

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of December 18, 2017

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:30 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Brannigan, Palumbo and Power and Messrs. Finkelstein, Lisicki, Mulkerin, Oras, Sica, and Taffet. Ms. Hernandez-Manno and Mr. Raja were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2017, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2017, advance written notice of this meeting was e-mailed to the Home News Tribune and The Star Ledger.
- (c) On November 17, 2017, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2017, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Sica moved, seconded by Mr. Lisicki, that the minutes of the annual and regular meetings for November 13, 2017 be adopted as presented.

After discussion, the motion was approved.

CORRESPONDENCE

Newly appointed Trustee Laura Czarneski submitted her letter of resignation to the Board. Ms. Czarneski is unable to serve as a Trustee as she is an elected councilwoman to the Borough of Jamesburg.

Chairman Power noted that the Board of Chosen Freeholders did not reappointment Tom Tighe as a Trustee. She thanked Mr. Tighe for his many years of service as well as his many contributions and the good work that he has done for the benefit of Middlesex County College.

FACILITIES COMMITTEE

Mr. Sica moved, seconded by Mr. Mulkerin, for adoption of resolutions 1.a. through 7:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

a. Caravella Demolition, Inc. for construction services in conjunction with the demolition of the original Studio Theater building in the amount of \$44,311.50.

Contract Amount	\$49,235.00
Payment #1	44,311.50
Retainage	<u>\$ 4,923.50</u>
Balance	<u>\$ 4,923.50</u>

b. DMR Architects for Phase 2 architectural/engineering services in conjunction with the Student Services Building project in the amount of \$800.00.

Contract Amount	\$325,200.00
Previous Payments	324,400.00
Payment #6 FINAL	<u>800.00</u>
Balance	<u>\$ 0.00</u>

- c. DMR Architects for Phase 4 architectural/engineering services in conjunction with the Student Services Building project in the amount of \$1,755.00.

Contract Amount	\$17,550.00
Previous Payments	15,795.00
Payment #3 FINAL	<u>1,755.00</u>
Balance	<u>\$ 0.00</u>

- d. K&D Contractors, LLC for construction services in conjunction with the Campus Sprinkler Upgrades project at Johnson Learning Center and the Library in the amount of \$23,247.00.

Contract Amount	\$1,291,500.00
Payment #1	23,247.00
Retainage	<u>2,583.00</u>
Balance	<u>\$1,268,253.00</u>

- e. Parette Somjen Architects, LLC, for Phase 2 architectural/engineering services in conjunction with the Main Hall Science Lab Reconfiguration project in the amount of \$1,250.00.

Contract Amount	\$85,000.00
Previous Payments	83,750.00
Payment #5 FINAL	<u>1,250.00</u>
Balance	<u>\$ 0.00</u>

- f. Parette Somjen Architects, LLC, for Phase 3 architectural/engineering services in conjunction with the Main Hall Science Lab Reconfiguration project in the amount of \$2,235.00.

Contract Amount	\$16,500.00
Previous Payments	3,060.00
Payment #2	<u>2,235.00</u>
Balance	<u>\$11,205.00</u>

- g. Suburban Consulting Engineers, Inc. for Phase 1 engineering services in conjunction with the 2018 Campus Site Improvements project in the amount of \$284.55.

Contract Amount	\$15,545.00
Previous Payments	15,260.45
Payment #3 FINAL	<u>284.55</u>
Balance	<u>\$ 0.00</u>

- h. Suburban Consulting Engineers, Inc. for Phase 2 engineering services in conjunction with the 2018 Campus Site Improvements project in the amount of \$22,278.96.

Contract Amount	\$38,420.00
Previous Payments	145.00
Payment #2	<u>22,278.96</u>
Balance	<u>\$15,996.04</u>

- i. Suburban Consulting Engineers, Inc. for Phase 2 engineering services in conjunction with the 2018 Campus Site Improvements project in the amount of \$7,737.50.

Contract Amount	\$38,420.00
Previous Payments	22,423.96
Payment #3	<u>7,737.50</u>
Balance	<u>\$ 8,258.54</u>

- j. Unitemp, Inc. for construction services in conjunction with the control installation and startup services relative to the HVAC Controls Upgrade project at the Gateway and Bookstore buildings in the amount of \$35,505.00.

