

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of December 19, 2012

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo and Power and Messrs., Mulkerin, Oras, Raja, Sica and Tighe. Messrs. Antisell, Finkelstein, Hahn, Lisicki, and Stewart were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 16, 2012, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 16, 2012, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 16, 2012, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 16, 2012, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

MINUTES

Mr. Sica moved, seconded by Mr. Mulkerin, that the regular and Annual meeting minutes of November 13, 2012, be adopted as presented. After discussion, the motion was approved.

CORRESPONDENCE

Middlesex County College Physical Education Center was used by Rapid Deployment Force 3 during Hurricane Sandy. Freeholder Director Christopher Rafano, Captain Toedt and Captain Williams sent letters thanking the College and its staff for incredible collaboration during this time.

ACADEMIC, STUDENT, ALUMNI AND MINORITY AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Mulkerin, for adoption of resolutions 1 and 2:

1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the “Board”) has been awarded \$288,749 to conduct a grant entitled PROJECT CONNECTIONS by the United States Department of Education (hereinafter referred to as “USDE”) for the period September 1, 2012 through August 31, 2013; and

WHEREAS, an application for the operation of a project entitled PROJECT CONNECTIONS has been submitted by the College administration and agreed to by the USDE in the amount of \$288,749; and

WHEREAS, the Board has determined that the operation of the project entitled PROJECT CONNECTIONS is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED:

- a. The Board accepts the Grant Award Notification for the continuation of the project entitled PROJECT CONNECTIONS and approves the 2012-2013 budget as submitted by the administration of Middlesex County College to the United States Department of Education for the period September 1, 2012 through August 31, 2013 in the total amount of \$288,749.
  - b. The Board herein accepts the award of \$288,749 and authorizes the College President and/or his designee to implement the project.
2. WHEREAS, The Board of Trustees of Middlesex County College (hereinafter referred to as “the Board”) at its meeting of August 22, 2012, approved the application submitted to the State of New Jersey, Department of Education (hereinafter referred to as the “State”) entitled CTE PARTNERSHIP GRANT: ENHANCING TEACHING & STUDENT LEADERSHIP IN THE CAREER CLUSTERS OF MARKETING in the amount of \$321,500; and

WHEREAS, the State requires approval by the governing body of Middlesex County College after November 29, 2012, the date the application was approved by the New Jersey Department of Education;

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board accepts the award of \$321,500 and authorizes the College president and/or her designee to implement the project.
- b. The Board approves the submission of budget modifications for the project entitled, CTE PARTNERSHIP GRANT: ENHANCING TEACHING & STUDENT LEADERSHIP IN THE CAREER CLUSTERS OF MARKETING.

After discussion, the motion was approved.

FACILITIES COMMITTEE

Mr. Sica moved, seconded by Mr. Raja, for adoption of resolutions 1a through 7:

- 1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

- a. Kelter & Gilligo Consulting Engineers for professional engineering consulting services in conjunction with the Phase I Chambers Hall Emergency Generator project in the amount of \$1,500.00.

Contract Amount	\$3,000.00
Previous Payments	750.00
Payment #2	<u>1,500.00</u>
Balance	<u>\$ 750.00</u>

- b. Kleinfelder for environmental consulting services for UST Removal in the amount of \$4,333.77.

Contract Amount	\$110,983.00
Previous Payments	106,631.59
Payment #35	<u>4,333.77</u>
Balance	<u>\$ 17.64</u>

- c. DeSesa Engineering Co., Inc. for professional engineering services in conjunction with the HVAC Upgrades project in the amount of \$33,237.00.

Contract Amount	\$921,200.00
Previous Payments	530,550.00
Payment #6	33,237.00
Retainage	<u>62,643.00</u>
Balance	<u>\$357,413.00</u>

- d. Stilo Excavating, Inc. for contractor services in conjunction with the Campus Walkway and Roadway Repair project in the amount of \$15,082.85.

Contract Amount	\$125,828.50
Previous Payments	110,745.65
Payment #4 - FINAL	<u>15,082.85</u>
Balance	<u>\$ 0.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) under \$32,000 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	70262	E Plus	Computer Hardware	\$ 6,019.00

NOW, THEREFORE, BE IT RESOLVED, That the following contract(s) over \$32,000 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	75440	Dell Marketing	Computer Hardware	\$ 74,545.93

3. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a contract amendment be made to the following firm(s):

- a. Financial Aid Services, Atlanta, GA to amend the contract for Interim Staffing.

