

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of May 23, 2012

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Manzoor, Palumbo and Power and Messrs. Antisell, Oras, Raja, and Tighe. Messrs. Finkelstein, Lisicki, Mulkerin, Sica, and Stewart were absent. Also present were President La Perla-Morales, Freeholder Tomaro, Mr. Hoffman, and Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 14, 2011, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 14, 2011, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 14, 2011, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 14, 2011, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Raja moved, seconded by Ms. Palumbo, that the regular meeting minutes of April 18, 2012, be adopted as presented. After discussion, the motion was approved.

CORRESPONDENCE

Correspondence this month included a letter of appreciation from New Jersey Council of County Colleges president, Larry Nespoli, thanking Dr. La Perla-Morales for hosting the Best Practices Conference in April.

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FACILITIES COMMITTEE

Mr. Antisell moved, seconded by Mr. Tighe, for adoption of resolutions 1 through 12:

1. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:
 - a. Kleinfelder for environmental consulting services for UST Removal in the amount of \$6,895.75.

Contract Amount	\$110,983.00
Previous Payments	83,029.16
Payment #30	<u>6,895.75</u>
Balance	<u>\$ 21,058.09</u>
 - b. DLB Associates for Phase II professional engineering services for the College Center, Performing Arts Center, Instructional Resource Center and Physical Education Center HVAC Upgrades in the amount of \$1,700.00.

Contract Amount	\$23,100.00
Previous Payments	21,100.00
Payment #2	<u>1,700.00</u>
Balance	<u>\$ 300.00</u>
 - c. DLB Associates for Phase II professional engineering services for the College Center, Performing Arts Center, Instructional Resource Center and Physical Education Center HVAC Upgrades in the amount of \$300.00.

Contract Amount	\$23,100.00
Previous Payments	22,800.00
Payment #3 - FINAL	<u>300.00</u>
Balance	<u>\$ 0.00</u>
 - d. L. R. Kimball for preparation of a comprehensive Master Plan as recommended by the Middle States Commission on Higher Education in the amount of \$61,313.21. (This includes \$613.21 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$152,000.00
Previous Payments	63,400.00
Payment #4	60,700.00
Reimbursable Expenses	<u>613.21</u>
Balance	<u>\$ 27,900.00</u>
e. <u>Kleinfelder</u> for environmental consulting services for UST Removal in the amount of \$5,447.93.	
Contract Amount	\$110,983.00
Previous Payments	89,924.91
Payment #31	<u>5,447.93</u>
Balance	<u>\$ 15,610.16</u>
f. <u>Stilo Excavating, Inc.</u> for construction services in conjunction with the Parking Lot #2 and #6A Improvements project in the amount of \$117,141.78.	
Contract Amount	\$1,889,671.50
Previous Payments	78,966.00
Payment #2	117,141.78
Retainage	<u>21,789.75</u>
Balance	<u>\$1,693,563.72</u>
g. <u>MKSD, LLC</u> for professional consulting services for the L'Hommedieu Dental Clinic Renovation project in the amount of \$12,685.00.	
Contract Amount	\$25,370.00
Payment #1	<u>12,685.00</u>
Balance	<u>\$12,685.00</u>
h. <u>CME Associates</u> for Phase II engineering consulting services for the Parking Lot Reconstruction project in the amount of \$18,580.30.	

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	Contract Amount	\$128,000.00
	Previous Payments	12,800.00
	Payment #2	<u>18,580.30</u>
	Balance	<u>\$ 96,619.70</u>
i.	<u>Wilentz, Goldman & Spitzer P.A.</u> for legal services associated with the Photovoltaic Power Purchase Agreement (PPA) bid and contracts in the amount of \$86,711.23. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).	
	Contract Amount	\$126,211.23
	Previous Payments	39,500.00
	Payment #2	<u>86,711.23</u>
	Balance	<u>\$ 0.00</u>
j.	<u>CME Associates</u> for Phase II professional engineering services in conjunction with the Photovoltaic Power Purchase Agreement (PPA) in the amount of \$16,284.00. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).	
	Contract Amount	\$346,500.00
	Payment #1	<u>16,284.00</u>
	Balance	<u>\$330,216.00</u>
k.	<u>CME Associates</u> for Phase II professional engineering services in conjunction with the Photovoltaic Power Purchase Agreement (PPA) in the amount of \$32,044.00. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).	
	Contract Amount	\$346,500.00
	Previous Payments	16,284.00
	Payment #2	<u>32,044.00</u>
	Balance	<u>\$298,172.00</u>
l.	<u>CME Associates</u> for Phase II professional engineering services in conjunction with the Photovoltaic Power Purchase Agreement (PPA) in the amount of \$14,180.75. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).	

