

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of October 28, 2015

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Morana, Palumbo, Power and Risoli and Messrs. Oras, Raja, Sica and Tighe. Messrs. Antisell, Finkelstein, Lisicki and Mulkerin were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 18, 2014, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 18, 2014, advance written notice of this meeting was mailed to the Home News Tribune, 92 East Main Street #202, Somerville, New Jersey.
- (c) On November 18, 2014, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 18, 2014, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Raja moved, seconded by Mr. Sica, that the scheduled meeting minutes for September 30, 2015, be adopted as presented.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Sica moved, seconded by Mr. Raja, for adoption of resolutions 1.a. through 9.b.

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

a. KeRi Engineering, PC for Phase IIB engineering consulting services in conjunction with the L’Hommedieu Hall, North Hall and Performing Arts Center HVAC upgrades project in the amount of \$8,820.00.

| | |
|-------------------|------------------|
| Contract Amount | \$23,300.00 |
| Previous Payments | 13,980.00 |
| Payment #2 | <u>8,820.00</u> |
| Balance | <u>\$ 500.00</u> |

b. Vanas Construction Co., Inc. for general contractor services in conjunction with the South Hall Academic Science building in the amount of \$625,424.00.

| | |
|-------------------|------------------------|
| Contract Amount | \$14,120,844.00 |
| Previous Payments | 2,780,921.00 |
| Payment #7 | 625,424.00 |
| Retainage | <u>378,482.50</u> |
| Balance | <u>\$10,714,499.00</u> |

c. EM Electrical Contractors, LLC for Base Bid services for the installation of LED Campus Message Boards in the amount of \$7,378.20.

| | |
|-------------------|--------------------|
| Contract Amount | \$71,988.00 |
| Previous Payments | 57,411.00 |
| Payment #2 | 7,378.20 |
| Retainage | <u>7,198.80</u> |
| Balance | <u>\$ 7,198.80</u> |

- d. EM Electrical Contractors, LLC for Base Bid services for the installation of LED Campus Message Boards in the amount of \$7,198.80.

| | |
|--------------------|-----------------|
| Contract Amount | \$71,988.00 |
| Previous Payments | 64,789.20 |
| Payment #3 - FINAL | <u>7,198.80</u> |
| Balance | <u>\$ 0.00</u> |

- e. Atlantic Engineering Labs for construction testing and laboratory services for the West Hall Student Services building project in the amount of \$3,188.44.

| | |
|-------------------|--------------------|
| Contract Amount | \$30,000.00 |
| Previous Payments | 16,682.38 |
| Payment #5 | <u>3,188.44</u> |
| Balance | <u>\$10,129.18</u> |

- f. Atlantic Engineering Labs for construction testing and laboratory services for the West Hall Student Services building project in the amount of \$2,110.00.

| | |
|-------------------|--------------------|
| Contract Amount | \$30,000.00 |
| Previous Payments | 19,870.82 |
| Payment #6 | <u>2,110.00</u> |
| Balance | <u>\$ 8,019.18</u> |

- g. EPIC Management, Inc. for Phase II construction management services in conjunction with the West Hall Student Services building in the amount of \$19,503.00.

| | |
|-------------------|---------------------|
| Contract Amount | \$273,038.00 |
| Previous Payments | 152,309.00 |
| Payment #9 | <u>19,503.00</u> |
| Balance | <u>\$101,226.00</u> |

- h. EPIC Management, Inc. for Phase II construction management services in conjunction with the South Hall Academic Science building in the amount of \$17,024.00.

| | |
|-------------------|---------------------|
| Contract Amount | \$272,386.00 |
| Previous Payments | 124,843.00 |
| Payment #9 | <u>17,024.00</u> |
| Balance | <u>\$130,519.00</u> |

- i. Benjamin R. Harvey Co., Inc. for general contractor services in conjunction with the West Hall Student Services building in the amount of \$713,066.94.

| | |
|-------------------|------------------------|
| Contract Amount | \$11,516,093.00 |
| Previous Payments | 2,895,614.86 |
| Payment #8 | 713,066.94 |
| Retainage | <u>400,964.64</u> |
| Balance | <u>\$ 7,907,411.20</u> |

- j. Kleinfelder for environmental consulting services for UST removal in the amount of \$2,331.82.

