

BOARD OF TRUSTEES OF MIDDLESEX COUNTY COLLEGE

Minutes of November 16, 2009 Annual Meeting

The annual organizational meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo and Power and Messrs. Antisell, Bauer, Finkelstein, Mulkerin, Raja, Rivas, Sica and Tighe. Dr. Piegari and Mr. Shah were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2008, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2008, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 131 Ethel Road, Piscataway, New Jersey.
- (c) On November 17, 2008, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2008, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Mr. Sica presented the recommendations of the Nominating Committee of officers for the year 2009-2010 as follows:

Slate of Officers

Chairman  
Vice Chair  
Treasurer  
Secretary  
Assistant Secretary

Board Member

Mrs. Dorothy K. Power  
Mr. Thomas Tighe  
Mr. Mark Finkelstein  
Mr. Alberto Rivas  
Ms. Sally D'Aloisio (non-board member)

Mr. Tighe moved, seconded by Mr. Bauer, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominees for the year 2009-2010. After discussion, the motion was unanimously carried.

Mr. Sica presented the recommendations of the Nominating Committee for members of the Board of School Estimate (2) and Alternates (2) for the year 2009-2010:

Mr. Mark Finkelstein  
Mrs. Dorothy K. Power  
Mr. Hank Bauer (Alternate)  
Mr. Thomas Tighe (Alternate)

Mr. Raja moved, seconded by Mr. Mulkerin, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominees for the year 2009-2010. After discussion, the motion was unanimously carried.

#### COMMITTEE APPOINTMENTS

Mrs. Power appointed Mr. Raja as Chairperson of the Academic, Student, Alumni and Minority Affairs Committee, and Messrs. Finkelstein, Rivas and Shah as committee members.

Mrs. Power appointed Mr. Bauer as Chairperson of the Facilities Committee, and Messrs. Antisell, Sica and Tighe as committee members.

Mrs. Power appointed Mr. Finkelstein as Chairperson of the Finance Committee, and Messrs. Bauer, Tighe and Mulkerin as committee members.

Mrs. Power appointed Mr. Mulkerin as Chairperson of the Human Resources Committee, and Ms. Palumbo, Mr. Finkelstein and Dr. Piegari as committee members.

Mrs. Power appointed Mr. Tighe as Chairperson of the Bylaws Committee, and Messrs. Bauer, Rivas and Sica as committee members.

Mrs. Power appointed Mr. Sica as Chairperson of the Nominating Committee, and Ms. Palumbo and Mr. Antisell as committee members.

Mrs. Power appointed Mr. Bauer as representative to the Retail Services Committee.

### ANNUAL MEETING RESOLUTIONS

Mr. Tighe moved, seconded by Mr. Rivas, for adoption of resolutions 1 through 9:

1. BE IT RESOLVED that Susan K. Perkins, Vice President for Finance and Administration, Middlesex County College, be appointed to represent the College as a Commissioner of the Middlesex County Joint Health Insurance Fund Commission; and

BE IT FURTHER RESOLVED that, Ronald C. Goldfarb, Vice President for Legal and External Affairs, Middlesex County College, be appointed to represent the College as the Alternate Commissioner of the Middlesex County Joint Health Insurance Fund Commission.

2. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration that the contract shall be continued for the second year of its term to the following firm:

- a. Special Quote #9331 for Legal Counsel:

Wilentz, Goldman & Spitzer P.A., Woodbridge, NJ in accordance with the proposal of November 3, 2008.

3. WHEREAS, there exists a need at Middlesex County College for medical services; and

WHEREAS, the Board of Trustees has retained the UMDNJ/Robert Wood Johnson Medical School Family Practice Group at the rate of \$130 per hour for the purpose of rendering medical services on behalf of the Board of Trustees of Middlesex County College,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Middlesex County College as follows:

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- a. The Board of Trustees hereby appoints the UMDNJ/Robert Wood Johnson Medical School Family Practice Group to provide medical services for the period extending from November 16, 2009 through November 15, 2010, and the UMDNJ/Robert Wood Johnson Medical School Family Practice Group has agreed to serve and be compensated for the reasonable value of its services.
- b. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the County College Contracts Law because UMDNJ/Robert Wood Johnson Medical School Family Practice Group is comprised of physicians of the State of New Jersey and the practice of medicine is regulated by the laws of the State of New Jersey.

