

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of January 27, 2016

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:10 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo and Power, and Messrs. Antisell, Lisicki, Oras, Raja, Sica and Tighe. Dr. Morana, Ms. Risoli, and Messrs. Finkelstein and Mulkerin were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2015, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2015, advance written notice of this meeting was mailed to the Home News Tribune, 92 East Main Street #202, Somerville, New Jersey.
- (c) On November 17, 2015, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2015, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Tighe moved, seconded by Mr. Sica, that the minutes of the scheduled meeting for December 16, 2015, be adopted as presented.

After discussion, the motion was approved.

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FACILITIES COMMITTEE

Mr. Antisell moved, seconded by Mr. Sica, for adoption of resolutions 1.a. through 8:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

- a. Atlantic Engineering Labs for construction testing and laboratory services for the West Hall Student Services building project in the amount of \$1,037.50.

Contract Amount	\$30,000.00
Previous Payments	21,980.82
Payment #7	<u>1,037.50</u>
Balance	<u>\$ 6,981.68</u>

- b. Atlantic Engineering Labs for construction testing and laboratory services for the West Hall Student Services building project in the amount of \$265.00.

Contract Amount	\$30,000.00
Previous Payments	23,018.32
Payment #8	<u>265.00</u>
Balance	<u>\$ 6,716.68</u>

- c. Atlantic Engineering Labs for construction testing and laboratory services for the South Hall Academic Science building project in the amount of \$1,030.00.

Contract Amount	\$30,000.00
Previous Payments	23,510.06
Payment #8	<u>1,030.00</u>
Balance	<u>\$ 5,459.94</u>

- d. Atlantic Engineering Labs for construction testing and laboratory services for the South Hall Academic Science building project in the amount of \$239.00.

Contract Amount	\$30,000.00
Previous Payments	24,540.06
Payment #9	<u>239.00</u>
Balance	<u>\$ 5,220.94</u>

- e. Albert Garlatti Construction Company, Inc. for general contractor services in conjunction with the Exterior Building Improvements project in the amount of \$193,770.00.

Contract Amount	\$583,200.00
Previous Payments	250,056.00
Payment #5	193,770.00
Retainage	<u>49,314.00</u>
Balance	<u>\$139,374.00</u>

- f. Benjamin R. Harvey Co., Inc. for general contractor services in conjunction with the West Hall Student Services building in the amount of \$781,569.90.

Contract Amount	\$11,518,646.00
Previous Payments	5,075,721.40
Payment #11	781,569.90
Retainage	<u>650,810.14</u>
Balance	<u>\$ 5,661,354.70</u>

- g. C&M Door Controls, Incorporated for general contractor services in conjunction with the College Center Exterior Door Replacement in the amount of \$12,400.00.

Contract Amount	\$12,400.00
Payment #1 - FINAL	<u>12,400.00</u>
Balance	<u>\$ 0.00</u>

- h. Datasys Technology Inc. for wireless technology installation in the amount of \$3,240.00.

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Contract Amount	\$28,891.00
Previous Payments	21,566.70
Payment #2	3,240.00
Retainage	<u>2,756.30</u>
Balance	<u>\$ 4,084.30</u>

- i. DMR Architects for Phase III construction observation services for the West Hall Student Services building in the amount of \$8,357.00.

Contract Amount	\$156,500.00
Previous Payments	113,365.00
Payment #11	<u>8,357.00</u>
Balance	<u>\$ 34,778.00</u>

- j. DMR Architects for Phase III construction observation services for the West Hall Student Services building in the amount of \$8,357.00.

Contract Amount	\$156,500.00
Previous Payments	121,722.00
Payment #12	<u>8,357.00</u>
Balance	<u>\$ 26,421.00</u>

- k. EPIC Management, Inc. for Phase II construction management services in conjunction with the South Hall Academic Science building in the amount of \$17,024.00.

Contract Amount	\$272,386.00
Previous Payments	158,891.00
Payment #11	<u>17,024.00</u>
Balance	<u>\$ 96,471.00</u>

- l. EPIC Management, Inc. for Phase II construction management services in conjunction with the South Hall Academic Science building in the amount of \$17,024.00.

