

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of December 16, 2009

A regular meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Power and Palumbo and Messrs. Antisell, Bauer, Finkelstein, Mulkerin, Piegari, and Sica. Messrs. Raja, Rivas, Shah and Tighe were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 16, 2009, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 16, 2009, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 16, 2009, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 16, 2009, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Sica moved, seconded by Mr. Bauer, that the annual and regular meeting minutes of November 16, 2009, be adopted as presented.

After discussion, the motion was approved.

ACADEMIC, STUDENT, ALUMNI AND MINORITY AFFAIRS COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Sica, for adoption of the following resolution:

1. WHEREAS, the Academic, Student, Alumni and Minority Affairs Committee of the Board of Trustees met and after identifying the need and relevance and upon recommendation of the College President, unanimously approved a new program

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the new program option for the Associate in Arts Degree for Liberal Arts Cinema Studies.

After discussion, the motion was unanimously adopted.

FACILITIES COMMITTEE

Mr. Bauer moved, seconded by Mr. Sica, for adoption of resolutions 1a through 10:

FACILITIES

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:
 - a. Feitlowitz & Kosten Architects for Phase III architectural services for the Natatorium Renovation project at the Physical Education Center building in the amount of \$872.99. (This includes \$156.99 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$7,160.00
Previous Payment	6,086.00
Payment #5	716.00
Reimbursable Expenses	<u>156.99</u>
Balance	<u>\$ 358.00</u>
 - b. Kelter & Gilligo Consulting Engineers for professional electrical engineering services for the new Electrical Service project at Centers I - IV in the amount of \$1,250.00.

Contract Amount	\$5,000.00
Payment #1	<u>1,250.00</u>
Balance	<u>\$ 3,750.00</u>

- c. Atlantic Engineering Labs for professional material testing and engineering services for the West Hall Building Replacement project in the amount of \$440.00.

Contract Amount	\$25,000.00
Payment #1	<u>440.00</u>
Balance	<u>\$24,560.00</u>

- d. JDS General Contracting, Inc. for contracting services for the College Center Roof Replacement project in the amount of \$79,903.70.

Contract Amount	\$479,107.70
Previous Payments	399,204.00
Payment #4 - FINAL	<u>79,903.70</u>
Balance	<u>\$ 0.00</u>

- e. RSC Architects for Phase II architectural services for the College Center Freight and Chambers Hall Personnel Elevators upgrade project in the amount of \$10,699.50.

Contract Amount	\$30,570.00
Previous Payments	4,585.50
Payment #2	<u>10,699.50</u>
Balance	<u>\$15,285.00</u>

- f. EPIC Management, Inc. for Phase II construction management consulting services for the West Hall Building Replacement project in the amount of \$18,877.00.

Contract Amount	\$264,278.00
Previous Payments	18,877.00
Payment #2	<u>18,877.00</u>
Balance	<u>\$226,524.00</u>

g. ARCO Construction Group, Inc. for construction services for the West Hall Building Replacement project in the amount of \$342,145.35.

Contract Amount	\$9,986,000.00
Previous Payments	584,015.35
Payment #3	342,145.35
Retainage	<u>48,745.30</u>
Balance	<u>\$9,059,839.30</u>

2. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A.18A:64A25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, that the following contract under \$32,000 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
62172	Library Interiors	Workstations	\$ 15,083.73

NOW, THEREFORE, BE IT RESOLVED, that the following contracts over \$32,000 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
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72727	Dell ASAP Software	Computer Software	\$ 36,516.52
75440	Dell Marketing	Computer Hardware	\$ 73,972.40
64047	OCE North America	Copiers	\$389,596.00

3. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm(s) pursuant to a fair and open process:
 - a. Special Quote # 9539 for Phase I engineering consulting services for Construction Documents for the HRI Walk-in Refrigerator/Freezer:

Raymond/Raymond Associates, Warwick, NY for the not-to-exceed amount of \$4,500.00.
 - b. Special Quote # 9520 for Playground Tiles:

