

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of November 17, 2014

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:07 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Blanco-Jimenez, Morana and Power and Messrs. Antisell, Mulkerin, Oras, Raja, Sica and Tighe. Messrs. Finkelstein and Lisicki and Ms. Palumbo were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 25, 2013, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 25, 2013, advance written notice of this meeting was mailed to the Home News Tribune, 92 East Main Street #202, Somerville, New Jersey.
- (c) On November 25, 2013, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 25, 2013, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Vice Chairman Tighe led the Pledge of Allegiance.

MINUTES

Mr. Tighe moved, seconded by Mr. Sica, that the regular meeting minutes of October 22, 2014, be adopted as presented. After discussion, the motion was approved.

ACADEMIC, STUDENT, ALUMNI & MINORITY AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Mulkerin, for adoption of the following resolution:

1. BE IT RESOLVED, that the Board of Trustees approve the attached revised Academic Calendars for Academic Years 2014-2015.

BE IT RESOLVED, that the Board of Trustees approve the attached Academic Calendars for Academic Years 2015-2016, and 2016-2017.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Antisell moved, seconded by Mr. Raja, for adoption of resolutions 1a through 7:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

- a. Kleinfelder for environmental consulting services for UST removal in the amount of \$8,922.36.

Contract Amount	\$233,505.13
Previous Payments	192,116.48
Payment #53	<u>8,922.36</u>
Balance	<u>\$ 32,466.29</u>

- b. L. R. Kimball for Phase II consulting architectural services to prepare construction documents for the new South Hall Building project in the amount of \$4,938.48.

Contract Amount	\$438,975.00
Previous Payments	407,150.05
Payment #6	<u>4,938.48</u>
Balance	<u>\$ 26,886.47</u>

- c. Kelter & Gilligo Consulting Engineers, Inc. for Phase 1 engineering services for the Facilities Management HV switch replacement in the amount of \$1,500.00.

Contract Amount	\$3,000.00
Previous Payments	750.00
Payment #2	<u>1,500.00</u>
Balance	<u>\$ 750.00</u>

- d. EPIC Management, Inc. for Phase 1 construction management services in conjunction with the South Hall Academic Science building project in the amount of \$4,675.00.

Contract Amount	\$31,543.00
Previous Payments	26,868.00
Payment #7 - FINAL	<u>4,675.00</u>
Balance	<u>\$ 0.00</u>

- e. EPIC Management, Inc. for Phase 1 construction management services in conjunction with the new West Hall Student Services building project in the amount of \$6,540.00.

Contract Amount	\$44,148.00
Previous Payments	37,608.00
Payment #7 - FINAL	<u>6,540.00</u>
Balance	<u>\$ 0.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) over \$34,100 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	51144	Canon Solutions America	Copier Maintenance	\$ 37,560.00

NJSC 70259 Apple Computer Computer Hardware \$ 54,813.00

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) under \$34,100 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
HCESC	139-3	E Plus Technology	Computer Hardware	\$ 2,576.00
NJSC	81334	Kaldor Emergency Lights	Utility Lights	\$ 9,550.28
NJSC	75440	Dell Marketing	Computer Hardware	\$ 16,807.44

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Special Quote # 10160 for health supplies from a total of 7 responses received:

Moore Medical LLC, Farmington, CT for the amount of \$1,926.93.

Pocket Nurse, Monaca, PA for the amount of \$946.16.

Emergency Medical Products, Inc., Cudahy, WI for the amount of \$443.77.

Henry Schein Medical, Melville, NY for the amount of \$ 396.85.

VWR International, LLC, Suwanee, GA for the amount of \$152.57.

b. Special Quote # 10136 for Phase II architectural engineering consulting services for the 13.2 KV Switch replacement from a total of 3 responses received:

Kelter & Gilligo Consulting Services, Inc., Princeton, NJ for the amount of \$5,000.00.

4. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on November 17, 2014, the governing body of Middlesex County College, County of Middlesex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE be it resolved as follows:

This RESOLUTION shall be known and may be cited as a Cooperative Pricing Resolution of Middlesex County College.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11- 1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Pursuant to the provisions of N.J.S.A. 18A:64A-25.10, the Vice President for Finance and Administration is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

5. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration a Change Order be made to the contract with the following firm:

- a. DeSesa Engineering Company, Inc. for labor and material required to relocate five (5) fire sprinkler heads in order to obtain the required clearance for the new equipment in the amount of (+) \$5,000.00

Original Contract Amount	\$1,349,700.00
Change Order #1	<u>(+) 5,000.00</u>
New Contract Amount	<u>\$1,354,700.00</u>

6. WHEREAS, Middlesex County College has a need to acquire MSP Grant Evaluator services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is November 17, 2014 through June 30, 2015; and

WHEREAS, LDPlatt Strategies, Mt. Laurel, NJ has submitted a proposal dated October 21, 2014, indicating that it will provide MSP Grant Evaluator services for the amount of \$35,020.00; and

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WHEREAS, LDPlatt Strategies has completed and submitted a Business Entity Disclosure Certification which certifies that LDPlatt Strategies, has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit LDPlatt Strategies from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with LDPlatt Strategies as described herein.

7. WHEREAS, Middlesex County College has a need to acquire labor counsel services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is November 17, 2014 through June 30, 2015; and

WHEREAS, Jackson Lewis LLP, White Plains, NY has completed and submitted a Business Entity Disclosure Certification which certifies that Jackson Lewis LLP, has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Jackson Lewis LLP from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Jackson Lewis LLP as described herein.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Oras, for adoption of resolutions 1 through 3:

1. WHEREAS, The Middlesex County Joint Health Insurance Fund, herein referred to as the "Fund", existing pursuant to the provisions of N.J.S.A. 40A:10-36, et seq., provides self-insured health benefits to its participants; and

WHEREAS, Middlesex County College, hereinafter referred to as the "Local Unit", has studied the feasibility of renewing its participation in the Fund and has determined that continued membership in the Fund is in the best interest of the Local Unit;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Local Unit agrees to continue its participation as a member of the Fund and to contribute such sums and pay such assessments into the Fund that are required for the administrative costs and claims for the coverage's indicated below:

- (x) Hospitalization pursuant to N.J.S.A. 17B:17-4
- (x) Major Medical pursuant to N.J.S.A. 17B:17-4
- (x) Prescription Drug pursuant to N.J.S.A. 17B:17-4

2. The Local Unit affirms that it has not been in default on any insurance premium due any insurance carrier in the preceding two (2) years, or on any claim due under self-insurance.

3. The Local Unit agrees to participate in the Fund to the extent designated in Paragraph 1 above for a period beginning at the expiration date of its previous membership term on December 31, 2014; and continuing for a period of three years beginning January 1, 2015 and continuing until December 31, 2017.

4. The College President is hereby authorized and directed to execute the Indemnity and Trust Agreement, a copy of which is attached hereto and incorporated herein, and any such other documents according to its terms, in order to implement the continued membership of the Local Unit in the Fund

5. This resolution shall take effect upon its passage.

2. WHEREAS, The firm of Ernst & Young, LLP has submitted an audit of the books and records of Middlesex County College for the year ended June 30, 2014 including the enrollment reports; and

WHEREAS, Management has responded to the reports as submitted by Ernst & Young, LLP and has presented the reports to the Finance Committee on November 17, 2014;

NOW, THEREFORE, BE IT RESOLVED That the audited financial statements for the year ended June 30, 2014 be attached to the Minutes of the Board of Trustees meeting.

3. WHEREAS, Middlesex County College (hereinafter referred to as the “College”) provides dental coverage to eligible employees; and

WHEREAS, The College wishes to continue these services provided by Horizon Healthcare Dental Services for the calendar year 2015;

NOW, THEREFORE, BE IT RESOLVED That the Board approves the continuation of provider services with Horizon Healthcare Dental Services for the calendar year 2015.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Tighe, for adoption of resolutions 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Clemmons, Brian	Financial Aid	Director	1-117000-9120-1-00	94,664	12/01/14
Lynch-Kilic, Cathleen	Human Resources	Executive Director Labor Relations/Human Resources	1-023000-9120-1-00	102,000	11/01/14

MANAGEMENT SEVERANCE COMPENSATION PROGRAM

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>PAYMENT</u>
Cielesz, John	Warehouse & Receiving	12/31/2014	81,510
Goldfarb, Ronald	President’s Office	06/30/2015	150,692
Mondano, John	Facilities Maintenance	06/30/2015	89,817
Mora, Maria	Perth Amboy Center	12/31/2014	103,703
Richards, Brian	Instructional Design & Media Services	06/30/2015	106,057