Contract Amount	\$43,000.00
Payment #1	35,505.00
Retainage	<u>3,945.00</u>
Balance	<u>\$ 7,495.00</u>

- k. Vanas Construction Company, Inc. for construction services in conjunction with the Main Hall Science Wing Reconfiguration project in the amount of \$577,894.76.

Contract Amount	\$3,520,609.00
Previous Payments	982,632.71
Payment #4	577,894.76
Retainage	<u>173,391.96</u>
Balance	<u>\$1,960,081.53</u>

- l. Datasys Technology, Inc. for data wiring in the amount of \$44,807.00.

Contract Amount	\$ 44,807.00
Payment # 1	<u>44,807.00</u>
Balance	<u>\$ 0.00</u>

- m. AVS Installations for digital media presentation installation in the amount of \$11,398.05.

Contract Amount	\$227,961.00
Previous Payments	216,562.95
Payment # 4 FINAL	<u>11,398.05</u>
Balance	<u>\$ 0.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	81336	Whelen Engineering	Police Equipment	\$ 8,264.43

NJSC	81338	East Coast Emergency Lighting	Police Equipment	\$ 3,000.00
NJSC	81641	WB Mason	Office Furniture	\$ 83,683.78
NJSC	81753	The Gillespie Group	Carpet Installation	\$ 37,645.95
NJSC	83909	Motorola Solutions	Radio Communications Equipment	\$ 7,807.25
NJSC	89967	Dell Marketing	Computer Hardware	\$ 74,736.50
NJSC	89968	Ocean Computer	Computer Hardware	\$ 7,489.74
NJSC	89974	HP Inc.	Computer Hardware	\$ 6,674.56
HCESC	Tech 16-01 and 34HUNCCP	Apple Computer	Computer Hardware	\$ 19,037.96
HCESC	162	ePlus	Computer Hardware	\$ 242,036.45

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Special Quote # 10455 for Ford Transit Connect from a total of 2 responses received:

Hertrich Fleet Services, Milford, DE for the amount of \$21,867.00.

*b. Special Quote # 10466 for Dental Insurance from a total of 8 responses received:

Cigna Health and Life Insurance Company, Morristown, NJ for the amount of \$402,533.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Bid # 18-24 for digital media presentation and data wiring from a total of 3 responses received:

CTCI Commercial Technology Contractors Inc., Clifton, NJ for the amount of \$50,238.67.

- b. Bid # 18-26 for science supplies and equipment from a total of 9 responses received:

Thomas Scientific, LLC, Swedesboro, NJ from the amount of \$18,497.12.

Products Unlimited, Inc., Justin, TX for the amount of \$16,041.24.

Holt Anatomical, Inc., Miami, FL for the amount of \$9,412.00.

Fisher Scientific Co LLC, Hanover Park, IL for the amount of \$7,624.68.

Frey Scientific, Lancaster, PA for the amount of \$5,362.62.

Carolina Biological Supply Co., Burlington, NC for the amount of \$1,906.62.

J&H Berge, Inc., South Plainfield, NJ for the amount of \$1,511.25.

Flinn Scientific Inc., Batavia, IL for the amount of \$1,219.15.

- c. Bid # 18-27 for dental supplies from a total of 5 responses received:

Patterson Dental Supply, Totowa, NJ from the amount of \$21,651.00.

Dental Health Products Inc., New Franken WI for the amount of \$2,368.40.

Hu-Friedy Manufacturing Co. Inc., Des Plaines, IL for the amount of \$542.70.

Tri-State Dental Supplies & Equipment, Monroe, NJ for the amount of \$404.40.

Kilgore International Inc., Coldwater, MI for the amount of \$174.50.

- d. Bid # 18-28 for audio visual supplies and equipment from a total of 5 responses received:

Adorama Inc., New York, NY for the amount of \$22,401.83.

B&H Foto & Electronics Corp., New York, NY for the amount of \$12,023.68.

Total Video Products, Inc., Mickleton, NJ for the amount of \$7,062.00.

5. BE IT RESOLVED, that at the request of the County of Middlesex, the Board of Trustees grants two (2) separate 15' gas pipeline easements over College property in substantially the form attached hereto and authorizes the President of the College to execute same on behalf of the Board of Trustees. The easements are to permit two (2) separate gas pipelines, one to bring gas to Building 216 and the other to bring gas to the Prosecutor's facility on property owned by the County adjoining the College property.

6. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a change order be made to the following firm(s):

a. <u>Datasys Technology Inc.</u> , Monmouth Junction, NJ for Bid # 17-36 for additional data wiring	
Previous Contract Amount	\$ 44,807.00
Change Order # 1	<u>7,135.88</u>
New Contract Amount	<u>\$ 51,942.88</u>

7. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a contract amendment be made to the following firm(s):

a. <u>Ellucian Inc.</u> , Fairfax, VA for Database Port Fee.	
Previous Contract Amount	\$355,650.00
Amendment # 1	<u>62,540.00</u>
New Contract Amount	<u>\$418,190.00</u>

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Finkelstein reported the Finance Committee met earlier this day to review the audit with Mr. Lou Roberts from Ernst & Young. The audit was an unmodified report.

Mr. Finkelstein moved, seconded by Mr. Lisicki, for adoption of resolution 1 through 3:

1. WHEREAS, The firm of Ernst & Young, LLP has submitted an audit of the books and records of Middlesex County College for the year ended June 30, 2017 including the enrollment reports; and

WHEREAS, Management has responded to the reports as submitted by Ernst & Young, LLP and has presented the reports to the Finance Committee on November 13, 2017;

NOW, THEREFORE, BE IT RESOLVED That the audited financial statements for the year ended June 30, 2017 be approved.

2. WHEREAS, As a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1, 2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and

WHEREAS, Failure to comply with the residency requirement within the 365-day period shall render the person unqualified to continue to hold the public employment or position; and

WHEREAS, Middlesex County College is a border county and relies on the ability to recruit from out-of-state; and

WHEREAS, The residency requirement would seriously impede Middlesex County College's ability to recruit and compete successfully with similar educational institutions in this and other states;

NOW THEREFORE BE IT RESOLVED, That the attached Exemption Report be filed with the appropriate State officials; and

BE IT FURTHER RESOLVED, That the Board authorizes the President to amend the Report and file it with the State as appropriate.

After discussion, the motion was approved.

Mr. Mulkerin questioned the revised MCC Board of Trustee committee assignments for the coming year.

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Mr. Sica, for adoption of Sections 1 through 7.

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64-12:

SECTION 1 – MANAGEMENT

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MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Mattaliano, John	Information Technology	Director, IT Infrastructure Services	88,574	01/03/18
Tejada, Mirta*	History and Social Sciences	Acting Associate Chairperson	67,016	01/01/18-06/15/18

* Appointment Extended

MANAGEMENT NON-REAPPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Banyacski, Mark	Finance	06/30/18
Boelhower, David	Information Technology	06/30/18
Monkowski, Carey	Health and Physical Education	06/30/18

MANAGEMENT CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Gonzalez, German	Marketing and Communications	Graphic Design Administrator	67,699	01/01/18
Reid, Edwin	Information Technology	Director of IT Operations	127,152	01/01/18

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Drost, Donald	Facilities Management	Paid	11/15/17-02/09/18

MANAGEMENT RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Madama, Patrick	Institutional Advancement	12/31/17

MANAGEMENT RETIREMENT – MISCELLANEOUS

WHEREAS, **Patrick Madama**, has faithfully served Middlesex County College from October 16, 2009 to December 31, 2017; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Patrick Madama** as of December 31, 2017; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Patrick Madama** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

MANAGEMENT SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Evans-Fretwell, Phyllis	Financial Aid	12/11/17
Nester, Michael	English	01/02/18

SECTION 2 – FACULTY

FACULTY APPOINTMENT-ONE SEMESTER

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Schieni, Rick	Engineering Technologies	Instructor	30,375	01/17/18

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Buscemi, Santi	English	IX-M #596	205
Fields, Alexandra	Academic and Student Affairs	IX-M #603	150
Holbeck, Hope	Dental Hygiene	IX-M #588	1,540
Hyman, Hillary	ESL, Languages and Cultures	IX-M #597	138
Hyman, Hillary	ESL, Languages and Cultures	IX-M #597	138
Marshall, Benjamin	Academic and Student Affairs	IX-M #603	150
Martiney, James	CELT	IX-M #590	3,000
Peleg, Janet	ESL, Languages and Cultures	IX-M #597	138
Shur, Ellen	English	IX-M #596	689
Strugala, Richard	English	IX-M #596	199

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Tobin, April Lynn	Dental Hygiene	IX-M #591	3,000
Winchester, Celia	English	IX-M #596	52

