

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of November 14, 2011

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:07 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Manzoor, Palumbo and Power and Messrs. Antisell, Bauer, Mulkerin, Raja, Sica and Tighe. Messrs. Finkelstein, Lisicki and Stewart were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 15, 2010, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 15, 2010, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 15, 2010, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 15, 2010, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Tighe moved, seconded by Mr. Bauer, that the regular meeting minutes of October 26, 2011, be adopted as presented. After discussion, the motion was approved.

CORRESPONDENCE

Correspondence received this month is a letter of appreciation from Thomas M. Seilheimer, OHS Director from the County of Middlesex Department of Human Services. The Middlesex County Poverty Forum was recently held on our campus in Crabiel Hall.

FACILITIES COMMITTEE

Mr. Bauer moved, seconded by Mr. Mulkerin, for adoption of resolutions 1a through 4:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

- a. Central Jersey Roofing for contracting services for the Facilities Management Roof Replacement project in the amount of \$20,753.55.

Contract Amount	\$553,059.50
Previous Payments	477,000.00
Payment #3	20,753.55
Retainage	<u>55,305.95</u>
Balance	<u>\$ 55,305.95</u>

- b. Central Jersey Roofing for contracting services for the Facilities Management Roof Replacement project in the amount of \$55,305.95.

Contract Amount	\$553,059.50
Previous Payments	497,753.55
Payment #4 - FINAL	<u>55,305.95</u>
Balance	<u>\$ 0.00</u>

- c. Dome-Tech, Incorporated for Phase II commissioning services for the Crabiel Hall (formerly West Hall) Building Replacement project in the amount of \$1,000.00.

Contract Amount	\$39,347.00
Previous Payments	28,500.00
Payment #12	<u>1,000.00</u>
Balance	<u>\$ 9,847.00</u>
d. <u>CME Associates</u> for Phase I professional engineering services in conjunction with the Photovoltaic Power Purchase Agreement (PPA) in the amount of \$196,500.00. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).	
Contract Amount	\$196,500.00
Payment #1 - FINAL	<u>196,500.00</u>
Balance	<u>\$ 0.00</u>
e. <u>Wilentz, Goldman & Spitzer P.A.</u> for legal services associated with the Photovoltaic Power Purchase Agreement (PPA) bid and contracts in the amount of \$39,500.00. Payment is being disbursed from the professional fee reimbursement provided by Vanguard Energy Partners in accordance with the Photovoltaic Power Purchase Agreement (PPA).	
Contract Amount	\$126,211.23
Payment #1	<u>39,500.00</u>
Balance	<u>\$ 86,711.23</u>
f. <u>ARCO Construction Group, Inc.</u> for construction services for the Crabiel Hall (formerly West Hall) Building Replacement project in the amount of \$203,915.74.	
Contract Amount	\$10,195,787.00
Previous Payments	9,889,913.39
Payment #19	203,915.74
Retainage	<u>101,957.87</u>
Balance	<u>\$ 101,957.87</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract over \$32,000 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
75440	Dell Computer	Computer Hardware	\$35,632.53

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President of Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:

a. Special Quote # 9805 for Phase I engineering architectural consulting services for HVAC upgrades for the College Center, Performing Arts Center, Instructional Resource Center and Physical Education Center from a total of 22 responses received:

DLB Associates, Eatontown, NJ for the amount of \$8,400.00.

b. Special Quote # 9810 for Phase I architectural consulting services for Billy Johnson Hall Curtain Wall Replacement from a total of 9 responses:

Blackney Hayes Architects, Philadelphia, PA for the amount of \$14,000.00.

c. Special Quote # 9813 for request for qualification for printing services from a total of 14 responses:

Based on the criteria reviewed, the following vendors are awarded in these categories as per specifications:

Category A – Web Press

Creasey Printing Services, Springfield, IL

Evergreen Printing Company, Bellmawr, NJ

Graphic Image Inc., Milford, CT

Mignone Communications Inc., Huntington, IN

QPS, Hillside, NJ

Category B – Sheet Fed Press, Perfect Binding

AJ Images Inc., Roselle, NJ
Courier Printing Corporation, Deposit NY
Formtech Printing, Warren, NJ
Jersey Printing, Atlantic Highlands, NJ
Mariano Press, Somerset NJ
Mignone Communications Inc., Huntington, IN
QPS, Hillside, NJ

Category C – Saddle Stitch or Unbound

AJ Images Inc., Roselle, NJ
Creative Design Plus, Edison, NJ
Formtech Printing, Warren, NJ
Graphic Image Inc., Milford, CT
Hummel Printing Inc, Union NJ
Jersey Printing, Atlantic Highlands, NJ
Mariano Press, Somerset NJ

Category D – Digital Printing

AJ Images, Roselle, NJ
Creative Design Plus, Edison NJ
Formtech Printing, Warren, NJ
Hummel Printing Inc, Union NJ

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):
 - a. Bid # 697 for color digital copier from a total of 5 responses received:
Konica Minolta, Woodbridge, NJ for the amount of \$159,149.35.