| | |
|-------------------|--------------------|
| Contract Amount | \$247,061.13 |
| Previous Payments | 238,334.85 |
| Payment #64 | <u>2,331.82</u> |
| Balance | <u>\$ 6,394.46</u> |

- k. Albert Garlatti Construction Company, Inc. for general contractor services in conjunction with the Exterior Building Improvements project in the amount of \$61,290.00.

| | |
|-------------------|---------------------|
| Contract Amount | \$583,200.00 |
| Previous Payments | 86,076.00 |
| Payment #3 | 61,290.00 |
| Retainage | <u>16,374.00</u> |
| Balance | <u>\$435,834.00</u> |

- l. Fuscon Enterprises, Inc. for general contractor services for the Chambers Hall and L’Hommedieu Hall Windows Replacement project in the amount of \$281,160.00.

| | |
|-------------------|---------------------|
| Contract Amount | \$797,600.00 |
| Previous Payments | 254,790.00 |
| Payment #2 | 281,160.00 |
| Retainage | <u>59,550.00</u> |
| Balance | <u>\$261,650.00</u> |

- m. L. R. Kimball for Phase III consulting architectural services in conjunction with the South Hall Academic Science building in the amount of \$10,502.25

| | |
|-------------------|---------------------|
| Contract Amount | \$196,587.50 |
| Previous Payments | 84,972.75 |
| Payment #8 | <u>10,502.25</u> |
| Balance | <u>\$101,112.50</u> |

- n. Garden State Sealing, Inc. for construction services in conjunction with the repair of selected Campus Walkways and Roadways in the amount of \$58,261.95.

| | |
|-----------------|--------------------|
| Contract Amount | \$76,800.00 |
| Payment #1 | 58,261.95 |
| Retainage | <u>6,473.55</u> |
| Balance | <u>\$18,538.05</u> |

- o. Systems Electronics, Inc. for services in conjunction with the Campus Wide Fire Alarm Repair project in the amount of \$11,449.00.

| | |
|--------------------|------------------|
| Contract Amount | \$32,455.00 |
| Previous Payments | 21,006.00 |
| Payment #2 - FINAL | <u>11,449.00</u> |
| Balance | <u>\$ 0.00</u> |

- p. Atlantic Engineering Labs for construction testing and laboratory services for the South Hall Academic Science building project in the amount of \$1,475.00.

| | |
|-------------------|--------------------|
| Contract Amount | \$30,000.00 |
| Previous Payments | 20,315.06 |
| Payment #6 | <u>1,475.00</u> |
| Balance | <u>\$ 8,209.94</u> |

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) be authorized under the provisions of cooperatives currently in effect:

| <u>COOPERATIVE</u> | <u>CONTRACT NUMBER</u> | <u>COMPANY</u> | <u>DESCRIPTION</u> | <u>AWARD</u> |
|--------------------|------------------------|------------------|--------------------|--------------|
| NJSC | 87720 | EPlus Technology | Computer Hardware | \$226,361.55 |
| NJSC | 75440 | Dell Marketing | Computer Hardware | \$ 94,800.00 |
| MRESC | 15/16-09 | KI | Chairs | \$ 43,263.50 |
| HCESC | 162 | EPlus Technology | Computer Hardware | \$ 1,489.16 |

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

- a. Special Quote # 10142 for engineering consulting services for sprinkler system design for existing buildings for Phase II for design development and construction documents from a total of 6 responses received:

DLB Associates, Eatontown, NJ for the amount of \$37,500.00.

- b. Special Quote # 10249 for request for qualification for printing services from a total of 12 responses received:

Based on the criteria reviewed, the following vendors are awarded in these categories as per specifications:

Category A – Web Press

Bartash Printing Inc., Philadelphia PA
Drew & Rogers, Inc., Fairfield NJ
Evergreen Printing, Bellmawr, NJ
Graphic Image Inc., Milford, CT

Category B – Sheet fed press, perfect binding or saddle stitched:

Courier Printing Corporation, Deposit, NY
Creasey Printing Services, Inc., Springfield, IL
Drew & Rogers, Inc., Fairfield, NJ
Evergreen Printing, Bellmawr, NJ
GraphiColor Corporation, Vineland, NJ
Graphic Image, Inc., Milford, CT
Hummel Printing, Union, NJ
Jersey Printing Associates Inc., Atlantic Highlands, NJ
Mariano Press, Somerset, NJ
Nittany Valley Offset, State College, PA