Contract Amount	\$346,500.00
Previous Payments	48,328.00
Payment #3	<u>14,180.75</u>
Balance	<u>\$293,991.25</u>

m. CME Associates for Phase II professional engineering services in conjunction with the Photovoltaic Power Purchase Agreement (PPA) in the amount of \$19,607.50. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).

Contract Amount	\$346,500.00
Previous Payments	62,508.75
Payment #4	<u>19,607.50</u>
Balance	<u>\$264,383.75</u>

n. CME Associates for Phase II professional engineering services in conjunction with the Photovoltaic Power Purchase Agreement (PPA) in the amount of \$12,279.50. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).

Contract Amount	\$346,500.00
Previous Payments	82,116.25
Payment #5	<u>12,279.50</u>
Balance	<u>\$252,104.25</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law and N.J.S.A. 52:34-6.2b(3) applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract under \$32,000 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
SOCCP	XS-2007-24-R	Charles Nechtem Associates	Employee Assistance Program	\$13,260.00
MRESC	10/11-22	Gillespie Group	Floor Covering	\$ 2,759.42

NOW, THEREFORE, BE IT RESOLVED, That the following contract over \$32,000 be authorized under the provisions of cooperatives currently in effect:

<u>COOPERATIVE</u>	<u>CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
NJSC	75440	Dell Marketing	Computer Hardware	\$70,560.60
NJSC	66898	Library Interiors	Computer Workstations	\$44,069.16
SOCCP	CC-0017-12	Allied Oil	Gasoline/Diesel	\$41,000.00

3. BE IT RESOLVED, That whereas the College has previously solicited proposals for first-year contracts with second and third year options for renewals up to a three-year period as allowed by N.J.S.A. 18A:64A-25 et seq. the following renewal contracts are awarded:

a. Second-Year Renewal Option for the period July 1, 2012 through June 30, 2013:

Special Quote # 9762 – Advertising: Kenneth Jaffe, South Orange, NJ for the not-to-exceed amount of \$20,900.00.

Special Quote # 9751 – Interpreter Services:

ASL Interpreter Referral Service, Somerset, NJ, for an hourly rate of \$85.00.

Melissa Cerqua, Tinton Falls, NJ, for an hourly rate of \$80.00 plus mileage.

Sharron Ferraro, South Plainfield, NJ, for an hourly rate of \$65.00.

Marci Friedman, Colonia, NJ, for an hourly rate of \$65.00 plus mileage.

Dena Hazen, Union Beach, NJ, for an hourly rate of \$75.00 plus mileage.

Natasha Mielke, Linden, NJ, for an hourly rate of \$60.00 plus mileage.

Kathleen Nilsson, Middlesex, NJ, for an hourly rate of \$65.00 plus mileage.

Katie Sofranko, Roselle, NJ, for an hourly rate of \$65.00 plus mileage

Shari Walton, Kendall Park, NJ, for an hourly rate of \$65.00 plus mileage.

Letishia Whitney Rindaris, Neptune, NJ, for an hourly rate of \$70.00 plus mileage.

Ruth Zagorksi, Edison, NJ, for an hourly rate of \$65.00 plus mileage.

Bid # 663 – Telephone Maintenance: Black Box Network Services, Minnetonka, MN for the amount of \$26,295.22.

Bid # 663 – Telephone Moves, Add and Changes: Black Box Network Services, Minnetonka, MN for the not-to-exceed amount of \$24,000.00.

Bid # 669 – Emergency Asbestos Abatement: Bristol Environmental Inc., Bristol, PA for the not-to-exceed amount of \$20,000.00.

Bid # 677 –High Voltage Electric: Maul Electric, Inc., Dayton, NJ for the not-to-exceed amount of \$21,500.00.

Bid # 678 – Janitorial Paper Supplies: Amsan Mid-Atlantic, Pennsauken, NJ for the not-to-exceed amount of \$61,000.00.

Bid # 682 – Security Guard Services: Summit Security Services Inc., Uniondale, NY for the not-to-exceed amount of \$90,351.00.

Bid # 683 – Utility Service Contract: Joseph Jingoli & Son, Inc., Lawrenceville, NJ for the not-to-exceed amount of \$10,000.00.

Bid # 685 – Janitorial Cleaning Services at New Brunswick Center: Daycare Cleaning Services Inc., Cherry Hill, NJ for the amount of \$20,000.00.

b. Third-Year Renewal Option for the period July 1, 2012 through June 30, 2013:

Bid # 621 – Day Care Food Service: Karson Food Service Inc., Ocean, NJ for the amount of \$42,411.00.

Bid # 625 – HVAC Controls: TBS Controls, Allendale, NJ for the amount of \$80,250.00.

Bid # 633 – Emergency Notification System: Twenty First Century Communications, Columbus, OH for the amount of \$7,125.00.