Contract Amount	\$ 88,000.00
Amendment # 1	<u>54,000.00</u>
New Contract Amount	<u>\$142,000.00</u>

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

- a. SQ # 9940 Submersible Wastewater Pump in Physical Education Center from a total of 7 responses received:

Robert Griggs Plumbing & Heating, LLC, Hillsborough, NJ for the amount of \$19,875.00.

- b. SQ # 9933 Production Services from a total of 1 response received:

Upstage Right Productions Inc., Cherry Hill, NJ for the amount of \$31,474.00.

- c. SQ # 9934 Deca Security Services from a total of 6 responses received:

Jess Security & Investigation, Inc., Bronx, NY, for the amount of \$18,680.48.

- d. SQ # 9950 Deca Awards from a total of 1 response received:

Paul's Custom Awards Inc., Barrington, NJ for the amount of \$19,090.65.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

- a. Bid # 13-18 HVAC Control Upgrades to Billy Johnson Hall from a total of 1 response received:

TBS Controls LLC, Allendale, NJ for the amount of \$56,160.00.

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- b. Bid # 13-20 Restaurant Equipment from a total of 5 responses received:

Todd Devin Food Equipment, Yardley, PA for the amount of \$51,998.00.

Sam Tell & Son, Inc., Farmingdale, NY for the amount of \$7,060.44.

- c. Bid # 13-22 Chiller Replacements in the College Center, Billy Johnson Hall and L’Hommedieu Hall from a total of 2 responses received:

Trane – NY/NJ, Parsippany, NJ for the amount of base bid \$419,385.00 plus supervision for two chillers of \$5,150.00 each for a total of \$429,685.00.

6. WHEREAS, Middlesex County College has a need to acquire nursing software as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is December 19, 2012 through June 30, 2013; and

WHEREAS, Archetype Innovations, LLC, Duluth, MN, has submitted a proposal dated November 9, 2012, indicating they will provide nursing software for the amount of \$22,100.00; and

WHEREAS, Archetype Innovations, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Archetype Innovations LLC, has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Archetype Innovations LLC, from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Archetype Innovations LLC as described herein.

7. WHEREAS, Middlesex County College has a need to acquire computer support services for Campus Cruiser and annual Datatel integration services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is December 30, 2012 through December 30, 2013; and

WHEREAS, Timecruiser Computing Corporation, Fairfield, NJ, has submitted a proposal dated November 28, 2012 indicating they will provide computer support services for Campus Cruiser and annual Datatel integration services for the amount of \$140,024.00; and

WHEREAS, Timecruiser Computing Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that Timecruiser Computing Corporation, has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Timecruiser Computing Corporation from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Timecruiser Computing Corporation as described herein.

After discussion, the motion was approved.

#### FINANCE COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Sica, for adoption of resolutions 1 and 2:

1. WHEREAS, Middlesex County College (hereinafter referred to as the "College") provides dental coverage to eligible employees; and

WHEREAS, The College wishes to continue these services provided by Horizon Healthcare Dental Services for the calendar year 2013;

NOW, THEREFORE, BE IT RESOLVED That the Board approves the continuation of provider services with Horizon Healthcare Dental Services for the calendar year 2013.

2. WHEREAS, as a result of the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70), effective September 1,

2011, certain classifications of persons holding employment or position with a public agency, including public higher education institutions, will have 365 days within which to establish a principal residence in New Jersey; and

WHEREAS, failure to comply with the residency requirement within the 365 day period shall render the person unqualified to continue to hold the public employment or position; and

WHEREAS, Middlesex County College is a border county and relies on the ability to recruit from out-of-state; and

WHEREAS, the residency requirement would seriously impede Middlesex County College's ability to recruit and compete successfully with similar educational institutions in this and other states;

NOW THEREFORE BE IT RESOLVED, that the attached Exemption Report be filed with the appropriate State officials and

BE IT FURTHER RESOLVED, that the Board authorizes the President to amend the Report and file it with the State as appropriate.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Sica, for adoption of sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Greene, Jossette	Admissions	Coordinator Admissions Recruitment Technology	1-111000-9121-1-00	56,175	01/02/2013

MANAGEMENT RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Rutowski, Christine	Police	12/31/12

WHEREAS, **Christine Rutkowski** has faithfully served Middlesex County College since January 4, 1989; and

WHEREAS, She performed her duties and responsibilities capably and loyally;

NOW, THEREFORE BE IT RESOLVED, That the Board of Trustees accepts the voluntary retirement of **Christine Rutowski** as of December 31, 2012; and

BE IT FURTHER RESOLVED, That the Board recognizes the significant contribution of **Christine Rutowski** during her years of service to Middlesex County College and extends its best wishes to her on her retirement.