Boyce Associates, Trexlertown, PA for the amount of \$17,952.28.
 - c. Special Quote # 9521 for Phase II engineering consulting services for Electrical Services for Centers I-IV from a total of 7 responses received:

Kelter & Gilligo Consulting, Princeton Junction, NJ for the not-to-exceed amount of \$15,000.00.
4. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):
 - a. Bid # 601 DECA Awards from a total of 2 responses received:

Paul's Custom Awards and Trophies, Inc., Barrington, NJ for the amount of \$23,692.90.
5. WHEREAS, Middlesex County College has a need to acquire legal services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is January 1, 2010 through December 31, 2010; and

WHEREAS, Jackson Lewis LLP has submitted a proposal December 7, 2009, indicating they will provide legal services on an as needed basis; and,

WHEREAS, Jackson Lewis LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Jackson Lewis LLP has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Jackson Lewis LLP from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Jackson Lewis LLP as described herein.

6. WHEREAS, Middlesex County College has a need to acquire Human Resources, Payroll Services including one time implementation as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is January 1, 2010 through December 31, 2010; and,

WHEREAS, Automatic Data Processing has submitted a proposal May 27, 2009, indicating they will provide Human Resources, Payroll Services including one time implementation for the amount of \$191,036.00; and

WHEREAS, Automatic Data Processing has completed and submitted a Business Entity Disclosure Certification which certifies that Automatic Data Processing has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Automatic Data Processing from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED That the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Automatic Data Processing as described herein.

7. WHEREAS, Middlesex County College has a need to acquire Financial Aid Document Management as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is January 1, 2010 through December 31, 2010; and

WHEREAS Perceptive Software has submitted a proposal December 7, 2009, indicating they will provide Financial Aid Document Management for the amount of \$69,209.00; and,

WHEREAS, Perceptive Software has completed and submitted a Business Entity Disclosure Certification which certifies that Perceptive Software has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Perceptive Software from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Perceptive Software as described herein.

8. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration a Change Order be made to the contract with the following firm(s):

a. Halecon, Inc. for additional roadway resurfacing, driveway repair, drainage pipe, curbing, stage platform extension, replacement manhole, tree stump removal, catch basin reconstruction, and parking spaces, as well as credits for the deleted island and railings in the net amount of (+) \$30,654.00.

Contract Amount	\$468,930.00
Change Order #1	<u>(+)30,654.00</u>
New Contract Amount	<u>\$499,584.00</u>

- b. Thermal Piping for additional work and materials required to reconfigure the boiler intake and exhaust flues to a more efficient design in conjunction with the Johnson Learning Center HVAC Upgrade project in the net amount of (+) \$34,100.00.

Original Contract Amount	\$1,620,500.00
Previous Change Orders	19,951.21
Change Order #3	<u>(+) 34,100.00</u>
New Contract Amount	<u>\$1,674,551.21</u>

- c. ARCO Construction Group, Inc. for the additional costs of milling and trucking extra asphalt as well as new fill to compensate for the extra asphalt removed for the West Hall Building Replacement project in the net amount of (+) \$36,877.00

Original Contract Amount	\$ 9,986,000.00
Change Order #1	<u>(+) 36,877.00</u>
New Contract Amount	<u>\$10,022,877.00</u>

9. BE IT RESOLVED that whereas the College has previously solicited proposals for first-year contracts with second and third year options for renewals up to a three-year period as allowed by N.J.S.A. 18A:64A-25 et seq. the following renewal contract(s) are awarded:

- a. Annual Subscription fee for Campus Cruiser for the first year of a three year contract:

Timecruiser, Fairfield, NJ for the amount of \$108,980.00.

10. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a contract for purchases and services classified as exempt under the provisions of N.J.S.A. 18A:64A-25 et seq. be made to the following firm(s):

- a. The College Board, New York, NY for Accuplacer Tests for the not-to-exceed amount of \$24,998.75.