SECTION 2 – FACULTY

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
DeMers, Anna	Visual, Performing & Media Arts	Director, Fall Production of “Twelve Ophelias”, 11/20/14	1-226500-9122-1-00	1,757
Luke, Reginald	MSP Grant	IX-M 492	5-285015-9122-1-62	6,699
Peleg, Janet	ESL/Languages & Cultures	IX-M 504	1-222000-9122-1-00	90

FACULTY SEVERANCE COMPENSATION PROGRAM

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>PAYMENT</u>
Bogner, Barbara	Natural Sciences	06/30/2015	38,742
Coleman, Gertrude	English	01/31/2015	38,742
Gray, Brenda	History and Social Sciences	06/30/2015	107,758
Greenhouse, Michael	History and Social Sciences	06/30/2015	11,610
Grey, Daine	History and Social Sciences	01/31/2015	87,624
Lynch, Mary	ESL/Languages and Cultures	06/30/2015	19,804
Menditto, Michele	Financial Aid	06/30/2015	101,491
Osborne, Jeanne	Mathematics	06/30/2015	58,260
Rakova, Elena	Mathematics	06/30/2015	78,810
Sisko, Yvonne	English	01/31/2015	92,467

SECTION 3 – CONFIDENTIAL

CONFIDENTIAL LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Charterina, Linda	Human Resources	Paid	10/30/14-11/14/14

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

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NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Torres, Ivette	Custodial Services	Custodian	1-720000-9160-1-00	*27,846 + \$1.05/hr shift diff.	09/02/14

* Salary Correction to include Shift Differential

NON-ACADEMIC APPOINTMENT - TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Rosen, David	Natural Sciences	Assistant Lab Coordinator	1-218500-9131-1-00	37,500 +\$0.75/hr shift diff.	11/18/14-06/30/15

NON-ACADEMIC ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Reagan, Scott	Visual, Performing & Media Arts	Sound Design, Fall Production "Twelve Ophelias" November 20, 2014	1-226500-9134-1-00	1,000
Ross, Tony	Visual, Performing & Media Arts	Scenic Design Fall Production "Twelve Ophelias" November 20, 2014	1-226500-9134-1-00	1,757

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Morales, Cecilia	Natural Sciences	1-218500-9131-1-00	11/08/14

NON- ACADEMIC SEVERANCE COMPENSATION PROGRAM

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>PAYMENT</u>
Baron, George	Facilities Maintenance	06/30/2015	83,517
Chaloka, Marie	Student Account Services	06/30/2015	12,000
Mesko, Brian	Instructional Design and Media Services	12/31/2014	17,000
Noto, Gary	Facilities Maintenance	12/31/2014	80,748
Palanker, Patricia	Natural Sciences	12/31/2014	16,500
Rodriguez, Rosa	Custodial Services	12/31/2014	37,192

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT – PART TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Abanto, Kimberly	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Abreu, Joel	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Adeyemo, Adedotun	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Alexander, Anthony	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Aquino, Jennifer	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Baez, Brianna	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Bello-Cristobal	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Bragg, Katrina	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Castillo, Victor	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Crespo, Erin	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Damore, Bianca	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Elhalaby, Nancy	Natural Science	Lab Assistant	1-218500-9141-1-00	12.25	11/07/14-06/30/15
Feng, Jinwen	ESL/Languages & Cultures	ESL Laboratory Assistant/Tutor	1-222000-9150-1-00	10.00	10/20/14-06/30/15
Gonzalez, Zena	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Goswani, Gaurav	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Green, Shanise	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Guzman, Lenny	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Henrich, Courtney	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Intiaz, Sajjad	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Inghram, Christina	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Lashkari, Amir	Mathematics	Senior Tutor	1-219000-9147-1-00	12.00	07/01/14-06/30/15
Lease, Katrina	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Mari-Davis, Jeana	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Martinez-Garcia, Kevin	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Medina, Siu	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Mickey, Bria	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Morales, Edwin	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Napoles, Juan	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Nieves, Kaitlyn	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Nieves, Melissa	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Norris, Justin	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Olsen, Katia	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15