MANAGEMENT SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Foga, Thomas	Financial Aid	1-117000-9126-1-00	06/30/13

SECTION 2 – FACULTY

FACULTY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Kuzyszyn, Adriana	Library	Reference & Instruction Librarian	1-610500-9112-1-00	68,684*	01/01/13-6/30/2013

\* Pending Contract Negotiations

FACULTY COACHING APPOINTMENT FOR ACADEMIC YEAR 2012/2013

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>
Bonnette, William	Intercollegiate Athletics	Assistant Coach – Wrestling	1-888888-9170-1-00	5,148*

\* Pending Contract Negotiations

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FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Altman, Susan	Visual, Performing & Media Arts	IX-M459	1-226500-9122-1-00	420
Altruda, Elisabeth	English	IX-M445	1-221000-9122-1-00	43
Barnhart, Steven	History & Social Science	IX-M463	1-223500-9122-1-00	2,100
Becker, Gail	Natural Sciences	IX-M460	1-218500-9122-1-00	105
Buscemi, Santi	English	IX-M445	1-221000-9122-1-00	2
Buscemi, Santi	English	IX-M457	1-221000-9122-1-00	315
Dell'Omo, Louis	Visual, Performing & Media Arts	IX-M459	1-226500-9122-1-00	735
Harrington, Christine	History & Social Science	IX-M463	1-223500-9122-1-00	2,415
Holt, Theresa	History & Social Science	IX-M463	1-223500-9122-1-00	525
Paquette, Michael	History & Social Science	IX-M463	1-223500-9122-1-00	2,100
Peleg, Janet	ESL/Languages & Cultures	IX-M444	1-222000-9122-1-00	126
Shur, Ellen	English	IX-M445	1-221000-9122-1-00	14
Spano, Mathew	English	IX-M445	1-221000-9122-1-00	31
Storm, Neil	ESL/Languages & Cultures	IX-M444	1-222000-9122-1-00	336
Strugala, Richard	English	IX-M445	1-221000-9122-1-00	34
Wachtel, Shirley	English	IX-M457	1-221000-9122-1-00	105

FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Constantino, John	History & Social Science	Paid	12/01/12-12/06/12
Vastano, Joseph	Hospitality, Culinary Arts & Dietetics	Unpaid	01/16/13-05/14/13

SECTION 3 – CONFIDENTIALS – No ActionSECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Jurick, George	Custodial Services	Custodian	1-720000-9160-1-00	26,240* + \$1/hr. shift diff.	01/02/2013
Lapkiewicz, Bozena	Custodial Services	Custodian	1-720000-9160-1-00	26,240* +\$1/hr. shift diff.	01/02/2013

\* Pending Contract Negotiations

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Colon, Ismael	Custodial Services	Unpaid	02/09/13-04/09/13
Holmes, Coy	Facilities Maintenance	Paid	12/05/12-12/11/12
Planko, Georgiana	English	Unpaid	12/14/12-04/04/13

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT – PART TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Abbasi, Raed	Engineering Technologies	Lab Assistant	1-238500-9141-1-00	8.00	01/02/13-01/22/13
Brewer, Elice	Minority Student Affairs	Administrative Assistant	1-116000-9150-1-00	15.50	12/17/12-06/30/13
Darrah, Patrick	Facilities Maintenance- Grounds	Groundsperson	1-732000-9141-1-00	11.00	07/01/12-06/30/13
Formica, Anthony	Instructional Design & Media Services	Media Technician	1-610100-9150-1-00	12.00	11/14/12-01/18/13
Guare, Nancy	Financial Aid	Office Assistant	1-117000-9147-1-00	12.50	11/01/12-12/31/12
Ho, Hao-Hua	Tutoring	Senior Tutor	1-651000-9141-1-00	12.00	11/26/12-06/30/13
Jones, Sandra	Financial Aid	Office Assistant	1-117000-9147-1-00	13.00	11/01/12-12/31/12
Morris, Kevin	Engineering Technologies	Lab Coordinator	1-238500-9150-1-00	12.00	11/13/12-06/15/13
Osinski-Rea, Stephanie	Tutoring	Tutoring Center Coordinator	1-651000-9148-1-00	23.65	12/17/12-06/30/13