FACULTY SEVERANCE COMPENSATION PROGRAM - REVISED

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>PAYMENT*</u>
Dhanda, Naresh	Business and Computer Science	01/31/18	87,376
Misuraca, Joseph	Engineering Technologies	01/31/18	68,431

* Corrected Payment

SECTION 3 – CONFIDENTIAL – No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Hars, Stephen	Police	Probationary Police Officer	40,805	12/01/17
Rodriguez, Misael	Facilities Maintenance	Carpenter – Mechanic 1	51,282	01/16/18

NON-ACADEMIC APPOINTMENT – RESCINDED

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Frischmann, Kevin	Enrollment Services	Enrollment Services Assistant	40,262	11/16/17

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Espino, Willy	Printing and Communications Support	Printing and Communications Support Specialist	45,853	01/01/18
Geruldsen, Veronica	Printing and Communications Support	Printing and Communications Support Specialist	40,966	01/01/18

Harris, Gwendolyn	Printing and Communications Support	Printing and Communications Support Specialist	44,522	01/01/18
Monaco, John	Facilities Maintenance	Lead Custodian	32,622 + lead 3,262 + shift diff. 1,879	01/01/18
Otero, Jose	Facilities Maintenance	Event Custodian	32,622	01/16/18
Raniere, Keefe	Printing and Communications Support	Printing and Communications Support Specialist	40,627	01/01/18
Rodriguez Jr., Esteban	Printing and Communications Support	Printing and Communications Support Specialist	45,853	01/01/18

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Maxwell, Olivia	Educational Opportunity Fund	Paid	11/20/17-12/31/17
Nunez, Ralph	Facilities Maintenance	Unpaid	11/15/17-12/12/17
Reardon, Douglas	Natural Sciences	Paid	10/19/17-03/30/18
Shamy, Joanne	Facilities Management	Paid	11/30/17-12/31/17

NON-ACADEMIC RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Fischer, Michael	Facilities Maintenance	12/31/17
Rodriguez, Mirnaldo	Facilities Maintenance	12/31/17
Shamy, Joanne	Facilities Management	12/31/17

NON-ACADEMIC RETIREMENT – MISCELLANEOUS

WHEREAS, **Michael Fischer**, has faithfully served Middlesex County College from March 2, 1998 to December 31, 2017;
and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Michael Fischer** as of December 31, 2017; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Michael Fischer** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

WHEREAS, **Mirnaldo Rodriguez**, has faithfully served Middlesex County College from May 1, 2002 to December 31, 2017; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Mirnaldo Rodriguez** as of December 31, 2017; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Mirnaldo Rodriguez** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

WHEREAS, **Joanne Shamy**, has faithfully served Middlesex County College from August 13, 2001 to December 31, 2017; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board accepts the voluntary retirement of **Joanne Shamy** as of December 31, 2017; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Joanne Shamy** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Flores, Nia	Enrollment Services	12/04/17
McNeil, Roslyn	Facilities Maintenance	10/13/17

AFSCME SEVERANCE COMPENSATION PROGRAM 2017/2018 – REVISED

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>PAYMENT</u>
Dhanda, Shashi	Registration	06/30/18*	8,500

* Retirement Date Change

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC PART-TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>HOURLY</u>	<u>DATES</u>
Aley, Mayra	Library	Desk Assistant	12.00	01/01/18-06/30/18
Bahmer, Robert	Learning Center	Peer Tutor	8.44	11/29/17-12/19/17
Bahmer, Robert	Learning Center	Peer Tutor	8.60	01/02/18-06/30/18
Blanos, Christine	eLearning	Instructional Design Technician	30.00	11/16/17-06/30/18
Blinder, Ari Zev	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Borwegen, Elyse	Learning Center	Tutor/Writing Center	12.00	01/02/18-06/30/18
Bullock, Jake	Learning Center	Tutor	9.50	01/02/18-06/30/18
Cameron, Aldin	Learning Center	Peer Tutor	8.44	11/28/17-12/19/17
Cameron, Aldin	Learning Center	Peer Tutor	8.60	01/02/18-06/30/18
Chitoda, Manohar	Learning Center	Peer Tutor	8.44	11/20/17-12/19/17
Chitoda, Manohar	Learning Center	Peer Tutor	8.60	01/02/18-06/30/18
Chunawala, Dhruv	Learning Center	Tutor	12.00	01/02/18-06/30/18
De La Cruz, Lita	Learning Center	Tutor	9.50	01/02/18-06/30/18
Du, Kaitlyn	Learning Center	Peer Tutor	8.60	01/02/18-06/30/18
Elmanayer, Lyla	Natural Sciences	Chemistry Lab Aide	12.25	11/22/17-06/30/18
Freudenberger, Yehudit	eLearning	Instructional Design Technician	30.00	12/04/17-06/30/18

