

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of December 17, 2014

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Blanco-Jimenez, Palumbo and Power and Messrs. Antisell, Finkelstein, Lisicki, Mulkerin, Oras, Raja, and Tighe. Mr. Sica. and Ms. Morana were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 18, 2014, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 18, 2014, advance written notice of this meeting was mailed to the Home News Tribune, 92 East Main Street #202, Somerville, New Jersey.
- (c) On November 18, 2014, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 18, 2014, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Vice Chairman Tighe led the Pledge of Allegiance.

MINUTES

Mr. Tighe moved, seconded by Ms. Blanco-Jimenez that the Annual and regular meeting minutes for November 17, 2014, be adopted as presented. After discussion, the motion was approved.

ACADEMIC, STUDENT, ALUMNI & MINORITY AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Mulkerin, for adoption of resolutions 1 and 2:

1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the Passaic County Community College (hereinafter referred to as the "PCCC") have entered into a contract for the operation of a project entitled, NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B) for the period commencing August 15, 2014 and concluding July 31, 2015; and

WHEREAS, a proposal entitled, NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B) has been submitted by the College administration and agreed to by the PCCC in the amount of \$84,670; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B) is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled, NORTHERN NEW JERSEY BRIDGES TO THE BACCALAUREATE DEGREE (NNJ-B2B), as submitted by the administration of Middlesex County College to the Passaic County Community College for the period August 15, 2014 through July 31, 2015 in the total amount of \$84,670.
  - b. The Board herein ratifies the contract executed by the College President and the County of Middlesex.
2. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") has been awarded \$314,000 to conduct a grant entitled UASI Homeland Security Grant by the New Jersey Office of Homeland Security and Preparedness (hereinafter referred to as "NJOHSP") for the period September 1, 2013 through August 31, 2016; and  
WHEREAS, an application for the operation of a project entitled UASI Homeland Security Grant has been submitted by the College administration and agreed to by the NJOHSP in the amount of \$314,000; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of the project entitled UASI Homeland Security Grant is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED:

- a. The Board approves the application for the project entitled UASI Homeland Security Grant as submitted by the administration of Middlesex County College to the New Jersey Office of Homeland Security and Preparedness for the period September 1, 2013 through August 31, 2016 in the total amount of \$314,000.
- b. The Board herein accepts the award of \$314,000 and authorizes the College President and/or his designee to implement the project.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Antisell moved, seconded by Mr. Raja, for adoption of resolutions 1a through 8:

- 1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:
  - a. L. R. Kimball for Phase II consulting architectural services to prepare construction documents for the new South Hall Building project in the amount of \$4,938.47.

Contract Amount	\$438,975.00
Previous Payments	412,088.53
Payment #7	<u>4,938.47</u>
Balance	<u>\$ 21,948.00</u>
  - b. Eneractive Solutions for Phase I commissioning agent services for the South Hall building in the amount of \$1,500.00.

12/17/14

	Contract Amount	\$12,450.00
	Previous Payments	7,500.00
	Payment #6	<u>1,500.00</u>
	Balance	<u>\$ 3,450.00</u>
c.	<u>Eneractive Solutions</u> for Phase I commissioning agent services for the new West Hall building in the amount of \$1,500.00.	
	Contract Amount	\$10,450.00
	Previous Payment	7,500.00
	Payment #6	<u>1,500.00</u>
	Balance	<u>\$ 1,450.00</u>
d.	<u>Kleinfelder</u> for environmental consulting services for UST removal in the amount of \$13,472.66.	
	Contract Amount	\$233,505.13
	Previous Payments	201,038.84
	Payment #54	<u>13,472.66</u>
	Balance	<u>\$ 18,993.63</u>
e.	<u>Eneractive Solutions</u> for Phase I commissioning agent services for the South Hall building in the amount of \$1,000.00.	
	Contract Amount	\$12,450.00
	Previous Payments	9,000.00
	Payment #7	<u>1,000.00</u>
	Balance	<u>\$ 2,450.00</u>
f.	<u>DMR Architects</u> for Phase II consulting architectural services to prepare construction documents for the new Center for Student Services building in the amount of \$23,060.00.	
	Contract Amount	\$325,200.00
	Previous Payments	301,340.00
	Payment #5	<u>23,060.00</u>
	Balance	<u>\$ 800.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) under \$34,100 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
BeCCP	14-29	Vic Gerard Golf Cars	Utility Vehicle	\$19,485.35
NJSC	83173	Winner Ford	Vehicle	\$21,192.50

