

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of May 25, 2016

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Power and Risoli, and Messrs. Finkelstein, Lisicki, Mulkerin, Oras, Raja, and Tighe. Mmes. Morana and Palumbo, and Messrs. Antisell and Sica were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2015, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2015, advance written notice of this meeting was mailed to the Home News Tribune, 92 East Main Street #202, Somerville, New Jersey.
- (c) On November 17, 2015, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2015, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Raja moved, seconded by Mr. Mulkerin, that the minutes of the scheduled meeting for April 27, 2016, be adopted as presented.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Lisicki moved, seconded by Mr. Mulkerin, for adoption of resolutions 1.a. through 15:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

a. Atlantic Engineering Labs for construction testing and laboratory services for the West Hall Student Services building project in the amount of \$195.00.

Contract Amount	\$30,000.00
Previous Payments	23,283.32
Payment #9	<u>195.00</u>
Balance	<u>\$ 6,521.68</u>

b. Benjamin R. Harvey Co., Inc. for general contractor services in conjunction with the West Hall Student Services building in the amount of \$1,079,296.20.

Contract Amount	\$11,440,319.00
Previous Payments	8,685,504.49
Payment #15	1,079,296.20
Retainage	<u>1,084,977.85</u>
Balance	<u>\$ 1,675,518.31</u>

c. Benjamin R. Harvey Co., Inc. for general contractor services in conjunction with the West Hall Student Services building in the amount of \$542,488.92.

Contract Amount	\$11,440,319.00
Previous Payments	9,764,800.69
Payment #16	542,488.92
Retainage	<u>542,488.93</u>
Balance	<u>\$ 1,133,029.39</u>

d. Echelon Services for engineering services for the L'Hommedieu Hall, North Hall and Performing Arts Center HVAC upgrades project in the amount of \$41,099.40.

	Contract Amount	\$897,440.00
	Previous Payments	231,798.60
	Payment #2	41,099.40
	Retainage	<u>30,322.00</u>
	Balance	<u>\$624,542.00</u>
e.	<u>Entech Engineering</u> for consulting services in conjunction with the Campus Facilities Audit project in the amount of \$35,550.00.	
	Contract Amount	\$79,000.00
	Previous Payments	23,700.00
	Payment #3	<u>35,550.00</u>
	Balance	<u>\$19,750.00</u>
f.	<u>EPIC Management, Inc.</u> for Phase II construction management services in conjunction with the South Hall Academic Science building in the amount of \$17,024.00.	
	Contract Amount	\$272,386.00
	Previous Payments	244,011.00
	Payment #16	<u>17,024.00</u>
	Balance	<u>\$ 11,351.00</u>
g.	<u>EPIC Management, Inc.</u> for Phase III post-construction management services in conjunction with the West Hall Student Services building in the amount of \$19,503.00.	
	Contract Amount	\$39,005.00
	Payment #1	<u>19,503.00</u>
	Balance	<u>\$19,502.00</u>
h.	<u>L.R. Kimball</u> for Phase III consulting architectural services in conjunction with the South Hall Academic Science building in the amount of \$10,502.25.	

Contract Amount	\$196,587.50
Previous Payments	157,533.50
Payment #15	<u>10,502.25</u>
Balance	<u>\$ 28,551.75</u>

- i. Vanas Construction Co., Inc. for general contractor services in conjunction with the South Hall Academic Science building in the amount of \$646,809.00.

Contract Amount	\$14,161,882.00
Previous Payments	12,174,825.00
Payment #15	646,809.00
Retainage	<u>674,822.00</u>
Balance	<u>\$ 1,340,248.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	80173	Caola	Locksmith Services	\$ 10,000.00
NJSC	89967	Dell Marketing	Computer Hardware	\$169,154.01
HCESC	162	Eplus	Computer Supplies	\$ 1,211.52
E&I	01177	Mity-Lite Inc.	Furniture	\$ 21,971.06
MRESC	15/16-57	Turn Key Tech	Security Cameras	\$ 35,011.25
NJSC	81641	WB Mason	Office Furniture	\$251,035.50

3. BE IT RESOLVED, That whereas the College has previously solicited proposals for the first-year with second and third year options for renewals up to a three year period as allowed by N.J.S.A. 18A:65A-25 et seq., the following renewal contracts are awarded:

- a. Second-Year Renewal Option for the period July 1, 2016 through June 30, 2017:

Special Quote # 10161 – Independent Auditing: Ernst & Young, Iselin NJ for the amount of \$94,300.00.