After discussion, the motion was unanimously adopted.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Sica for adoption of resolutions 1 through 8:

Annual Salaries are prorated for the 2009-2010 year.

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Burke, Francis J.	Computer Science	Professor	1-239500-9110-1-00	57,000.00	01/19/10
Luke, Reginald	Mathematics	Professor	1-219000-9110-1-00	55,608.00	01/19/10

MANAGEMENT COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
DeLucia, Maria	School Relations	Workshop – Middlesex County Regional Educational Services Commission – 11/19/09	1-285100-9129-1-00	386.00
Groninger, Donald	School Relations	Workshop – Middlesex County Regional Educational Services Commission – 11/19/09	1-285100-9129-1-00	96.50

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
DeLucia, Maria	Mathematics	01/19/10 – 06/15/10	Paid

MANAGEMENT RETIREMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Ostar, Lewis	Learning Resource Center	1-610000-9120-1-00	01/31/10

WHEREAS, Lewis Ostar has faithfully served Middlesex County College since September 23, 1999; and

WHEREAS, he performed his duties and responsibilities capably and loyally;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees accepts the voluntary retirement of Lewis Ostar as of January 31, 2010; and

BE IT FURTHER RESOLVED, that the Board recognizes the significant contribution of Lewis Ostar during his years of service to Middlesex County College and extends its best wishes to him on his retirement.

MANAGEMENT STIPEND

<u>NAME</u>	<u>PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DURATION</u>
Larkin, Stephen	400.00 per month	Assuming Additional Responsibilities	Division of Arts & Sciences	1-210000-9129-1-00	01/19/10 – 06/14/10

SECTION 2 – FACULTY

FACULTY COACHING APPOINTMENT – 2009/2010 ACADEMIC YEAR

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Roach, Danielle	Assistant Coach – Women Softball	3,899.00
Wolf, Chelsea	Basketball Assistant	4,714.00

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Del Vecchio, Sallie	English	IX-M 337 12/01/09	1-221000-9122-1-00	28.00
Morgan, RoseAnn	English	IX-M 337 12/01/09	1-221000-9122-1-00	58.00
Spano, Mathew	English	IX-M 337 12/01/09	1-221000-9122-1-00	14.00

FACULTY CONTACT HOUR OVERLOAD PAYMENT – FALL 2009 SEMESTER

<u>NAME</u>	<u>DEPARTMENT</u>	<u># CONTACT HOURS OVERLOAD</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Gardner, Donna	Biology	3	1-217500-9111-1-00	6,528.75
Moskowitz, Jack	English	3	1-221000-9111-1-00	9,238.37

FACULTY FALL 2009 SEMESTER ONLY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Cilente, Jerald*	History and Social Science	Instructor	1-223500-9114-1-00	27,508.00	08/31/09

*Correction to Sept. 09 Board Entry

FACULTY FULL-TIME TENURE TRACK APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>DATE</u>
Constantino, John	History & Social Science	Instructor	1-223500-9110-1-00	27,508.00	01/19/10
Foley, Ronald	Math	Instructor	1-219000-9110-1-00	27,508.00	01/19/10
Nagarajan-Iyer, Lakshmi	Accounting, Business & Legal Studies	Instructor	1-232000-9110-1-00	27,508.00	01/19/10

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FACULTY SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Cleffi, Robert	Intercollegiate Athletics	12/03/09

FACULTY SPRING 2010 SEMESTER ONLY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Denes, Michael	Accounting, Business & Legal Studies	Instructor	1-232000-9114-1-00	27,508.00	01/19/10

SECTION 3 – CONFIDENTIALS – No actions

SECTION 4 - NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Medina, Yenisbell	Registrar	Student Records Assistant	1-112000-9130-1-00	15,351.00	01/04/10 – 06/30/10

