

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of January 27, 2010

A regular meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Power and Palumbo and Messrs. Antisell, Bauer, Mulkerin, Raja, Shah, Sica, and Tighe. Messrs. Finkelstein and Piegari were absent. Also present were President La Perla-Morales, Freeholder Rios, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 16, 2009, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 16, 2009, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 16, 2009, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 16, 2009, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Bauer moved, seconded by Mr. Mulkerin, that the annual and regular meeting minutes of December 16, 2009, be adopted as presented.

After discussion, the motion was approved.

ACADEMIC, STUDENT, ALUMNI AND MINORITY AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Tighe, for adoption of resolutions 1 through 4:

1. WHEREAS, the Academic, Student, Alumni and Minority Affairs Committee of the Board of Trustees met and after identifying the need and relevance and upon recommendation of the College President, unanimously approved a new degree, Associate in Science Degree in Earth Science,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the Associate in Science Degree in Earth Science.

2. WHEREAS, an application entitled New Jersey DECA has been submitted by the College to the State of New Jersey, Department of Education (hereinafter referred to as the "State") in the amount of \$140,000; and

WHEREAS, the State has approved the application entitled New Jersey DECA as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the State requires approval by the governing body of Middlesex County College for modifications to the grant budget; and

WHEREAS, the Board has determined that the operation of a project entitled, New Jersey DECA is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED, That the Board approves the application for the project entitled, New Jersey DECA as submitted by the College to the State of New Jersey, Department of Education for the period September 1, 2009 through August 31, 2010 in the total amount of \$140,000.

3. WHEREAS, a Tech Prep Consortium Participant Form has been submitted by the College to the South Brunswick Township Public Schools (hereinafter referred to as "South Brunswick") for participation as a sub-grantee in the amount of \$25,689; and

WHEREAS, South Brunswick has approved the Tech Prep Sub-Grantee Request as submitted by the College; and

WHEREAS, R.S. 18A: 64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled, TECH PREP GRANT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED, That the Board herein approves and accepts the sub-grant award from the South Brunswick Township Public Schools Tech Prep Grant Program in the amount of \$25,689 for the period of September 1, 2009 through August 31, 2010, and authorizes the College President and his/or her designee to implement the project.

4. BE IT RESOLVED, That the attached Academic Calendars for the 2010-2011 and the 2011-2012 years be approved.

After discussion, the motion was unanimously adopted.

FACILITIES COMMITTEE

Mr. Bauer moved, seconded by Mr. Sica, for adoption of resolutions 1a through 8:

1. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:
- a. Atlantic Engineering Labs for professional material testing and engineering services for the West Hall Building Replacement project in the amount of \$2,065.00.
- | | |
|-------------------|--------------------|
| Contract Amount | \$25,000.00 |
| Previous Payments | 440.00 |
| Payment #2 | <u>2,065.00</u> |
| Balance | <u>\$22,495.00</u> |
- b. DMR Architects for Phase III architectural services for the West Hall Building Replacement project in the amount of \$6,678.00.

Contract Amount	\$95,400.00
Previous Payments	8,586.00
Payment #3	<u>6,678.00</u>
Balance	<u>\$80,136.00</u>

- c. A&J Consulting Engineering Services for Phase III consulting services for the Johnson Learning Center HVAC Upgrade project in the amount of \$681.97. (This includes \$141.97 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$23,400.00
Previous Payment	22,860.00
Payment #4 – FINAL	540.00
Reimbursable Expenses	<u>141.97</u>
Balance	<u>\$ 0.00</u>

- d. Kelter & Gilligo Consulting Engineers for Phase I professional electrical engineering services for the new Electrical Service project at the Centers I-IV in the amount of \$3,750.00.

Contract Amount	\$5,000.00
Previous Payments	1,250.00
Payment #2 - FINAL	<u>3,750.00</u>
Balance	<u>\$ 0.00</u>

- e. EPIC Management, Inc. for Phase II construction management consulting services for the West Hall Building Replacement project in the amount of \$18,877.00.