Bid # 16-4 –Trash Disposal and Recycling Contract: Standard Waste Services, East Brunswick, NJ for the not-to-exceed amount of \$40,000.00.

Bid # 16-28 – Underground Utility Contract: Hutton Construction, Cedar Grove, NJ for the not-to-exceed amount of \$10,000.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a contract for purchases and services classified as exempt under the provision of N.J.S.A. 18A:64A-25 et seq. be made to the following firm(s):

Broadview Networks, Inc., Port Chester, NY for local and long distance for the amount of \$28,800.00.

Gartner, Fort Myers, FL for campus wide reference level access for the amount of \$29,826.00. (2nd Year).

NJEdge.net, Newark, NJ for VALE full text databases campus-wide and remote access for the amount of \$70,000.00.

NJEdge.net, Newark, NJ for internet access for the amount of \$144,060.00.

OCLC, Dublin, OH, for subscription charges for the amount of \$13,300.00.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

- a. Special Quote # 10302 for hardware supplies from a total of 1 response received:

Max L Brown Hardware Co., Carteret, NJ for the not-to-exceed amount of \$15,000.00.

- b. Special Quote # 10303 for fleet maintenance from a total of 1 response received:

Marczak's Inc., Metuchen, NJ for the not-to-exceed amount of \$28,587.00.

- c. Special Quote # 10304 for fire extinguisher services from a total of 3 responses received:

Fyr Fyter Sales & Service, Inc., Pennington, NJ for the not-to-exceed amount of \$20,000.00.

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- d. Special Quote # 10306 for uniform supplies from a total of 2 responses received:
Keyport Army Navy, Brick, NJ for the not-to-exceed amount of \$20,400.00.
 - e. Special Quote # 10307 for light bulb supplies from a total 2 responses received:
Monarch Electric, West Caldwell, NJ for the not-to-exceed amount of \$17,000.00.
 - f. Special Quote # 10318 for library e-book services from a total 4 responses received:
ProQuest LLC, Ann Arbor, MI for the not-to-exceed amount of \$20,000.00.
6. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):
- a. Bid # 16-45 campus curb lines and storm sewers from a total of 5 responses received:
Silagy Contracting LLC, Edison, NJ for the amount of \$13,888.00.
 - b. Bid # 16-46 for audio visual supplies from a total of 5 responses received:
Star Data Co., Ramsey, NJ for the amount of \$20,779.00.
Adorama Inc., New York, NY for the amount of \$5,690.74.
Visual Sound, Broomall, PA for the amount of \$4,120.00.
Howard Technology Solutions, Laurel, MS for the amount of \$3,141.00.
Valiant National AV Supply, Fairfield, NJ for the amount of \$886.43.
 - c. Bid # 17-1 for day care food service from a total of 1 response received:
Karson Food Service, Inc., Ocean, NJ for the not-to-exceed amount of \$43,857.00.
 - d. Bid # 17-4 for emergency tree services from a total of 2 responses received:

Boulder Hill Tree Service, Hackensack, NJ for the not-to-exceed amount of \$14,000.00.

- e. Bid # 17-5 for plumbing supplies from a total of 3 responses received:

Grant Supply a division of FW Webb Company, North Brunswick, NJ for the not-to-exceed amount of \$20,000.00.

- f. Bid # 17-7 for computer supplies from a total of 7 responses received:

Dell Marketing LP, Round Rock, TX for the amount of \$48,135.19.

SHI International Corp., Somerset, NJ for the amount of \$38,976.21.

Adorama Inc., New York, NY for the amount of \$10,672.15.

Star Data Co., Ramsey, NJ for the amount of \$4,770.00.

ePlus Technology Inc., Herndon, VA for the amount of \$3,533.65.