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Blegboh, Barbara	Facilities Maintenance	Custodian/Boiler Operator	1-720000-9160-1-00	22,513.00	11/30/09
Mahon, David	Facilities Maintenance	Custodian/Boiler Operator	1-720000-9160-1-00	16,173.00	11/30/09
Perez, Jaime*	Facilities Maintenance	College Center Custodian/Boiler Operator	1-720000-9160-1-00	21,228.00	10/15/09
Zuluaga, Gloria C.	ESL/Modern Languages	Sr. Lab Coordinator	1-720000-9160-1-00	19,747.00	01/04/10

*Correction to Oct. 09 Board Entry

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Medina, Wendy	Perth Amboy Center	12/11/09 – 01/22/10	Unpaid
Rodriguez, Alba	Custodial Services	11/12/09 – 02/10/10	Paid

SECTION 5 - NON-ACADEMIC (NON-UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>RATE</u>	<u>DATES</u>
Akbari, Adnan	Computer Science	Student Technical Advisor	1-239500-9141-1-00	7.25	01/22/10–06/30/10
Bayless-Owens, Shalonda	Academic Advising Center	Advisor	1-195000-9150-1-00	12.00	11/16/09–06/30/10
Brown, Makeda	Financial Aid	Receptionist	1-117000-9150-1-00	8.00	11/17/09–12/30/09
Cataldi, Angelo	First Year Experience	First Year Student Assistant	1-080000-9141-1-00	10.00	11/01/09–01/30/10
Cortese, Jessica	First Year Experience	FYE Assistant	1-082000-9150-1-00	12.00	12/14/09–01/25/10
Cosentino, Daniel	Math	Student Technical Advisor	1-219000-9141-1-00	7.25	09/01/09–12/31/09
Deceglia, Jamie	PE Center	Fitness Center Attendant	1-192000-9141-1-00	8.00	11/23/09–06/30/10
DiMartini, Christine	Enrollment & Student Support Services	NJ Stars Coordinator	1-111000-9150-1-00	20.00	12/07/09–06/30/10
Garatino, David	Visual, Performing & Media Arts	Assistant Technician – Non event	1-226500-9141-1-00	8.00	12/01/09–06/30/10
Garatino, David	Visual, Performing & Media Arts	Assistant Technician - Event	1-226500-9141-1-00	10.00	12/01/09–06/30/10
Gerage, Michael	Testing & Tutoring	Tutor	1-650000-9150-1-00	10.00	11/16/09–06/30/10
Gleicher, Catherine	Accounting, Business & Legal Studies	Secretary	1-232000-9150-1-00	14.50	12/17/09–06/30/10
Hinton, Melvin	Perth Amboy Center	CTE Student Program Advisor	5-080011-9150-1-62	20.00	12/01/09–06/30/10
Hudak, Christopher	Chemistry/Physics	Lab Assistant	1-218000-9141-1-00	12.00	11/30/09–05/30/10
Iuriui, Richard	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.50	01/01/10–06/30/10
Khombhati, Kunjan	Testing & Tutoring	Peer Tutor	1-650000-9150-1-00	8.25	01/22/10–06/30/10