5. WHEREAS, Middlesex County College has a need to acquire advertising services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

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WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is November 14, 2011 through November 13, 2012; and

WHEREAS, Gannett Satellite Information Network Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Gannett Satellite Information Network Inc., has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Gannett Satellite Information Network Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Gannett Satellite Information Network Inc. as described herein.

6. WHEREAS, Middlesex County College has a need to acquire The College Master Plan as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is November 14, 2011 through April 30, 2012; and

WHEREAS, L. R. Kimball, Bridgewater, NJ has submitted a proposal dated October 31, 2011, indicating that it will provide The College Master Plan for the amount of \$152,000.00 plus up to \$15,000 for reimbursable expenses; and

WHEREAS, L. R. Kimball, has completed and submitted a Business Entity Disclosure Certification which certifies that L. R. Kimball, has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit L. R. Kimball from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with L. R. Kimball as described herein.

7. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management, the Director of Purchasing and Inventory and the Vice President of Finance and Administration a contract amendment be made to the following firm(s):

- a. ARCO Construction Group, Inc., Elizabeth, NJ to amend the dollar amount for a contract settlement for Bid # 588 Crabiel Hall (formerly West Hall) in the amount of \$175,000.00.

Contract Amount	\$10,195,787.00
Amendment # 1	\$ <u>175,000.00</u>
New Contract Amount	\$10,370,787.00

After discussion, the motion was approved.

FINANCE COMMITTEE

Mr. Bauer moved, seconded by Mr. Raja, for adoption of resolutions 1 and 2:

1. WHEREAS, Middlesex County College (hereinafter referred to as the “College”) provides dental coverage to eligible employees; and

WHEREAS, The College wishes to continue these services provided by Horizon Healthcare Dental Services for the calendar year 2012;

NOW, THEREFORE, BE IT RESOLVED That the Board approves the continuation of provider services with Horizon Healthcare Dental Services for the calendar year 2012.

2. WHEREAS, The firm of Ernst & Young, LLP has submitted an audit of the books and records of Middlesex County College for the year ended June 30, 2011 including the enrollment reports; and

WHEREAS, Management has responded to the reports as submitted by Ernst & Young, LLP and has presented the reports to the Finance Committee on November 14, 2011;

NOW, THEREFORE, BE IT RESOLVED That the audited financial statements for the year ended June 30, 2011 be attached

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to the Minutes of the Board of Trustees meeting.

After discussion, the motion was approved.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Tighe, for adoption of sections 1 through 7:

1. BE IT RESOLVED that the following actions be approved pursuant to recommendations by the President and to the provisions of N.J.S.A Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Mora, Maria	Perth Amboy Center	Unpaid	09/12/11-09/30/11

SECTION 2 – FACULTY

FACULTY CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Dougherty, James*	Mathematics	One Semester Instructor	1-219000-9114-1-00	11,448	08/29/11-10/31/11

*Change from Full Time to Adjunct

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Altruda, Elisabeth	English	IX-M411	1-221000-9122-1-00	703
Buscemi, Santi	English	IX-M411	1-221000-9122-1-00	5

DelVecchio, Sallie	English	IX-M411	1-221000-9122-1-00	165
Shur, Ellen	English	IX-M411	1-221000-9122-1-00	479
Strugala, Richard	English	IX-M411	1-221000-9122-1-00	410

FACULTY SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Andrews, Donald	Intercollegiate Athletics	1-888800-9170-1-00	11/01/11

SECTION 3 – CONFIDENTIALS

CONFIDENTIALS LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Charterina, Linda	Human Resources	Paid	11/22/11-02/17/12

SECTION 4 – NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Andrei, Jadwiga	Custodial Services	Custodian	1-720000-9160-1-00	26,240 +\$1.00 shift differential	12/01/11-06/30/12
Feliz, Bienivenda	Custodial Services	Custodian	1-720000-9160-1-00	26,240 +\$1.00 shift differential	12/01/11-06/30/12
Marano, Gina*	History & Social Sciences	Department Secretary	1-223500-9130-1-00	30,374	11/03/11-06/30/12

*Change in Start Date

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Calderon, Marco	Facilities Maintenance	Mechanic II	1-730000-9161-1-00	40,151	10/01/11-06/30/12