Howard Technology Solutions, Laurel, MS for the amount of \$94.00.

- g. Bid # 17-8 for construction and lumber supplies from a total of 1 response received:

Feldman Lumber US LBM LLC, Brooklyn, NY for the not-to-exceed amount of \$17,500.00.

- h. Bid # 17-9 for electrical supplies from a total of 2 responses received:

Monarch Electric, West Caldwell, NJ for the not-to-exceed amount of \$30,000.00.

7. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid cancellation be made for the following:

- a. Bid # 17-3 for construction and lumber supplies.

- 8 WHEREAS, Middlesex County College has a need to conduct summer camp programs as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is June 27, 2016 through August 19, 2016; and

WHEREAS, Black Rocket Productions, Freehold, NJ has submitted a proposal dated March 16, 2016, indicating that it will conduct summer camp programs for the not-to-exceed amount of \$89,600.00; and

WHEREAS, Black Rocket Productions has completed and submitted a Business Entity Disclosure Certification which certifies that Black Rocket Productions has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Black Rocket Productions from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Black Rocket Productions as described herein.

9. WHEREAS, Middlesex County College has a need to acquire proprietary software as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2016 through June 30, 2017; and

WHEREAS, Ellucian, Inc., Fairfax, VA has submitted a proposal dated April 15, 2016, indicating that it will provide proprietary software for the not-to-exceed amount of \$331,107.00; and

WHEREAS, Ellucian Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Ellucian Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Ellucian Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Ellucian Inc.as described herein.

10. WHEREAS, Middlesex County College has a need for Colleague application/database administration and related consulting services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

 WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

 WHEREAS, the anticipated term of this contract is July 1, 2016 through June 30, 2017; and

 WHEREAS, Macan Computing Services, Bedford, NH has submitted a proposal dated April 29, 2016, indicating that it will provide Colleague application/database administration and related consulting services for the not-to-exceed amount of \$38,400.00; and

 WHEREAS, Macan Computing Services has completed and submitted a Business Entity Disclosure Certification which certifies that Macon Computing Services has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Macan Computing Services from making any reportable contributions through the term of the contract,

 NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Macan Computing Services as described herein.

11. WHEREAS, Middlesex County College has a need to acquire new prospective student plan, pay per click, and CPM advertising management, ongoing institutional advancement design, development and maintenance program, ongoing consulting and project management services, and ongoing design and content consulting as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

 WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

 WHEREAS, the anticipated term of this contract is July 1, 2016 through June 30, 2017; and

 WHEREAS, Markations, Inc., Yardley, PA has submitted a proposal dated April 26, 2016, indicating that it will provide new prospective student plan, pay per click, and CPM advertising management, ongoing institutional advancement design, development and maintenance program, ongoing consulting and project management services, and ongoing design and content consulting for the amount of \$194,400.00; and

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WHEREAS, Markations, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Markations Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Markations Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Markations Inc. as described herein.

12. WHEREAS, Middlesex County College has to conduct summer camp program as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is June 27, 2016 through August 19, 2016; and

WHEREAS, Super Science Programs for Kids, LLC, Hackettstown, NJ has submitted a proposal dated March 28, 2016, indicating that it will provide a summer camp program for the not-to-exceed amount of \$27,720.00; and

WHEREAS, Super Science Programs for Kids, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Super Science Programs for Kids, LLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Super Science Programs for Kids, LLC. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Super Science Programs for Kids LLC. as described herein.

13. WHEREAS, Middlesex County College has to conduct summer camp program as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is June 27, 2016 through August 19, 2016; and

WHEREAS, Taubenslag Productions, North Brunswick, NJ has submitted a proposal dated April 21, 2016, indicating that it will provide a summer camp program for the not-to-exceed amount of \$160,000.00; and

WHEREAS, Taubenslag Productions has completed and submitted a Business Entity Disclosure Certification which certifies that Taubenslag Productions has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Taubenslag Productions from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Taubenslag Productions as described herein.