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Gomez, Kelvin	Visual, Performing & Media Arts	Assistant Technician	10.00	11/16/17-06/30/18
Granato, Karen	Mathematics	Senior Tutor	15.00	09/01/17-06/30/18
Jakubczak, Arthur	Medical Laboratory Technology	Guest Lecturer	51.28	01/01/18-05/31/18
Lesch, William	Learning Center	Tutor	12.00	01/02/18-06/30/18
Lesinski, Charlene	Health and Safety	College Nurse	37.00	11/13/17-06/30/18
Li, Meishu	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Lisnow, Joseph	Learning Center	Tutor/Writing Center	12.00	01/02/18-06/30/18
Markland, Kim	Learning Center	Tutor for Special Services	20.00	01/02/18-06/30/18
Mawuntu, McWilliam	Learning Center	Peer Tutor	8.60	01/02/18-06/30/18
Miressi, Robert	Facilities Maintenance	Groundsperson	12.00	01/01/18-06/30/18
Moore, Ryan	Learning Center	Tutor	12.00	01/02/18-06/30/18
Novembre, Veronica	Financial Aid	Financial Aid Specialist	17.00	10/01/17-02/28/18
Osinski-Rea, Stephanie	Learning Center	Tutor-Special Services	23.65	01/02/18-06/30/18
Patel, Arpitkumar	Learning Center	Tutor	8.60	01/02/18-06/30/18
Perfeito, Sandra	Continuing Education	Chef Assistant	16.54	07/01/17-06/30/18
Reilly, Elizabeth	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Rengifo, Julian	Learning Center	Peer Tutor	8.60	01/02/18-06/30/18
Rhoden, Malcolm	Physical Education Center	Lifeguard	10.00	11/13/17-06/30/18
Salnikova, Tatyana	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Schurko, Judith	Learning Center	Tutor	12.00	01/02/18-06/30/18
Shah, Ruchi	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Shah, Saurabh	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Singh, Sanjana	Academic Advising	Academic Advising Coordinator	20.00	12/01/17-06/30/18
Srinivasan, Geeta	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Stash, Geoff	Facilities Maintenance	Groundsperson	12.00	01/01/18-06/30/18
Stepniewski, Aleksandra	Learning Center	Tutor	12.00	01/02/18-06/30/18
Taylor, Jessica	Learning Center	Tutor/Writing Center	15.00	01/02/18-06/30/18
Upadhyay, Suraj	Learning Center	Tutor	8.60	01/02/18-06/30/18
Uy Teoco, Camille	Medical Laboratory Technology	Guest Lecturer	51.28	01/01/18-05/31/18
Vo, Vy	Learning Center	Peer Tutor	8.44	11/16/17-12/19/17
Vo, Vy	Learning	Peer Tutor	8.60	01/02/18-06/30/18
Weng, James	Learning Center	Senior Tutor	15.00	01/02/18-06/30/18
Whitehouse, Jonathan	Learning Center	Tutor	12.00	01/02/18-06/30/18
Willard, Patricia	Learning Center	Senior Tutor/Writing Center	15.00	01/02/18-06/30/18
Williams, Shontell	Financial Aid	NJ Stars Coordinator	20.00	07/01/17-10/13/17

Zapata, Ricardo	Dental Hygiene	Senior Lab Coordinator	25.22	11/06/17-06/01/18
Zaremba, Rosalba	Institutional Advancement	Assistant to Event Manager	23.00	12/04/17-06/30/18

SECTION 6 – GRANTS AND SPECIAL PROJECTS

GRANTS AND SPECIAL PROJECTS APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Barany, Michael	Veterans Services	Veterans Services Assistant	40,000	01/02/18