Contract Amount	\$264,278.00
Previous Payments	37,754.00
Payment #3	<u>18,877.00</u>
Balance	<u>\$207,647.00</u>

- f. Roof Maintenance Systems for Phase II consulting services for the College Center and Performing Arts Center Roofing Replacement project in the amount of \$3,656.26.

	Contract Amount	\$39,000.00
	Previous Payments	18,789.16
	Payment #7	<u>3,656.26</u>
	Balance	<u>\$16,554.58</u>
g. Thermal Piping, Division of GBI, Inc. for contracting services for the Johnson Learning Center HVAC Upgrade project in the amount of \$36,100.00.		
	Contract Amount	\$1,674,551.21
	Previous Payments	1,638,451.21
	Payment #14 - FINAL	<u>36,100.00</u>
	Balance	<u>\$ 0.00</u>
h. <u>Atlantic Engineering Labs</u> for professional material testing and engineering services for the West Hall Building Replacement project in the amount of \$4,935.50.		
	Contract Amount	\$25,000.00
	Previous Payments	2,505.00
	Payment #3	<u>4,935.50</u>
	Balance	<u>\$17,559.50</u>
i. <u>Current Elevator Technology, Inc.</u> for contracting services for the College Center, L’Hommedieu Hall, Johnson Learning Center and Library Elevators project in the amount of \$56,639.00.		
	Contract Amount	\$561,650.00
	Previous Payments	412,898.50
	Payment #10	56,639.00
	Retainage	<u>24,712.50</u>
	Balance	<u>\$ 92,112.50</u>
j. <u>RSC Architects</u> for Phase II architectural services for the College Center Freight and Chambers Hall Passenger Elevators Upgrade project in the amount of \$9,171.00.		

Contract Amount	\$30,570.00
Previous Payments	15,285.00
Payment #3	<u>9,171.00</u>
Balance	<u>\$ 6,114.00</u>

- k. ARCO Construction Group, Inc. for construction services for the West Hall Building Replacement project in the amount of \$500,752.88.

Contract Amount	\$10,022,877.00
Previous Payments	926,160.70
Payment #4	500,752.88
Retainage	<u>75,100.72</u>
Balance	<u>\$ 8,595,963.42</u>

- l. VA Electrical Contractor, LLC for contracting services for the College Center and Performing Arts Center Fire Alarm Replacement project in the amount of \$14,958.00.

Contract Amount	\$277,000.00
Payment #1	14,958.00
Retainage	<u>1,662.00</u>
Balance	<u>\$262,042.00</u>

- m. Halecon, Inc. for contracting services for the Campus Walkway and Roadway Repairs project in the amount of \$77,547.00.

Contract Amount	\$499,584.00
Previous Payments	422,037.00
Payment #5 - FINAL	<u>77,547.00</u>
Balance	<u>\$ 0.00</u>

- n. Concord Engineering Group, Inc. for Phase III engineering consulting services for the College Center and Performing Arts Center Fire Alarm Replacement project in the amount of \$1,218.75.

Contract Amount	\$4,875.00
Payment #1	<u>1,218.75</u>
Balance	<u>\$3,656.25</u>

o. Maul Electric, Inc. for contracting services for the Substation Replacement project in the amount of \$46,512.00.

Contract Amount	\$1,076,190.00
Payment #1	46,512.00
Retainage	<u>5,168.00</u>
Balance	<u>\$1,029,678.00</u>

2. WHEREAS, The State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, That the following contract under \$32,000 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
75440	Dell Marketing	Computer Hardware	\$2,845.72

NOW, THEREFORE, BE IT RESOLVED, That the following contract over \$32,000 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
73979	E Plus Technology of PA	Computer Hardware	\$61,506.20

3. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:
 - a. Special Quote # 9545 for production services from a total of 3 responses received:
Upstage Right Productions, Inc. Cherry Hill, NJ for the amount of \$27,600.00.
 - b. Special Quote # 9556 for printing of Spring 2010 non-credit postcards from a total of 6 responses received:
Payne Printery Inc., Dallas, PA for the amount of \$8,038.00.
 - c. Special Quote # 9550 for self-contained HVAC unit from a total of 2 responses received:
S/H Technical Services Inc., Edison, NJ for the amount of \$20,810.00.
 - d. Special Quote # 9551 for T-shirts for NJ DECA Conference from a total of 6 responses received:
Ad Wear & Specialty of Texas, Inc. Houston, TX for the amount of \$8,384.00.
 - e. Special Quote # 9555 for printing services from a total of 6 responses received:
Bartash Printing Inc., Philadelphia, PA for the amount of \$122,127.00.
 - f. Special Quote # 9557 for printing services from a total of 14 responses received:
FormTech Graphics, Warren, NJ for the not to exceed amount of \$24,000.00.

4. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):
 - a. Bid # 603 for replacement of the Performing Arts Center roof from a total of 13 responses received:
S&S Roofing, Inc., Carteret, NJ for the amount of \$238,350.00.

b. Bid # 602 for athletic supplies from a total of 14 responses received:

- Ampro Sports, Primos, PA for the amount of \$1,567.90.
- Recreonics, Inc., Louisville, KY for the amount of \$1,431.81.
- Metuchen Center Inc., New Brunswick, NJ for the amount of \$1,062.98.
- Passon's Sports, Jenkintown, PA for the amount of \$659.48.
- Medco Supply Co., Bolingbrook, IL for the amount of \$579.74.
- Effinger Sporting Goods Co., Bound Brook, NJ for the amount of \$570.10.
- Levys Inc., West New York, NJ for the amount of \$560.12.
- Gopher Sport, Owatonna, MN for the amount of \$171.36.
- Henry Schein, Inc., Melville, NY for the amount of \$145.76.
- Bill Fritz Sports Corp., Apex, NC for the amount of \$144.00.

5. BE IT RESOLVED, That based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid cancellation be made for the following:

a. Bid # 604 Utility Vehicles (1) response received was over budget.

6. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration a Change Order be made to the contract with the following firm:

a. ARCO Construction Group, Inc. for the additional costs of installing silt fence per the Freehold Soil Conservation District and to replace unsuitable base material in the Alternate No. 1 parking area for the West Hall Building Replacement project in the net amount of (+) \$14,885.84.

Original Contract Amount	\$ 9,986,000.00
Previous Change Orders	(+) 36,877.00
Change Order #2	(+) 14,885.84
New Contract Amount	<u>\$10,037,762.84</u>

7. BE IT RESOLVED, That based on the recommendation of the Executive Director of Facilities Management, the Director of Purchasing and Inventory, and the Vice President for Finance and Administration a contract amendment be made to the following firm(s):

- a. A&J Consulting Engineering Services, P.C., Clifton, NJ for Amendment #2 for Special Quote #9376 for Phase II architectural and engineering consulting services for the Biotechnology Laboratory for L'Hommedieu Hall for modifications to the existing air handling unit for the amount of (+) \$3,500.00.

Contract Amount	\$13,900.00
Amendment #2	(+) <u>3,500.00</u>
New Contract Amount	<u>\$17,400.00</u>

- b. DMR Architects, Hasbrouck Heights, NJ for Amendment #2 Special Quote # 9302 for Phase II architectural and engineering consulting services for the West Hall Building Replacement project for the modifications to the design of the roof for the amount of (+) \$10,000.00.

Contract Amount	\$348,898.00
Amendment #2	(+) <u>10,000.00</u>
New Contract Amount	<u>\$358,898.00</u>

- c. Roof Maintenance Systems, Farmingdale, NJ for Amendment #1 for Special Quote # 9402 for Phase II consulting services for the College Center and Performing Arts Center Roof Replacement project for additional cost to perform monitoring services over a greater period of time than in the original scope of services for the amount of (+) \$12,400.00.

Original Contract Amount	\$39,000.00
Amendment #1	(+) <u>12,400.00</u>
New Contract Amount	<u>\$51,400.00</u>

8. WHEREAS, Middlesex County College has a need to acquire marketing consulting services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is January 1, 2010 through June 30, 2010; and

WHEREAS Markations has submitted a proposal January 19, 2010 indicating they will provide marketing consulting services for the amount of \$50,840.00; and

WHEREAS, Markations has completed and submitted a Business Entity Disclosure Certification which certifies that Markations has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Markations from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED, That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Markations as described herein.