Bid # 635 – Elevator Maintenance: Current Elevator Technology, Milford, PA for the not-to-exceed amount of \$15,000.00.

Bid # 637 - HVAC Maintenance: Johnson Controls, Inc., Edison, NJ, for the amount of \$73,200.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Special Quote # 9859 for fleet maintenance from a total of one response received:

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Northstar Automotive Inc., Edison, NJ for the not-to-exceed amount of \$15,900.00.

- b. Special Quote # 9860 for campus roadway sweeping from a total of 5 responses received:

All Seasons Maintenance Inc., Jackson, NJ for the amount of \$13,762.08.

- c. Special Quote # 9861 for light bulb supplies from a total of 4 responses received:

Monarch Electric Co. Inc., West Caldwell, NJ for the not-to-exceed amount of \$17,500.00.

- d. Special Quote # 9862 for hardware supplies from a total of 1 response received:

Max L Brown Hardware Co. Inc., Carteret, NJ for the not-to-exceed amount of \$18,000.00.

- e. Special Quote # 9864 for uniform supplies from a total of 4 responses received:

Intapol Industries, Inc., Jersey City, NJ for the not-to-exceed amount of \$20,400.00.

- f. Special Quote # 9865 for library book service from a total of 1 response received:

Baker & Taylor, Bridgewater, NJ for the not-to-exceed amount of \$40,000.00.

- g. Special Quote # 9867 for the *Pathfinder* from a total of 2 responses received:

Hummel Printing Inc., Union, NJ for the amount of \$12,250.00.

- h. Special Quote # 9886 for fire and security alarm systems from a total of 2 responses received:

Systems Electronic Inc., Prospect Park, NJ for the not-to-exceed amount of \$29,410.00.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

- a. Bid # 712 for slate roof repairs from a total of 6 responses received:
Gen II Contracting Co., Clarksburg, NJ for the amount of \$29,630.00.
 - b. Bid # 715 for campus walkway and roadway repairs from a total of 4 responses received:
Stilo Excavation Inc., South Plainfield, NJ for the amount of \$125,828.50.
 - c. Bid # 716 for data wiring for the library from a total of 5 responses received:
Datasys Technology, Inc., Monmouth Junction, NJ for the amount of \$24,478.00
 - d. Bid # 13-1 for trash disposal and recycling from a total of 2 responses received:
Standard Waste Services, East Brunswick, NJ for the amount of \$33,491.50.
 - e. Bid # 13-2 for plumbing supplies from a total of 4 responses received:
Grant Supply Co. Inc., North Brunswick, NJ for the not-to-exceed amount of \$27,500.00.
 - f. Bid # 13-3 for charter bus service from a total of 2 responses received:
Suburban Bus Service, New Brunswick, NJ for the not-to-exceed amount of \$40,000.00.
 - g. Bid # 13-5 for electrical supplies from a total of 2 responses received:
Monarch Electric Co., West Caldwell, NJ for the not-to-exceed amount of \$30,000.00.
6. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a contract for purchases and services classified as exempt under the provisions of N.J.S.A 18A:64A-25 et seq. be made to the following firm(s):
- NJEdge.Net, Newark, NJ for internet access for the amount of \$104,732.00.

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Online Computer Library Center, Inc., Dublin, OH for online subscription services for the amount of \$11,920.03.
William Paterson University, Wayne, NJ, for Vale full-text databases for the not-to-exceed amount of \$60,000.00.
Datatel, Fairfax, VA for financial aid consulting services for the amount of \$28,500.00.

7. WHEREAS, Middlesex County College has a need to conduct summer camp programs as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is June 25, 2012 through August 17, 2012; and

WHEREAS, Taubenslag Productions, North Brunswick, NJ has submitted a proposal dated March 28, 2012, indicating they will provide summer camp services for the not-to-exceed amount of \$125,000.00; and

WHEREAS, Taubenslag Productions has completed and submitted a Business Entity Disclosure Certification which certifies that Taubenslag Productions has not made any reportable contributions to a political or candidate committee in the State of New Jersey /County of Middlesex in the previous one year, and that the contract will prohibit Taubenslag Productions from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Taubenslag Productions as described herein.

8. WHEREAS, Middlesex County College has a need to conduct summer camp programs as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, The anticipated term of this contract is June 25, 2012 through August 17, 2012; and

WHEREAS, Black Rocket Productions LLC, Atlantic Highlands, NJ, has submitted a proposal dated February 27, 2012, indicating that it will provide summer camp programs services for the not-to-exceed amount of \$75,600.00; and

WHEREAS, Black Rocket Productions LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Black Rocket Productions. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Black Rocket Productions from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Black Rocket Productions LLC as described herein.