	Contract Amount	\$272,386.00
	Previous Payments	175,915.00
	Payment #12	<u>17,024.00</u>
	Balance	<u>\$ 79,447.00</u>
m.	<u>EPIC Management, Inc.</u> for Phase II construction management services in conjunction with the West Hall Student Services building in the amount of \$19,503.00.	
	Contract Amount	\$273,038.00
	Previous Payments	191,315.00
	Payment #11	<u>19,503.00</u>
	Balance	<u>\$ 62,220.00</u>
n.	<u>EPIC Management, Inc.</u> for Phase II construction management services in conjunction with the West Hall Student Services building in the amount of \$19,503.00.	
	Contract Amount	\$273,038.00
	Previous Payments	210,818.00
	Payment #12	<u>19,503.00</u>
	Balance	<u>\$ 42,717.00</u>
o.	<u>Kelter & Gilligo Consulting Engineers</u> for Phase III construction observation services in conjunction with the Facilities Management buildings high voltage switch replacement in the amount of \$200.00.	
	Contract Amount	\$2,000.00
	Payment #1	<u>200.00</u>
	Balance	<u>\$1,800.00</u>
p.	<u>Kleinfelder</u> for environmental consulting services for UST removal in the amount of \$4,386.25.	
	Contract Amount	\$247,061.13
	Previous Payments	242,065.76
	Payment #66	<u>4,386.25</u>
	Balance	<u>\$ 609.12</u>

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- q. Kleinfelder for environmental consulting services for UST removal in the amount of \$373.75.

Contract Amount	\$247,061.13
Previous Payments	246,452.01
Payment #67	<u>373.75</u>
Balance	<u>\$ 235.37</u>

- r. L. R. Kimball for Phase III consulting architectural services in conjunction with the South Hall Academic Science building in the amount of \$10,502.25.

Contract Amount	\$196,587.50
Previous Payments	115,524.75
Payment #11	<u>10,502.25</u>
Balance	<u>\$ 70,560.50</u>

- s. Vanas Construction Co., Inc. for general contractor services in conjunction with the South Hall Academic Science building in the amount of \$1,140,255.00.

Contract Amount	\$14,140,165.00
Previous Payments	6,236,450.00
Payment #10	1,140,255.00
Retainage	<u>819,634.00</u>
Balance	<u>\$ 6,763,460.00</u>

- t. Vanas Construction Co., Inc. for general contractor services in conjunction with the South Hall Academic Science building in the amount of \$409,817.00.

Contract Amount	\$14,140,165.00
Previous Payments	7,376,705.00
Payment #11	409,817.00
Retainage	<u>409,817.00</u>
Balance	<u>\$ 6,353,643.00</u>

2. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration a Change Order be authorized to the following firm:

- a. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting materials and labor to revise the routing of the storm piping (ST/02) from the chase on column line D to the chase on column line E, in Room 233, due to the interference with ductwork and insufficient space.

Previous Contract Amount	\$14,140,165.00
Change Order #9	<u>(+) 5,062.00</u>
New Contract Amount	<u>\$14,145,227.00</u>

- b. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting all materials and labor to credit the elimination of the exterior roof drains above the enclosures for Stair A and Stair B, and the associated piping, as indicated on the plumbing drawing P103.

Previous Contract Amount	\$14,145,277.00
Change Order #10	<u>(-) 2,715.00</u>
New Contract Amount	<u>\$14,142,562.00</u>

- c. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting all materials and labor required to relocate one P7 emergency eyewash/shower in Basic Chemistry Room 201.

Previous Contract Amount	\$14,142,562.00
Change Order #11	<u>(+) 5,900.00</u>
New Contract Amount	<u>\$14,148,412.00</u>

- d. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting all material credited with the deletion of the reverse osmosis (RO) faucets originally shown on the A400 Laboratory Floor Plans that are not required.

Previous Contract Amount	\$14,148,412.00
Change Order #12	<u>(-) 610.00</u>
New Contract Amount	<u>\$14,147,802.00</u>

3. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	89967	Dell Marketing	Computer Hardware	\$ 35,870.67

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

- a. Special Quote # 10275 for dental supplies from a total of 5 responses received:

Patterson Dental Supply, Totowa, NJ for the amount of \$7,196.75.

Dentserve, New City, NY for the amount of \$559.36.

Dental Health Products, Inc., New Franken, WI for the amount of \$318.41.

Biosafe Inc., Belleville, IL for the amount of \$249.00.