14. WHEREAS, Middlesex County College has a need to acquire print items for the library as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2016 through June 30, 2017; and

WHEREAS, West Publishing Corporation, Egan, MN has submitted a proposal dated March 31, 2016, indicating that it will provide print items for the library for the amount of \$25,910.00; and

WHEREAS, West Publishing Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that West Publishing Corporation has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit West Publishing Corporation from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with West Publishing Corporation as described herein.

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15. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration change orders be authorized to the following firms:

- a. Benjamin Harvey Co, Inc. for general contractor services required in conjunction with the West Hall Student Services building which reflects milling and replacement of 2” of asphalt on Parkside Drive, replacement of 125 LF of concrete curbing and replacement of 4 outdated catch basin frames with new frames.

Previous Contract Amount	\$11,440,319.00
Change Order #12	<u>(+) 62,344.00</u>
New Contract Amount	<u>\$11,502,663.00</u>

- b. Benjamin Harvey Co, Inc. for general contractor services required in conjunction with the West Hall Student Services building which reflects interior changes per DMR Bulletin #2 to create additional offices.

Previous Contract Amount	\$11,502,663.00
Change Order #13	<u>(+) 27,358.00</u>
New Contract Amount	<u>\$11,530,021.00</u>

- c. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting all labor and materials to provide additional steel to reinforce the curtainwall assembly connection with the Main Hall overhang structure, and the steel flat plate to close off the void between the stringer and CMU wall leading to the Mechanical Room in Stair B.

Previous Contract Amount	\$14,161,882.00
Change Order #25	<u>(+) 1,341.00</u>
New Contract Amount	<u>\$14,163,223.00</u>

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of the following resolution:

1. BE IT RESOLVED, That the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period January 1, 2016 through and including March 31, 2016 be approved for payment in the amount of \$10,912.12.

Legal services rendered from January 1, 2016 through and including March 31, 2016 for normal operations of Middlesex County College	\$12,330.50
Less fifteen percent courtesy discount on fees	(\$1,849.50)
Total disbursements from January 1, 2016 through March 31, 2016	<u>431.20</u>
Total	<u>\$10,912.12</u>

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Raja, for adoption of all resolutions: Sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
D'Aloisio, Sally	Board of Trustees	Assistant Secretary to the College Board of Trustees FY 16/17	1-020000-9129-1-00	\$3,000

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MANAGEMENT COMPENSATION SUMMER WORK

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Abbott, Gary	ESL/Languages & Cultures	Summer Employment 7 days: 06/16/16-06/30/16	1-222000-9129-1-00	\$3,042
Farrett, Peter	Computer Science & Information Technology	Summer Employment 48 hours: 07/11/16- 07/27/16	1-239500-9129-1-00	\$3,046
Ferrell, James	Radiography	Summer Employment 6 weeks: 06/16/16-08/15/16	1-214000-9129-1-00	\$13,304
Ghosh, Phalguni	Natural Sciences	Summer Employment 11 days: 06/27/16-08/04/16	1-218500-9129-1-00	\$3,238
Groninger, Don	Mathematics	Summer Employment 9 days: 07/05/16-08/04/16	1-219000-9129-1-00	\$4,199
Hogan, Annie	Visual, Performing & Media Arts	Summer Employment 9 days: 06/16/16-06/30/16	1-226500-9129-1-00	\$3,912
Maciolek, Mary-Pat	Hospitality, Culinary Arts & Dietetics	Summer Employment 70 hours: 06/21/16- 08/10/16	1-234000-9129-1-00	\$4,374
Muley, Parag	Natural Sciences	Summer Employment 12 days: 06/20/16-08/11/16	1-218500-9129-1-00	\$5,599
Nester, Michael	English	Summer Employment 8 days: 08/01/16-08/11/16	1-221000-9129-1-00	\$3,732
Hack, Timothy	History & Social Science	Summer Employment 7 days: 07/07/16-07/21/16	1-223500-9129-1-00	\$3,266
Roy, Richard	ESL/Languages & Cultures	Summer Employment 7 days: 07/05/16-07/14/16	1-222000-9129-1-00	\$2,198