After discussion, the motion was unanimously adopted.

FIANCE COMMITTEE

Mr. Bauer moved, seconded by Mr. Sica for adoption of resolutions 1 through 2:

1. WHEREAS, the State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex County College pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, procedures for the authorization of specific projects to be completed at Middlesex County College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, the Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, the Facilities Committee recommends to the Board of Trustees that the following projects be included;

NOW, THEREFORE, BE IT RESOLVED that the following projects for Fiscal Year 2011:

Parking Lot Revitalization and Expansion	\$2,500,000
L'Hommedieu Hall Window Replacement	<u>500,000</u>
Total	\$3,000,000

are hereby approved by the Board of Trustees for implementation on the Middlesex County College campus, pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

BE IT FURTHER RESOLVED that the Board of Trustees contemplates that the funding for the aforementioned projects would be equally divided between the County of Middlesex and the State of New Jersey pursuant to the provisions of N.J.S.A. 18A:64A-22 et seq.; and

BE IT FURTHER RESOLVED that the Secretary of the Board of Trustees submit a copy of this resolution to the members of the New Jersey Council of County Colleges and the Board of School Estimate for their consideration; and

BE IT FURTHER RESOLVED that the Board of School Estimate be requested to consider this resolution at a meeting of said Board at a date and time to be determined, in the Freeholders Meeting Room, County Administration Building, New Brunswick, New Jersey.

2. BE IT RESOLVED that the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period October 1, 2009 through and including December 31, 2009, be approved for payment in the amount of \$13,427.49.

Legal services rendered from October 1, 2009 through and including December 31, 2009, for normal operations of Middlesex County College	\$15,451.00
Less fifteen percent courtesy discount on fees	(\$ 2,317.65)
Total disbursements from October 1, 2009 through December 31, 2009	<u>294.14</u>
Total	<u>\$13,427.49</u>

After discussion, the motion was unanimously adopted.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Raja for adoption of resolutions 1 through 8:

Annual Salaries are prorated for the 2009-2010 year.

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Morano, Joseph R.	President's Office	Special Assistant to the President for Labor Relations and Legal Affairs	1-020000-9120-1-00	49,276	01/06/10 – 06/30/10

MANAGEMENT CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Madama, Patrick	President's Office	Executive Director – Marketing and College Relations	1-020000-9120-1-000	49,400	01/01/10 – 06/30/10
Orosz, Theresa E.	Academic and Student Affairs	Special Assistant to the Vice President of Academic and Student Affairs	1-080000-9126-1-00	33,672	02/01/10 – 06/30/10`
Picardo, Alice	First Year Experience	Director, Freshman Year	1-080000-9120-1-00	38,565	02/01/10 – 06/30/10

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Davis, Audrey	Perth Amboy Center	12/11/09 – 12/18/09	Paid
DeLucia, Maria	Math	01/19/10 – 06/15/10	Paid

MANAGEMENT STIPEND

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Larkin, Stephen	Arts & Sciences Division	Additional Responsibilities	1-210000-9129-1-00	400.00*
Richards, Brian	Library	Additional Responsibilities	1-610000-9126-1-00	300.00*
Sabol, Thomas	Computer Science	Additional Responsibilities	1-239500-9129-1-00	1,820.00
Sabol, Thomas	Computer Science	Additional Responsibilities	1-239500-9129-1-00	300.00*

* Per month

SECTION 2 – FACULTY

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Alfieri, Lucille	English	IX-M 350(a) 12/18/09	1-221000-9122-1-00	630.00
Altruda, Elisabeth Ann	English	IX-M 350(a) 12/18/09	1-221000-9122-1-00	630.00
Cohn, Ricki	English	IX-M 350(a) 12/18/09	1-221000-9122-1-00	630.00
Coleman, Gertrude	English	IX-M 350(a) 12/18/09	1-221000-9122-1-00	525.00
Del Vecchio, Sallie	Academic and Student Affairs	IX-M 349 12/22/09	1-083000-9122-1-00	630.00
Del Vecchio, Sallie	English	IX-M 350(a) 12/18/09	1-221000-9122-1-00	735.00
Del Vecchio, Sallie	English	IX-M 358 12/31/09	1-221000-9122-1-00	40.00
Greenhouse, Michael	Academic and Student Affairs	IX-M 349 12/22/09	1-083000- 9122-1-00	630.00
Gutowski, John	Academic and Student Affairs	IX-M 349 12/22/09	1-083000-9122-1-00	630.00
Kanwal, Virender	Biology	IX-M 316	5-217508-9122-1-33	455.00