GRANTS AND SPECIAL PROJECTS – ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Alderman, Whitney	Natural Sciences	STEM Club Peer Tutor Stipend for Grant Titled “Promoting and Enhancing Science Education – NASA” Fall Semester, 2017	500
Gesumaria, Julissa	Natural Sciences	STEM Club Peer Tutor Stipend for Grant Titled “Promoting and Enhancing Science Education – NASA” Fall Semester, 2017	500
Kaur, Harpreet	Natural Sciences	STEM Club Peer Tutor Stipend for Grant Titled “Promoting and Enhancing Science Education – NASA” Fall Semester, 2017	500
Patel, Kunal	Natural Sciences	STEM Club Peer Tutor Stipend for Grant Titled “Promoting and Enhancing Science Education – NASA” Fall Semester, 2017	500
Twum-Barimah, Lois	Natural Sciences	STEM Club Peer Tutor Stipend for Grant Titled “Promoting and Enhancing Science Education – NASA” Fall Semester, 2017	500

GRANTS AND SPECIAL PROJECTS – PART-TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>HOURLY</u>	<u>DATES</u>
Balewitz, Lisa	Career Training Center	Job Developer	20.00	11/16/17-06/30/18
Greenhow, Crystal	Veterans Services	Math Tutor	20.00	09/05/17-12/15/17

SECTION 7 - PAYROLLS

DIVISION OF CORPORATE AND COMMUNITY EDUCATION

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2017 be approved for the indicated amounts listed below beginning with the name **Masterson, Robert** and ending with the name **Rapolla, Nancy** for the total amount of \$8,640.00 (budget code 5-520017-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Masterson, Robert	17-18:281	2,880.00
Patel, Anjana	17-18:282	2,880.00
Rapolla, Nancy	17-18:283	<u>2,880.00</u>
	TOTAL	8,640.00

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2017 be approved for the indicated amounts listed below beginning with the name **Gomez, Maria** and ending with the name **Torres, Licefery** for the total amount of \$6,696.00 (budget code: 5-520020-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Gomez Maria	17-18:355	108.00
Herron, Jessica	17-18:394	648.00
Jones, Jennifer	17-18:392	2,160.00
Morris George, Barbara	17-18:391	2,160.00
Okwemba, Arthur	17-18:356	216.00
Reyes, Enoc	17-18:393	1,080.00
Torres, Licefery	17-18:359	216.00
Torres, Licefery	17-18:360	<u>108.00</u>
	TOTAL	6,696.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2017 be

approved for the indicated amounts listed below beginning with the name **Johnson, Kandia** and ending with the name **Pennington-Joyner, Lori** for the total amount of \$4,080.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Johnson, Kandia	17-18:219	440.00
Johnson, Kandia	17-18:221	440.00
Johnson, Kandia	17-18:225	440.00
Johnson, Kandia	17-18:226	440.00
Johnson, Kandia	17-18:227	440.00
Johnson, Kandia	17-18:216	440.00
Mitch, Allan	17-18:224	400.00
Mitch, Allan	17-18:218	300.00
Mitch, Allan	17-18:212	300.00
Pennington-Joyner, Lori	17-18:220	440.00
	TOTAL	4,080.00

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2017 be approved for the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Young, Wanda** for the total amount of \$26,939.50 (budget code: 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, David	17-18:230	270.00
Anderson, David	17-18:230	270.00
Anderson, David	17-18:230	270.00
Anderson, David	17-18:230	135.00
Anderson, David	17-18:230	135.00
Anderson, David	17-18:230	135.00
Borris, Beth	17-18:235	980.00
Coppola, Daniel	17-18:240	2,025.00

Damato, John	17-18:242	675.00
Damato, John	17-18:242	675.00
Damato, John	17-18:242	540.00
Damato, John	17-18:242	675.00
DiSilvestro, Lora	17-18:246	2,240.00
DiSilvestro, Lora	17-18:246	105.00
Ducote-Schimmel, Kimberly	17-18:248	437.50
Ferrer, Ruth	17-18:300	1,225.00
Frank, Barry	17-18:250	600.00
Frank, Barry	17-18:250	600.00
Frank, Barry	17-18:250	600.00
Frank, Barry	17-18:250	600.00
Hunter, Kory	17-18:299	612.50
Hunter, Kory	17-18:299	962.50
Kapadia, Suraj	17-18:255	675.00
Miller, Michael	17-18:259	270.00
Millian, Rolando	17-18:304	122.50
Molloy, William	17-18:260	240.00
Noonan, Dawn	17-18:306	490.00
Ottley, Jane	17-18:264	210.00
Ottley, Jane	17-18:264	210.00
Ottley, Jane	17-18:264	210.00
Parchman, Jerry	17-18:314	210.00
Payne, Lisa	17-18:265	857.50
Payne, Lisa	17-18:265	595.00
Peluso, Frank	17-18:266	405.00
Quintero, Alvaro	17-18:269	1,225.00
Richards-Godet, Curize	17-18:270	105.00
Sarnouski, Darlene	17-18:275	672.00
Selliah, Gnanaseharan	17-18:279	437.50
Selliah, Gnanaseharan	17-18:279	175.00
Selliah, Gnanaseharan	17-18:279	720.00
Silverstein, Eric	17-18:280	360.00
Thakkar, Nitin	17-18:286	540.00