Category C – Oversized Printing

Drew & Rogers, Inc., Fairfield, NJ
GraphiColor Corporation, Vineland, NJ
Hummel Printing, Union, NJ
Jersey Printing Associates Inc., Atlantic Highlands, NJ
Mariano Press, Somerset, NJ
Nittany Valley Offset, State College, PA

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):
 - a. Bid # 16-26 for data wiring from a total of 2 responses received:

Datasys Technology Inc., Monmouth Junction, NJ for the amount of \$28,691.00.

5. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a contract amendment be made to the following firm(s):

- a. Assessment Technologies Institute, LLC, Leawood, KS amendment # 1 for additional nursing software

| | |
|---------------------|---------------------|
| Contract Amount | \$ 72,900.00 |
| Amendment # 1 | <u>22,176.00</u> |
| New Contract Amount | <u>\$ 95,076.00</u> |

6. WHEREAS, Middlesex County College has a need to acquire MSP Grant Evaluator services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is October 28, 2015 through June 30, 2016; and

WHEREAS, LD Platt Strategies, Mt. Laurel, NJ, has submitted a proposal dated October 9, 2015, indicating that it will provide MSP Grant Evaluator services for the amount of \$36,500.00; and

WHEREAS, LD Platt Strategies has completed and submitted a Business Entity Disclosure Certification which certifies that LD Platt Strategies has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit LD Platt Strategies from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with LD Platt Strategies as described herein.

7. WHEREAS, Middlesex County College has a need to acquire labor counsel services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, Jackson Lewis P.C., Morristown, NJ, has submitted a proposal dated October 16, 2015, indicating that it will labor counsel services for the not-to-exceed amount of \$21,125.00; and

WHEREAS, the anticipated term of this contract is October 28, 2015 through June 30, 2016; and

WHEREAS, Jackson Lewis P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that Jackson Lewis P.C. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Jackson Lewis P.C. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Jackson Lewis P.C. as described herein.

8. WHEREAS, Middlesex County College has a need to conduct instructional courses as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, Applied Enterprises, LLC, Atco, NJ, has submitted a proposal dated July 1, 2015, indicating that it will conduct instructional services for the not-to-exceed amount of \$25,000.00; and

WHEREAS, the anticipated term of this contract is October 28, 2015 through June 30, 2016; and

WHEREAS, Applied Enterprises, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Applied Enterprises, LLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Applied Enterprises LLC from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Applied Enterprises, LLC as described herein.

9. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration a Change Order be authorized to the following firm(s):

- a. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting a net credit due to the deletion of the sump pump and pit inside the Mechanical Room.

| | |
|--------------------------|------------------------|
| Original Contract Amount | \$14,120,844.00 |
| Change Order #4 | <u>(-) 1,892.00</u> |
| New Contract Amount | <u>\$14,118,952.00</u> |

- b. Vanas Construction Company, Inc. for general contractor services required in conjunction with the South Hall Academic Science building reflecting the labor and materials associated with the installation of 2 x 4 and 2 x8 PT wood blocking supplementing the pressure treated plywood along the top of the roof parapet. This is to provide satisfactory fastening of the metal coping per roofing manufacturer as it pertains to the warranty of the roof system.

| | |
|--------------------------|------------------------|
| Original Contract Amount | \$14,118,952.00 |
| Change Order #5 | <u>(+) 7,044.00</u> |
| New Contract Amount | <u>\$14,125,996.00</u> |

After discussion, the motion was approved.

