

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Annual Meeting of November 14, 2011

The scheduled meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Manzoor, Palumbo and Power and Messrs. Antisell, Bauer, Mulkerin, Raja, Sica and Tighe. Messrs. Finkelstein, Lisicki, and Stewart were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 15, 2010, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 15, 2010, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 15, 2010, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 15, 2010, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Sica presented the recommendation of the Nominating Committee of Dorothy Power for the office of Chairman.

Mr. Mulkerin moved, seconded by Mr. Tighe, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominee for the office of Chairman for the year 2011 - 2012. After discussion, the motion was unanimously carried.

Mr. Sica presented the following recommendations of the Nominating Committee of officers for the year 2011 – 2012 as follows:

Slate of Officers

Vice Chair  
Treasurer  
Secretary  
Assistant Secretary

Board Member

Mr. Thomas Tighe  
Mr. Mark Finkelstein  
Mr. Hank Bauer  
Ms. Sally D'Aloisio (non-board member)

Mr. Raja moved, seconded by Mr. Mulkerin, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominees for the year 2011 - 2012. After discussion, the motion was unanimously carried.

Mr. Sica presented the recommendations of the Nominating Committee for members of the Board of School Estimate (2) and Alternates (2) for the year 2011 - 2012:

Mr. Mark Finkelstein  
Mrs. Dorothy K. Power  
Mr. Hank Bauer (Alternate)  
Mr. Thomas Tighe (Alternate)

Mr. Raja moved, seconded by Mulkerin, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominees for the year 2010 - 2011. After discussion, the motion was unanimously carried.

COMMITTEE APPOINTMENTS

Mrs. Power appointed Mr. Raja as Chairperson of the Academic, Student, Alumni and Minority Affairs Committee, and Messrs. Finkelstein, Lisicki and Manzoor as committee members.

Mrs. Power appointed Mr. Bauer as Chairperson of the Facilities Committee, and Messrs. Antisell, Sica and Tighe as committee members.

Mrs. Power appointed Mr. Finkelstein as Chairperson of the Finance Committee, and Messrs. Bauer, Tighe and Mulkerin as committee members.

Mrs. Power appointed Mr. Mulkerin as Chairperson of the Human Resources Committee, and Ms. Palumbo, Mr. Finkelstein and Dr. Stewart as committee members.

Mrs. Power appointed Mr. Tighe as Chairperson of the Bylaws Committee, and Messrs. Bauer, Lisicki and Sica as committee members.

Mrs. Power appointed Mr. Sica as Chairperson of the Nominating Committee, and Ms. Palumbo and Mr. Antisell as committee members.

Mrs. Power appointed Mr. Bauer as representative to the Retail Services Committee.

#### ANNUAL MEETING RESOLUTIONS

Mr. Mulkerin moved, seconded by Mr. Raja, for adoption of resolutions 1 through 8:

1. BE IT RESOLVED That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm pursuant to a fair and open process:

a. Special Quote #9649 for Legal Counsel:

Wilentz, Goldman & Spitzer P.A., Woodbridge, NJ in accordance with the proposal of October 25, 2010.

2. WHEREAS, There exists a need at Middlesex County College for medical services; and

WHEREAS, The Board of Trustees has retained the UMDNJ/Robert Wood Johnson Medical School Family Practice Group at the rate of \$125 per hour for the purpose of rendering medical services on behalf of the Board of Trustees of Middlesex County College,

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees of Middlesex County College as follows:

11/14/11

- a. The Board of Trustees hereby appoints the UMDNJ/Robert Wood Johnson Medical School Family Practice Group to provide medical services for the period extending from November 14, 2011 through November 12, 2012, and the UMDNJ/Robert Wood Johnson Medical School Family Practice Group has agreed to serve and be compensated for the reasonable value of its services.
- b. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the County College Contracts Law because UMDNJ/Robert Wood Johnson Medical School Family Practice Group is comprised of physicians of the State of New Jersey and the practice of medicine is regulated by the laws of the State of New Jersey.