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Olsen, Kirarose	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Padiernos, Anna	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Padilla, Matthew	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Paliwal, Sunil	Natural Sciences	Organic Chemistry Facilitator	1-218500-9150-1-00	45.00	09/22/14-12/13/14
Poponne, Lisa-Marie	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Poponne, Orchid	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Ramos, Maria	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Reyes, Rebekah	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Rivera, Carlos	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Roque, Angelee	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Rosario-Vargas, Michael	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Rufo, Stefanie	Dental Auxiliaries	Lab Coordinator	1-213000-9150-1-00	23.54	10/27/14-06/01/15
Sales, Gabrielle	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Soares, Maryann	Dental Auxiliaries	Lab Coordinator	1-213000-9150-1-00	23.54	10/27/14-06/01/15
Tomassini, Gvianna	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15
Zeng, Stephanie	Admissions	Open House	1-111000-9141-1-00	10.00	10/27/14-06/30/15

SECTION 6 – GRANTS AND SPECIAL PROJECTS**GRANTS AND SPECIAL PROJECTS APPOINTMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Gomez, Maria	Career Training Center	GED Instructor	5-520003-9126-1-33	36,349	12/01/14-06/30/15

GRANTS AND SPECIAL PROJECT – PART TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Gomez, Maria	Career Training Center	GED Instructor	5-520003-9126-1-33	19.97	11/03/14-11/26/14
Jones, Janet	Counseling & Career Services (Project Connections)	Learning Disability Specialist	5-113016-9150-1-62 5-113017-9150-1-65	20.15	10/14/14-05/31/15
Maizonet-Ruiz, Iris	Corporate & Community Education/Child Care	Child Care Assistant I	5-544016-9150-1-42	10.50	09/02/14-06/30/15

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending November 7, 2014, beginning with the name **Balabkins, Xenia** and ending with the name **Swan, Evan** for a total amount of \$10,147.50 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	1,507.50
Bogner, Barbara	191.25
Bouhlas, Arete	202.50
Buscemi, Elaine	2,182.50
Graber, Patricia	2,700.00
Kanwal, Virender	517.50
McMahon, Pattiann	270.00
Miller, Ashley	258.75
Nagarajan-Iyer, Lakshmi	67.50
Olson, Jerome	67.50
Romano, Anthony	202.50
Somma, June-Ann	1,316.25
Strugala, Richard	78.75
Swan, Darren	270.00
Swan, Evan	<u>315.00</u>
TOTAL	10,147.50

DIVISION OF CONTINUING EDUCATION

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for November, 2014 be approved for the indicated amounts listed below beginning with the name **Masterson, Robert** and ending with the name **Welsher, Joan** for the total amount of \$9,100.67 (budget code 5-520001-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Masterson, Robert	14-15: 381	3,116.67

Patel, Anjana	14-15: 382	3,234.00
Rapolla, Nancy	14-15: 383	1,650.00
Welsher, Joan	14-15: 384	<u>1,100.00</u>
	TOTAL	9,100.67

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for November, 2014 be approved for the indicated amounts listed below beginning with the name **Gonzalez, Jennifer** and ending with the name **Watson, Janet** for the total amount of \$29,655.00 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Gonzalez, Jennifer	14-15:198	320.00
Gonzalez, Jennifer	14-15:199	320.00
Kirbos, Steve	14-15:342	10,800.00
Kirbos, Steve	14-15:342	10,800.00
Mitch, Allan	14-15:213	360.00
Mitch, Catherine	14-15:333	1,120.00
Pennington-Joyner, Lori	14-15:212	360.00
Ruggeri, Adriana	14-15:346	520.00
Ruggeri, Adriana	14-15:349	400.00
Ruggeri, Adriana	14-15:353	400.00
Sclafani, Rosanne	14-15:339	600.00
Sclafani, Rosanne	14-15:340	600.00
Sclafani, Rosanne	14-15:343	195.00
Sclafani, Rosanne	14-15:345	195.00
Sclafani, Rosanne	14-15:347	520.00
Sclafani, Rosanne	14-15:348	600.00
Sclafani, Rosanne	14-15:355	195.00
Watson, Janet	14-15:341	450.00
Watson, Janet	14-15:350	450.00
Watson, Janet	14-15:351	<u>450.00</u>
	TOTAL	\$29,655.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing accounts for November, 2014 be approved for the indicated amounts listed below beginning with the name **Anderson, David** and ending with the name **Zahid, Ghani** for the total amount of \$20,366.00 (budget code 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, David	14-15:216	105.00
Anderson, David	14-15:216	210.00
Anderson, David	14-15:216	210.00
Azzarello, Michael	14-15:218	105.00
Batorsky, Barry	14-15:379	240.00
Borris, Beth	14-15:221	840.00
Buchanan, Annette	14-15:222	210.00
Buchanan, Annette	14-15:222	210.00
DeFeo, Michael	14-15:232	360.00
DiSilvestro, Lora	14-15:310	1,820.00
Fabiano, Philip	14-15:235	600.00
Fishman, Esther	14-15:237	140.00
Frank, Barry	14-15:238	540.00
Frank, Barry	14-15:238	675.00
Frank, Barry	14-15:238	540.00
Gilliard-Davis, Jennifer	14-15:242	1,680.00
Horne, Beverly	14-15:245	210.00
Miller, Michael	14-15:256	270.00
Miller, Michael	14-15:256	270.00
Missie, Julia-Louise	14-15:295	787.50
Molloy, William	14-15:257	210.00
Noonan, Dawn	14-15:259	472.50
Patel, Anjana	14-15:261	420.00
Peluso, Frank	14-15:263	270.00
Pucillo, Agnes	14-15:265	1,080.00
Pucillo, Agnes	14-15:265	1,680.00
Pucillo, Agnes	14-15:377	600.00

