benefited the residents of Middlesex County, enhancing the quality of services provided by the institution to the residents of Middlesex County;

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Trustees of Middlesex County College do hereby recognize and acknowledge their sincere appreciation and heartfelt gratitude for the exemplary contributions of leadership, integrity, and recognition of his responsibilities to the taxpayers of Middlesex County by Mr. Thomas P. Tighe during his term as a College Trustee, and wish him good health and continued success in all of his future endeavors.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

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REPORT OF THE PRESIDENT

Dr. La Perla-Morales noted a copy of the Accomplishments for Middlesex County College Strategic Plan 2015-2018 has been included in the Board materials. The College will now begin work on the 2018-2021 Strategic Plan. Dr. La Perla-Morales announced that a campus food pantry will be available on our campus beginning January 29th.

Dr. La Perla-Morales' report for January 2018 is attached.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Finkelstein suggested going forward to hold monthly meetings, one week prior to the scheduled Board meeting, for the Academic, Student, Alumni and Minority Affairs, the Facilities, the Finance, and the Human Resources committees.

Mrs. Power suggested holding one Board meeting each year in the evening. A date in the spring will be considered.

AUDIENCE

None.

The next meeting of the Board will take place at 9:30 a.m. on Monday, February 21, 2018, in the Chambers Hall Boardroom located on the campus of Middlesex County College. The meeting adjourned at 9:48 a.m.

MARK FINKELSTEIN
VICE CHAIRMAN