FINANCE COMMITTEE

Ms. Palumbo moved, seconded by Mr. Sica, for adoption of the following resolution:

1. WHEREAS, Middlesex County College Foundation is an organization qualified under the Internal Revenue Service Code 501 (c)(3); and

WHEREAS, since its inception, Middlesex County College Foundation has provided private funding for Middlesex County College projects and scholarships for its students, serving as the College's institutionally related foundation,

NOW, THEREFORE, BE IT RESOLVED that the Middlesex County College Board of Trustees confirms the designation of Middlesex County College Foundation as a foundation eligible for participation in the New Jersey Higher Education Incentive Funding Program on behalf of Middlesex County College; and

BE IT FURTHER RESOLVED that Middlesex County College Foundation is authorized to submit applications for matching funds.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Mr. Raja, for adoption of resolutions 1 through 7:

HUMAN RESOURCES COMMITTEE

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>POSITION</u> | <u>BUDGET CODE</u> | <u>ANNUAL SALARY</u> | <u>DATE</u> |
|--------------------|--------------------------------|--------------------------------|--------------------|----------------------|-------------|
| Bertha, Shannon | Institutional Research | Institutional Research Analyst | 1-560000-9126-1-00 | \$69,549 | 11/01/15 |
| Maklary, Kayleigh | Development & Alumni Relations | Development Associate | 1-570000-9126-1-00 | \$44,572 | 11/01/15 |
| Van Orden, Richard | Academic & Student Affairs | Acting Instructional Designer | 1-610200-9126-1-00 | \$76,641 | 11/01/15 |

SECTION 2 – FACULTY

FACULTY REDUCED LOAD

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>REDUCED ANNUAL SALARY</u> | <u>DATE</u> |
|---------------------------|-------------------|------------------------------|-------------|
| Malyk-Selivanova, Natalia | Natural Sciences | \$72,699 | Fall 2015 |

FACULTY COMPENSATION

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| <u>NAME</u> | <u>DEPARTMENT</u> | <u>REASON</u> | <u>BUDGET CODE</u> | <u>PAYMENT</u> |
|------------------|---------------------------|---|--------------------|----------------|
| Misuraca, Joseph | Engineering Technologies | Class Coverage – 9/22/15, 9/29/15 & 10/6/15 | 1-238500-9122-1-00 | \$643 |
| Peleg, Janet | ESL, Languages & Cultures | IX-M 548 | 1-222000-9122-1-00 | \$138 |
| Stickler, Craig | Engineering Technologies | Class Coverage – 9/24/15, 10/1/15 & 10/8/15 | 1-238500-9122-1-00 | \$643 |

FACULTY COACH SEPARATION

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>BUDGET CODE</u> | <u>DATE</u> |
|-------------------|---------------------------|--------------------|-------------|
| Valles, Alejandro | Intercollegiate Athletics | 1-888888-9170-1-00 | 10/21/15 |
| White, Daniel | Intercollegiate Athletics | 1-888888-9170-1-00 | 09/14/15 |

FACULTY LEAVE OF ABSENCE

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>TYPE OF LEAVE</u> | <u>DATES</u> |
|-----------------|--|----------------------|-------------------|
| Mamay, Adriana | Library | Paid | 09/28/15-10/9/15 |
| Mamay, Adriana | Library | Unpaid | 10/12/15-01/18/16 |
| Sorace, Cynthia | Health, Physical Education, Recreation & Dance | Unpaid | 08/31/15-12/18/15 |

SECTION 3 – CONFIDENTIAL – No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>POSITION</u> | <u>BUDGET CODE</u> | <u>ANNUAL SALARY</u> | <u>DATE</u> |
|------------------|-------------------|-----------------------------|--------------------|----------------------|-------------|
| Fussell, Braheem | Police | Probationary Police Officer | 1-070000-9165-1-00 | \$37,221 | 10/01/15 |

NON-ACADEMIC CHANGE OF STATUS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>POSITION</u> | <u>BUDGET CODE</u> | <u>ANNUAL SALARY</u> | <u>DATE</u> |
|----------------|--------------------|--------------------------|--------------------|------------------------|-------------|
| Schwartz, Paul | Custodial Services | College Center Custodian | 1-720000-9160-1-00 | \$32,929 | 10/26/15 |
| | | | | + \$1.05/hr shift diff | |