			12/31/09		
Lugo, Angela	English	IX-M 350(a)	1-221000-9122-1-00	630.00	
		12/18/09			
Morgan, RoseAnn	English	IX-M 350(a)	1-221000-9125-1-00	525.00	
		12/18/09			
Morgan, RoseAnn	English	IX-M 358	1-221000-9122-1-00	125.00	
		12/31/09			
O'Reilly, Lucille	Biology	IX-M 316(a)	5-217508-9122-1-33	910.00	
		12/31/09			
Sherman, Alan	Health & Safety	IX-M 359	1-076000-9122-1-00	260.00	
		01/14/10			
Spano, Mathew	English	IX-M 358	1-221000-9122-1-00	41.00	
		12/31/09			
Tillotson, Lucia	Biology	IX-M 316	5-217508-9122-1-33	455.00	
		12/31/09			
Wachtel, Shirley	English	IX-M 350(a)	1-221000-9122-1-00	630.00	
		12/18/09			

FACULTY SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Bachmann, Andrea	Mathematics	12/18/09
Cilente, Jerald	History & Social Science	12/18/09
Vincent, William	Intercollegiate Athletics	01/05/10

FACULTY SPRING 2010 SEMESTER ONLY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Bachmann, Andrea	Mathematics	Instructor	1-219000-9114-1-00	27,508	01/19/10
Miranda, Raul	ESL/Languages and Cultures	Instructor	1-222000-9114-1-00	27,508	01/19/10
Theodoris, George	Chemistry/Physics	Instructor	1-218000-9114-1-00	27,508	01/19/10

SECTION 3 – CONFIDENTIALS – No actions

SECTION 4 - NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Bortugno, Melissa	Registrar	Student Support Services	1-112000-9130-1-00	16,491	02/01/10 – 06/30/10
Clausing, Cheryl	Financial Aid	Financial Aid Assistant	1-117000-9130-1-00	26,954	02/01/10 - 06/30/10
Zamanski, Christopher	Police Department	Probationary Police Officer	1-070000-9165-1-00	15,099	01/19/10 – 06/30/10

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Ferro, JoAnn	Health & Fire Safety	01/21/10 – 04/20/10	Unpaid
Rosario, Brenda	Enrollment Management	01/12/10 – 03/15/10	Paid

NON-ACADEMIC MISCELLANEOUS

BE IT RESOLVED that the agreement between the Board of Trustees of Middlesex County College and the American Federation of State, County and Municipal Employees Union - AFSCME Local 2269 be approved for the period July 1, 2010 through June 30, 2012, and filed in the Office of the President.

BE IT RESOLVED that the agreement between the Board of Trustees of Middlesex County College and the International Brotherhood of Teamster Local Union No. 11 be approved for the period July 1, 2010 through June 30, 2012, and filed in the Office of the President.