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NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF LEAVE</u>	<u>DATES</u>
Blegboh, Barbara	Custodial Services	Paid	10/24/11-11/24/11
Pugliese, Patricia	Visual, Performing and Media Arts	Paid	11/29/11-12/07/11

SECTION 5 – NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT – PART TIME/TEMPORARY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Brown, Tarsha	Admissions	Admissions Administrator	1-111000-9150-1-00	20.00	11/01/11-06/30/12
DeVries, Lisa	First Year Experience	First Year Assistant	1-082000-9150-1-00	12.00	11/03/11-06/30/12
Donahue, Michael	Natural Sciences	Fire Science Coordinator	1-218500-9147-1-00	20.00	09/06/11-12/31/11
Mezyk, Monika	Tutoring	Tutor	1-651000-9150-1-00	10.00	11/01/11-06/30/12
Plichta, Dorothy	Corporate & Community Ed	Secretary	1-510000-9150-1-00	12.00	11/07/11-06/30/12
Saccurato, Brianna	Health, Phys. Ed. Recreation & Dance	Lifeguard	1-192000-9141-1-00	10.00	09/01/11-06/30/12
Strom, Matthew	Natural Sciences	Lab Aide/Biology	1-218500-9150-1-00	12.00	11/07/11-06/30/12
Trainor, Emma	ESL-Languages & Culture	Lab Assistant/Tutor	1-222000-9141-1-00	8.00	10/28/11-06/30/12
Zhao, Zizhou	Tutoring	Peer Tutor	1-651000-9150-1-00	8.00	10/31/11-06/30/12

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS APPOINTMENT-SUPPORT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TITLE</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Lazaro, Paul	Counseling & Career Services	Veterans Affairs Assistant	5-113808-9130-1-44	31,000	11/15/11-06/30/12

SPONSORED AND SPECIAL PROJECTS PART TIME APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY</u>	<u>DATES</u>
Reyes-Vergara, Masiel	Child Care Center	Child Care Assistant II	5-544012-9141-1-42	8.50	10/24/11-06/30/12

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>COMPENSATION</u>	<u>DATES</u>
Balani, Roneil*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	09/26/11-05/31/12
Lyle, Nancy*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	10/17/11-05/31/12
Mendoza, Carlos*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	10/05/11-05/31/12
Pajak, Samantha*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	10/05/11-05/31/12
Seyfried, Daniel*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	10/05/11-05/31/12
Sinacore, Sheryl*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	10/05/11-05/31/12
Thomas, Rudacia*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	10/05/11-05/31/12
Zielinski, Kaitlyn*	History & Social Science	AmeriCorps Member	5-223007-9141-1-44	1,900	10/05/11-05/31/12

* Change in start date

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending November 4, 2011 beginning with the name **Balabkins, Xenia** and ending with the name **Tillotson, Lucia** for a total amount of \$8,820.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	42.00
Bogner, Barbara	84.00
Buscemi, Elaine	1,627.50
Christensen, Erin	63.00
Dingle, Donna	1,291.50
Ganpat, Asha	1,323.00
Gerow, Trace	42.00
Goldberg, Donna	63.00
Graber, Patricia	1,932.00

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Kanwal, Virender	262.50
Lynch, Mary	126.00
Nagarajan-Iyer, Lakshmi	262.50
Olson, Jerome	63.00
Rehbein, Edith	871.50
Strugala, Richard	42.00
Swan, Darren	336.00
Swan, Evan	325.50
Tillotson, Lucia	<u>63.00</u>
TOTAL	8,820.00

DIVISION OF CORPORATE AND COMMUNITY ED

- a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2011 be approved for the indicated amounts listed below beginning with the name **Abram, Kimberly** and ending with the name **Witherly, Rita** for the total amount of \$ 18,950.00 (budget code 1-520000-9116-1-00):

THE INSTITUTE

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abram, Kimberly	11-12:442	190.00
Bancroft, Sharon	11-12:415	360.00
Bancroft, Sharon	11-12:434	360.00
DeMarco, David	11-12:458	200.00
Elliot, Jay	11-12:390	300.00
Fallone, Carla	11-12:408	1,650.00
Gettinger, Marilyn	11-12:311	1,350.00
Gettinger, Marilyn	11-12:326	600.00
Giunta, Andrew	11-12:387	600.00
Giunta, Andrew	11-12:420	300.00
Giunta, Andrew	11-12:421	300.00
Kirbos, Steve	11-12:327	1,040.00
Kirbos, Steve	11-12:351	1,040.00
Kormos, John	11-12:412	320.00

