

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of November 20, 2013

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:04 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Ms. Palumbo and Mrs. Power, and Messrs. Finkelstein, Flora, Lisicki, Mulkerin, Oras, Raja, Sica and Tighe. Messrs. Antisell and Harty were absent. Also present were President La Perla-Morales, Freeholder Tomaro, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 16, 2012, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 16, 2012, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 16, 2012, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 16, 2012, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

MINUTES

Mr. Sica moved, seconded by Mr. Tighe, that the regular meeting minutes of October 23, 2013, be adopted as presented. After discussion, the motion was approved.

CORRESPONDENCE

No report.

ACADEMIC, STUDENT, ALUMNI & MINORITY AFFAIRS

Mr. Raja moved, seconded by Mr. Tighe, for adoption of the following resolution:

1. BE IT RESOLVED That the Board of Trustees of Middlesex County College approve the appointment of the Middlesex County College Advisory Committee members for the period November 20, 2013 through November 2015; and

BE IT FURTHER RESOLVED, That the Advisory Committee listings be kept on file in the Office of the President.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Sica moved, seconded by Mr. Raja, for adoption of resolutions 1a through 6:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

- a. Kleinfelder for environmental consulting services for UST Removal in the amount of \$15,224.80

Contract Amount	\$195,996.13
Previous Payments	145,363.63
Payment #42	<u>15,224.80</u>
Balance	<u>\$ 35,407.70</u>

- b. Kelter & Gilligo Consulting Engineers, Inc. for Phase II construction observation services for the Chambers Hall Emergency Generator Replacement in the amount of \$1,000.00.

Contract Amount	\$2,000.00
Previous Payments	400.00
Payment #2	<u>1,000.00</u>
Balance	<u>\$ 600.00</u>

- c. DLB Associates for consulting engineering services for Facilities Management Building Boiler Replacement Design in the amount of \$2,424.00.

Contract Amount	\$10,100.00
Previous Payments	7,676.00
Payment #3 - FINAL	<u>2,424.00</u>
Balance	<u>\$ 0.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) under \$34,100 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	77560	Software House International	Computer Software	\$ 15,701.40

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) over \$34,100 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	75440	Dell Marketing	Computer Hardware	\$ 43,141.06

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

- a. Special Quote # 10048 for request for qualification for printing services from a total of 10 responses received:

Based on the criteria reviewed, the following vendors are awarded in these categories as per specifications:

Category A – Web Press

Creasey Printing Services, Springfield IL
Evergreen Printing, Ballmawr, NJ
Graphic Image Inc., Milford, CT

Category B – Sheet fed press, perfect binding or saddle stitched:

Courier Printing Corporation, Deposit, NY
Creasey Printing Services, Springfield, IL
Creative Design Plus, Edison, NJ
Drew & Rogers, Inc., Fairfield, NJ
Graphic Image Inc., Milford, CT
Hummel Printing, Inc., Union, NJ
Jersey Printing Associates Inc., Atlantic Highlands, NJ
JLI Marketing & Printing Corporation, New Brunswick, NJ
Mariano Press, Somerset, NJ

Category C – Sheet fed press, saddle stitched or unbound

Courier Printing Corporation, Deposit, NY
Creasey Printing Services, Springfield, IL
Creative Design Plus, Edison, NJ
Drew & Rogers, Inc., Fairfield, NJ
Graphic Image, Inc., Milford, CT
Hummel Printing, Inc., Union, NJ
Jersey Printing Associates Inc., Atlantic Highlands, NJ
JLI Marketing & Printing Corporation, New Brunswick, NJ
Mariano Press, Somerset, NJ

Category D - Oversized Printing

Graphic Image Inc., Milford, CT
Hummel Printing, Inc., Union, NJ
JLI Marketing & Printing Corporation, New Brunswick, NJ

4. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities the following resolution be authorized:

WHEREAS, Middlesex County College had an Emergency Management Plan prepared in 2003;

WHEREAS, the Emergency Management Plan was updated in 2008; and

WHEREAS, the Emergency Management Plan has been updated again in 2013; and

WHEREAS, the New Jersey Presidents' Council Campus Safety and Security Committee and *PL 2011C.214* requires that the Emergency Management Plan be adopted by the Board of Trustees,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby adopts the Emergency Management Plan prepared in 2003 and updated in 2008 and in 2013.