3. WHEREAS, It is deemed appropriate for Middlesex County College to have a Public Agency Compliance Officer designated; and

WHEREAS, The College shall designate such an officer or employee to serve as its Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.5; and

WHEREAS, Said Officer shall perform duties as prescribed by the rules and regulations of the United States and the State of New Jersey to assure compliance of College operations,

NOW, THEREFORE, BE IT RESOLVED That Walter A. DeAngelo, Director, Human Resources, be appointed as Public Agency Compliance Officer for the period November 14, 2011 through November 12, 2012 for Middlesex County College; and

BE IT FURTHER RESOLVED That a copy of this appointment be forwarded to the State of New Jersey, Office of the Treasury, Division of Contract Compliance & Equal Opportunity Office, pursuant to N.J.A.C. 17:27-3.5.

4. That the Home News Tribune of East Brunswick, New Jersey be designated as the Official newspaper for publication of all legal notices affecting the College or the Board of School Estimate.

5. That:

- a. The Board of Trustees hereby designates the fourth Wednesday of each month, except for the months of December 2011, March 2012, April 2012, June 2012, September 2012, and November 2012, as the dates of its regular meetings, and unless otherwise modified by resolution of this Board, the Agenda Session of the Board shall commence at 8:30 a.m. and shall be held in the Boardroom, Chambers Hall. The regular meeting shall follow at 9:00 a.m. on the campus

of Middlesex County College, Woodbridge Avenue, Edison Township, New Jersey. The dates of the Board meetings for the 2011-12 year are as follows:

December 14, 2011	June 20, 2012
January 25, 2012	July 25, 2012
February 22, 2012	August 22, 2012
March 14, 2012	September 19, 2012
April 18, 2012	October 24, 2012
May 23, 2012	November 12, 2012

- b. The Board of Trustees hereby designates November 12, 2012, as the date for its Annual Meeting, and such Annual Meeting shall commence at 9:00 a.m. and shall be held in the Boardroom, Chambers Hall, located on the campus of Middlesex County College, 2600 Woodbridge Avenue, Edison Township, New Jersey.
- c. Except as hereinafter provided, notice of regular and special meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:
  - Lobby of Chambers Hall Building
- d. A copy of this resolution, together with advance notice of regular and special meetings of the Board of Trustees, shall be mailed to the official newspaper.
- e. A copy of advance notice of regular and special meetings of the Board of Trustees shall be filed with the Clerk of the County of Middlesex and the President of Middlesex County College.
- f. Any person may request in writing that the Board of Trustees mail to him/her a copy of the schedule of regular meetings of the Board of Trustees, and/or advance written notice of regular, special or rescheduled meetings of the Board of Trustees, and such scheduled and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at 9:00 a.m. on November 14, 2011, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees.

6. WHEREAS, The Middlesex County College requires the use of financial institutions in order to provide for financial transactions,  
and

WHEREAS, Financial institutions are certified by the Governmental Unit Deposit Protection Act,

NOW, THEREFORE, BE IT RESOLVED That the following financial institution be designated as official depository of funds and is authorized to acquire and dispose of securities of Middlesex County College:

Wells Fargo/Wachovia, Edison, NJ

and that the following financial institution be authorized to acquire and dispose of securities of Middlesex County College:

State of NJ Cash Management Fund, Trenton, NJ

Such additional financial institutions as the college administration shall recommend to the Board of Trustees and the Board shall approve.

and that the signatories for transactions with the above financial institutions be any two of the following for transactions in excess of \$5,000.00:

President  
Vice President for Academic and Student Affairs  
Vice President for Finance and Administration  
Controller

and that the signatories for transactions with the above financial institutions be one of the following for transactions less than or equal to \$5,000.00:

President  
Vice President for Academic & Student Affairs  
Vice President for Finance and Administration  
Controller

7. WHEREAS, It is deemed appropriate for Middlesex County College to have designated contracting agents; and

WHEREAS, The College shall designate such officers or employees to serve as its contracting agents pursuant to N.J.S.A. 18:64A-25.3;

NOW, THEREFORE, BE IT RESOLVED That the following be designated as contracting agents for Middlesex County College:

President  
Vice President for Academic & Student Affairs  
Vice President for Finance and Administration  
Director of Purchasing and Inventory

8. That all existing and revised policies of the Board of Trustees be affirmed for the year commencing November 14, 2011 to November 12, 2012.

There being no further business, the meeting adjourned at 9:07 a.m. The next scheduled regular meeting and the Annual meeting of the Board will take place on Monday, November 12, 2012, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

---

HANK BAUER  
Secretary

VOL. LXXXII - 120  
11/14/11

THIS PAGE WAS NOT USED