Henry Schein Inc., Melville, NY for the amount of \$181.77.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

- a. Bid # 16-33 for nursing equipment from a total of 2 responses received:

Laerdal Medical Corporation, Wappinger Falls, NY for the amount of \$94,001.48.

Pocket Nurse Corporation, Monaca, PA for the amount of \$3,329.58.

b. Bid # 16-34 for natural science equipment and supplies from a total of 8 responses received:

VWR International LLC, Radnor, PA for the amount of \$15,174.06.

Shimadzu Scientific Instrument, Inc., Somerset, NJ for the amount of \$13,957.20.

J&H Berge, Inc., South Plainfield, NJ for the amount of \$7,922.90.

Pasco Scientific, Roseville, CA for the amount of \$7,783.28.

Products Unlimited Inc, Justin, TX, for the amount of \$6,130.00.

Biopac Systems Inc., Goleta, CA for the amount of \$2,360.00.

Holt Anatomical Inc., Miami, FL for the amount of \$1,698.00.

c. Bid # 16-35 for audio visual supplies from a total of 6 responses received:

Adorama Inc., New York, NY for the amount of \$19,332.69.

SHI International Corporation, Somerset, NJ for the amount of \$5,228.83.

Valiant National AV Supply, Fairfield, NJ for the amount of \$3,539.72.

Star Data Co., Ramsey, NJ for the amount of \$955.00.

6. WHEREAS, Middlesex County College has a need to acquire computer support services for Campus Cruiser and annual Datatel integration services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is January 1, 2016 through December 31, 2016; and

WHEREAS, Timecruiser Computing Corporation, Fairfield NJ, has submitted a proposal dated December 24, 2015, indicating that they will provide computer support services for Campus Cruiser and annual Datatel integration services for the not-to-exceed amount of \$165,153.00; and

WHEREAS, Timecruiser Computing Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that Timecruiser Computing Corporation has not made any reportable contributions to a political or candidate

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committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Timecruiser Computing Corporation from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Timecruiser Computing Corporation as described herein.

7. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid cancellation be made for the following:

Bid # 16-32 Blue Colt Bookstore Renovation the lowest bidder was non-responsive and the next lowest bidder exceeded allotted budget.

8. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a contract amendment be made to the following firm(s):

Ellucian, Inc., Fairfax, VA for self-service financial aid and maintenance.

Contract Amount	\$309,444.00
Amendment # 1	<u>25,813.00</u>
New Contract Amount	<u>\$335,257.00</u>

After discussion, the motion was approved.

FINANCE COMMITTEE

Ms. Palumbo moved, seconded by Mr. Raja, for adoption of resolutions 1 and 2:

1. WHEREAS, The President recommends a Current Unrestricted Fund and Minor Capital Budget for the fiscal year July 1, 2016 to June 30, 2017 be introduced, based on the goals and objectives as established for Middlesex County College; and

WHEREAS, The Finance Committee of the Board of Trustees has considered the amount of money which is estimated to be necessary for the Current Unrestricted Fund and the Minor Capital Fund for said fiscal year July 1, 2016 to June 30, 2017; and

WHEREAS, The Board of Trustees has determined that \$78,051,662 is the amount necessary for the Current Unrestricted Fund and \$2,000,000 is the amount necessary for the Minor Capital Fund for said fiscal year, as detailed in the attached budget, and that said proposed amounts should, therefore, be considered; and

WHEREAS, The Higher Education Restructuring Act of 1994 requires that a public hearing be held prior to the adoption of an overall institutional budget,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a) That the proposed budget for the fiscal year July 1, 2016 to June 30, 2017 in the amount of \$78,051,662 is for Current Unrestricted Operations and \$2,000,000 for the Minor Capital Fund be considered at a public hearing to be held in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey at a time to be determined.
- b) That the Assistant Secretary of the Board is authorized to provide appropriate notice of such public hearing.