SECTION 2 – FACULTYFACULTY ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Powell, Michel	Athletic Department	Director Women's Summer Basketball League 05/01/16-07/13/16	4-408100-2132-1-00	\$1,800

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Gardner, Donna-Marie	Mathematics	IX-M 559	5-219001-9455-1-65	\$1,300
Hyman, Hillary	ESL, Languages & Cultures	IX-M 548	1-222000-9122-1-00	\$283
Levi, Risa	Dental Hygiene	IX-M 562	1-213000-9122-1-00	\$1,050

FACULTY COACH SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Brewer, Evan	Intercollegiate Athletics	1-888888-9170-1-00	05/10/16

SECTION 3 – CONFIDENTIAL

CONFIDENTIAL LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Charterina, Linda	Human Resources	Paid	05/09/16-06/30/16

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Occhipinti, Nicholas	Buildings & Grounds	Groundsperson I	1-732000-9161-1-00	\$43,461	04/01/16
Torres, Ivette	Custodial Services	Boiler Operator/Custodian	1-720000-9160-1-00	\$31,050*	04/04/16

*Salary Correction to April 2016 Board Minutes

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Ferro, JoAnn	Health & Safety	Paid	02/04/16-02/12/16
Ferro, JoAnn	Health & Safety	Unpaid	04/01/16-06/30/16
Klimek, Jeffrey	Custodial Services	Paid	05/18/16-06/09/16
Krauser, Cheryl	Registration	Paid	05/16/16-07/08/16
Torain-Clark, Deborah	New Brunswick Center	Paid	04/04/16-04/18/16

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SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)**NON-ACADEMIC APPOINTMENT – PART-TIME/TEMPORARY**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Boyle, Matthew	Visual, Performing & Media Arts	Theatre Assistant	1-226500-9150-1-00	\$10.00	04/22/16-06/30/16
Castiglia, Ashley	Academic Advising	Academic Advising Coordinator	1-195000-9147-1-00	\$20.00	07/01/16-06/30/17
DiMaggio, Vincent	Natural Sciences	Biology Laboratory Aide	1-218500-9141-1-00	\$12.00	05/02/16-06/30/16
Garcia, Ruth	Perth Amboy Center	Secretary	1-282000-9150-1-00	\$12.00	04/18/16-06/30/16
Gavria, Ria	Academic Advising	Academic Advising Coordinator	1-195000-9150-1-00	\$20.00	07/01/16-06/30/17
Karaniievski, Christopher	Engineering Technologies	Lab Coordinator	1-238500-9141-1-00	\$12.00	05/14/16-06/30/16
Karaniievski, Christopher	Engineering Technologies	Lab Coordinator	1-238500-9141-1-00	\$12.00	07/01/16-08/15/16
Koppel, Nanette	Human Resources	Office Assistant	1-023000-9150-1-00	\$20.89	05/24/16-06/30/16
Merski, Jan	Academic Advising	Intake Planner	1-195000-9146-1-00	\$20.75	07/01/16-06/30/17
Ogbonna, Cynthia	Minority Student Affairs	Peer Mentor	1-116000-9141-1-00	\$8.38	02/23/16-06/30/16
Pitts, Jamie	Academic Advising	Academic Advising and Financial Aid Coordinator	1-195000-9150-1-00	\$20.00	07/01/16-06/30/17
Primich, Norma	Academic Advising	Academic Advising Coordinator	1-195000-9147-1-00	\$20.00	07/01/16-06/30/17
Rogalski, Donna	Academic Advising	Academic Advising and Financial Aid Coordinator	1-195000-9150-1-00	\$20.00	07/01/16-06/30/17
Schlittenhardt, Peter	Academic Advising	Academic Advising Coordinator	1-195000-9147-1-00	\$20.00	07/01/16-06/30/17
Washington, Tanya	Academic Advising	Academic Advising Coordinator	1-195000-9147-1-00	\$20.00	07/01/16-06/30/17
White, Nadine	Academic Advising	Academic Advising Coordinator	1-195000-9150-1-00	\$20.00	07/01/16-06/30/17
Williams, Shontell	Academic Advising	NJ Stars Coordinator	1-195000-9145-1-00	\$20.00	07/01/16-06/30/17

