# BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Annual Meeting of November 16, 2015

The scheduled annual meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo, Power and Risoli and Messrs. Antisell, Finkelstein, Mulkerin, Oras, Raja, Sica and Tighe. Ms. Morana and Mr. Lisicki were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

(a) On November 18, 2014, advance written notice of this meeting was posted in the lobby of Chambers Hall.

(b) On November 18, 2014, advance written notice of this meeting was mailed to the Home News Tribune, 92 East Main Street #202, Somerville, New Jersey.

(c) On November 18, 2014, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.

(d) On November 18, 2014, a copy of this advance notice was filed with the President of Middlesex County College.

(e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Sica presented the recommendation of the Nominating Committee for Chairman for the 2015-2016 year as follows:

Mrs. Dorothy K. Power

Mr. Mulkerin moved, seconded by Mr. Tighe, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominee for the year 2015-2016. After discussion, the motion was unanimously carried.

Mr. Sica presented the recommendation of the Nominating Committee for the year 2015-2016 as follows:

| Slate of Officers | Board Member |
|---|---|
| Vice Chair | Mr. Thomas Tighe |
| Treasurer | Mr. Mark Finkelstein |
| Secretary | Mr. Robert P. Sica |
| Assistant Secretary | Ms. Sally D'Aloisio * |

*Non-Board member

Mr. Raja moved, seconded by Ms. Palumbo, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominee for the year 2015-2016. After discussion, the motion was unanimously carried.

Mr. Sica presented the recommendations of the nominating Committee for members of the board of School Estimate (2) and Alternates (2) for the year 2015-2016:

| | |
|---|---|
| Mr. Thomas Tighe | Representative |
| Mrs. Dorothy K. Power | Representative |
| Ms. Eileen K. Palumbo | Alternate |
| Mr. Mark Finkelstein | Alternate |

Mr. Antisell moved, seconded by Mr.Mulkerin, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominee for the year 2015-2016. After discussion, the motion was unanimously carried.

COMMITTEE APPOINTMENTS

Mrs. Power appointed Mr. Raja as Chairperson of the Academic, Student, Alumni and Minority Affairs Committee, and Ms. Risoli and Messrs. Finkelstein, and Oras as committee members.

Mrs. Power appointed Mr. Antisell as Chairperson of the Facilities Committee, and Messrs. Lisicki, Sica and Tighe as committee members.

Mrs. Power appointed Mr. Finkelstein as Chairperson of the Finance Committee, and Messrs. Mulkerin, Tighe and Ms. Palumbo as committee members.

Mrs. Power appointed Mr. Mulkerin as Chairperson of the Human Resources Committee, and Mr. Finkelstein, Ms. Palumbo and Dr. Morana as committee members.

Mrs. Power appointed Mr. Tighe as Chairperson of the Bylaws Committee, and Messrs. Lisicki and Sica as committee members.

Mrs. Power appointed Mr. Sica as Chairperson of the Nominating Committee, and Mr. Antisell and Mr. Raja as committee members.

Mrs. Power appointed Ms. Palumbo as a representative to the Retail Services Committee.

ANNUAL MEETING RESOLUTIONS

1. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration that the contract shall be continued for the second year of its term to the following firm:

   a. Special Quote # 10147 for Legal Counsel:

      Wilentz, Goldman & Spitzer P.A., Woodbridge, NJ in accordance with the proposal of October 15, 2014.

2. WHEREAS, There exists a need at Middlesex County College for medical services; and

   WHEREAS, The Board of Trustees has retained the Rutgers, the State University of New Jersey/Family Medicine at Monument Square at the rate of $125 per hour for the purpose of rendering medical services on behalf of the Board of Trustees of Middlesex County College,

   NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of Middlesex County College as follows:

   a. The Board of Trustees hereby appoints Rutgers, the State University of New Jersey/Family Medicine at Monument Square to provide medical services for the period extending from November 16, 2015 through November 14, 2016, and Rutgers, the State University of New Jersey/Family Medicine at Monument Square has agreed to serve and be compensated for the reasonable value of its services.

b. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the County College Contracts Law because Rutgers, the State University of New Jersey/Family Medicine at Monument Square is comprised of physicians of the State of New Jersey and the practice of medicine is regulated by the laws of the State of New Jersey.