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Lubrin, Dennis	Computer Science	Student Technical Assistant	1-239500-9149-1-00	7.25	01/01/10–06/30/10
Maj, Richard	Engineering Technologies	Peer Tutor	1-238500-9141-1-00	8.00	09/08/09–12/18/09
Martel, Stephanie	Academic Advising Center	Advisor	1-195000-9150-1-00	12.00	11/30/09–06/30/10
Moore, Suzanne	Academic Advising Center	Advisor	1-195000-9150-1-00	12.00	11/30/09–06/30/10
Murphy, Henry	Finance	Accounting Specialist	1-031000-9145-1-00	36.00	07/01/09–06/30/10
O’Leary, Kaitlin	Visual, Performing & Media Arts	Assistant Technician - Non Event	1-226500-9141-1-00	8.00	12/01/09–06/30/10
O’Leary, Kaitlin	Visual, Performing & Media Arts	Assistant Technician - Event	1-226500-9141-1-00	10.00	12/01/09–06/30/10
Patel, Guarav	Computer Science	Student Technical Assistant	1-239500-9150-1-00	7.50	01/01/10–01/31/10
Patel, Guarav	Computer Science	Student Technical Assistant	1-239500-9150-1-00	7.75	02/01/10-06/30/10
Perez, Uri	Testing & Tutoring	Tutor	1-650000-9150-1-00	10.25	10/01/09–06/30/10
Rava, Irene	The Institute	Client Coordinator	1-520000-9150-1-00	16.00	11/03/09–06/30/10
Redpath, John	Computer Science	Student Technical Assistant	1-239500-9141-1-00	7.25	01/22/10–06/30/10
Swift, Stephanie	Testing & Tutoring	Peer Tutor	1-650000-9141-1-00	8.00	11/23/09–06/30/10
Wolf, Chelsea	Intercollegiate Athletics	Assistant Coach – Women’s Basketball	1-225000-9150-1-00	19.65	10/28/09–12/16/09
Woo, Erica	Biology	Biology Lab Aide	1-217500-9150-1-00	12.50	07/01/09–06/30/10

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS CORRECTIONS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Lapidow, Ruth*	Career Training Center	5-520021-9126-1-33	54,084	07/01/09-06/30/10
Tavarez, Victor*	Engagement/Reeng (PA)	5-282022-9130-3-33	32,312	07/01/09-06/30/10

Correction to August '09 Board entry

SPONSORED AND SPECIAL PROJECTS STAFF APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Jiminez, Beatrice	Career Training Center	Program Assistant	5-520003-9130-1-33	16,198.00	11/17/09–06/30/10

SPONSORED AND SPECIAL PROJECTS SUPPORT STAFF APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>RATE</u>	<u>DATES</u>
Jahod, Hendry	History & Social Science	Bonner Leader	5-223020-9141-1-44	105.56 per pay period (not to exceed 1,900)	10/08/09–06/30/10
Regan, Brianne	School Relations	Assistant to NJ State DECA Advisor	5-285103-9150-1-62	16.32 per hour	11/23/09–08/31/10

SPONSORED AND SPECIAL PROJECTS MISCELLANEOUS

(a) BE IT RESOLVED that the following Support Sponsored and Special Project personnel salaries and grades be approved for fiscal year 2009/2010:

<u>GRADE LEVEL</u>	<u>2009/2010 MINIMUM HOURLY RATE</u>
G	22.88
F	21.40
E	20.06
D	19.05
C	17.75
B	16.72
A	13.77

(b) BE IT RESOLVED that the following Professional Sponsored and Special Projects personnel salaries and grades be approved for fiscal year 2009/2010:

<u>GRADE LEVEL</u>	<u>JANUARY 1, 2010 MINIMUM ANNUAL SALARY</u>
G	74,247
F	63,741
E	57,051
D	52,889
C	48,652
B	44,490
A	41,121

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending December 4, 2009 beginning with the name **Balabkins, Xenia** and ending with the name **Wathen, Christine** for a total amount of \$6,040.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	80.00
Bogner, Barbara	60.00
Brower, Desiree	80.00
Buscemi, Elaine	670.00
Buscemi, Santi	1,880.00
Christensen, Erin	60.00
Graber, Patricia	1,730.00
Greene, Barbara	450.00
Olson, Jerome	80.00
Pean, Claire	70.00
Rehbein, Edith	460.00
Samelson, Martin	240.00
Strugala, Richard	40.00
Tillotson, Lucia	80.00
Wathen, Christine	<u>60.00</u>
TOTAL	6,040.00

DIVISION OF CORPORATE & COMMUNITY EDUCATION

(a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2009 be approved for the indicated amounts listed below beginning with the name **Arce, Maribel** and ending with the name **Wild, Penni** for the total amount of \$15,340.00 (budget code 1-520000-9116-1-00):