NON-ACADEMIC LEAVE OF ABSENCE

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>TYPE OF LEAVE</u> | <u>DATES</u> |
|----------------------|--|----------------------|-------------------|
| Albert, Catherine | Hospitality, Culinary Arts & Dietetics | Paid | 09/28/15-10/27/15 |
| Albert, Catherine | Hospitality, Culinary Arts & Dietetics | Unpaid | 10/28/15-01/22/16 |
| Ferro, Joann | Health & Safety | Paid | 10/26/15-12/25/15 |
| Geruldsen, Veronica | Printing & Mail Services | Paid | 11/04/15-01/19/16 |
| Krosnowski, Patricia | Library | Unpaid | 10/05/15-11/30/15 |
| Morales, Rosalinda | Custodial Services | Unpaid | 10/21/15-12/19/15 |
| Ruiz, Jacqueline | Admissions | Unpaid | 09/28/15-07/21/16 |

NON-ACADEMIC RETIREMENT

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>BUDGET CODE</u> | <u>DATE</u> |
|---------------|--------------------------|--------------------|-------------|
| Ahmed, Sharon | Engineering Technologies | 1-238500-9130-1-00 | 10/06/15 |

NON-ACADEMIC RETIREMENT – MISCELLANEOUS

WHEREAS, **Sharon Ahmed** has faithfully served Middlesex County College from November 9, 2000 to October 6, 2015; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Sharon Ahmed** as of October 6, 2015, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Sharon Ahmed** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT – PART-TIME/TEMPORARY

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| <u>NAME</u> | <u>DEPARTMENT</u> | <u>POSITION</u> | <u>BUDGET CODE</u> | <u>HOURLY</u> | <u>DATES</u> |
|-------------------------|--------------------------|--------------------------------|--------------------|---------------|-----------------------|
| Abreu, Joel | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Baker, Allanna | Minority Student Affairs | Peer Mentor | 1-116000-9141-1-00 | \$8.38 | 08/17/15-06/30/16 |
| Bhatti, Meher | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Bhola, Anika | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15- 03/03/16 |
| Brown, Desiree | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Brown, Wynterr | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Buckelew, Joseph | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Camarillo, Bethany | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Campos-Robles,Guadalupe | New Brunswick Center | Student Technical Assistant | 1-239500-9141-1-00 | \$8.38 | 10/19/15-12/31/15 |
| Chirco, Sara | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Conde, Peter | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Cordero, Gabriel | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Dalwadi, Dax | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Dolan, Connor | Tutoring | Tutor | 1-651000-9150-1-00 | \$10.00 | 09/28/15-06/30/16 |
| Emanuel, Breana | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Flores, Brian | Natural Sciences | Chemistry Lab Aide | 1-218500-9141-1-00 | \$12.25 | 09/28/15-06/30/16 |
| Garcia-Pelaez, Jenifer | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Gomez, Ana | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Hernandez, Jessica | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |

| | | | | | |
|-------------------------|--|------------------------------|--------------------|---------|----------------------|
| Intiaz, Sajjad | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Inghram, Christina | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Kerekes, Steven | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Kikirov, Roza | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Kittel, Grace | Professional & Community Programs | Chef Assistant | 1-511000-9150-1-00 | \$16.54 | 10/19/15-06/30/16 |
| Moustafa-Abdelwahab, A. | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Nieves, Luis | Student Activities | Student Activities Assistant | 1-181000-9150-1-00 | \$10.00 | 10/07/15-06/30/16 |
| O'Donnell, Felicia | Professional & Community Programs | Pre-Camp | 1-530000-9150-1-00 | \$25.00 | 06/29/15-08/21/15 |
| Ogbonna, Cynthia | Natural Sciences | Chemistry Lab Aide | 1-218500-9141-1-00 | \$12.25 | 09/28/15-06/30/16 |
| Olsen, Katia | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Olsen, Kirarose | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Patel, Naiti | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Petrone, Loren | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Picciotti, Rosanne | Professional & Community Programs | Chef Assistant | 1-511000-9150-1-00 | \$16.54 | 10/19/15-06/30/16 |
| Pierce, Janina | Student Activities | Usher | 1-181000-9141-1-00 | \$10.00 | 07/01/15-06/30/16 |
| Reh, Marvin | Professional & Community Programs | Chef Assistant | 1-511000-9147-1-00 | \$16.54 | 09/26/15-06/30/16 |
| Rodriguez, Stephanie | Student Activities | Orientation Leader | 3-830300-9320-1-00 | \$10.00 | 09/03/15-09/04/15 |
| Roselle, Gina | Hospitality, Culinary Arts & Dietetics | Lab Assistant | 1-234000-9150-1-00 | \$12.00 | 10/01/15-01/15/16 |
| Sales, Gabrielle | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Sanchez-Perez, Martha | Professional & Community Programs | Chef Assistant | 1-511000-9150-1-00 | \$16.54 | 10/19/15-06/30/16 |