9. WHEREAS, Middlesex County College has a need to renew software and licensing as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, The anticipated term of this contract is July 1, 2012 through June 30, 2013; and

WHEREAS, Perceptive Software, LLC, Shawnee, KS, has submitted a proposal dated May 4, 2012, indicating that it will provide software and licensing services for the not-to-exceed amount of \$24,882.00; and

WHEREAS, Perceptive Software, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Perceptive Software LLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Perceptive Software LLC from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Perceptive Software LLC as described herein.

10. WHEREAS, Middlesex County College has a need to acquire food products as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

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WHEREAS, The anticipated term of this contract is July 1, 2012 through June 30, 2013; and

WHEREAS, Wegmans Food Markets, Inc., Rochester, NY, has submitted a proposal dated April 11, 2012, indicating that it will provide food services that may exceed for the amount of \$17,500.00; and

WHEREAS, Wegmans Food Markets, Inc., Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Wegmans Food Markets, Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey/County of Middlesex in the previous one year, and that the contract will prohibit Wegmans Food Markets Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Wegmans Food Markets, Inc. as described herein.

11. WHEREAS, Middlesex County College has a need to acquire consulting services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, The Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, The anticipated term of this contract is July 1, 2012 through June 30, 2013; and

WHEREAS, Gartner, Inc., Stamford, CT, has submitted a proposal dated May 2, 2012, indicating that it will provide consulting services in the amount of \$24,774.00;

WHEREAS, Gartner, Inc., Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Gartner Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey/County of Middlesex in the previous one year, and that the contract will prohibit Gartner Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Gartner Inc. as described herein.

12. WHEREAS, Middlesex County College has a need to have subscription renewals as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2012 through June 30, 2013; and

WHEREAS, Ebsco Information Services, Birmingham, AL has submitted a proposal dated May 2, 2012 indicating they will provide subscription renewal services for the not-to-exceed amount of \$18,000.00; and

WHEREAS, Ebsco Information Services has completed and submitted a Business Entity Disclosure Certification which certifies that Ebsco Information Services has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Ebsco Information Services from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Ebsco Information Services as described herein.

After discussion, the motion was approved.

FINANCE COMMITTEE

Ms. Palumbo moved, seconded by Mr. Raja, for adoption of the following resolution:

1. BE IT RESOLVED That the President be authorized to extend the lease agreements for:

Brian de Uriarte	108 Hof Road
Cheryl Krauser	109 Hof Road
Sallie DelVecchio	110 Hof Road

for the period July 1, 2012 to June 30, 2013 for the use of campus residences, each in the amount of \$18,900 per annum (\$1,575 per month), plus a \$35 monthly energy charge.

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2. BE IT RESOLVED That the President be authorized to extend the lease agreement for:

John Mondano

107 Hof Road

for the period July 1, 2012 to June 30, 2013 for the use of a campus residence in the amount of \$9,456 per annum (\$788 per month), plus a \$35 monthly energy charge, based on the employee's job function at the College.

3. BE IT RESOLVED That the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period January 1, 2012 through and including March 31, 2012 be approved for payment in the amount of \$27,226.85.

Legal services rendered from January 1, 2012 through and including March 31, 2012 for normal operations of Middlesex County College	\$31,899.50
Less fifteen percent courtesy discount on fees	(\$4,784.93)
Total disbursements from January 1, 2012 through March 31, 2012	<u>112.29</u>
	Total <u>\$27,226.85</u>

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Ms. Palumbo moved, seconded by Mr. Raja, for adoption of sections 1 through 7:

BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of N.J.S.A. Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Dalina, Kevin	Intercollegiate Athletics	Outdoor Track 4/28/12	3-966000-9300-1-00	160
DeLucia, Maria	Mathematics	Math Literacy Course	5-285003-9129-1-53	3,600