2. WHEREAS, The President has recommended an increase in the tuition rates for academic sessions scheduled for FY 2017, including Summer I session FY 2016, in order to provide a portion of the revenue source for the services to be rendered; and

WHEREAS, The President has recommended a Current Unrestricted Fund to provide educational and other services to the students of Middlesex County College for the year July 1, 2016 to June 30, 2017; and

WHEREAS, Said services are funded by students, the State of New Jersey and the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED, That the following changes in credit hour tuition rates be considered at a public hearing to be held in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey, at a time to be determined, commencing with the sessions scheduled for FY 2017, including Summer I session FY 2016, as follows:

- a) In-county tuition credit hour rate be increased from \$106.00 per credit hour to \$108.00 per credit hour;
- b) Out-of-county tuition credit hour rate be increased from \$212.00 per credit hour to \$216.00 per credit hour; and
- c) Out-of-state tuition credit hour rate be increased from \$212.00 per credit hour to \$216.00 per credit hour.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Mr. Sica, for adoption of all resolutions: Sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Clemmons, Brian	Enrollment Management	Dean	1-110100-9125-1-00	\$106,448	01/01/16
Hooper, Kimberlee	School Relations	Director	1-285100-9120-1-00	\$84,306	02/01/16
Kinkhabwala, Renu	Enrollment Services	Enrollment Services & Communications Specialist	1-112000-9126-1-00	\$69,058	01/01/16
Lam, Mabel	Enrollment Services	Enrollment Services & Student Accounts Specialist	1-031000-9121-1-00	\$64,437	01/01/16
Rivera, Nalda	Enrollment Services	Enrollment Services & Financial Aid Specialist	1-117000-9126-1-00	\$64,437	01/01/16
Rodriguez-Gregory, Lisa	Admissions	Acting Director	1-111000-9120-1-00	\$84,306	02/01/16-06/30/16
Rosario, Brenda	Enrollment Services	Enrollment Services & Admissions Technology Specialist	1-111000-9126-1-00	\$64,437	01/01/16
Shurtleff, Joanne	Enrollment Services	Director, Enrollment Services	1-112000-9121-1-00	\$78,160	01/01/16
Torres, Jisenia	Enrollment Services	Enrollment Services Manager	1-111000-9126-1-00	\$64,437	01/01/16

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
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Larkin, Stephen Medical Laboratory Technologies Paid 03/18/16-04/15/16
SECTION 2 – FACULTY

FACULTY NON-REAPPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Arauz, Nodier*	Financial Aid	1-117000-9112-1-00	06/30/16

*Previously approved for Severance Compensation Program

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Hyman, Hillary	ESL, Languages & Cultures	IX-M 548	1-222000-9122-1-00	\$115
Peleg, Janet	ESL, Languages & Cultures	IX-M 548	1-222000-9122-1-00	\$92
Sherman, Alan	Health & Safety	IX-M 560	1-076000-9122-1-00	\$286

FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Mamay, Adriana	Library	Unpaid	01/19/16-05/13/16

SECTION 3 – CONFIDENTIAL

CONFIDENTIAL NON-REAPPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Charterina, Linda	Human Resources	1-023000-9138-1-00	06/30/16

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Coppola, Antonio	Police	Probationary Police Officer	1-070000-9165-1-00	\$38,396	01/16/16
Fiorenza, Justin	Custodial Services	Custodian	1-720000-9160-1-00	\$28,403	02/01/16
Griswold, Timothy	Police	Probationary Police Officer	1-070000-9165-1-00	\$39,371	01/01/16
Kassis, Anthony	Police	Probationary Police Officer	1-070000-9165-1-00	\$37,221	01/01/16

+ \$1.05/hr shift diff

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Lockwood, Shaun	Custodial Services	College Center Custodian	1-720000-9160-1-00	\$31,050	02/01/16

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Ferro, JoAnn	Health & Safety	Paid	12/14/15-02/12/16
Nieves, Joaquin	Information Technology	Paid	02/04/16-02/17/16

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Moccio, Joseph	Buildings & Grounds	1-732000-9161-1-00	01/13/16
Puetz, Michael	Police	1-070000-9165-1-00	12/27/15