BE IT FURTHER RESOLVED that the College President shall notify the New Jersey Presidents' Council Campus Safety and Security Committee that the updated Emergency Management Plan has been adopted by the Board of Trustees.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

- a. Bid # 14-33 for underground cable East Hall Annex from a total of 2 responses received:

Datasys Technology, Inc. Monmouth Junction, NJ for the amount of \$24,617.00.

- b. Bid # 14-34 for Natural Science supplies from a total of 2 responses received:

Spectrum Chemicals and Laboratory Products, New Brunswick, NJ for the amount of \$1,561.43.

Frey Scientific, Nashua, NH for the amount of \$1,012.20.

6. WHEREAS, Middlesex County College has a need to acquire interim staffing services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is January 1, 2014 through June 30, 2014; and

WHEREAS, Financial Aid Services, Inc., Atlanta, GA, has submitted a proposal dated March 21, 2013, indicating that it will provide interim staffing services for the not-to-exceed amount of \$150,000.00; and

WHEREAS, Financial Aid Services, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Financial Aid Services, Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Financial Aid Services Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Financial Aid Services Inc. as described herein.

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Tighe, for adoption of resolutions 1 through 3:

1. WHEREAS, The firm of Ernst & Young, LLP has submitted an audit of the books and records of Middlesex County College for the year ended June 30, 2013 including the enrollment reports; and

WHEREAS, Management has responded to the reports as submitted by Ernst & Young, LLP and has presented the reports to the Finance Committee on November 20, 2013;

NOW, THEREFORE, BE IT RESOLVED That the audited financial statements for the year ended June 30, 2013 be attached to the Minutes of the Board of Trustees meeting.

2. BE IT RESOLVED That the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period July 1, 2013 through and including September 30, 2013 be approved for payment in the amount of \$29,786.57.

Legal services rendered from July 1, 2013 through and including September 30, 2013 for normal operations of Middlesex County College	\$34,465.00
Less fifteen percent courtesy discount on fees	(\$5,169.75)
Total disbursements from July 1, 2013 through September 30, 2013	<u>491.32</u>
Total	<u>\$29,786.57</u>

3. WHEREAS, Middlesex County College (hereinafter referred to as the “College”) provides dental coverage to eligible employees; and

WHEREAS, The College wishes to continue these services provided by Horizon Healthcare Dental Services for the calendar year 2014;

NOW, THEREFORE, BE IT RESOLVED That the Board approves the continuation of provider services with Horizon Healthcare Dental Services for the calendar year 2014.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Ms. Sica, for adoption of resolutions 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of N.J.S.A. Section 18:A-64A-12:

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SECTION 1 – MANAGEMENT

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Hooper, Kimberlee	School Relations	Paid	10/28/13-11/05/13

SECTION 2 – FACULTY

FACULTY SALARIES

BE IT RESOLVED that the agreement between the Board of Trustees of Middlesex County College and Middlesex County College Faculty Union, Local 1940, AFT (ALF-CIO) be approved for the period July 1, 2012 through June 30, 2015.

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Buscemi, Santi	English	IX-M468	1-221000-9122-1-00	32
Peleg, Janet	ESL/Languages & Cultures	IX-M467	1-222000-9122-1-00	210
Shur, Ellen	English	IX-M468	1-221000-9122-1-00	73
Spano, Mathew	English	IX-M468	1-221000-9122-1-00	25
Strugala, Richard	English	IX-M468	1-221000-9122-1-00	44
Taylor, Shane	Visual, Performing & Media Arts	Director, Fall Play “As Bees in Honey Drown, 11/21/13-11/24/13	1-226500-9122-1-00	1,656

SECTION 3 – CONFIDENTIAL – No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Moccio, Joseph	Buildings & Grounds	Groundsperson – Grade II	1-732000-9161-1-00	36,527	12/01/13

NON-ACADEMIC APPOINTMENT CORRECTION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Robinson, Judy	History & Social Sciences	Department Secretary	1-223500-9130-1-00	30,984	10/25/13*

* Start date changed from 10/24/13 to 10/25/13

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Delgado, Jorge	Buildings & Grounds	Groundsperson I	1-732000-9161-1-00	41,773	12/01/13

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Kopas, Stefan	Buildings & Grounds	Unpaid	10/21/13-12/19/13
McCarthy, Patrick	Police	Paid	11/01/13-12/13/13
Torain-Clark, Deborah	New Brunswick Center	Paid	10/10/13-10/25/13
Weissman, Lori	Printing & Mail Services	Paid	11/22/13-11/29/13