SECTION 2 – FACULTY

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Altman, Susan	Visual, Performing & Media Arts	IX-M423	1-226500-9122-1-00	420.00
Bachman, Paul	School Relations	IX-M304	1-285100-9122-1-00	150.00
Becker, Gail	Natural Sciences	IX-M421	1-218500-9122-1-00	630.00
Buscemi, Santi	English	IX-M434	1-221000-9122-1-00	840.00
Coleman, Gertrude	English	IX-M434	1-221000-9122-1-00	840.00
Conde, Claire	School Relations	IX-M307	5-285002-9122-1-62	482.50
Dell’Omo, Louis	Visual, Performing & Media Arts	IX-M423	1-226500-9122-1-00	630.00
DelVecchio, Sallie	Honors Institute	IX-M388	1-083000-9122-1-00	630.00
DelVecchio, Sallie	English	IX-M434	1-221000-9122-1-00	1,050.00
Dikun, Ellen	School Relations	IX-M304	1-285100-9122-1-00	150.00
Harrington, Christine	History & Social Sciences	IX-M428	1-223500-9122-1-00	2,100.00
Holt, Theresa	History & Social Sciences	IX-M428	1-223500-9122-1-00	210.00
Hyman, Hillary	ESL/Languages & Cultures	IX-M427	1-222000-9122-1-00	102.90
Lugo, Angela	English	IX-M434	1-221000-9122-1-00	1,050.00
Malyk-Selivanova, Natalia	School Relations	IX-M304	1-285100-9122-1-00	150.00
Marshall, Maria	Visual, Performing & Media Arts	IX-M423	1-226500-9122-1-00	105.00
Mento, Frank	Mathematics	IX-M432	1-219000-9122-1-00	1,050.00
Mento, Frank	School Relations	IX-M304	1-285100-9122-1-00	150.00
Narayanan, Uma	School Relations	IX-M304	1-285100-9122-1-00	150.00
Paquette, Michael	History & Social Sciences	IX-M428	1-223500-9122-1-00	2,310.00
Peleg, Janet	ESL/Languages & Cultures	IX-M427	1-222000-9122-1-00	126.00
Picioccio, Nicholas	School Relations	IX-M304	1-285100-9122-1-00	150.00
Reynolds, Guy	School Relations	IX-M304	1-285100-9122-1-00	150.00
Vassiliadis, Claire	Mathematics	IX-M432	1-219000-9122-1-00	315.00
Wachtel, Shirley	English	IX-M434	1-221000-9122-1-00	525.00

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FACULTY REDUCED LOAD

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LOAD REDUCED TO</u>	<u>REDUCED SALARY</u>	<u>DATES</u>
Rakova, Elena	Mathematics	80%	58,809*	2012-2013 Academic Year

*Salary pending contract negotiations

FACULTY SABBATICAL LEAVES

BE IT RESOLVED that the following recommendations for sabbatical leave for the faculty for the 2012-2013 academic year be approved.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATE</u>
Dikun, Ellen	Radiography	Fall 2012
Gardner, Donna Marie	Natural Sciences	Spring 2013
Gorlin, Margaret	Mathematics	Spring 2013
Grey, Daine	History & Social Sciences	Fall 2012
Kelton, Saul	History & Social Sciences	Spring 2013
Vera, Stephanie	ESL/Languages & Cultures	Fall 2012
Zimmerman, Daniel	English	Fall 2012

FACULTY SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Abrams, Nancy	History & Social Sciences	1-223500-9114-1-00	06/30/12
Beldie, Adam	History & Social Sciences	1-223500-9114-1-00	06/30/12
Boccippio, Sally Ann	English	1-221000-9114-1-00	06/30/12
DiIorio, Helene	History & Social Sciences	1-223500-9114-1-00	06/30/12
Goldberg, Donna	English	1-221000-9114-1-00	06/30/12
Kiel, Mary	Natural Sciences	1-218500-9119-1-00	06/30/12
O'Donnell, Robert	Mathematics	1-219000-9114-1-00	06/30/12
Smith, Jessica	Visual, Performing & Media Arts	1-226500-9114-1-00	06/30/12
Tobin, April	Dental Auxiliaries	1-213000-9114-1-00	06/30/12

SECTION 3 – CONFIDENTIALS- No Action

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Burke, Robert	Custodial Services	Paid	05/08/12-06/15/12
Delgado, Oscar	Custodial Services	Paid	05/17/12-05/24/12
Ellis, Melissa	Registrar	Paid	05/09/12-06/11/12
Hilton, Margaret	Dental Auxiliaries	Paid	04/09/12-04/20/12
Planko, Georgiana	English	Paid	04/26/12-05/23/12
Reyes, Sadarmelis	Custodial Services	Paid	04/23/12-05/07/12
Reyes, Sadarmelis	Custodial Services	Paid	05/08/12-05/31/12

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Marmatekis, Zaharenia	Facilities Maintenance	1-730000-9130-1-00	05/10/12

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT – PART TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Amacker, Deanna	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	10.00	04/15/12-06/30/12
Arocho, Sasha	Information Technology	Student Technical Asst.	1-092000-9141-1-00	7.50	07/01/12-06/30/13
Bender, Corey	Tutoring	Senior Tutor	1-651000-9150-1-00	12.00	04/23/12-06/30/12
Bonchi, Beth	Information Technology	Telecom Assistant	1-092000-9150-1-00	15.75	07/01/12-06/30/13
Carey, Diane	Information Technology	Telecom Assistant	1-092000-9150-1-00	10.00	07/01/12-06/30/13
Carson, Susan	Registrar	Registration Assistant	1-112000-9150-1-00	12.00	05/01/12-06/30/13
DiBrienza, Kerri	Library	Reference & Instruction Librarian	1-610500-9150-1-00	27.90	05/16/12-06/30/12
Domaradzki, Magdalena	ESL/Languages & Cultures	Lab Coordinator	1-222000-9147-1-00	12.50	07/01/12-06/30/13