SECTION 6 – GRANTS AND SPECIAL PROJECTS

GRANTS AND SPECIAL PROJECTS – PART-TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Afaq, Iqra	Career Training Center	Student Instructional Support/Tutor ABAWD	5-520010-9150-1-62	\$15.00	05/04/16-09/02/16
Almanzar, Krystal	Child Care	Teacher Assistant	5-544017-9141-1-43	\$8.38	05/02/16-06/30/16
Barnes, Autumn	Child Care	Substitute Administrative Assistant	5-544017-9130-1-42	\$15.00	05/02/16-06/30/16
Campos, Guadalupe	School Relations	Peer Mentor	5-080003-9141-1-44	\$8.38	05/09/16-06/30/16
Eger, Kristine	Child Care	Administrative Assistant I	5-544017-9130-1-42	\$15.00	05/02/16-06/30/16
Fauro, Fernando	Child Care	Child Care Assistant I	5-544017-9141-1-43	\$8.38	05/16/16-06/30/16
Ganger, Muriel	Project SPAN-Continuing Education	Administrative Assistant	5-521014-9150-1-42	\$16.50	01/01/16-06/30/16
Poves-Montero, Viviana	Child Care	Food Technician	5-544017-9141-1-43	\$8.38	05/16/16-06/30/16
Saks, Eugene	Career Training Center	Instructor ABAWD Grant	5-520010-9150-1-62	\$35.00	05/04/16-09/02/16
Santiago-Pena, Jonathan	Career Training Center	Student Instructional Support/Tutor ABAWD	5-520010-9150-1-62	\$15.00	05/04/16-09/02/16

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending April 28, 2016 beginning with the name Kanwal, Virender and ending with the name Wathen, Christine for a total amount of \$920.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Kanwal, Virender	\$138.00
Nagarajan-Iyer, Lakshmi	115.00
Olson, Jerome	92.00
Somma, June-Ann	368.00
Strugala, Richard	161.00

Wathen, Christine

TOTAL

46.00
\$920.00

DIVISION OF CONTINUING EDUCATION

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2016 be approved for the indicated amounts listed below beginning with the name Barry, Patrick and ending with the name Peguero, Yunilka for the total amount of \$3,312.00 (budget code 5-520005-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Barry, Patrick	15-16:603	\$ 144.00
Chakraverty, Dipali	15-16:641	432.00
Masterson, Robert	15-16:648	1,080.00
Okwemba, Arthur	15-16:642	288.00
Patel, Anjana	15-16:649	1,080.00
Peguero, Yunilka	15-16:643	<u>288.00</u>
	TOTAL	\$3,312.00

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2016 be approved for the indicated amounts listed below beginning with the name Bancroft, Sharon and ending with the name Ruggeri, Adriana for the total amount of \$8,330.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Bancroft, Sharon	15-16:582	\$ 400.00
Bancroft, Sharon	15-16:583	400.00
Borkowski, Astrid	15-16:421	360.00
Ciampichini, David	15-16:617	360.00
Ciampichini, David	15-16:618	40.00
Del Vecchio, Michelle	15-16:616	375.00

Dempsey, Lauren	15-16:581	720.00
Dempsey, Lauren	15-16:593	900.00
Kirbos, Steve	15-16:598	600.00
Mitch, Catherine	15-16:596	120.00
Mitch, Catherine	15-16:597	120.00
Mitch, Catherine	15-16:615	900.00
Mitch, Catherine	15-16:626	60.00
Pennington-Joyner, Lori	15-16:587	400.00
Pennington-Joyner, Lori	15-16:594	400.00
Pennington-Joyner, Lori	15-16:595	300.00
Pennington-Joyner, Lori	15-16:621	675.00
Ruggeri, Adriana	15-16:425	200.00
Ruggeri, Adriana	15-16:588	400.00
Ruggeri, Adriana	15-16:590	400.00
Ruggeri, Adriana	15-16:592	<u>200.00</u>
	TOTAL	\$8,330.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2016 be approved for the indicated amounts listed below beginning with the name Anderson, David and ending with the name Vargas, Maria for the total amount of \$14,080 (budget code 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, David	15-16:450	\$ 270.00
Anderson, David	15-16:450	135.00
Anderson, David	15-16:450	135.00
Anderson, David	15-16:450	135.00
Anderson, David	15-16:450	135.00
Cimaglia, Janice	15-16:458	450.00
DeFeo, Michael	15-16:504	360.00
Fishman, Esther	15-16:513	140.00
Joselson, Ruth	15-16:521	1,500.00
Ottley, Jane	15-16:534	210.00