SECTION 5 - NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>RATE</u>	<u>DATES</u>
Adamson, Joanna	Corporate & Community Education	Secretary	1-510000-9150-1-00	12.00	12/21/09 – 06/30/10
Belyaeva, Lyudmila	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.25	01/25/10 – 06/30/10
Bonchi, Beth	Information Technology	Telecomm Assistant	1-092000-9150-1-00	15.50	01/01/10 - 06/30/10
Brown, Makeda	Financial Aid	Financial Aid Receptionist	1-117000-9150-1-00	8.00	01/04/10 – 06/30/10
Budris, Katherine M.	Academic Advising Center	Academic Advisor	1-195000-9150-1-00	12.00	01/19/10 – 06/30/10
Clausing, Cheryl	Financial Aid	Financial Aid Assistant	1-117000-9150-1-00	13.00	01/04/10 – 01/31/10
Clinton, Ayla	Student Activities	Student Worker	1-181000-9141-1-00	7.50	07/01/09 – 06/30/10
Clinton, Ayla	Student Activities	Usher	1-181000-9141-1-00	10.00	07/01/09 – 06/30/10
Deibert, Ben	Chemistry/Physics	Lab Assistant	1-218000-9150-1-00	12.00	01/04/10 – 06/30/10
Derowitsch, Thomas	English	Tutor	1-221000-9145-1-00	14.00	01/05/10 – 01/15/10
Derowitsch, Thomas	English	Tutor	1-221000-9145-1-00	14.00	01/25/10 – 06/15/10
DeSaulniers, Theresa	Testing & Tutoring	Peer Tutor	1-650000-9150-1-00	8.25	01/15/10 – 06/30/10
Domaradzka, Magdalena	ESL, Languages & Cultures	Lab Coordinator	1-222000-9147-1-00	12.50	01/21/10 – 06/30/10
Edwards, Susen	Professional & Community Programs	Allied Health Coordinator	1-510000-9148-1-00	35.50	07/01/09 – 06/30/10
Fleming, Katherine	Computer Science	Evening Lab Coordinator	1-239500-9150-1-00	12.00	01/01/10 – 06/30/10
Gonzalez, Wilson	Visual, Performing and Media Arts	Assistant Technician Event	1-226500-9150-1-00	10.00	01/15/10 – 06/30/10
Gonzalez, Wilson	Visual, Performing and Media Arts	Assistant Technician Non-Event	1-226500-9150-1-00	8.00	01/15/10 – 06/30/10
Heiry, Becky	Chemistry/Physics	Lab Assistant	1-218000-9150-1-00	12.00	01/04/10 – 06/30/10
Heitner, Ali	PE Center	Lifeguard	1-192000-9141-1-00	10.00	12/28/09 - 06/30/10
Holzhauser, Barbarann	Testing & Tutoring	Senior Tutor	1-650000-9150-1-00	12.00	01/15/10 – 06/30/10
Huynh, Anh	ESL, Languages and Cultures	Lab Assistant	1-222000-9141-1-00	7.25	01/04/10 – 06/30/10
Jeon, Soomi	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.25	01/01/10 – 06/30/10
Jones, Sandra	Human Resources	HR Assistant	1-023000-9150-1-00	12.00	01/01/10 – 01/31/10
Kartagener, Jay	Dental Auxiliaries Education	Clinic Dentist	1-213000-9150-1-00	45.00	01/14/10 – 05/15/10
Kim, Yulia	Computer Science	Student Technical	1-239500-9141-1-00	7.25	01/01/10 – 06/30/10

Kjelle, Marylou Lam, Chi	English	Assistant Tutor	1-221000-9141-1-00	13.75	01/05/10 – 01/15/10
	Computer Science	Student Technical Assistant	1-239500-9147-1-00	9.25	01/01/10 – 06/30/10
Maharaj, Crystal	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.25	01/25/10 – 06/30/10
Miller, Jennifer Ollivierre, Bobby	Learning Resource Center	Reference Librarian	1-610000-9145-1-00	28.00	11/17/09 – 06/30/10
	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.25	01/24/10 – 06/30/10
Patel, Amish Perchardo, Ivan	Student Activities	Student Worker	1-181000-9141-1-00	7.75	12/18/09 – 01/21/10
	Computer Science & Information Technology	Student Technical Assistant	1-239500-9141-1-00	7.50	01/01/10 – 06/30/10
Pezantes, Fiorella	Computer Science	Evening Lab Coordinator	1-239500-9150-1-00	12.00	01/01/10 – 06/30/10
Sabolcsi, Susanna Santana-Lizardo, Oscar	Learning Resource Center	Reference Librarian	1-610000-9145-1-00	26.00	10/25/09 – 06/30/10
	Computer Science	Student Technical Assistant	1-239500-9141-1-00	8.00	01/01/10 – 06/30/10
Shah, Syed Jawad Hussain	Computer Science	Student Technical Advisor	1-239500-9141-1-00	7.50	01/01/10 – 06/30/10
Shur, Steven	First Year Experience	Orientation Specialist	1-080000-9150-1-00	12.00	01/11/10 – 06/30/10
Smakolski, Szymon	Testing & Tutoring	Tutor	1-650000-9150-1-00	10.00	11/16/09 – 06/30/10
Solomon, Barbara	Dental Auxiliaries Education	Clinic Dentist	1-213000-9150-1-00	49.50	01/14/10 – 05/15/10
Tian, Shuang	Computer Science	Student Technical Assistant	1-239500-9141-1-00	8.00	01/01/10 – 06/30/10
Vuong, Vien	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.25	01/25/10 – 06/30/10
Wasserman, Jamie	Dental Auxiliaries Education	Clinic Dentist	1-213000-9150-1-00	51.00	01/14/10 – 05/15/10
Westcott, Dawn	English	Tutor	1-221000-9147-1-00	9.00	01/25/10 – 05/11/10
Yang, Wei	Computer Science	Student Technical Assistant	1-239500-9150-1-00	7.25	01/01/10 – 06/30/10
Zweig, Marc	Dental Auxiliaries Education	Clinic Dentist	1-213000-9145-1-00	51.00	01/14/10 – 05/15/10