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT-PART TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Alequin, Michele	Minority Student Affairs	Tutor	1-116000-9150-1-00	\$12.00	01/07/16-01/15/16
Campos, Guadalupe	New Brunswick Center	Student Technical Assistant	1-239500-9141-1-00	\$8.38	01/04/16-06/30/16
Chunawala, Dhruv	Tutoring	Peer Tutor	1-651000-9147-1-00	\$8.38	10/01/15-06/30/16
Clinch, Taylor	Visual, Performing & Media Arts	Model	1-226500-9150-1-00	\$22.00	12/12/15-06/30/16
Danespour, Jonathan	English	Writing Center Tutor	1-221000-9150-1-00	\$12.00	12/31/15-06/30/16
Ferguson, Paul	Dental Auxiliaries	Clinic Dentist	1-213000-9150-1-00	\$52.50	01/01/16-05/31/16
Ferreira, Carmo	Natural Sciences	Biology Lab Aide	1-218500-9150-1-00	\$12.25	01/01/16-06/30/16
Jakubczak, Arthur	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$51.28	01/26/16-05/13/16
Karaniowski, Christopher	Engineering Technologies	Lab Coordinator	1-238500-9141-1-00	\$12.00	12/19/15-05/13/16
Klima, Roman	Visual, Performing & Media Arts	Theatre Assistant	1-226500-9150-1-00	\$25.00	01/11/16-05/31/16
Levi, Mannie	Dental Auxiliaries	Clinic Dentist	1-213000-9150-1-00	\$50.25	01/01/16-05/31/16
Magallon, Helen	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$51.28	01/26/16-05/13/16
Martin, Michael	Computer Science & IT	Peer Tutor	1-239500-9141-1-00	\$8.38	01/25/16-06/30/16
Mesfin, Samuel	School Relations	Learning Center Assistant	1-285100-9150-1-00	\$12.00	01/01/16-06/30/16
Mugica, William	Computer Science & IT	Student Technical Assistant	1-239500-9141-1-00	\$8.38	01/04/16-06/30/16
Petrocelli, John	Dental Auxiliaries	Clinic Dentist	1-213000-9150-1-00	\$60.00	01/01/16-05/31/16
Primich, Norma	Academic Advising	Academic Advising Coordinator	1-195000-9147-1-00	\$20.00	12/21/15-06/30/16
Santiago, Nelson	Computer Science & IT	Peer Tutor	1-239500-9141-1-00	\$8.38	01/25/16-06/30/16
Solomon, Barbara	Dental Auxiliaries	Clinic Dentist	1-213000-9150-1-00	\$58.50	01/01/16-05/31/16
Taneja, Karuna	Mathematics	Tutor	1-219000-9145-1-00	\$12.00	01/04/16-06/30/16
Tejada, Mirta	Arts & Sciences	Student Support Specialist	1-210000-9150-1-00	40.00	01/11/16-05/30/16
Tengelics, Amy	Computer Science & IT	Student Technical	1-239500-9141-1-00	\$8.38	01/02/16-06/30/16

Terralheiro, Joana	Medical Laboratory Technology	Assistant Guest Lecturer	1-216000-9150-1-00	\$51.28	01/26/16-05/13/16
Wasserman, Jamie	Dental Auxiliaries	Clinic Dentist	1-213000-9150-1-00	\$60.00	01/01/16-05/31/16
Weng, James	Mathematics	Senior Tutor	1-219000-9147-1-00	\$12.00	01/04/16-06/30/16

SECTION 6 – GRANTS AND SPECIAL PROJECTS

GRANTS AND SPECIAL PROJECTS – PART TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Camarillo, Bethany	School Relations	Student Ambassador	5-080003-9141-1-44	\$8.38	01/11/16-05/02/16
Correa, Carmen	Child Care	Child Care Assistant	5-544017-9150-1-42	\$8.50	01/19/16-06/30/16
Eger, Kristine	Child Care	Administrative Assistant	5-544017-9150-1-42	\$15.00	01/11/16-04/04/16
Garcia Pelaez, Jenifer	School Relations	Student Ambassador	5-080003-9141-1-44	\$8.38	01/11/16-05/02/16
Matthew, Cory	Child Care	Child Care Assistant	5-544017-9150-1-42	\$8.38	01/04/16-06/30/16
Merino, Karen	School Relations	Student Ambassador	5-080003-9141-1-44	\$8.38	01/11/16-05/02/16
Rodriguez-Santana, Eylene	School Relations	Student Ambassador	5-080003-9141-1-44	\$8.38	01/11/16-05/02/16
Rosales Ovalles, Jose	School Relations	Student Ambassador	5-080003-9141-1-44	\$8.38	01/11/16-05/02/16
Tejada, Mirta	College Wide	Assistant to the Site Coordinator-NNJ-B2B	5-219002-9150-1-65	\$20.00	01/11/16-08/12/16