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Silvia, Elizabeth	Visual, Performing & Media Arts	Assistant Technician	1-226500-9141-1-00	10.00	11/01/12-06/30/13
Ventura, Dora	Financial Aid	Office Assistant	1-117000-9147-1-00	13.00	11/01/12-12/31/12

**SECTION 6 – SPONSORED AND SPECIAL PROJECTS**

**SPONSORED AND SPECIAL PROJECTS PART TIME APPOINTMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Choueiri, Yolla	Corporate & Community Education/Child Care	Senior Child Care Assistant	5-544013-9147-1-42	12.50	12/01/12-06/30/13
Ganger, Muriel	Project SPAN	Assistant	5-521000-9150-1-00	16.50	01/01/13-06/30/13

**SPONSORED AND SPECIAL PROJECTS LEAVE OF ABSENCE**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Medina, Wendy	Perth Amboy Center	Paid	11/05/12-11/07/12
Medina, Wendy	Perth Amboy Center	Unpaid	11/08/12-11/16/12

**SECTION 7 – PAYROLLS**

**ACADEMIC ADVISING**

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending December 7, 2012 beginning with the name **Balabakins, Xenia** and ending with the name **Tillotson, Lucia** for a total amount of \$6,783.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	1,837.50
Bogner, Barbara	63.00
Buscemi, Elaine	1,438.50
Christensen, Erin	42.00
Dingle, Donna	73.50

Gerow, Trace	105.00
Graber, Patricia	1,680.00
Kanwal, Virender	231.00
Nagarajan-Iyer, Lakshmi	126.00
Olson, Jerome	105.00
Rehbein, Edith	241.50
Samelson, Martin	73.50
Somma, June Ann	157.50
Swan, Darren	283.50
Swan, Evan	241.50
Tillotson, Lucia	<u>84.00</u>
<b>TOTAL</b>	<b>6,783.00</b>

DIVISION OF CORPORATE AND COMMUNITY EDUCATION

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2012 be approved for the indicated amounts listed below beginning with the name **Imgrund, Colleen** and ending with the name **Welsher, Joan** for the total amount of \$13,262.49 (budget code 5-520018-9116-1-33)

CAREER TRAINING CENTER – REVISED NOVEMBER 2012 PAYROLL

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Imgrund, Colleen	12-13:555	1,040.00
Kastel, Herb	12-13:556	2,687.50
Masterson, Robert	12-13:557	3,116.66
Okwemba, Arthur	12-13: 479	960.00
Patel, Anjana	12-13:558	700.00
Patel, Anjana	12-13:559	3,208.33
Welsher, Joan	12-13:560	<u>1,550.00</u>
	<b>TOTAL</b>	<b>13,262.49</b>

- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts

for December, 2012 be approved for the indicated amounts listed below beginning with the name **Imgrund, Colleen** and ending with the name **Welsher, Joan** for the total amount of \$15,017.50 (budget code 5-520018-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Imgrund, Colleen	12-13: 555	1,655.00
Kastel, Herb	12-13: 556	2,812.50
Masterson, Robert	12-13: 557	3,116.66
Patel, Anjana	12-13: 559	2,508.34
Pullara, Charles	12-13: 561	3,600.00
Welsher, Joan	12-13: 560	<u>1,325.00</u>
	<b>TOTAL</b>	<b>\$15,017.50</b>

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education are entitled to payment from the Division of Corporate and Community Education accounts for December, 2012 be approved for the indicated amounts listed below beginning with the name **Corrales, Jessica** and ending with the name **Watson, Janet** for the total amount of \$13,950.00 (budget code 1-520000-9116-1-00):