The Institute

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Arce, Maribel	09-10:339	800.00
Bancroft, Sharon	09-10:457	320.00
Bancroft, Sharon	09-10:447	320.00
Bancroft, Sharon	09-10:436	320.00
Bancroft, Sharon	09-10:431	160.00
Bancroft, Sharon	09-10:430	160.00
Bancroft, Sharon	09-10:419	320.00
Bancroft, Sharon	09-10:405	320.00
Bancroft, Sharon	09-10:404	320.00
Dzurina, George	09-10:448	240.00
Dzurina, George	09-10:446	1,580.00
Giunta, Andrew	09-10:441	800.00
Giunta, Andrew	09-10:400	480.00
Lynch, Deborah Keenan	09-10:432	1,040.00
Morriale, Adriana	09-10:461	400.00
Morriale, Adriana	09-10:417	480.00
Morriale, Adriana	09-10:416	480.00
Morriale, Adriana	09-10:410	320.00
Morriale, Adriana	09-10:409	320.00
Morriale, Adriana	09-10:407	320.00
Morriale, Adriana	09-10:402	320.00
Morriale, Adriana	09-10:401	480.00
Morriale, Adriana	09-10:396	480.00
Rasgido, Wendy	09-10:438	320.00
Rasgido, Wendy	09-10:437	320.00
Rasgido, Wendy	09-10:418	320.00
Rasgido, Wendy	09-10:408	320.00
Rasgido, Wendy	09-10:406	320.00
Sadarangani, Komal	09-10:456	320.00
Sadarangani, Komal	09-10:423	320.00
Sadarangani, Komal	09-10:422	320.00

Tavares, Zaida	09-10:465	800.00
Wild, Penni	09-10:433	<u>1,200.00</u>
	TOTAL	15,340.00

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed contracted assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2009 be approved for the indicated amounts listed below beginning with the name Abramov, Gennadiy and ending with the name Zuluaga, Gloria for the total amount of \$34,183.20 (budget code 1-510000-9116-1-00):

Professional & Community Programs

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	09-10: 206	210.00
Abramov, Gennadiy	09-10: 206	210.00
Appleyard, John	09-10: 208	1,400.00
Azzarello, Michael	09-10: 209	525.00
Cardenas, Ines	09-10: 216	105.00
Cardenas, Ines	09-10: 216	105.00
Cardenas, Ines	09-10: 47	105.00
Cardenas, Ines	09-10: 47	105.00
Cardona, Gladys	09-10: 218	210.00
Coulson, Donna	09-10: 225	30.00
Dinitz-Sklar, Jill	09-10: 229	1,400.00
Fabiano, Philip	09-10: 233	600.00
Faucera, Allen	09-10: 234	412.50
Ferrell, James	09-10: 166	1,928.70
Frank, Barry	09-10: 237	795.00
Frank, Barry	09-10: 237	795.00
Fraser, Louis	09-10: 238	420.00
Gerstler, Deborah	09-10: 240	750.00
Greenwald, Robin	09-10: 241	1,800.00
Herron, Stephanie	09-10: 367	210.00
Herron, Stephanie	09-10: 367	12.00