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Peluso, Frank	15-16:538	405.00
Peluso, Frank	15-16:538	405.00
Pucillo, Agnes	15-16:540	2,120.00
Pucillo, Agnes	15-16:540	720.00
Quiles, Dennismarie	15-16:541	1,050.00
Quintero, Alvaro	15-16:569	1,200.00
Silverstein, Eric	15-16:550	120.00
Slovick, Sharon	15-16:551	1,200.00
Thakkar, Nitin	15-16:555	540.00
Thakkar, Nitin	15-16:555	540.00
Vargas, Maria	15-16:557	<u>2,310.00</u>
	TOTAL	\$14,080.00

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2016 be approved for the indicated amounts listed below beginning with the name Bischoff, Csilla and ending with the name Schafer, David for the total amount of \$262.50 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Bischoff, Csilla	15-16:455	\$ 87.50
Krest, Andrea	15-16:523	87.50
Schafer, David	15-16:608	<u>87.50</u>
	TOTAL	\$262.50

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2016 be approved for the indicated amounts listed below beginning with the name Esannason, Laura and ending with the name Oladeji, Abiodun for the total amount of \$7,125.00 (budget code 5-510011-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – TAACCCT)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	15-16:644	\$1,050.00
Esannason, Laura	15-16:607	1,050.00
Esannason, Laura	15-16:644	1,470.00
Esannason, Laura	15-16:644	630.00
Mikkilineni, Sujata	15-16:650	225.00
Oladeji, Abiodun	15-16:609	800.00
Oladeji, Abiodun	15-16:609	<u>1,900.00</u>
	TOTAL	\$7,125.00

- f) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for May, 2016 be approved for the indicated amounts listed below beginning with the name Loverton, Nellie and ending with the name Shapiro, Sara for the total amount of \$252.00 (budget code 1-530000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CAMP MIDDLESEX)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Loverton, Nellie	15-16:601	\$140.00
Shapiro, Sara	15-16:602	<u>112.00</u>
	TOTAL	\$252.00

HUMAN RESOURCES

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Spring, 2016 Adjunct payroll be approved.

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Barton, Christine	Dental Hygiene	Class Coverage 04/22/16	1-213000-9116-1-00	\$219
Bongiorno, Kim	Dental Hygiene	Class Coverage 05/02/16	1-213000-9116-1-00	\$231
Marsh, Tracy	Dental Hygiene	Class Coverage 04/15/16	1-213000-9116-1-00	\$205

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Marsh, Tracy	Dental Hygiene	Class Coverage 04/18/16	1-213000-9116-1-00	\$205
Marsh, Tracy	Dental Hygiene	Class Coverage 4/28/16	1-213000-9116-1-00	\$205
Somma, June Ann	Dental Hygiene	Class Coverage 05/02/16	1-213000-9116-1-00	\$215
Zampetti, Rhonda	Child Care	CPR Certification for Staff 04/22/16	5-544017-9330-1-42	\$154

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for May 2016 is attached.

AUDIENCE

None.

Middlesex County College's 49th Commencement took place at the New Jersey Convention and Expo Center on Tuesday, May 17th. The number of graduates attending were 667 and the total conferred degrees numbered 1,596. Chairman Power congratulated Mr. Madama on the reorganized ceremony. Chairman Power, Trustees, and staff offered comments and suggestions for the 2017 Commencement. Chairman Power also offered comments from Freeholder Director Rios.

There being no further comments or business, the meeting adjourned at 9:05 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, June 22, 2016, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

THOMAS TIGHE
VICE CHAIRMAN