THE INSTITUTE

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Corrales, Jessica	12-13:432	800.00
Dzurina, George	12-13:525	850.00
Frank, Barry	12-13:488	320.00
Frank, Barry	12-13:492	320.00
Frank, Barry	12-13:494	360.00
Frank, Barry	12-13:496	320.00
Frank, Barry	12-13:497	320.00
Frank, Barry	12-13:507	320.00
Frank, Barry	12-13:529	320.00
Gettinger, Marilyn	12-13:380	600.00
Gettinger, Marilyn	12-13:506	600.00
Giunta, Andrew	12-13:499	720.00
Giunta, Andrew	12-13:501	600.00

Giunta, Andrew	12-13:530	480.00
Kirbos, Steve	12-13:457	1,000.00
Park, Winston	12-13:493	320.00
Pennington-Joyner, Lori	12-13:489	320.00
Ruggeri, Adriana	12-13:498	360.00
Ruggeri, Adriana	12-13:502	360.00
Ruggeri, Adriana	12-13:504	520.00
Sadarangani, Komal	12-13:249	880.00
Sadarangani, Komal	12-13:250	660.00
Sadarangani, Nirmal	12-13:404	800.00
Sclafani, Rosanne	12-13:491	600.00
Van den Akker, Peter	12-13:381	600.00
Watson, Janet	12-13:505	600.00
	<b>TOTAL</b>	<b>\$13,950.00</b>

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2012 be approved for the indicated amounts listed below beginning with the name, **Abramov, Gennadiy** and ending with the name **Zuluaga, Gloria** for the total amount of 39,271.00 (budget code 1-510000-9116-1-00):

**PROFESSIONAL AND COMMUNITY PROGRAMS**

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	12-13:260	315.00
Abramov, Gennadiy	12-13:260	315.00
Abramov, Gennadiy	12-13:260	105.00
Abramov, Gennadiy	12-13:260	210.00
Anderson, David	12-13:427	210.00
Anderson, David	12-13:427	105.00
Azzarello, Michael	12-13:261	640.00
Coulson, Donna	12-13:268	240.00

Cox, Kyllene	12-13:269	1,680.00
Cukor, Marla	12-13:270	525.00
Fabian, Philip	12-13:277	600.00
Faucera, Allen	12-13:278	396.00
Fragoso, Lori	12-13:281	700.00
Frank, Barry	12-13:282	636.00
Frank, Barry	12-13:282	636.00
Frank, Barry	12-13:282	636.00
Harding, Iona	12-13:284	210.00
Heaney, Harriet	12-13:362	525.00
Heaney, Harriet	12-13:362	525.00
Hye, Suzanne	12-13:292	90.00
Joselson, E. Ruth	12-13:293	1,500.00
Joselson, E. Ruth	12-13:293	1,500.00
Kaiserman, Melanie	12-13:294	1,350.00
Kaiserman, Melanie	12-13:294	900.00
Lupo, Vincent	12-13:301	2,025.00
Macik, Sharon	12-13:302	1,260.00
Macik, Sharon	12-13:302	735.00
Mahar, Patricia	12-13:303	210.00
Marin, Alexander	12-13:304	630.00
Miller, Michael	12-13:308	240.00
Miller, Michael	12-13:308	240.00
Miller, Michael	12-13:308	240.00
Patel, Anjana	12-13:316	420.00
Patel, Anjana	12-13:316	420.00
Pucillo, Agnes	12-13:322	525.00
Pucillo, Agnes	12-13:322	1,260.00
Pucillo, Agnes	12-13:322	1,680.00
Raji, Karen	12-13:323	670.00
Raji, Karen	12-13:323	580.00
Rapolla, Nancy	12-13:324	840.00

Rapolla, Nancy	12-13:324	2,040.00
Reinhold, Paul	12-13:325	1,032.00
Sarnouski, Darlene	12-13:329	656.00
Sasso, William	12-13:330	195.00
Sasso, William	12-13:330	195.00
Sasso, William	12-13:330	195.00
Scharf, Jaclyn	12-13:331	140.00
Shah, Raship	12-13:334	315.00
Shah, Raship	12-13:334	315.00
Shah, Raship	12-13:334	420.00
Slovick, Sharon	12-13:336	1,200.00
Slovick, Sharon	12-13:336	1,200.00
Stoltman, Marsha	12-13:338	210.00
Trella, Linda	12-13:343	324.00
Tricario, Mary	12-13:344	270.00
Vargas, Maria C.	12-13:348	1,260.00
Watler, Charlene	12-13:356	300.00
Watler, Charlene	12-13:356	300.00
Watler, Charlene	12-13:356	300.00
Zuluaga, Gloria	12-13:360	560.00
Zuluaga, Gloria	12-13:360	<u>630.00</u>
	<b>TOTAL</b>	\$39,271.00