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Chavez, Hugh	Custodian	1-720000-9160-1-00	11/08/13
Eger, Kristine	Child Care Center	1-544000-9130-1-00	10/31/13

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT – PART TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Abreau, Angelo	New Brunswick Center	Assistant Director	1-283000-9150-1-00	34.03	10/07/13-10/23/13
Blockus, Timothy	Tutoring	Tutor	1-651000-9147-1-00	10.25	10/28/13-06/30/14
Cosentino, Daniel	Mathematics	Office Assistant	1-219000-9150-1-00	7.50	07/01/13-06/30/14
Dougherty, Robert	Buildings & Grounds Maintenance	Groundsperson	1-732000-9150-1-00	10.50	11/12/13-12/31/13
Kerod, Katelyn	Physical Education Center	Fitness Center Attendant	1-192000-9141-1-00	8.00	11/15/13-06/30/14
Miller, Douvae	Admissions	Open House/Student Ambassador	1-111000-9141-1-00	10.00	11/01/13-06/30/14
Milton, Tasia	English	Senior Tutor	1-221000-9150-1-00	12.00	11/04/13-12/31/13
Norris, Justin	Admissions	Open House/Student Ambassador	1-111000-9141-1-00	10.00	11/01/13-06/30/14
O'Brien, Esther	Testing	Test Technician	1-655000-9150-1-00	14.00	08/22/13-06/30/14
Patel, Chilka	Admissions	Open House/Student Ambassador	1-111000-9141-1-00	10.00	11/01/13-06/30/14
Ragsdale, Joseph	Student Activities	Student Worker	1-181000-9141-1-00	8.00	09/09/13-01/01/14
Rathore, Rameez	Student Activities	Orientation Leader	3-830300-9320-1-00	10.00	07/01/13-09/15/13
Young, Lindsey	Admissions	Student Ambassador	1-111000-9141-1-00	7.75	07/01/13-06/30/14

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS PART TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Clark, Arthur	Natural Sciences	Biotech Lab Assistant	5-218016-9150-1-62	18.00	10/07/13-05/15/14
Huff, Carlton	First-Year Experience	Tutor	5-080021-9150-1-44	14.00	09/01/13-12/30/13

SPONSORED AND SPECIAL PROJECTS RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Annette, Joan	School Relations	5-285007-9130-1-53	11/29/13

WHEREAS, **Joan Annette** has faithfully served Middlesex County College from January 1, 1996 to November 29, 2013 as a member of the School Relations Department; and

WHEREAS, she has performed her duties and responsibilities capably and loyally,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Joan Annette** as of November 29, 2013, and

BE IT FURTHER RESOLVED that the Board recognizes the significant contribution of **Joan Annette** for her years of service at Middlesex County College.

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending November 8, 2013 beginning with the name **Bogner, Barbara** and ending with the name **Wathen, Christine** for a total amount of \$3,822.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Bogner, Barbara	514.50
Bouhles, Arete	189.00
Christensen, Erin	84.00
Kanwal, Virender	693.00
Miller, Ashley	63.00
Nagarajan-Iyer, Lakshmi	94.50
Olson, Jerome	84.00
Romano, Anthony	315.00
Somma, June-Ann	777.00
Strugala, Richard	21.00
Swan, Darren	588.00
Swan, Evan	315.00
Wathen, Christine	84.00
TOTAL	3,822.00

DIVISION OF CORPORATE AND COMMUNITY EDUCATION

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2013 be approved for the indicated amounts listed below beginning with the name **Imgrund, Colleen** and ending with the name **Welsher, Joan** for the total amount of \$12,612.49 (budget code 5-520023-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Imgrund, Colleen	13-14:507	2,200.00
Kastel, Herbert	13-14:508	2,687.50
Masterson, Robert	13-14:509	3,166.66
Okwemba, Arthur	13-14:361	800.00
Patel, Anjana	13-14:510	3,208.33
Welsher, Joan	13-14:511	<u>550.00</u>
	TOTAL	\$12,612.49

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2013 be approved for the indicated amounts listed below beginning with the name **Corrales, Jessica** and ending with the name **Watson, Janet** for the total amount of \$17,978.50 (budget code 1-520000-9116-1-00):