SECTION 6 – SPONSORED AND SPECIAL PROJECTS – No actions.

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

- (a) BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending November 4, 2009 for the following employee: **BUSCEMI, SANTI** for the total amount of \$590.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Buscemi, Santi	590.00

- (b) BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending January 15, 2010 beginning with the name **Altman, Susan** and ending with the name **Wathen, Christine** for a total amount of \$18,610.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Altman, Susan	40.00
Balabkins, Xenia	940.00
Bogner, Barbara	1,130.00
Brower, Desiree	80.00
Buscemi, Elaine	170.00
Buscemi, Santi	1,880.00
Christensen, Erin	1,360.00
Fleming, Phyllis	280.00
Ganpat, Asha	1,350.00
Graber, Patricia	1,770.00
Greene, Barbara	1,240.00
Jean-Baptiste, Rose	540.00
Olson, Jerome	1,900.00
Pean, Claire	400.00
Rehbein, Edith	2,010.00
Samelson, Martin	630.00
Strugala, Richard	890.00
Tillotson, Lucia	40.00
Villanueva, James	1,940.00

Wathen, Christine

TOTAL

20.00
18,610.00

DIVISION OF CORPORATE & COMMUNITY EDUCATION

- (a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2010 be approved for the indicated amounts listed below beginning with the name **Bancroft, Sharon** and ending with the name **Tavares, Zaida** for the total amount of \$13,440.00 (budget code 1-520000-9116-1-00):

The Institute

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Bancroft, Sharon	09-10:443	320.00
Bancroft, Sharon	09-10:466	320.00
Cooper, Brett	09-10:633	135.00
Dzurina, George	09-10:429	1,155.00
Dzurina, George	09-10:471	2,370.00
Dzurina, George	09-10:472	400.00
Fallone, Carla	09-10:631	1,800.00
Giunta, Andrew	09-10:442	400.00
Giunta, Andrew	09-10:444	800.00
Kelly, Marcia	09-10:622	100.00
Licari, Alex	09-10:632	1,100.00
Morriale, Adriana	09-10:445	320.00
Morriale, Adriana	09-10:459	400.00
Morriale, Adriana	09-10:460	400.00
Morriale, Adriana	09-10:462	400.00
Pennington-Joyner, Lori	09-10:440	320.00
Tavares, Zaida	09-10:458	800.00
Tavares, Zaida	09-10:465	800.00
Tavares, Zaida	09-10:467	<u>1,100.00</u>
	TOTAL	13,440.00

(b) BE IT RESOLVED that the following list of individuals who have successfully completed contracted assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2010 be approved for the indicated amounts listed below beginning with the name **Blum, Lisa** and ending with the name **Stormes, Jennie** for the total amount of \$7, 085.00 (budget code 1-510000-9116-1-00):