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Gomez, Kelvin	Visual, Performing & Media Arts	Assistant Technician	1-226500-9141-1-00	10.00	04/19/12-06/30/12
Harris, Carol	Information Technology	Student Technical Asst.	1-092000-9141-1-00	7.50	07/01/12-06/30/13
Harty, Sanford	Natural Sciences	Lab Assistant	1-218500-9141-1-00	12.25	06/01/12-06/30/12
Johnson, Glorice	Institute	REA Coordinator	1-520000-9150-1-00	12.00	05/10/12-06/30/12
Mehesy, Matthew	ESL/Languages & Cultures	Lab Assistant/Tutor	1-222000-9150-1-00	10.75	07/01/12-06/30/13
Niamoitsina, Volha	ESL/Languages & Cultures	Lab Assistant/Tutor	1-222000-9150-1-00	8.25	05/09/12-06/30/12
Obst, Carmella	ESL/Languages & Cultures	Lab Assistant/Tutor	1-222000-9150-1-00	8.00	08/27/12-06/30/13
Pascucci, Patricia	Health, Phys. Ed. Recreation & Dance	Lifeguard	1-192000-9150-1-00	10.00	05/14/12-06/30/12
Patel, Grishma	Tutoring	Tutor	1-651000-9150-1-00	10.00	04/23/12-06/30/12
Patel, Himani	Tutoring	Peer Tutor	1-651000-9150-1-00	8.00	04/09/12-06/30/12
Patel, Purvi	Information Technology	Student Technical Asst.	1-092000-9141-1-00	7.50	07/01/12-06/30/13
Peterson, Corrie	Library	Reference & Instruction Librarian	1-610500-9150-1-00	27.90	04/30/12-06/30/12
Pham, Truong	Tutoring	Peer Tutor	1-651000-9141-1-00	8.00	05/08/12-06/30/12
Quindes, Jovanna	ESL/Languages & Cultures	Lab Assistant/Tutor	1-222000-9150-1-00	10.00	07/01/12-06/30/13
Rivera, Carlos	Health, Phys. Ed., Recreation & Dance	Fitness Center Attendant	1-192000-9141-1-00	8.00	05/14/12-06/30/12
Rose, Leo	Health, Phys. Ed., Recreation & Dance	Water Safety Instructor	1-192000-9150-1-00	30.00	06/18/12-06/30/12
Stepniewski, Aleksandra	ESL/Languages & Cultures	Lab Assistant/Tutor	1-222000-9150-1-00	8.75	07/01/12-06/30/13
Torres, Johnny	Tutoring	Peer Tutor	1-651000-9141-1-00	8.00	04/23/12-06/30/12

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS PART TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Maisonet, Paul	Child Care	Child Care Assistant II	5-544012-9150-1-42	8.00	05/02/12-06/30/12
Malangone, Mary	School Relations	Project Assistant	5-285005-9150-1-62	15.00	04/16/12-06/30/12

SPONSORED AND SPECIAL PROJECTS CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATES</u>
Peguero, Yunilka	Career Training Center	GED Program Coordinator	5-520016-9126-1-33	42,163	06/01/12-06/30/12

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending May 12, 2012 beginning with the name **Balabkins, Xenia** and ending with the name **Tillotson, Lucia** for a total amount of \$10,573.50 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	84.00
Bogner, Barbara	63.00
Buscemi, Elaine	3,003.00
Christensen, Erin	84.00
Dingle, Donna	850.50
Ganpat, Asha	882.00
Gerow, Trace	42.00
Graber, Patricia	2,856.00
Kanwal, Virender	493.50
Nagarajan-Iyer, Lakshmi	42.00
Olson, Jerome	63.00
Rehbein, Edith	630.00
Samelson, Martin	147.00
Strugala, Richard	42.00
Swan, Darren	672.00
Swan, Evan	514.50

Tillotson, Lucia

TOTAL

105.00
10,573.50

DIVISION OF CORPORATE AND COMMUNITY ED

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for May, 2012 be approved for the indicated amounts listed below beginning with the name **Corrales, Jessica** and ending with the name **Witherly, Rita** for the total amount of \$ 20,960.00 (budget code 1-520000-9116-1-00):