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| | | | | | |
|----------------------|-----------------------------------|---------------------------------|--------------------|---------|----------------------|
| Santiago, Nelson | Computer Science & IT | Peer Tutor | 1-239500-9141-1-00 | \$8.38 | 09/10/15-09/13/15 |
| Singh, Lakhwinderpal | Scholarships | Scholarship Program Coordinator | 1-570000-9141-1-00 | \$14.50 | 07/01/15-06/30/16 |
| Skaev, Alan | Engineering Technologies | Peer Tutor | 1-238500-9141-1-00 | \$8.38 | 10/07/15-12/18/15 |
| Smith, Deanna | Visual, Performing & Media Arts | Assistant Technician | 1-226500-9150-1-00 | \$10.00 | 09/11/15-06/30/16 |
| Sutaria, Nimish | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Velazquez, Kenneth | Engineering Technologies | Peer Tutor | 1-238500-9150-1-00 | \$8.38 | 10/01/15-12/18/15 |
| Waldner, Kaitlyn | Physical Education Center | Lifeguard | 1-192000-9141-1-00 | \$10.00 | 09/30/15-06/30/16 |
| Wieczorzak, Samuel | Natural Sciences | Student Lab Assistant-Physics | 1-218500-9141-1-00 | \$12.25 | 10/13/15-06/30/16 |
| Willie, Devina | Admissions | Open House Greeter | 1-111000-9141-1-00 | \$10.00 | 10/29/15 03/03/16 |
| Wilson, Briget | Professional & Community Programs | Chef Assistant | 1-511000-9150-1-00 | \$16.54 | 10/29/15-06/30/16 |

SECTION 6 – GRANTS AND SPECIAL PROJECTS

GRANTS AND SPECIAL PROJECTS PART-TIME/TEMPORARY

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>POSITION</u> | <u>BUDGET CODE</u> | <u>HOURLY</u> | <u>DATES</u> |
|---------------------------|-------------------|---|--------------------|---------------|-------------------|
| Camarillo, Bethany | School Relations | Student Ambassador | 5-080003-9141-1-44 | \$8.38 | 10/13/15-12/22/15 |
| Chandler, Devin | School Relations | Instructor | 5-219001-9330-1-65 | \$65.00 | 07/31/15-08/30/15 |
| Garcia-Pelaez, Jenifer | School Relations | Student Ambassador | 5-080003-9141-1-44 | \$8.38 | 10/19/15-12/21/15 |
| Huff, Carlton | College Wide | Assistant to the Site Coordinator /Primary Mentor for the NJB2B | 5-219002-9150-1-65 | \$20.00 | 08/16/15-08/15/16 |
| Merino, Karen | School Relations | Student Ambassador | 5-080003-9141-1-44 | \$8.38 | 10/13/15-12/22/15 |
| Pasko, Thomas | School Relations | Instructor | 5-219001-9320-1-65 | \$65.00 | 08/21/15-08/30/15 |
| Rodriguez-Santana, Eylene | School Relations | Student Ambassador | 5-080003-9141-1-44 | \$8.38 | 10/13/15-12/22/15 |

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending October 16, 2015 beginning with the name **Balabkins, Xenia** and ending with the name **Wathen, Christine** for a total amount of \$2,392.00 (budget code 1-195000-9155-1-00):

| <u>NAME</u> | <u>AMOUNT</u> |
|-------------------------|-------------------|
| Balabkins, Xenia | \$506.00 |
| Buscemi, Elaine | 218.50 |
| Graber, Patricia | 1,288.00 |
| Kanwal, Virender | 69.00 |
| Nagarajan-Iyer, Lakshmi | 69.00 |
| Olson, Jerome | 92.00 |
| Strugala, Richard | 46.00 |
| Wathen, Christine | <u>103.50</u> |
| TOTAL | \$2,392.00 |

DIVISION OF CONTINUING EDUCATION

a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for October, 2015 be approved for the indicated amounts listed below beginning with the name **Masterson, Robert** and ending with the name **Rapolla, Nancy** for the total amount of \$10,290.70 (budget code 5-520001-9116-1-33):