3. WHEREAS, It is deemed appropriate for Middlesex County College to have a Public Agency Compliance Officer designated; and

WHEREAS, The College shall designate such an officer or employee to serve as its Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.5; and

WHEREAS, Said Officer shall perform duties as prescribed by the rules and regulations of the United States and the State of New Jersey to assure compliance of College operations,

NOW, THEREFORE, BE IT RESOLVED, That Walter A. DeAngelo, Director, Human Resources, be appointed as Public Agency Compliance Officer for the period November 16, 2015 through November 14, 2016 for Middlesex County College; and

BE IT FURTHER RESOLVED, That a copy of this appointment be forwarded to the State of New Jersey, Office of the Treasury, Division of Contract Compliance & Equal Opportunity Office, pursuant to N.J.A.C. 17:27-3.5.

4. That the Home News Tribune of Somerville, New Jersey be designated as the Official newspaper for publication of all legal notices affecting the College or the Board of School Estimate.

5. That:

a. The Board of Trustees hereby designates the fourth Wednesday of each month, except for the months of December 2015, and November 2016, as the dates of its regular meetings, and unless otherwise modified by resolution of this Board, the Agenda Session of the Board shall commence at 8:30 a.m. and shall be held in the Boardroom, Chambers Hall. The regular meeting shall follow at 9:00 a.m. on the campus of Middlesex County College, Woodbridge Avenue, Edison Township, New Jersey. The dates of the Board meetings for the 2015-16 year are as follows:

| | |
|---|---|
| December 16, 2015 | June 22, 2016 |
| January 27, 2016 | July 27, 2016 |
| February 24, 2016 | August 24, 2016 |
| March 23, 2016 | September 28, 2016 |
| April 27, 2016 | October 26, 2016 |
| May 25, 2016 | November 14, 2016 |

b. The Board of Trustees hereby designates November 14, 2016 as the date for its Annual Meeting, and such Annual Meeting shall commence at 9:00 a.m. and shall be held in the Boardroom, Chambers Hall, located on the campus of Middlesex County College, 2600 Woodbridge Avenue, Edison Township, New Jersey.

c. Except as hereinafter provided, notice of regular and special meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:

Lobby of Chambers Hall Building

d. A copy of this resolution, together with advance notice of regular and special meetings of the Board of Trustees, shall be mailed to the official newspaper.

e. A copy of advance notice of regular and special meetings of the Board of Trustees shall be filed with the Clerk of the County of Middlesex and the President of Middlesex County College.

f. Any person may request in writing that the Board of Trustees mail to him/her a copy of the schedule of regular meetings of the Board of Trustees, and/or advance written notice of regular, special or rescheduled meetings of the Board of Trustees, and such scheduled and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at 9:00 a.m. on November 16, 2015, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees.

6. WHEREAS, Middlesex County College requires the use of financial institutions in order to provide for financial transactions; and

WHEREAS, Financial institutions are certified by the Governmental Unit Deposit Protection Act,

NOW, THEREFORE, BE IT RESOLVED, That the following financial institution be designated as official depository of funds and is authorized to acquire and dispose of securities of Middlesex County College:

Wells Fargo, Edison, NJ

and that the following financial institution be authorized to process credit and debit card transactions for Middlesex County College:

TD Bank, N.A., Parsippany, NJ

and that the following financial institution be authorized to acquire and dispose of securities of Middlesex County College:

State of NJ Cash Management Fund, Trenton, NJ

Such additional financial institutions as the college administration shall recommend to the Board of Trustees and the Board shall approve.

and that the signatories for transactions with the above financial institutions be any two of the following for transactions in excess of $5,000.00:

President
Vice President for Academic and Student Affairs
Vice President for Finance and Administration
Vice President Institutional Advancement
Controller
Special Assistant to President

and that the signatories for transactions with the above financial institutions be one of the following for transactions less than or equal to $5,000.00:

President
Vice President for Academic & Student Affairs
Vice President for Finance and Administration
Vice President Institutional Advancement
Controller
Special Assistant to President

7. WHEREAS, It is deemed appropriate for Middlesex County College to have designated contracting agents; and

WHEREAS, The College shall designate such officers or employees to serve as its contracting agents pursuant to N.J.S.A. 18:64A-25.3;

NOW, THEREFORE, BE IT RESOLVED, That the following be designated as contracting agents for Middlesex County College:

President
Vice President for Academic & Student Affairs
Vice President for Finance and Administration
Vice President Institutional Advancement
Director of Purchasing and Inventory
Special Assistant to President

8. That all existing and revised policies of the Board of Trustees be affirmed for the year commencing November 16, 2015 to November 14, 2016.

After discussion, the motion was unanimously adopted.

There being no further comments or business, Mr. Tighe moved, seconded by Mr. Sica that the Annual Organization meeting be adjourned at 9:06 a.m.

_____
ROBERT P. SICA
SECRETARY

THIS PAGE NOT USED