Horne, Beverly	09-10: 251	210.00
Jayakumar, Shyam	09-10: 254	180.00
Jayakumar, Shyam	09-10: 254	180.00
Jayakumar, Shyam	09-10: 254	180.00
Johnson, Anisa	09-10: 426	140.00
Johnson, Anisa	09-10: 426	245.00
Joselson, Ruth	09-10: 257	1,500.00
Kaiserman, Melanie	09-10: 258	480.00
Levanti, Larry	09-10: 267	225.00
Lupo, Vincent	09-10: 268	2,025.00
Macik, Sharon	09-10: 269	1,260.00
Maffucci, Phyllis	09-10: 270	150.00
Maffucci, Phyllis	09-10: 270	1,200.00
Park, Steffanie	09-10: 329	350.00
Partesi, Mildred	09-10: 281	210.00
Patel, Anjana	09-10: 282	525.00
Peligal, Eli	09-10: 285	200.00
Peluso, Frank	09-10: 286	180.00
Raji, Karen	09-10: 289	1,260.00
Roselli, Thomas	09-10: 292	420.00
Sarnouski, Darlene	09-10: 293	640.00
Sasso, William	09-10: 294	180.00
Schamberger, Martin	09-10: 295	1,890.00
Schamberger, Martin	09-10: 427	630.00
Schamberger, Martin	09-10: 295	1,050.00
Sestito, Carissa	09-10: 297	105.00
Shah, Raship	09-10: 298	210.00
Shah, Raship	09-10: 363	210.00
Shah, Raship	09-10: 298	315.00
Shah, Raship	09-10: 298	315.00
Silverman, Ellen	09-10: 302	210.00
Silverman, Ellen	09-10: 302	315.00
Snopek, Al	09-10: 303	280.00
Sosin, Eileen	09-10: 305	105.00
Sullivan, Timothy	09-10: 425	1,820.00

Sullivan, Timothy	09-10: 425	210.00
Tavares, Zaida	09-10: 313	900.00
Thomas, Mary	09-10: 315	210.00
Victors, Andrew	09-10: 320	630.00
Watler, Charlene	09-10: 323	150.00
Zuluaga, Gloria	09-10: 327	<u>560.00</u>
	TOTAL	34,183.20

- (c) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2009 be approved for the indicated amounts listed below beginning with the name **Kastel, Herbert** and ending with the name **Welsher, Joan** for the total amount of \$15,846.67 (budget code 5-520021-9116-1-33):

Career Training Center

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Kastel, Herbert	09-10:449	3,941.67
Imgrund, Colleen	09-10:450	671.67
Masterson, Robert	09-10:451	3,116.67
Patel, Anjana	09-10:452	3,208.33
Pullara, Charles	09-10:454	2,933.33
Welsher, Joan	09-10:455	<u>1,975.00</u>
	TOTAL	15,846.67

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2009 Adjunct Payroll be approved:

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Bongiorno, Kim	Dental Auxiliaries Education	Class Coverage 11/4/09	1-213000-9116-1-00	186.60
Malkiewicz, Kathleen	HRI	Stress & Nutrition Workshop 11/23/09	1-234000-9116-1-00	50.00
McSorley, Denise	Dental Auxiliaries Education	Class Coverage 11/4/09	1-213000-9116-1-00	364.64
Somma, June	Dental Auxiliaries Educations	Class Coverage 11/26/09	1-213000-9116-1-00	174.32

ADDITIONS

<u>NAME</u>	<u>COURSE ASSIGNMENT</u>	<u>SALARY</u>
Lanning, Susan	EDU 208 C5	610.00

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUSLY AUTHORIZED AMOUNT</u>	<u>SALARY</u>
Roden, Richard	3,630.00	2,884.00
Skobo, Kathleen	1,830.00	1,220.00

TESTING & TUTORING DEPARTMENT

BE IT RESOLVED that the following payroll for Proctoring be approved for the pay period ending December 15, 2009 beginning with the name **Platt, Melissa** and ending with the name **Platt, Melissa** for a total amount of \$130.00 (budget code 1-650000-9155):

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<u>NAME</u>	<u>TEST</u>	<u>DATE</u>	<u>AMOUNT</u>
Platt, Melissa	Accuplacer Workshop	08/20/09	<u>130.00</u>
		TOTAL	130.00

SECTION 8 – POLICIES – No actions.

SECTION 9 – MISCELLANEOUS – No actions.

After discussion, the motion was unanimously adopted.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' report for December 2009 is attached.

AUDIENCE

None

There being no further business, the meeting adjourned at 9:05 a.m. The next regular meeting of the Board will take place on Wednesday, January 27, 2010, in the Chambers Hall Boardroom located on the campus of Middlesex County College.

ALBERTO RIVAS
Secretary