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) over \$34,100 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	75440	Dell Marketing	Computer Equipment	\$118,981.22

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Special Quote # 9997 for Phase III for construction observation for West Hall Center for Student Services from a total of 16 responses received:

DMR Architects, Hasbrouck Heights, NJ for the amount of \$117,000.00.

b. Special Quote # 10080 for Phase II for construction monitoring services for West Hall Center for Student Services from a total of 9 responses received:

Epic Management, Piscataway, NJ for the amount of \$273,038.00.

c. Special Quote # 10090 for Phase II for commissioning agents services for West Hall Center for Student Services from a total of 12 responses received:

Eneractive Solutions, Asbury Park, NJ for the amount of \$18,150.00.

- d. Special Quote # 10164 for Phase I Feasibility Study for architectural engineering consulting services for exterior building renovations from a total of 16 responses received:

Gittings Associates PC, Princeton, NJ for the amount of \$14,842.00.

- e. Special Quote # 10169 for pediatric whole body phantom from a total of 1 response received:

Supertech Inc., Elkhart, IN for the amount of \$22,050.00.

- f. Special Quote # 10173 for Microsoft Enrollment for Education Solutions from a total of 2 responses received:

Dell Marketing LP, Round Rock, TX for the amount of \$38,934.42.

- g. Special Quote # 10175 for Phase I for architectural engineering consulting services for HVAC upgrades for Center I-IV, L'Hommedieu Hall, North Hall and Performing Arts Center from a total of 5 responses received:

Keri Engineering, Kenilworth, NJ for the amount of \$17,500.00

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

Bid # 15-20 for West Hall Center for Student Services Base Bid plus alternates #1, #2, # 3 and # 5 from a total of 20 responses received:

Benjamin R. Harvey Co. Inc., Ocean, NJ for the amount of \$11,498,500.00.

5. BE IT RESOLVED, That whereas the College has previously solicited proposals for first-year contracts with second and third year options for renewals up to a three-year period as allowed by N.J.S.A. 18A:64A-25 et seq. the following renewal contracts are awarded:

Third Year Renewal Option for the period January 1, 2015 through December 31, 2015:

Timecruiser Computing Corporation, Fairfield, NJ for the amount of \$154,397.00.

6. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a contract amendment be made to the following firm(s):

a. Financial Aid Services, Inc., Atlanta, GA for Amendment # 1

Contract Amount	\$190,000.00
Amendment # 1	<u>\$ 70,200.00</u>
New Contract Amount	\$260,300.00

b. Assessment Technologies Institute, Leawood, KS for Amendment # 1

Contract Amount	\$ 38,952.00
Amendment # 1	<u>\$ 25,272.00</u>
New Contract Amount	\$ 64,224.00

7. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on December 17, 2014, the governing body of Middlesex County College, County of Middlesex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE be it resolved as follows:

This RESOLUTION shall be known and may be cited as a Cooperative Pricing Resolution of Middlesex County College.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Pursuant to the provisions of N.J.S.A. 18A:64A-25.10, the Vice President for Finance and Administration is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

8. WHEREAS, Middlesex County College has a need to provide training as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, Digital Consulting Associates LLC, West Chester, PA has submitted a proposal dated October 31, 2014, indicating that it will provide training for the not-to-exceed amount of \$30,500.00; and

WHEREAS, the anticipated term of this contract is December 17, 2014 through June 30, 2015; and

WHEREAS, Digital Consulting Associates LLC, West Chester, PA has completed and submitted a Business Entity Disclosure Certification which certifies that Digital Consulting Associates LLC, has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Digital Consulting Associates LLC from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Digital Consulting Associates LLC as described herein.

After discussion, the motion was approved.

#### FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of resolutions 1 and 2:



1. WHEREAS, as a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1, 2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and

WHEREAS, failure to comply with the residency requirement within the 365 day period shall render the person unqualified to continue to hold the public employment or position; and

WHEREAS, Middlesex County College is a border county and relies on the ability to recruit from out-of-state; and

WHEREAS, the residency requirement would seriously impede Middlesex County College's ability to recruit and compete successfully with similar educational institutions in this and other states;

NOW THEREFORE BE IT RESOLVED, that the attached Exemption Report be filed with the appropriate State officials; and

BE IT FURTHER RESOLVED, that the Board authorizes the President to amend the Report and file it with the State as appropriate.