CAREER TRAINING CENTER

| <u>NAME</u> | <u>CONTRACT #</u> | <u>AMOUNT</u> |
|-------------------|-------------------|--------------------|
| Masterson, Robert | 15-16:267 | \$3,208.50 |
| Okwemba, Arthur | 15-16:423 | 640.00 |
| Patel, Anjana | 15-16:268 | 3,233.70 |
| Rapolla, Nancy | 15-16:269 | <u>3,208.50</u> |
| TOTAL | | \$10,290.70 |

b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for October, 2015 be approved

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for the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Tyson, Diana** for the total amount of \$10,460.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

| <u>NAME</u> | <u>CONTRACT #</u> | <u>AMOUNT</u> |
|-------------------------|-------------------|---------------|
| Anderson, David | 15-16:258 | \$300.00 |
| Anderson, David | 15-16:281 | 200.00 |
| Bancroft, Sharon | 15-16:286 | 520.00 |
| Bancroft, Sharon | 15-16:287 | 600.00 |
| Borkowski, Astrid | 15-16:296 | 375.00 |
| Coleman, Deloris | 15-16:265 | 200.00 |
| Del Vecchio, Michelle | 15-16:299 | 375.00 |
| Grilli, Kathryn | 15-16:253 | 300.00 |
| Grilli, Kathryn | 15-16:255 | 150.00 |
| Grilli, Kathryn | 15-16:256 | 300.00 |
| Grilli, Kathryn | 15-16:257 | 300.00 |
| Mitch, Catherine | 15-16:240 | 480.00 |
| Pennington-Joyner, Lori | 15-16:251 | 400.00 |
| Pennington-Joyner, Lori | 15-16:252 | 400.00 |
| Pennington-Joyner, Lori | 15-16:254 | 400.00 |
| Pennington-Joyner, Lori | 15-16:259 | 200.00 |
| Pennington-Joyner, Lori | 15-16:260 | 200.00 |
| Pennington-Joyner, Lori | 15-16:261 | 400.00 |
| Pennington-Joyner, Lori | 15-16:262 | 400.00 |
| Pennington-Joyner, Lori | 15-16:263 | 400.00 |
| Pennington-Joyner, Lori | 15-16:266 | 400.00 |
| Pennington-Joyner, Lori | 15-16:284 | 400.00 |
| Ruggeri, Adriana | 15-16:291 | 520.00 |
| Sadarangani, Komal | 15-16:242 | 480.00 |
| Sadarangani, Komal | 15-16:243 | 160.00 |
| Tyson, Diana | 15-16:264 | 600.00 |
| Tyson, Diana | 15-16:275 | 400.00 |
| Tyson, Diana | 15-16:292 | <u>600.00</u> |
| | TOTAL | \$10,460.00 |

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for October, 2015 be approved for the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Thakkar, Nitin** for the total amount of \$6,705.00 (budget code 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

| <u>NAME</u> | <u>CONTRACT #</u> | <u>AMOUNT</u> |
|---------------------|-------------------|-------------------|
| Anderson, David | 15-16:305 | \$135.00 |
| Anderson, David | 15-16:305 | 135.00 |
| Bendoraitis, Steven | 15-16:307 | 420.00 |
| Frank, Barry | 15-16:329 | 675.00 |
| Miller, Michael | 15-16:345 | 270.00 |
| Molloy, William | 15-16:348 | 210.00 |
| Parker, Bruce | 15-16:125 | 45.00 |
| Parker, Bruce | 15-16:125 | 45.00 |
| Parker, Bruce | 14-15:435 | 60.00 |
| Parker, Bruce | 15-16:125 | 45.00 |
| Peluso, Frank | 15-16:354 | 405.00 |
| Pucillo, Agnes | 15-16:356 | 1,080.00 |
| Pucillo, Agnes | 15-16:356 | 1,080.00 |
| Pucillo, Agnes | 15-16:356 | 1,080.00 |
| Silverstein, Eric | 15-16:364 | 105.00 |
| Silverstein, Eric | 15-16:364 | 105.00 |
| Thakkar, Nitin | 15-16:369 | <u>810.00</u> |
| | TOTAL | \$6,705.00 |