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending January 4, 2016 beginning with the name **Balabkins, Xenia** and ending with the name **Wathen, Christine** for a total amount of \$5,922.50 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	\$1,518.00
Buscemi, Elaine	828.00
Graber, Patricia	1,840.00

Kanwal, Virender	437.00
Nagarajan-Iyer, Lakshmi	23.00
Olson, Jerome	621.00
Somma, June-Ann	575.00
Strugala, Richard	11.50
Wathen, Christine	<u>69.00</u>
TOTAL	\$5,922.50

DIVISION OF CONTINUING EDUCATION

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2016 be approved for the indicated amounts listed below beginning with the name **Masterson, Robert** and ending with the name **Rapolla, Nancy** for the total amount of \$9,720.00 (budget code 5-520005-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Masterson, Robert	15-16:426	\$3,240.00
Patel, Anjana	15-16:427	3,240.00
Rapolla, Nancy	15-16:428	<u>3,240.00</u>
TOTAL		\$9,720.00

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2016 be approved for the indicated amounts listed below beginning with the name **DelVecchio, Michelle** and ending with the name **Tyson, Diana** for the total amount of \$6,585.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Del Vecchio, Michelle	15-16:398	\$375.00
Graber, Mike	15-16:294	2,400.00
Mitch, Catherine	15-16:240	320.00
Pennington-Joyner, Lori	15-16:397	280.00

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Sadarangani, Komal	15-16:242	320.00
Sadarangani, Komal	15-16:243	160.00
Sadarangani, Komal	15-16:405	130.00
Tyson, Diana	15-16:201	<u>2,600.00</u>
	TOTAL	\$6,585.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2016 be approved for the indicated amounts listed below beginning with the name **DeFeo, Michael** and ending with the name **Zahid, Ghani** for the total amount of \$27,107.50 (budget code 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
DeFeo, Michael	15-16:319	\$180.00
DiSilvestro, Lora	15-16:322	2,047.50
Eckart, Carolyn	15-16:324	1,800.00
Joselson, Ruth	15-16:336	1,500.00
Joselson, Ruth	15-16:336	1,500.00
Kaiserman, Melanie	15-16:337	1,050.00
Leizer-Wasserman, Jamie	15-16:341	300.00
Leizer-Wasserman, Jamie	15-16:341	300.00
Macik, Sharon	15-16:344	630.00
Miraglia, John	15-16:346	210.00
Missie, Julia-Louise	15-16:347	675.00
Morales, Lucy	15-16:349	1,350.00
Ottley, Jane	15-16:381	210.00
Phelan, David	15-16:355	480.00
Pucillo, Agnes	15-16:356	1,320.00
Pucillo, Agnes	15-16:356	2,080.00
Pucillo, Agnes	15-16:356	1,320.00
Quiles, Dennismarie	15-16:382	1,050.00
Roberts, Michael	15-16:360	360.00
Silverstein, Eric	15-16:364	105.00

Silverstein, Eric	15-16:364	105.00
Silverstein, Eric	15-16:364	105.00
Silverstein, Eric	15-16:364	105.00
Slovick, Sharon	15-16:365	1,800.00
Slovick, Sharon	15-16:365	1,200.00
Slovick, Sharon	15-16:365	1,200.00
Thakkar, Nitin	15-16:369	540.00
Thakkar, Nitin	15-16:369	540.00
Vargas, Maria C.	15-16:372	2,310.00
Zahid, Ghani	15-16:380	315.00
Zahid, Ghani	15-16:380	<u>420.00</u>
	TOTAL	\$27,107.50

d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2016 be approved for the indicated amounts listed below beginning with the name **Edwards, Denise** and ending with the name **Yadin, Nirit** for the total amount of \$395.00 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Edwards, Denise	15-16:325	\$100.00
Edwards, Denise	15-16:325	120.00
Squillaro, Donna	15-16:367	87.50
Yadin, Nirit	15-16:379	<u>87.50</u>
	TOTAL	\$395.00

e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for January, 2016 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Oladeji, Abiodun** for the total amount of \$10,170.00 (budget code 5-510011-9116-1-41):

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PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – TAACCCT)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	15-16:430	\$2,100.00
Esannason, Laura	15-16:430	420.00
Falae, Tejumade V.	15-16:164	200.00
George, Chrismol	15-16:429	2,025.00
George, Chrismol	15-16:429	225.00
Oladeji, Abiodun	15-16:163	2,025.00
Oladeji, Abiodun	15-16:163	2,350.00
Oladeji, Abiodun	15-16:163	825.00
	TOTAL	\$10,170.00

HUMAN RESOURCES

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Winter, 2016 Adjunct payroll be approved.