THE INSTITUTE

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Corrales, Jessica	11-12:700	800.00
Gettinger, Marilyn	11-12:407	3,000.00
Giunta, Andrew	11-12:778	600.00
Giunta, Andrew	11-12:790	120.00
Kirbos, Steve	11-12:758	4,320.00
Kirbos Sr., Steve	11-12:791	1,880.00
Koscinski, Cornelia	11-12:763	200.00
Leguia, Carla	11-12:703	800.00
Leguia, Carla	11-12:720	800.00
Pennington-Joyner, Lori	11-12:777	600.00
Pennington-Joyner, Lori	11-12:789	120.00
Ruggeri, Adriana	11-12:737	400.00
Ruggeri, Adriana	11-12:752	520.00
Ruggeri, Adriana	11-12:753	520.00
Ruggeri, Adriana	11-12:768	520.00
Ruggeri, Adriana	11-12:769	520.00
Ruggeri, Adriana	11-12:770	520.00
Ruggeri, Adriana	11-12:772	520.00
Witherly, Rita	11-12:762	1,800.00
Witherly, Rita	11-12:767	<u>2,400.00</u>
	TOTAL	20,960.00

Rescind the following contract payment:

Sclafani, Rosanne	11-12:676	400.00
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- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for May, 2012 be approved for the indicated amounts listed below beginning with the name **Abramov, Gennadiy** and ending with the name **Zuluaga, Gloria** for the total amount of \$35,071.00 (budget code 1-510000-9116-00):

PROFESSIONAL AND COMMUNITY PROGRAMS

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	11-12: 541	210.00
Abramov, Gennadiy	11-12: 541	210.00
Azzarello, Michael	11-12: 542	560.00
Azzarello, Michael	11-12: 542	700.00
Berse, Alissa	11-12: 544	1,400.00
Berse, Alissa	11-12: 544	210.00
Cukor, Marla	11-12: 551	525.00
Damato, John	11-12: 553	2,880.00
Damato, John	11-12: 553	240.00
Frank, Barry	11-12: 562	159.00
Frank, Barry	11-12: 562	795.00
Frank, Barry	11-12: 562	636.00
Helou, Carla	11-12: 568	700.00
Hinton, Debbie	11-12: 570	270.00
Jayakumar, Shyam	11-12: 574	360.00
Jayakumar, Shyam	11-12: 574	180.00
Jayakumar, Shyam	11-12: 574	180.00
Jayakumar, Shyam	11-12: 574	180.00
Jayakumar, Shyam	11-12: 574	180.00
Jayakumar, Shyam	11-12: 574	180.00
Joselson, Ruth	11-12: 575	1,500.00
Joselson, Ruth	11-12: 575	1,500.00

Macik, Sharon	11-12: 582	630.00
Marin, Alexander	11-12: 585	630.00
Miller, Michael	11-12: 589	222.00
Miller, Michael	11-12: 647	444.00
Ojha, Ashok	11-12: 594	700.00
Patel, Anjana	11-12: 597	525.00
Pech, Jordan	11-12: 599	90.00
Peligal, Eli	11-12: 600	200.00
Peluso, Frank	11-12: 601	180.00
Peluso, Frank	11-12: 601	180.00
Pucillo, Agnes	11-12: 604	420.00
Pucillo, Agnes	11-12: 604	2,100.00
Pucillo, Agnes	11-12: 648	875.00
Rapolla, Nancy	11-12: 607	720.00
Reinhold, Paul	11-12: 609	387.00
Reinhold, Paul	11-12: 609	387.00
Sarnouski, Darlene	11-12: 612	656.00
Sasso, William	11-12: 613	195.00
Sasso, William	11-12: 613	195.00
Sasso, William	11-12: 613	195.00
Scharf, Jaclyn	11-12: 614	1,400.00
Scharf, Jaclyn	11-12: 781	140.00
Schroth, Alfred	11-12: 615	2,400.00
Shah, Raship	11-12: 617	210.00
Shah, Raship	11-12: 617	315.00
Shah, Raship	11-12: 617	210.00
Shah, Raship	11-12: 617	630.00
Teekah, Sabrina	11-12: 627	735.00
Tricario, Mary	11-12: 630	270.00
Vargas, Maria	11-12: 632	525.00
Wallace, Regina	11-12: 181	450.00
Wallace, Regina	11-12: 181	450.00
Watler, Charlene	11-12: 636	300.00
Watler, Charlene	11-12: 636	300.00
Watler, Charlene	11-12: 636	300.00