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for October, 2015 be approved for the indicated amounts listed below beginning with the name **Bischoff, Csilla** and ending with the name **Squillaro, Donna** for the total amount of \$475.00 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

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| <u>NAME</u> | <u>CONTRACT #</u> | <u>AMOUNT</u> |
|------------------|-------------------|---------------|
| Bischoff, Csilla | 15-16:310 | \$87.50 |
| Edwards, Denise | 15-16:325 | 200.00 |
| Edwards, Denise | 15-16:325 | 100.00 |
| Squillaro, Donna | 15-16:367 | <u>87.50</u> |
| | TOTAL | \$475.00 |

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for October, 2015 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Falae, Tejumade V.** for the total amount of \$296.00 (budget code 5-510009-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – HPOG)

| <u>NAME</u> | <u>CONTRACT #</u> | <u>AMOUNT</u> |
|--------------------|-------------------|---------------|
| Esannason, Laura | 15-16:234 | \$96.00 |
| Falae, Tejumade V. | 15-16:164 | <u>200.00</u> |
| | TOTAL | \$296.00 |

- f) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for October, 2015 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Oladeji, Abiodun** for the total amount of \$7,866.00 (budget code 5-510010-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT – TAACCCT)

| <u>NAME</u> | <u>CONTRACT #</u> | <u>AMOUNT</u> |
|------------------|-------------------|-----------------|
| Esannason, Laura | 15-16:236 | \$1,680.00 |
| Esannason, Laura | 15-16:236 | 420.00 |
| Esannason, Laura | 15-16:236 | 1,764.00 |
| Esannason, Laura | 15-16:236 | 252.00 |
| George, Chrismol | 15-16:421 | 2,025.00 |
| Oladeji, Abiodun | 15-16:163 | <u>1,725.00</u> |
| | TOTAL | \$7,866.00 |

HUMAN RESOURCES

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Fall, 2015 Adjunct payroll be approved.

ADDITIONS

| <u>NAME</u> | <u>COURSE ASSIGNMENT</u> | <u>TOTAL SALARY</u> |
|----------------|--------------------------|---------------------|
| Anderko, Mark | SOC-140-71 | \$2,256 |
| Shay, Kathleen | MAT-234-02 | \$4,000 |

ADJUSTMENTS

| <u>NAME</u> | <u>PREVIOUS SALARY</u> | <u>REVISED SALARY</u> |
|---------------------|------------------------|-----------------------|
| Altman, Susan | \$6,000 | \$9,000 |
| Banduk, Edward | \$2,154 | \$4,308 |
| Buscemi, Elaine | \$4,000 | \$3,714 |
| Dademo, Raymond | \$6,462 | \$7,180 |
| DeLuca, Michael | \$4,308 | \$3,385 |
| DeVito, Ronald | \$2,154 | \$2,256 |
| Dressner, Philip | \$6,462 | \$4,308 |
| Lipman, Marc | \$5,700 | \$8,550 |
| Lipton, David | \$4,512 | \$6,768 |
| Nicholas, Millicent | \$2,154 | \$3,000 |

ADDITIONAL COMPENSATION

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>REASON</u> | <u>BUDGET CODE</u> | <u>PAYMENT</u> |
|------------------|--------------------|---------------------------|--------------------|----------------|
| DiSotoe, Susan | Dental Auxiliaries | Class Coverage – 09/23/15 | 1-213000-9116-1-00 | \$215 |
| McSorley, Denise | Dental Auxiliaries | Class Coverage – 09/16/15 | 1-213000-9116-1-00 | \$219 |
| McSorley, Denise | Dental Auxiliaries | Class Coverage – 09/23/15 | 1-213000-9116-1-00 | \$219 |
| Somma, June | Dental Auxiliaries | Class Coverage – 09/23/15 | 1-213000-9116-1-00 | \$215 |

After discussion, the motion was approved.

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REPORT OF COUNSEL

No report

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for October 2015 is attached.

AUDIENCE

None.

There being no further comments or business, the meeting adjourned at 9:04 a.m. The Annual meeting and the next scheduled regular meeting of the Board will take place on Monday, November 16, 2015, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

ROBERT P. SICA
SECRETARY