Kormos, John	11-12:414	320.00
Kormos, John	11-12:417	160.00
Kormos, John	11-12:418	160.00
Kormos, John	11-12:419	320.00
Kormos, John	11-12:424	320.00
Koscinski, Cornelia	11-12:389	400.00
Leguia, Carla	11-12:359	160.00
Leguia, Carla	11-12:395	160.00
Leguia, Carla	11-12:426	320.00
Leguia, Carla	11-12:430	320.00
Licari, Alex	11-12:409	825.00
Morgan, Viki Lynne	11-12:411	495.00
Oliver, Richard	11-12:368	160.00
Oliver, Richard	11-12:422	320.00
Oliver, Richard	11-12:429	320.00
Oliver, Richard	11-12:432	320.00
Pennington-Joyner, Lori	11-12:394	180.00
Pennington-Joyner, Lori	11-12:396	180.00
Pennington-Joyner, Lori	11-12:435	160.00
Pennington-Joyner, Lori	11-12:440	160.00
Pennington-Joyner, Lori	11-12:457	320.00
Prince, Rhonda	11-12:393	160.00
Pullara, Charles	11-12:367	120.00
Pullara, Charles	11-12:398	60.00
Rosel, Veronica	11-12:392	160.00
Ruggeri, Adriana	11-12:391	520.00
Ruggeri, Adriana	11-12:397	520.00
Ruggeri, Adriana	11-12:416	400.00
Ruggeri, Adriana	11-12:425	400.00
Ruggeri, Adriana	11-12:431	520.00
Witherly, Rita	11-12:325	1,040.00
Witherly, Rita	11-12:427	100.00
Witherly, Rita	11-12:428	<u>260.00</u>
	TOTAL	18,950.00

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- b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2011 be approved for the indicated amounts listed below beginning with the name **Abramov, Gennadiy** and ending with the name **Zuluaga, Gloria** for the total amount of \$34,346.00 (budget code 1-510000-9116-00):

PROFESSIONAL AND COMMUNITY PROGRAMS

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	11-12: 185	210.00
Abramov, Gennadiy	11-12: 185	210.00
Abramov, Gennadiy	11-12: 185	315.00
Azzarello, Michael	11-12: 186	560.00
Blum, Lisa	11-12: 189	252.00
Blum, Lisa	11-12: 189	126.00
Blum, Lisa	11-12: 189	252.00
Esannason, Laura	11-12: 201	1,820.00
Essanason, Laura	11-12: 201	210.00
Fabiano, Philip	11-12: 202	600.00
Fitzpatrick, Nickasee	11-12: 204	525.00
Fitzpatrick, Nickasee	11-12: 204	525.00
Fitzpatrick, Nickasee	11-12: 204	525.00
Fitzpatrick, Nickasee	11-12: 204	525.00
Frank, Barry	11-12: 206	795.00
Frank, Barry	11-12: 206	795.00
Frank, Barry	11-12: 206	795.00
Frank, Barry	11-12: 206	795.00
Harding, Iona	11-12: 212	210.00
Harding, Iona	11-12: 212	210.00
Hinton, Debbie	11-12: 216	270.00
Hinton, Debbie	11-12: 216	540.00
Hobor, Peter	11-12: 217	420.00
Hye, Suzanne	11-12: 219	90.00
Hye, Suzanne	11-12: 219	90.00
Hye, Suzanne	11-12: 219	180.00
Inglis, Philip	11-12: 220	420.00

Jayakumar, Shyam	11-12: 221	360.00
Jayakumar, Shyam	11-12: 221	180.00
Jayakumar, Shyam	11-12: 221	360.00
Lotlikar-Kamath, Swati	11-12: 227	210.00
Lotlikar-Kamath, Swati	11-12: 227	210.00
Macik, Sharon	11-12: 229	735.00
Molloy, William	11-12: 237	210.00
Nicholas, William	11-12: 239	210.00
Patel, Anjana	11-12: 243	525.00
Pech, Jordan	11-12: 245	90.00
Pucillo, Agnes	11-12: 250	2,310.00
Pucillo, Agnes	11-12: 250	1,050.00
Raji, Karen	11-12: 182	570.00
Raji, Karen	11-12: 252	560.00
Raji, Karen	11-12: 182	630.00
Raji, Karen	11-12: 252	280.00
Raji, Karen	11-12: 252	560.00
Rapolla, Nancy	11-12: 253	525.00
Reinhold, Paul	11-12: 255	1,161.00
Reinhold, Paul	11-12: 255	645.00
Roselli, Thomas	11-12: 256	420.00
Sarnouski, Darlene	11-12: 258	656.00
Sasso, William	11-12: 259	390.00
Sasso, William	11-12: 259	195.00
Sasso, William	11-12: 259	195.00
Sasso, William	11-12: 259	390.00
Sasso, William	11-12: 259	195.00
Schwartz, Stuart	11-12: 262	3, 944.00
Shah, Raship	11-12: 263	315.00
Shah, Raship	11-12: 263	420.00
Stoltman, Marsha	11-12: 270	210.00
Stoltman, Marsha	11-12: 270	210.00
Wallace, Regina	11-12: 181	560.00
Wallace, Regina	11-12: 181	440.00
Watler, Charlene	11-12: 284	300.00