4. WHEREAS, it is deemed appropriate for Middlesex County College to have a Public Agency Compliance Officer designated; and

WHEREAS, the College shall designate such an officer or employee to serve as its Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.5; and

WHEREAS, said Officer shall perform duties as prescribed by the rules and regulations of the United States and the State of New Jersey to assure compliance of College operations,

NOW, THEREFORE, BE IT RESOLVED that Walter A. DeAngelo, Director, Human Resources, be appointed as Public Agency Compliance Officer for the period November 16, 2009 through November 15, 2010, for Middlesex County College; and

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the State of New Jersey, Office of the Treasury, Division of Contract Compliance & Equal Opportunity Office, pursuant to N.J.A.C. 17:27-3.5.

5. That the Home News Tribune of East Brunswick, New Jersey be designated as the Official newspaper for publication of all legal notices affecting the College or the Board of School Estimate.

6. That:

- a. The Board of Trustees hereby designates the fourth Wednesday of each month, except for the months of December 2009, March 2010, and November 2010, as the dates of its regular meetings, and unless otherwise modified by resolution of this Board, the Agenda Session of the Board shall commence at 8:30 a.m. and shall be held in the Boardroom, Chambers Hall. The regular meeting shall follow at 9:00 a.m. on the campus of Middlesex County

College, Woodbridge Avenue, Edison Township, New Jersey. The dates of the Board meetings for the 2009-2010 year are as follows:

December 16, 2009  
January 27, 2010  
February 24, 2010  
March 17, 2010  
April 28, 2010  
May 26, 2010

June 23, 2010  
July 28, 2010  
August 28, 2010  
September 22, 2010  
October 27, 2010  
November 15, 2010

- b. The Board of Trustees hereby designates November 15, 2010, as the date for its Annual Meeting, and such Annual Meeting shall commence at 9:00 a.m. and shall be held in the Boardroom, Chambers Hall, located on the campus of Middlesex County College, 2600 Woodbridge Avenue, Edison Township, New Jersey.
- c. Except as hereinafter provided, notice of regular and special meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:
- Lobby of Chambers Hall Building
- d. A copy of this resolution, together with advance notice of regular and special meetings of the Board of Trustees, shall be mailed to the official newspaper.
- e. A copy of advance notice of regular and special meetings of the Board of Trustees shall be filed with the Clerk of the County of Middlesex and the President of Middlesex County College.
- f. Any person may request in writing that the Board of Trustees mail to him/her a copy of the schedule of regular meetings of the Board of Trustees, and/or advance written notice of regular, special or rescheduled meetings of the Board of Trustees, and such scheduled and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at 9:00 a.m. on November 16, 2009, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees.

7. WHEREAS, Middlesex County College requires the use of banks and investment firms in order to provide for financial transactions, and

WHEREAS, the following bank has been certified by the Governmental Unit Deposit Protection Act,

NOW, THEREFORE, BE IT RESOLVED that the following bank be designated as official depository of funds and is authorized to acquire and dispose of securities of Middlesex County College:

Wachovia, Edison, NJ

and that the following financial institution be authorized to acquire and dispose of securities of Middlesex County College:

State of NJ Cash Management Fund, Trenton, NJ

and that the signatories for transactions with the above financial institutions be any two of the following for transactions in excess of \$5,000.00:

President  
Vice President for Academic and Student Affairs  
Vice President for Finance and Administration  
Vice President for Legal and External Affairs  
Controller

and that the signatories for transactions with the above financial institutions be one of the following for transactions less than or equal to \$5,000.00:

President  
Vice President for Academic & Student Affairs  
Vice President for Finance and Administration  
Vice President for Legal and External Affairs  
Controller

8. WHEREAS, it is deemed appropriate for Middlesex County College to have designated contracting agents; and

WHEREAS, the College shall designate such officers or employees to serve as its contracting agents pursuant to N.J.S.A. 18:64A-25.3;

NOW, THEREFORE, BE IT RESOLVED that the following be designated as contracting agents for Middlesex County College:

President  
Vice President for Legal and External Affairs  
Vice President for Finance and Administration  
Director of Purchasing and Inventory

9. That all existing and revised policies and bylaws of the Board of Trustees be affirmed for the year commencing November 16, 2009 to November 15, 2010.

After discussion, the motion was unanimously adopted.

There being no further business, Mr. Sica moved, seconded by Mr. Tighe, that the Annual Organizational meeting be adjourned at 9:09 a.m.

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ALBERTO RIVAS  
Secretary

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