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Pucillo, Agnes	14-15:377	320.00
Quiles, Milena	14-15:300	630.00
Roberts, Michael	14-15:268	360.00
Roselli, Thomas	14-15:269	420.00
Sarnouski, Darlene	14-15:271	656.00
Scala, Kaitlin	14-15:272	840.00
Silverstein, Eric	14-15:274	315.00
Silverstein, Eric	14-15:274	525.00
Silverstein, Eric	14-15:274	315.00
Watler, Charlene	14-15:289	300.00
Watler, Charlene	14-15:289	300.00
Zahid, Ghani	14-15:293	315.00
Zahid, Ghani	14-15:293	<u>315.00</u>
	TOTAL	\$20,366.00

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for November, 2014 be approved for the indicated amounts listed below beginning with the name Curry, Alesha and ending with the name Yadin, Narit for the total amount of \$1,199.07 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Curry, Alesha	14-15:154	103.37
Curry, Alesha	14-15:380	122.50
Curry, Alesha	14-15:154	20.67
Daley-Mena, Jennifer	14-15:229	105.00
Edwards, Denise	14-15:234	175.00
Greaves, Desiree	14-15:243	87.50
Schafer, David	14-15:307	107.51
Schafer, David	14-15:307	115.78
Schafer, David	14-15:307	99.24
Squillaro, Donna	14-15:277	87.50
Yadin, Narit	14-15:291	87.50

Yadin, Nirit	14-15:291	<u>87.50</u>
	TOTAL	\$1,199.07

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Continuing Education and are entitled to payment from the Division of Continuing Education accounts for November, 2014 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **George, Chrismol** for the total amount of \$6,085.25 (budget code 1-510009-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT-INSTRUCTIONAL STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	14-15:151	272.00
Esannason, Laura	14-15:151	232.00
George, Chrismol	14-15:374	2,375.00
George, Chrismol	14-15:374	<u>3,206.25</u>
	TOTAL	\$6,085.25

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel action in the Department of Human Resources for the Fall, 2014 Adjunct payroll be approved.

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Cmil, Darnyelle	2,112	4,224
Donahue, Michael	2,112	1,359
Heitmeyer, Carl	2,112	2,867

HIGH SCHOOL ADJUNCT STIPEND 2013/2014

<u>NAME</u>	<u>COURSE 1</u>	<u>TOTAL</u>
Nelson, Audrey	ENG-121-EB1	677

After discussion, the motion was approved.

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REPORT OF COUNSEL

Mr. Hoffman thanked the Board of Trustees for continuing the appointment of Wilentz, Goldman & Spitzer as legal counsel. He noted he has been counsel for the College for fifty years.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for November 2014 is attached.

AUDIENCE

Mr. Christopher Pelligrino is president of the Middlesex County Veterans and Service Members Association. He spoke to the Board in support of Mr. Paul Lazaro being promoted to the position of Director for Veteran Services.

There being no further comments or business, the meeting adjourned at 9:14 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, December 17, 2014, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

ROBERT P. SICA
SECRETARY