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2012 be approved for the indicated amounts listed below beginning with the name **Banks, Christine** and ending with the name **Squeo, Nicole** for the total amount of \$996.07 (Budget code 1-511000-9116-1-00):

**PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)**

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Banks, Christine	12-13:516	210.00
Bottega, Richard	12-13:263	120.00
Bottega, Richard	12-13:263	120.00
Bottega, Richard	12-13:263	120.00

Bottega, Richard	12-13:263	120.00
Lerner, David	12-13:515	120.00
Squeo, Nicole	12-13:520	<u>186.07</u>
	<b>TOTAL</b>	\$996.07

- f) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2012 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **George, Chrismol** for the total amount of \$5,470.00 (budget code 1-510005-9116-1-41):

PROFESSIONAL AND COMMUNITY PROGRAMS (ALLIED HEALTH GRANT-INSTRUCTIONAL STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	12-13:161	544.00
Esannason, Laura	12-13:161	336.00
George, Chrismol	12-13:512	1,350.00
George, Chrismol	12-13:512	810.00
George, Chrismol	12-13:512	<u>2,430.00</u>
	<b>TOTAL</b>	\$5,470.00

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2012 Adjunct Payroll be approved

ADDITIONS

<u>NAME</u>	<u>COURSE ASSIGNMENT</u>	<u>SALARY</u>
Doran, Robert	MAT-014-54/080-54	8,414
Reitmann, John	MAT-009-56/013A-56	9,446
Singh, Jatinder	MAT-014-F5	5,416
Violante, Dina	CJU-124-T1	4,062

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Hagie, Lois	History & Social Science	EDU-280 Observations	1-223500-9116-1-00	400
Kalugin, Lloyd	History & Social Science	EDU-280 Observations	1-223500-9116-1-00	650
Kovacs, Joseph	History & Social Science	EDU-280 Observations	1-223500-9116-1-00	350
Lazarowitz, Robert	Mathematics	Class Coverage for R. Luke	1-219000-9116-1-00	809
Minutti, Johanna	History & Social Science	EDU-280-Observations	1-223500-9116-1-00	400
Swan, Darren	English	Class Coverage for N. Cornell	1-221000-9116-1-00	798
Swan, Evan	English	Class Coverage for N. Cornell	1-221000-9116-1-00	423

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Cornell, Nancy	6,093	5,174
Lesko, Mark	6,770	5,319
Maguire, James	4,062	5,460

After discussion, the motion was approved.

GENERAL

Mr. Sica moved, seconded by Mr. Mulkerin, for adoption of the following resolution:

1. WHEREAS, it is the policy of the State to encourage shared savings between governmental entities in order to make government more efficient and less costly; and

WHEREAS, there is currently a vacancy in the position of Director of Middlesex County College Police Department (“Director”), and the College and Middlesex County have discussed a partnership whereby the Middlesex County Prosecutor would provide an Interim Director; and

WHEREAS, a partnership between Middlesex County College and Middlesex County Prosecutor’s office would enable the College to benefit from the resources and expertise of the Prosecutor’s Office and make the College police force a better law enforcement agency; and

WHEREAS, the Middlesex County Prosecutor has agreed to supply an experienced law enforcement officer to act as the Interim Director of the MCC Police Department on a full time basis, with the salary and benefits being paid by the Middlesex County Prosecutor's Office; and

WHEREAS, this Agreement is an interim agreement for one year which can be terminated by either party on sixty days notice to the other party,

NOW THEREFORE BE IT RESOLVED that the attached Agreement shall expire on December 31, 2013, unless extended by mutual agreement of the parties, and

BE IT FURTHER RESOLVED that either party may terminate this Agreement upon sixty days notice to the other party.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for the month of December is attached.

AUDIENCE

No report.

There being no further business, the meeting adjourned at 9:08 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, January 23, 2012, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

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ROBERT SICA