CORPORATE EDUCATION AND TRAINING

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Corrales, Jessica	13-14:410	800.00
Fakhrzadeh, Sharon	13-14:454	600.00
Fakhrzadeh, Sharon	13-14:457	480.00
Fakhrzadeh, Sharon	13-14:462	480.00
Fakhrzadeh, Sharon	13-14:466	360.00
Fakhrzadeh, Sharon	13-14:467	456.00
Gonzalez, Jennifer	13-14:453	360.00
Gonzalez, Jennifer	13-14:456	480.00
Gonzalez, Jennifer	13-14:458	320.00

Gonzalez, Jennifer	13-14:461	480.00
Gonzalez, Jennifer	13-14:465	360.00
Matthew, Trevis	13-14:387	1,237.50
Myers, Jack	13-14:426	400.00
Prince, Rhonda	13-14:411	320.00
Ruggeri, Adriana	13-14:390	440.00
Ruggeri, Adriana	13-14:394	400.00
Ruggeri, Adriana	13-14:414	520.00
Ruggeri, Adriana	13-14:415	440.00
Ruggeri, Adriana	13-14:416	520.00
Ruggeri, Adriana	13-14:434	440.00
Ruggeri, Adriana	13-14:451	200.00
Ruggeri, Adriana	13-14:452	200.00
Sclafani, Rosanne	13-14:393	600.00
Sclafani, Rosanne	13-14:407	600.00
Sclafani, Rosanne	13-14:427	260.00
Sclafani, Rosanne	13-14:428	260.00
Sclafani, Rosanne	13-14:439	600.00
Sclafani, Rosanne	13-14:440	600.00
Sclafani, Rosanne	13-14:441	600.00
Sclafani, Rosanne	13-14:442	600.00
Ubaldo, Juan	13-14:412	320.00
Ubaldo, Juan	13-14:413	320.00
Watson, Janet	13-14:256	1,575.00
Watson, Janet	13-14:449	450.00
Watson, Janet	13-14:450	450.00
Watson, Janet	13-14:460	<u>450.00</u>
	TOTAL	17,978.50

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2013 be approved for the indicated amounts listed below beginning with the name **Abramov, Gennadiy** and ending with the name **Wiesel, Allison** for the total amount of \$27,074.00 (budget code 1-510000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (ADULT PROGRAMS)

11/20/13

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	13-14:260	210.00
Abramov, Gennadiy	13-14:260	210.00
Abramov, Gennadiy	13-14:260	315.00
Abramov, Gennadiy	13-14:260	315.00
Anderson, David	13-14:261	210.00
Anderson, David	13-14:261	105.00
Anderson, David	13-14:261	210.00
Anderson, David	13-14:261	210.00
Anderson, David	13-14:261	105.00
Anderson, David	13-14:261	210.00
Anderson, David	13-14:261	105.00
Anderson, David	13-14:261	105.00
Anderson, David	13-14:261	105.00
Anderson, David	13-14:261	105.00
Anderson, David	13-14:261	105.00
Azzarello, Michael	13-14:264	640.00
Berse, Alissa	13-14:396	160.00
Berse, Alissa	13-14:396	240.00
Berse, Alissa	13-14:396	240.00
Buchanan, Annette	13-14:266	210.00
Buchanan, Annette	13-14:266	210.00
Bykofsky, Jessica Ann	13-14:267	360.00
Bykofsky, Jessica Ann	13-14:267	120.00
DeFeo Michael	13-14:275	300.00
Dodhia, Hala	13-14:277	105.00
Elsaadi, Rola	13-14:279	525.00
Fabiano, Philip	13-14:280	600.00
Fang, Joanna	13-14:398	700.00
Frank, Barry	13-14:284	675.00
Frank, Barry	13-14:284	540.00
Frank, Barry	13-14:284	540.00
Frank, Barry	13-14:284	540.00