Watler, Charlene	11-12: 636	300.00
Zuluaga, Gloria	11-12: 640	630.00
Zuluaga, Gloria	11-12: 640	630.00
Zuluaga, Gloria	11-12: 640	630.00
Zuluaga, Gloria	11-12: 640	<u>560.00</u>
	TOTAL	35,071.00

c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for May, 2012 be approved for the indicated amounts listed below beginning with the name **Bottega, Richard** and ending with the name **Bottega, Richard** for the total amount of \$600.00 (budget code 1-511000-9116-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Bottega, Richard	11-12: 546	120.00
Bottega, Richard	11-12: 546	120.00
Bottega, Richard	11-12: 546	120.00
Bottega, Richard	11-12: 546	120.00
Bottega, Richard	11-12: 546	<u>120.00</u>
	TOTAL	600.00

d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for May, 2012 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Esannason, Laura** for the total amount of \$1,128.00 (budget code 5-510005-9330-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (AH GRANT INSTRUCTIONAL STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	11-12: 335	536.00
Esannason, Laura	11-12: 335	<u>592.00</u>
	TOTAL	1,128.00

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- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for May, 2012 be approved for the indicated amounts listed below beginning with the name **Kastel, Herb** and ending with the name **Pucillo, Agnes** for the total amount of \$11,877.49 (budget code 5-520012-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Kastel, Herb	11-12: 821	2,580.00
Masterson, Robert	11-12: 822	3,116.66
Okwemba, Arthur	11-12: 824	960.00
Patel, Anjana	11-12: 824	3,208.33
Patel, Anjana	11-12: 825	315.00
Patel, Anjana	11-12: 826	700.00
Patel, Anjana	11-12: 827	700.00
Pucillo, Agnes	11-12: 828	<u>297.50</u>
	TOTAL	11,877.49

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for Spring 2012 Adjunct Payroll be approved.

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Kjelle, Marylou	6,183	7,508
Swan, Evan	5,913	7,180

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Kalugin, Lloyd	History & Social Sciences	Student Observation	1-223500-9116-1-00	700.00
Kanitra, Thomas	School Relations	Workshops	1-285100-9116-1-00	150.00

Kaplan, Robert	School Relations	Workshops	1-285100-9116-1-00	150.00
Kovacs, Joseph	History & Social Sciences	Student Observation	1-223500-9116-1-00	500.00
Lane, Richard	School Relations	Workshops	1-285100-9116-1-00	150.00
McSorley, Denise	Dental Auxiliaries	Class Coverage	1-213000-9116-1-00	392.64
McSorley, Denise	Dental Auxiliaries	Class Coverage	1-213000-9116-1-00	196.32
Minucci, Johanna	History & Social Sciences	Student Observation	1-223500-9116-1-00	1,600.00
Sargent, Taroya	History & Social Sciences	Student Observation	1-223500-9116-1-00	450.00

After discussion, the motion was approved.

GENERAL

Mr. Tighe moved, seconded by Mr. Antisell, for adoption of the following resolution:

1. WHEREAS, the Board of Trustees elected to present an award each year to those who represent the public commitment and spirit of volunteerism exemplified by Paige D. L’Hommedieu, the first Chairman of the Board of Trustees of Middlesex County College; and

WHEREAS, Hank Bauer was appointed by the State of New Jersey, Office of the Governor to the Middlesex County College Board of November 19, 1993, and served faithfully and knowledgeably in that capacity until April 4, 2012; and

WHEREAS, Hank Bauer enjoyed a successful professional career as Vice President of Manufacturing Operations for Bristol-Myers Squibb Company until his retirement in 1994; and

WHEREAS, Hank Bauer has served faithfully as a director and past president of the Board of the Middlesex County College Foundation from 1986 through the present; serving and chairing on the Allocations, Endowment, Executive, Finance, Nominating, and Strategic Planning Committees; and

WHEREAS, during his tenure on the Board Mr. Bauer was elected and served as Board Secretary from January 2010 through April 2012, chaired the Facilities Committee, was an Alternate Representative to the Board of School Estimate and a Representative to the Retail Services Corporation, a member of the Bylaws Committee and the Finance Committee; and

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WHEREAS, Hank Bauer has been active in community organizations such as the American Cancer Society, the United Way, the Pharmaceutical Manufacturers Association, and the Middlesex County Chapter of the National Conference of Christians and Jews; and

WHEREAS, Hank Bauer has compiled an impressive record of community service volunteering for Meals-On-Wheels in Middlesex County and teaching wood-carving classes for senior citizens,

NOW, THEREFORE, BE IT RESOLVED That Hank Bauer, a longtime Board member, supporter and friend of Middlesex County College, be nominated to receive the 2012 L'Hommedieu Award in recognition of a career and a life that have exemplified the spirit of that award.

After discussion, the motion was approved.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales reported 1458 degrees and certificates were awarded at Middlesex County College on May 17, 2012, at the 45th annual Commencement exercises. Close to 600 students attended the ceremony.

Dr. La Perla-Morales' report for the month of May is attached.

AUDIENCE

None.

There being no further business, the meeting adjourned at 9:07 a.m. The next scheduled regular meeting of the Board will take place on Wednesday, June 20, 2012, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

ROBERT SICA
Secretary