<u>NAME</u>	<u>COURSE 1</u>	<u>COURSE 2</u>	<u>TOTAL</u>
Altman, Jennifer	SOC-121-IN	SOC-121-IN2	\$6,000
Anjum, Aruba	PSY-123-86		\$2,154
Barnhart, Steven	PSY-123-IN1	PSY-123-IN	\$6,000
Blomquist, Sara	ENG-121-85		\$2,154
Cohn, Ricki	RDG-011-85		\$3,000
Corzo, Aimee	ENG-122-IN2	ENG-212-IN	\$6,000
de Uriarte, Brian	ECO-201-85		\$3,000
Dell'Omo, Louis	SPE-121-85		\$3,000
DeLucia, Maria	MAT-014-IN		\$4,000
Depinto, Austen	ART-124-85		\$2,154
Dolan, Robert	CSC-105-87		\$2,154
Edwards, Melissa	ENG-121-IN	ENG-122-IN	\$6,000
Edwards-Wilson, Runae	PSY-255-85		\$2,304

Ford, Rosalind	HED-200-85		\$2,154
Freiwald, Andrea	ART-201-85		\$2,850
Gales, Renee	PSY-123-85		\$2,154
Grisham, Charles	HIS-121-86		\$2,154
Groninger, Don	MAT-014-88		\$4,000
Guerra, Beatriz	SPA-121-86		\$2,154
Harrington, Christine	PSY-232-IN	PSY-232-IN1	\$6,000
Heller, Nadine	ART-105-85		\$3,000
Howard, Tenisha	HIS-121-85		\$2,154
Johnson, April	SOC-121-IN3		\$3,000
Kantor, Irwin	SOC-121-85		\$3,000
Lansburg, Thomas	HIS-121-IN		\$2,256
LeBlanc, Gregory	HED-150-85	PED-140-86	\$5,000
Lipton, David	HIS-122-IN		\$2,256
Luis, Melissa	PSY-232-IN2		\$3,000
Manuel, Aishah	PSY-223-85		\$2,154
Margiotta, Joseph	HIS-122-86		\$2,256
Matagrano, Anthony	MAT-014-IN1		\$4,000
Mento, Frank	MAT-101-IN1	MAT-013-86	\$7,000
Moskowitz, Jack	ENG-122-85	ENG-121-86	\$6,000
Nagarajan-Iyer, Lakshmi	ECO-201-IN	ECO-202-IN	\$6,000
Nickerson, Jeremy	SPE-121-87		\$3,000
Okine, Samuel	SOC-121-86		\$2,154
Picioccio, Nicholas	CSC-105-85	CSC-105-IN2	\$6,000
Ramer, Elliot	SPA-122-85		\$3,000
Reynolds, Guy	MAT-101-IN		\$3,000
Rose, Leo	PED-139-85		\$1,536
Rotolo, Giuseppe	PHI-121-85		\$2,256
Saborido, Juan	SPA-121-85		\$3,000
Sacchi Jr, John	HED-150-87		\$3,000

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Saimbert, John	HIS-222-IN		\$2,256
Scanlon, Michael	MAT-014-85		\$4,000
Singer, Yvonne	PSY-123-IN2		\$2,256
Spector, Jeffrey	BUS-101-IN	CSC-105-IN1	\$6,000
Vassiliadis, Claire	MAT-014-IN2		\$4,000
Vigliotti, Joseph	POL-202-85		\$2,154
Young, Harry	HIS-122-85		\$2,154
Zale, Steven	CSC-105-IN3	CSC-105-86	\$6,000
Zecca, Angelo	SOC-225-85		\$2,154
Zifchak, Robert	PED-143-85		\$2,000

After discussion, the motion was approved.

REPORT OF COUNSEL

No report

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for January 2016 is attached.

AUDIENCE

None.

There being no further comments or business, the meeting adjourned at 9:30 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, February 24, 2016, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

ROBERT P. SICA
SECRETARY