2. WHEREAS, The State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex County College pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, Procedures for the authorization of specific projects to be completed at Middlesex County College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, The Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, The Facilities Committee recommends to the Board of Trustees that the following projects be included;

Renovation of Student Labs	\$2,750,000
Site improvements	<u>1,250,000</u>
TOTAL	\$4,000,000

NOW, THEREFORE, BE IT RESOLVED That the following projects for Fiscal Year 2016:

Renovation of Student Labs	\$2,750,000
Site improvements	<u>1,250,000</u>
TOTAL	\$4,000,000

are hereby approved by the Board of Trustees for implementation on the Middlesex County College campus, pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

BE IT FURTHER RESOLVED That the Board of Trustees contemplates that the funding for the aforementioned projects would be equally divided between the County of Middlesex and the State of New Jersey pursuant to the provisions of NJSA 18A:64A-22 et seq.; and

BE IT FURTHER RESOLVED That the Secretary of the Board of Trustees submit a copy of this resolution to the members of the New Jersey Council of County Colleges and the Board of School Estimate for their consideration; and

BE IT FURTHER RESOLVED That the Board of School Estimate be requested to consider this resolution at a meeting of said Board at a date and time to be determined, in the Freeholders Meeting Room, County Administration Building, New Brunswick, New Jersey.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Tighe, for adoption of resolutions 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of the N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT NON-REAPPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Heller, Nadine	Visual, Performing & Media Arts	1-226500-9121-1-00	06/30/15



BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **John Cielez** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

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WHEREAS, **Maria Mora** has faithfully served Middlesex County College from September 26, 1988 to December 31, 2014;  
and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Maria Mora** as of December 31, 2014, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Maria Mora** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

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WHEREAS, **Barbara Raido** has faithfully served Middlesex County College from September 1, 2000 to December 31, 2014;  
and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Barbara Raido** as of December 31, 2014, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Barbara Raido** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

## **SECTION 2 – FACULTY**

### **FACULTY NON-REAPPOINTMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Arauz, Nodier	Financial Aid	1-117000-9112-1-00	06/30/15
Menditto, Michele*	Financial Aid	1-117000-9112-1-00	06/30/15

\* Previously approved for Severance Compensation Program

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Buscemi, Santi	English	IX-M 501	1-221000-9122-1-00	\$58
Peleg, Janet	ESL/Languages & Cultures	IX-M 504	1-222000-9122-1-00	\$135
Shur, Ellen	English	IX-M 501	1-221000-9122-1-00	\$86
Spano, Mathew	English	IX-M 501	1-221000-9122-1-00	\$60
Strugala, Richard	English	IX-M 501	1-221000-9122-1-00	\$49

FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Sorace, Cynthia	Health, Physical Education, Recreation & Dance	Paid	01/14/15-02/06/15

FACULTY RETIREMENT - MISCELLANEOUS

WHEREAS, Associate Professor **Gertrude Coleman** has been a dedicated member of the Faculty of Middlesex County College since January 23, 1989; and

WHEREAS, Associate Professor **Gertrude Coleman**, during her tenure with the College, has made significant contributions to the growth and development of College programs; and

WHEREAS, Associate Professor **Gertrude Coleman** will be retiring from Middlesex County College effective January 31, 2015,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees extends its appreciation for the years of dedicated service to the College and extends its best wishes to Associate Professor **Gertrude Coleman** during her retirement.

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WHEREAS, Associate Professor **Jay Edelson** has been a dedicated member of the Faculty of Middlesex County College since September 1, 1970; and

WHEREAS, Associate Professor **Jay Edelson**, during his tenure with the College, has made significant contributions to the growth and development of College programs; and

WHEREAS, Associate Professor **Jay Edelson** will be retiring from Middlesex County College effective January 31, 2015,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees extends its appreciation for the years of dedicated service to the College and extends its best wishes to Associate Professor **Jay Edelson** during his retirement.

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WHEREAS, Professor **Daine Grey** has been a dedicated member of the Faculty of Middlesex County College since January 24, 1996; and

WHEREAS, Professor **Daine Grey**, during his tenure with the College, has made significant contributions to the growth and development of College programs; and

WHEREAS, Professor **Daine Grey** will be retiring from Middlesex County College effective January 31, 2015,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees extends its appreciation for the years of dedicated service to the College and extends its best wishes to Professor **Daine Grey** during his retirement.