Gilliard-Davis, Jennifer	13-14:400	1,680.00
Horne, Beverly	13-14:292	210.00
Horne, Beverly	13-14:292	210.00
Horne, Beverly	13-14:292	210.00
Lane, Virve	13-14:298	180.00
Lane, Virve	13-14:298	180.00
Lang, Christopher	13-14:299	105.00
Lang, Christopher	13-14:299	105.00
Lang, Christopher	13-14:299	105.00
Lang, Christopher	13-14:299	105.00
Malloy, William	13-14:309	210.00
May, John	13-14:305	360.00
Miller, Micahel	13-14:308	270.00
Miller, Michael	13-14:308	270.00
Miller, Michael	13-14:308	270.00
Miller, Michael	13-14:308	270.00
Mitch, Allan	13-14:472	510.00
Ornelas, Danielle	13-14:312	1,080.00
Ornelas, Danielle	13-14:312	480.00
Ornelas, Danielle	13-14:312	180.00
Ornelas, Danielle	13-14:473	119.00
Patel, Anjana	13-14:315	630.00
Patel, Anjana	13-14:315	420.00
Pech, Jordan	13-14:316	90.00
Pucillo, Agnes	13-14:320	1,920.00
Pucillo, Agnes	13-14:320	840.00
Pucillo, Agnes	13-14:476	560.00
Pucillo, Agnes	13-14:320	720.00
Quiles, Milena	13-14:471	420.00
Sarnouski, Darlene	13-14:327	640.00
Silverstein, Eric	13-14:364	525.00
Stanislawcsyk, Andrew	13-14:332	900.00
Stoltman, Marsha	13-14:334	210.00
Stoltman, Marsha	13-14:334	210.00
Stormes, Jennie	13-14:335	600.00

Varga, Brenda	13-14:340	105.00
Watler, Charlene	13-14:345	300.00
Watler, Charlene	13-14:345	300.00
Watler, Charlene	13-14:345	300.00
Wiesel, Allison	13-14:397	840.00
	TOTAL	\$27,074.00

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2013 be approved for the indicated amounts listed below beginning with the name **Curry, Alesha** and ending with the name **Yadin, Nirit** for the total amount of \$1,816.51 (budget code 1-511000-9116-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Curry, Alesha	13-14:435	132.32
Curry, Alesha	13-14:435	66.16
Curry, Alesha	13-14:435	99.24
Curry, Alesha	13-14:435	186.07
Curry, Alesha	13-14:435	107.51
Curry, Alesha	13-14:435	99.24
Curry, Alesha	13-14:435	90.97
Edwards, Denise	13-14:278	200.00
Edwards, Denise	13-14:278	120.00
Lerner, David	13-14:302	122.50
Palmieri, Lisa	13-14:313	120.00
Smallwood, Kevin	13-14:330	87.50
Squillaro, Donna	13-14:436	105.00
Varga, Brenda	13-14:340	105.00
Yadin, Nirit	13-14:348	175.00
	TOTAL	\$1,816.51

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts

for November, 2013 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **George, Chrismol** for the total amount of \$5,565.00 (budget code 1-510005-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT-INSTRUCTIONAL STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	13-14:225	200.00
Esannason, Laura	13-14:474	350.00
Esannason, Laura	13-14:225	380.00
George, Chrismol	13-14:115	2,070.00
George, Chrismol	13-14:115	1,080.00
George, Chrismol	13-14:115	<u>1,485.00</u>
	TOTAL	\$5,565.00

HUMAN RESOURCES DEPARTMENT

- a) BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Spring 2013 Adjunct Payroll be approved.

HIGH SCHOOL ADJUNCT STIPENDS 2012/2013

<u>NAME</u>	<u>COURSE 1</u>	<u>STIPEND</u>
Teffenhart-Blevin, Jennifer	POS-220-ED	677

- b) BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2013 Adjunct Payroll be approved.

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Buscemi, Elaine	Dental Auxiliaries	Class Coverage 10/09/13	1-213000-9116-1-00	260

ADDITIONS

<u>NAME</u>	<u>COURSE ASSIGNMENT</u>	<u>SALARY</u>
Botros, Magaly	MAT-014-04	3,095
Goldfarb, Ronald	PLS-123-IS	1,820
Gwo, Jennifer	MAT-014-01	3,095
Hannigan, Eugene	MAT-013-11	4,234
Kjelle, Marylou	RDG-009-07	5,310
Lazarowitz, Robert	MAT-131B-01	5,082
McCauley, Keith	RDG-011-25	5,077
Vaticano, Carmelo	POL-204-01	435
Wilson, Runae	PSY-123-NB	5,310

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Anderko, Mark	1,365	910
Beltranena, Michael	2,505	2,238
Borodkin, Liliya	6,093	5,368
Callow, Elaine	4,062	2,394

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for November 2013 is attached.

AUDIENCE

None

There being no further comments or business, the meeting adjourned at 9:11 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, December 18, 2013, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

ROBERT P. SICA
SECRETARY

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