Thakkar, Nitin	17-18:286	540.00
Thakkar, Nitin	17-18:286	540.00
Vargas, Maria	17-18:288	630.00
Victors, Andrew	17-18:289	630.00
Young, Wanda	17-18:296	490.00
	TOTAL	26,939.50

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2017 be approved for the indicated amounts listed below beginning with the name **Curry, Holly** and ending with the name **Weeks, Diane** for the total amount of \$740.00 (budget code: 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Curry, Holly	17-18:241	120.00
Curry, Holly	17-18:241	120.00
Guzman, Nadia	17-18:254	120.00
Guzman, Nadia	17-18:254	120.00
Schneider, Nancy	17-18:278	140.00
Weeks, Diane	17-18:315	120.00
	TOTAL	740.00

- f) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2017 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Tejumade, Falae** for the total amount of \$8,376.00 (budget code: 5-510013-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – TAACCCT)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	17-18:311	2,142.00
Esannason, Laura	17-18:311	378.00
Esannason, Laura	17-18:311	2,016.00
McLean, Marilyn	17-18:313	892.50

McLean, Marilyn	17-18:313	157.50
McLean, Marilyn	17-18:313	840.00
Oladeji, Abiodun	17-18:310	1,650.00
Tejumade, Falae	17-18:312	<u>300.00</u>
	TOTAL	8,376.00

HUMAN RESOURCES

- a) BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Fall, 2017 Adjunct Payroll be approved.

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>PAYMENT</u>
Occhiogrosso, Faith	Dental Hygiene	Class Coverage 11/13/17	231

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Espinoza-Wulach, Cristobal	3,000	3,857
Genovese, Carmine	4,716	5,558
Kurz, Daniel	2,262	1,616
Malleck, Shaun	6,786	4,523
Rojas, Patrick	4,524	3,716
Roskoski, John	7,074	8,421

After discussion, the motion was approved.

GENERAL

Mr. Sica moved, seconded by Mr. Mulkerin, for approval of the following resolution:

1. BE IT RESOLVED That all existing and revised policies of the Board of Trustees be affirmed for the year commencing December 18, 2017 to November 13, 2018.

After discussion, the motion was approved.

2. Mr. Mulkerin moved, seconded by Ms. Palumbo, that Mr. Tighe be presented with a resolution for his distinguished years of service to the Board of Trustees.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales noted that Mr. Patrick Madama will be retiring at the end of December. Until his position is filled, Drs. La Perla-Morales, McCormick and Ms. Lawrence will divide up his responsibilities amongst themselves. A discussion ensued on the Vice President's position hiring process.

Dr. La Perla-Morales' report for December 2017 is attached.

OLD BUSINESS

Name tags will be provided to the members of the Board to be worn while attending College functions.

NEW BUSINESS

Mr. Taffet announced that on January 14, 2018, the Governor-elect will be hosting a pre-inaugural event on the Middlesex County College campus.

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Chairman Power appointed Yasmin Hernandez-Manno as chair of the bylaws committee. She also presented a summary of the 2017 year to the Board.

AUDIENCE

Middlesex County College Foundation Trustee and former Middlesex County College Board of Trustee Hank Bauer thanked Mr. Patrick Madama for his many contributions to Middlesex County College, emphasizing his work with the Foundation and Retail Services Corporation. Mr. Bauer commended former trustee Thomas Tighe for his dedication to Middlesex County College and his concern for its students. He also praised Dr. La Perla-Morales for her leadership.

The next meeting of the Board will take place at 9:30 a.m. on Monday, January 17, 2018, in the Chambers Hall Boardroom located on the campus of Middlesex County College. The meeting adjourned at 9:54 a.m.

ROBERT P. SICA
SECRETARY