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WHEREAS, Associate Professor **Yvonne Sisko** has been a dedicated member of the Faculty of Middlesex County College since August 28, 1995; and

WHEREAS, Associate Professor **Yvonne Sisko**, during her tenure with the College, has made significant contributions to the growth and development of College programs; and

WHEREAS, Associate Professor **Yvonne Sisko** will be retiring from Middlesex County College effective January 31, 2015,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees extends its appreciation for the years of dedicated service to the College and extends its best wishes to Associate Professor Yvonne Sisko during her retirement.

**SECTION 3 – CONFIDENTIAL**

**CONFIDENTIAL LEAVE OF ABSENCE**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Charterina, Linda	Human Resources	Paid	11/17/14-12/15/14

**SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)**

**NON-ACADEMIC APPOINTMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Allen, Steve	Custodial Services	Custodian	1-720000-9160-1-00	\$27,846 +\$1.05/hr shift diff.	01/02/15
Pasini, Rita	Natural Sciences	Senior Lab Coordinator	1-218500-9131-1-00	\$42,841	01/02/15
Troche, Irving	Custodial Services	Custodian	1-720000-9160-1-00	\$27,846 +\$1.05/hr shift diff.	01/02/15
Ugowe, Felix	Custodial Services	Custodian	1-720000-9160-1-00	\$27,846 +\$1.05/hr shift diff.	01/02/15

**NON-ACADEMIC APPOINTMENT TEMPORARY - SALARY CORRECTION**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Rosen, David	Natural Sciences	Assistant Lab Coordinator	1-218500-9131-1-00	\$37,550 +\$0.75/hr shift diff.	11/18/14-06/30/15

**NON-ACADEMIC CHANGE OF STATUS**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Robinson, Judy	History & Social Science	Department Assistant	1-223500-9130-1-00	\$35,639	01/01/15

NON-ACADEMIC ADDITIONAL COMPENSATION - STIPEND

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>	<u>DATES</u>
Platt, Melissa	First-Year Experience	Additional Responsibilities	1-082000-9134-1-00	\$140.00 per month	01/01/15-06/30/15

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Ahmed, Sharon	Engineering Technology	Paid	08/18/14-10/03/14
Ahmed, Sharon	Engineering Technology	Unpaid	10/06/14-01/12/15
Dinitz-Sklar, Brianne	Arts & Sciences	Paid	12/18/14-12/19/14
Dworak, Cheryl	Financial Aid	Unpaid	12/01/14-10/02/15
Rodriguez, Johnny	Registrar	Paid	11/17/14-01/09/15
Wise, Lisa	Dental Auxiliary	Paid	11/26/14-12/05/14

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Mahon, David	Custodial Services	1-720000-9160-1-00	11/21/14

NON-ACADEMIC RETIREMENT - MISCELLANEOUS

WHEREAS, **Brian Mesko** has faithfully served Middlesex County College from February 12, 1980 to December 31, 2014;  
and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Brian Mesko** as of December 31, 2014, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Brian Mesko** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

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WHEREAS, **Gary Noto** has faithfully served Middlesex County College from February 3, 1986 to December 31, 2014; and

WHEREAS, He has performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Gary Noto** as of December 31, 2014, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Gary Noto** during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

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WHEREAS, **Patricia Palanker** has faithfully served Middlesex County College from July 1, 1981 to December 31, 2014; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Patricia Palanker** as of December 31, 2014, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Patricia Palanker** during her years of services to Middlesex County College and extends its best wishes to her on her retirement.

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WHEREAS, **Rosa Rodriguez** has faithfully served Middlesex County College from August 16, 1979 to December 31, 2014; and

WHEREAS, She has performed her duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Rosa Rodriguez** as of December 31, 2014, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contributions of **Rosa Rodriguez** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

**SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)**

**NON-ACADEMIC APPOINTMENT – PART TIME/TEMPORARY**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Alexandre, Shandline	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$48.36	01/20/15-05/08/15
Chang, Zoe	Registrar	Registration Services Assistant	1-112000-9147-1-00	\$12.00	11/17/14-06/30/15
DeBiase, Frank	Police	Dispatcher	1-070000-9150-1-00	\$13.00	12/03/14-06/30/15
Jakubczak, Arthur	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$48.36	01/20/15-05/08/15
Karaniowski, Christopher	Engineering Technologies	Lab Coordinator	1-238500-9141-1-00	\$12.00	01/01/15-06/30/15
Levy, Joshua	Police	Dispatcher	1-070000-9150-1-00	\$13.00	12/09/14-06/30/15
Magallon, Helen	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$48.36	01/20/15-05/08/15
Morgan, Barbara	Financial Aid	Financial Aid Assistant	1-117000-9147-1-00	\$13.00	12/08/14-04/30/15
Pasini, Rita	Natural Sciences	Senior Laboratory Coordinator	1-218500-9150-1-00	\$23.00	12/15/14-12/20/14
Pinchak, Stephanie	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$48.36	01/20/15-03/13/15
Smith, Chenelle	Registrar	Registration Services Assistant	1-112000-9147-1-00	\$12.00	11/24/14-06/30/15
Terralheiro, Joana	Medical Laboratory Technology	Guest Lecturer	1-216000-9150-1-00	\$48.36	01/20/15-05/08/15
Verendia, Arleen	Registrar	Registration Services Assistant	1-112000-9147-1-00	\$12.00	11/20/14-06/30/15
Washington, Anthony	Visual, Performing & Media Arts	Model	1-226500-9150-1-00	\$22.00	11/30/14-06/30/15

**SECTION 6 – GRANTS AND SPECIAL PROJECTS**

**GRANTS AND SPECIAL PROJECTS – PART TIME APPOINTMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Frankel, Susan	Counseling & Career Services	Learning Disability Specialist	5-113016-9150-1-62 5-113017-9150-1-65	\$20.15	11/25/14-05/31/15

**SECTION 7 – PAYROLLS**

**ACADEMIC ADVISING**

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending December 5, 2014 beginning with the name **Balabkins, Xenia** and ending with the name **Winchester, Celia** for a total amount of \$5,118.75 (budget Code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	\$1,023.75
Bogner, Barbara	67.50
Bouhlas, Arete	146.25
Buscemi, Elaine	1,136.25
Graber, Patricia	1,800.00
Kanwal, Virender	157.50
Nagarajan-Iyer, Lakshmi	67.50
Olson, Jerome	90.00
Romano, Anthony	67.50
Somma, June-Ann	315.00
Strugala, Richard	45.00
Swan, Darren	67.50
Swan, Evan	67.50
Winchester, Celia	<u>67.50</u>
<b>TOTAL</b>	<b>\$5,118.75</b>

**DIVISION OF CONTINUING EDUCATION**

a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2014 be approved the for the indicated amounts listed below beginning with the name **Masterson, Robert** and ending with the name **Rapolla, Nancy** for the total amount of \$10,475.67 (budget code 5-520001-9116-1-33):

**CAREER TRAINING CENTER**

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Masterson, Robert	14-15:381	\$3,254.17
Patel, Anjana	14-15:382	3,234.00
Rapolla, Nancy	14-15:383	<u>3,987.50</u>
	<b>TOTAL</b>	\$10,475.67

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2014 be approved for the indicated amounts listed below beginning with the name **Del Vecchio, Michelle** and ending with the name **Watson, Janet** for the total amount of \$11,490.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Del Vecchio, Michelle	14-15:476	\$375.00
Del Vecchio, Michelle	14-15:352	300.00
Gonzalez, Jennifer	14-15:198	320.00
Gonzalez, Jennifer	14-15:199	320.00
Graber, Mike	14-15:336	1,800.00
Mach, Mary-Helen	14-15:361	900.00
Mitch, Allan	14-15:364	520.00
Pennington-Joyner, Lori	14-15:358	1,200.00
Ruggeri, Adriana	14-15:354	520.00
Sadarangani, Komal	14-15:477	375.00
Sclafani, Rosanne	14-15:367	520.00
Sclafani, Rosanne	14-15:363	600.00
Sclafani, Rosanne	14-15:362	195.00
Sclafani, Rosanne	14-15:356	195.00
Tyson, Diana	14-15:360	1,000.00
Tyson, Diana	14-15:359	1,000.00
Watson, Janet	14-15:372	900.00
Watson, Janet	14-15:371	<u>450.00</u>
	<b>TOTAL</b>	\$11,490.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2014 be approved for the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Zahid, Ghani** for the total amount of \$26,171.00 (budget Code 1-510000-9116-1-00):

**PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)**

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, David	14-15:216	\$105.00
Anderson, David	14-15:216	105.00
Anderson, David	14-15:216	105.00
Anderson, David	14-15:216	105.00
Anderson, David	14-15:216	105.00
Azzarello, Michael	14-15:218	560.00
Batorsky, Barry	14-15:379	240.00
Carlon, David	14-15:223	125.00
Cimaglia, Janice	14-15:224	450.00
Coppolla, Daniel	14-15:226	1,575.00
DeFeo, Michael	14-15:232	180.00
DiSilvestro, Lora	14-15:310	210.00
Frank, Barry	14-15:238	540.00
Frank, Barry	14-15:238	540.00
Frank, Barry	14-15:238	540.00
Geremia, Nicholas	14-15:240	210.00
Gilliard-Davis, Jennifer	13-14:545	210.00
Horne, Beverly	14-15:245	210.00
Ko, Charles	14-15:312	2,800.00
Laska, David	14-15:251	240.00
Macik, Sharon	14-15:254	1,260.00
Macik, Sharon	14-15:254	735.00
Miller, Michael	14-15:256	270.00
Miller, Michael	14-15:256	270.00
Patel, Anjana	14-15:261	420.00
Peluso, Frank	14-15:263	135.00
Pucillo, Agnes	14-15:377	600.00

Pucillo, Agnes	14-15:377	440.00
Pucillo, Agnes	14-15:265	720.00
Pucillo, Agnes	14-15:265	1,720.00
Rapolla, Nancy	14-15:266	1,080.00
Rapolla, Nancy	14-15:266	2,640.00
Sarnouski, Darlene	14-15:271	656.00
Silva, Jennifer	14-15:373	520.00
Silva, Jennifer	14-15:373	60.00
Silverstein, Eric	14-15:274	525.00
Silverstein, Eric	14-15:274	525.00
Slovick, Sharon	14-15:276	1,200.00
Vargas, Maria	14-15:285	1,260.00
Victors, Andrew	14-15:286	630.00
Victors, Andrew	14-15:286	630.00
Watler, Charlene	14-15:289	300.00
Zahid, Ghani	14-15:293	<u>420.00</u>
	<b>TOTAL</b>	\$26,171.00

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2014 be approved for the indicated amounts listed below beginning with the name **Bischoff, Csilla** and ending with the name **Yadin, Narit** for the total amount of \$764.16 (budget code 1-511000-9116-1-00):

**PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)**

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Bischoff, Csilla	14-15:220	\$87.50
Curry, Alesha	14-15:154	124.05
DeSouza, Kayla	14-15:376	95.10
Greaves, Desiree	14-15:243	87.50
Greaves, Desiree	14-15:243	87.50
Schafer, David	14-15:307	107.51
Yadin, Narit	14-15:291	87.50
Yadin, Narit	14-15:291	<u>87.50</u>
	<b>TOTAL</b>	\$764.16

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for December, 2014 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Rathod, Alvina** for the total amount of \$7,106.75 (budget code 1-510009-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT-INSTRUCTIONAL STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	14-15:151	\$128.00
Esannason, Laura	14-15:375	1,120.00
Esannason, Laura	14-15:151	112.00
Esannason, Laura	14-15:375	800.00
Esannason, Laura	14-15:375	480.00
George, Chrismol	14-15:374	1,472.50
George, Chrismol	14-15:374	760.00
George, Chrismol	14-15:374	2,066.25
Rathod, Alvina	14-15:506	<u>168.00</u>
	<b>TOTAL</b>	<b>\$7,106.75</b>

HUMAN RESOURCES

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Fall, 2014 Adjunct payroll be approved.

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Arboleda, Julio	\$6,772	\$7,498
Buscemi, Elaine	\$3,920	\$3,640
Cannon, Gayle	\$5,632	\$5,896

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
McSorley, Denise	Dental Auxiliaries	Class Coverage-11/05/14	1-213000-9116-1-00	\$215
Somma, June	Dental Auxiliaries	Class Coverage-11/12/14	1-213000-9116-1-00	\$228
Zampetti, Rhonda	Child Care Center	CPR Training for Staff	5-544016-9116-1-42	\$215

After discussion, the motion was approved.

REPORT OF COUNSEL

No report

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for December 2014 is attached.

AUDIENCE

Mr. Christopher Pelligrino is president of the Middlesex County Veterans and Service Members Association. He spoke to the Board in support of Mr. Paul Lazaro being promoted to the position of Director for Veteran Services.

There being no further comments or business, the meeting adjourned at 9:03 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, December 17, 2014, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

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THOMAS TIGHE  
VICE CHAIRPERSON