Professional & Community Programs

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Blum, Lisa	09-10: 211	252.00
Cooper, Brett	09-10: 224	105.00
Cooper, Brett	09-10: 224	105.00
Guo, Lina	09-10: 243	528.00
Johnson, Anisa	09-10: 426	140.00
Kaiserman, Melanie	09-10: 258	1,350.00
Maffucci, Phyllis	09-10: 428	1,200.00
Mistry, Manish	09-10: 276	840.00
Raji, Karen	09-10: 584	210.00
Sasso, William	09-10: 588	195.00
Schamberger, Martin	09-10: 589	630.00
Schamberger, Martin	09-10: 589	630.00
Stormes, Jennie	09-10: 308	<u>900.00</u>
	TOTAL	7,085.00

(c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2010 be approved for the indicated amounts listed below beginning with the name **Kastel, Herbert** and ending with the name **Welsher, Joan** for the total amount of \$17,221.66 (budget code 5-520021-9116-1-33):

Career Training Center

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Kastel, Herbert	09-10:449	4,766.66
Imgrund, Colleen	09-10:450	671.66
Masterson, Robert	09-10:451	3,116.66
Patel, Anjana	09-10:452	3,208.34
Pullara, Charles	09-10:454	3,483.34
Welsher, Joan	09-10:455	<u>1,975.00</u>
	TOTAL	17,221.66

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2009 Adjunct Payroll be approved:

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Hochman, Michael	Health, Physical Education, Recreation and Dance	Lighting for Fall 2009 Dance Ensemble	1-225000-9150-1-00	1,000.00
McSorley, Denise	Dental Auxiliaries Education	Class Coverage 11/25/09	1-213000-9116-1-00	364.64
McSorley, Denise	Dental Auxiliaries Education	Class Coverage 12/09/09	1-213000-9116-1-00	364.64
Plant, Richard	Health, Physical Education, Recreation & Dance	Fall 2009 Recreation Assistant 10/09/09 – 10/11/09 Adjustment	1-225000-9103-1-00	50.00

SECTION 8 – POLICIES – No actions

SECTION 9 – MISCELLANEOUS – No actions.

After discussion, the motion was unanimously adopted.

GENERAL

Mr. Mulkerin moved, seconded by Mr. Tighe for adoption of the following resolution:

1. WHEREAS, Alberto Rivas was appointed by the Middlesex County Board of Chosen Freeholders and served with distinction as a member of the Middlesex County College Board of Trustees from December 19, 2002 until January 12, 2010; and

WHEREAS, during his tenure on the College Board, Mr. Rivas was elected and served as Board Secretary from April 2003 through January 2010, chaired the Minority Affairs Committee, was an Alternate Representative to the Board of School Estimate, and a member of the Bylaws Committee and the Academic, Student and Alumni Affairs Committee; and

WHEREAS, Mr. Rivas generously volunteered his professional knowledge to the College, enhancing the quality of educational services provided by the institution to the residents of Middlesex County,

NOW, THEREFORE, BE IT RESOLVED That the members of the Board of Trustees of Middlesex County College do hereby recognize and acknowledge their sincere appreciation and gratitude to Mr. Rivas for the interest he has shown and the assistance he has given to the campus community and residents of Middlesex County; and

BE IT FURTHER RESOLVED That the Board of Trustees wishes to congratulate Mr. Alberto Rivas on his appointment as a Judge of the Superior Court of New Jersey and wishes him well in his new position.

After discussion, the motion was unanimously approved.

NOMINATING COMMITTEE

Mr. Sica moved, seconded by Mr. Raja, that Mr. Hank Bauer be appointed Secretary of the Middlesex County College Board of Trustees.

After discussion, the motion was unanimously approved.

VOL. LXXIX - 98
1/2710

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' State of the College address, and her report for January 2010 are attached.

AUDIENCE

None

A Special Meeting of the Board of Trustees has been scheduled for Tuesday, February 16, 2010, at 8:30 a.m. in the Boardroom of Chambers Hall to introduce the budget. A Tuition Hearing has been scheduled for Friday, February 19, 2010, at 8:30 a.m. in the Boardroom of Chambers Hall.

There being no further business, the meeting adjourned at 9:08 a.m. The next regular meeting of the Board will take place on Wednesday, February 24, 2010, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

HANK BAUER
Secretary