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Watler, Charlene	11-12: 284	300.00
Watler, Charlene	11-12: 284	300.00
Zuluaga, Gloria	11-12: 289	630.00
Zuluaga, Gloria	11-12: 289	<u>630.00</u>
	TOTAL	34,346.00

- c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2011 be approved for the indicated amounts listed below beginning with the name **Banks, Christine** and ending with the name **Stevenson, Nikki** for the total amount of \$900.00 (budget code 1-511000-9116-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CULINARY PROGRAM)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Banks, Christine	11-12: 187	105.00
Banks, Christine	11-12: 187	105.00
Bottega, Richard	11-12: 472	120.00
Bottega, Richard	11-12: 190	120.00
Bottega, Richard	11-12: 190	15.00
Cummings, Daniel	11-12: 437	150.00
Dissen, Anthony	11-12: 199	90.00
Dissen, Anthony	11-12: 199	90.00
Stevenson, Nikki	11-12: 269	<u>105.00</u>
	TOTAL	900.00

- d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2011 be approved for the indicated amounts listed below beginning with the name **Langella, Kim** and ending with the name **Langella, Kim** for the total amount of \$62.50 (budget code 1-530000-9116-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (CAMP MIDDLESEX)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Langella, Kim	11-12: 053	<u>62.50</u>
	TOTAL	62.50

- e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2011 be approved for the indicated amounts listed below beginning with the name **Esannason, Laura** and ending with the name **Esannason, Laura** for the total amount of \$624.00 (budget code 5-510003-9150-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (AH GRANT SUPPORT STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Esannason, Laura	11-12: 335	304.00
Esannason, Laura	11-12: 335	<u>320.00</u>
	TOTAL	624.00

- f) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2011 be approved for the indicated amounts listed below beginning with the name **Horne, Beverly** and ending with the name **Porbeni, Anita** for the total amount of \$2,030.00 (budget code 5-510003-9330-1-00):

PROFESSIONAL AND COMMUNITY PROGRAMS (AH GRANT INSTRUCTIONAL STAFF)

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Horne, Beverly	11-12: 470	70.00
Horne, Beverly	11-12: 471	70.00
Porbeni, Anita	11-12: 377	<u>1,890.00</u>
	TOTAL	2,030.00

- g) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2011 be approved for the indicated amounts listed below beginning with the name **Imgrund, Colleen** and ending with the name **Welsher, Joan** for the total amount of \$12,342.50 (budget code 5-520012-9116-1-33):

CAREER TRAINING CENTER

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Imgrund, Colleen	11-12: 504	780.00

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Kastel, Herbert	11-12: 505	2,687.50
Masterson, Robert	11-12: 506	3,116.67
Patel, Anjana	11-12: 507	3,208.33
Patel, Anjana	11-12: 508	700.00
Welsher, Joan	11-12: 509	<u>1,850.00</u>
	TOTAL	12,342.50

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2011 Adjunct Payroll be approved.

ADDITIONS

<u>NAME</u>	<u>COURSE ASSIGNMENT</u>	<u>SALARY</u>
Dougherty, James	MAT-013-05, MAT-129A-06	2,061
Kiernan, Patricia A	EDU-121-03	1,971
Lynch, Deborah	HRI-111-IS	910
Margiotta, Joseph	HIS-122-39	1,971
Reid, Tia	PSY-123-62	1,971
Shulman, Susan	MAT-013-06, MAT-013-20	3,900

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUS SALARY</u>	<u>REVISED SALARY</u>
Alusik, Farlan	5,913	7,180
D'Angelo, Adrienne	5,913	6,969
Morano, Gina	5,913	3,168
Moynihan, Maureen	5,913	6,969

After discussion, the motion was approved.

REPORT OF COUNSEL

None

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for November 2011 is attached.

AUDIENCE

None

There being no further business, the meeting adjourned at 9:12 a.m. The next scheduled regular meeting of the Board will take place on Wednesday December 14, 2011, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

HANK BAUER
Secretary

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