

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of January 30, 2009 Meeting

The rescheduled regular meeting of the Board of Trustees of Middlesex County College was held at 9:02 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mrs. Power and Messrs. Antisell, Bauer, Mulkerin, Raja, and Tighe. Mmes. Palumbo and Sutera and Messrs. Finkelstein, Piegari, Rivas and Sica were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 17, 2008, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 17, 2008, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 205 New Brunswick Avenue, Second Floor, Hopelawn, New Jersey.
- (c) On November 17, 2008, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 17, 2008, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance and welcomed Freeholder Ron Rios to the meeting.

Mr. Raja moved, seconded by Mr. Mulkerin, that the regular meeting minutes of December 17, 2008, be adopted as presented. After discussion, the motion was unanimously approved.

ACADEMIC, STUDENT AND ALUMNI AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Tighe, for adoption of resolutions 1 and 2:

1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and BIO I WIRED (Fiscal Agent: County of Middlesex, Department of Workforce Development/Middlesex County Workforce Investment Board) (hereinafter referred to as the "BIO I WIRED") have entered into a contract for the operation of a project entitled, 2+2 BIOTECHNOLOGY PROGRAM PARTNERSHIP AND TRANSFER ARTICULATION for the period commencing January 2, 2009 through June 30, 2010; and

WHEREAS, a proposal entitled, 2+2 BIOTECHNOLOGY PROGRAM PARTNERSHIP AND TRANSFER ARTICULATION has been submitted by the College administration and agreed to by BIO I WIRED in the amount of \$27,586; and

WHEREAS, R.S. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled, 2+2 BIOTECHNOLOGY PROGRAM PARTNERSHIP AND TRANSFER ARTICULATION is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled, 2+2 BIOTECHNOLOGY PROGRAM PARTNERSHIP AND TRANSFER ARTICULATION, as submitted by the administration of Middlesex County College to BIO I WIRED for the period January 2, 2009 through June 30, 2010, in the total amount of \$27,586.
 - b. The Board herein ratifies the contract executed by the College President and BIO I WIRED.
2. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") at its meeting of September 24, 2008, accepted a grant in the amount of \$115,000 from the State of New Jersey, Commission on Higher Education (hereinafter referred to as the "State") entitled CENTRAL REGIONAL CONNECTIONS; and

WHEREAS, the State has issued an amendment to that grant in the amount of \$15,000; and

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board accepts the revised award from the State of New Jersey, Commission on Higher Education for the project entitled CENTRAL REGIONAL CONNECTIONS for the period July 1, 2008 through June 30, 2009, in the total amount of \$130,000.

After discussion, the motion was unanimously adopted.

FACILITIES COMMITTEE

Mr. Bauer moved, seconded by Mr. Raja, for adoption of resolutions 1a through 6b:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

- a. DMR Architects for Phase II consulting services for the West Hall Building Replacement project in the amount of \$43,406.74.

Contract Amount	\$333,898.00
Previous Payments	6,677.96
Payment #2	<u>43,406.74</u>
Balance	<u>\$283,813.30</u>

- b. Midcoast Mechanical for contracting services on the Main Hall & Raritan Hall HVAC Upgrade project in the amount of \$130,950.00.

Contract Amount	\$818,000.00
Previous Payments	8,550.00
Payment #2	130,950.00
Retainage	<u>15,500.00</u>
Balance	<u>\$678,500.00</u>

- c. Epic Management for providing Phase I consulting services for the West Hall Building Replacement project in the amount of \$3,444.00.

	Contract Amount	\$31,000.00
	Previous Payments	3,444.00
	Payment #2	<u>3,444.00</u>
	Balance	<u>\$24,112.00</u>
d.	<u>Kleinfelder</u> for environmental consulting services for UST Removal in the amount of \$8,705.61.	
	Contract Amount	\$61,240.00
	Previous Payments	52,516.25
	Payment #16	<u>8,705.61</u>
	Balance	<u>\$ 18.14</u>
e.	<u>Roof Maintenance Systems</u> for providing Phase I consulting services for the College Center and Performing Arts Center Roofing Replacement project in the amount of \$16,180.00.	
	Contract Amount	\$32,360.00
	Payment #1	<u>16,180.00</u>
	Balance	<u>\$16,180.00</u>
f.	<u>A&J Consulting Engineering Services</u> for providing Phase III contracting services for the Johnson Learning Center HVAC Upgrade project in the amount of \$5,093.92. (This includes \$233.92 charge for reimbursable expenses which is not part of the contract total.)	
	Contract Amount	\$23,400.00
	Previous Payment	18,000.00
	Payment #3	4,860.00
	Reimbursable Expenses	<u>233.92</u>
	Balance	<u>\$ 540.00</u>
g.	<u>A&J Consulting Engineering Services</u> for providing Phase I consulting services for the L'Hommedieu Biotechnology Lab project in the amount of \$6,000.00.	

	Contract Amount	\$6,000.00
	Payment #1 - FINAL	<u>6,000.00</u>
	Balance	<u>\$ 0.00</u>
h.	<u>DMR Architects</u> for Phase II consulting services for the West Hall Building Replacement project in the amount of \$66,779.60.	
	Contract Amount	\$333,898.00
	Previous Payments	50,084.70
	Payment #3	<u>66,779.60</u>
	Balance	<u>\$217,033.70</u>
i.	<u>Weld-It, Inc.</u> for providing contracting services for the Edison Hall HVAC Upgrade project in the amount of \$328,808.78.	
	Contract Amount	\$1,041,975.00
	Previous Payments	176,093.33
	Payment #4	328,808.78
	Retainage	<u>56,100.24</u>
	Balance	<u>\$ 537,072.89</u>
j.	<u>Thermal Piping, Division of GBL, Inc.</u> for providing contracting services for the Johnson Learning Center HVAC Upgrade project in the amount of \$52,002.30.	
	Contract Amount	\$1,640,451.21
	Previous Payments	1,558,428.65
	Payment #11	52,002.30
	Retainage	<u>30,020.26</u>
	Balance	<u>\$ 30,020.26</u>
k.	<u>Midcoast Mechanical</u> for contracting services on the MH & RH HVAC Upgrade project in the amount of \$307,957.50.	
	Contract Amount	\$818,000.00
	Previous Payments	139,500.00

Payment #3	307,957.50
Retainage	<u>49,717.50</u>
Balance	<u>\$370,542.50</u>

2. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A.18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED that the following contract over \$30,100 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
75440	Dell Marketing	Computer Hardware	\$51,106.79
72727	Dell ASAP Software	Computer Software	\$31,898.70

3. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

a. Bid # 555 for 3 Dimensional Printer from a total of 1 response received:

Allegheny Educational Systems, Inc., Natrona Heights, PA for the amount of \$40,150.00.

b. Bid # 558 for Audio Video Supplies from a total of 7 responses received:

Valiant, IMC, So. Hackensack, NJ for the amount of \$23,347.54.

HB Communications, Inc., North Haven, CT for the amount of \$2,864.00.

Markertek Video Supply, Saugerties, NY for the amount of \$240.00.

Longs Electronics, Irondale, AL for the amount of \$78.00.

c. Bid # 559 for Computer Supplies from a total of 2 responses received:

ePlus Technologies, Inc., Herndon, VA for the amount of \$12,052.50.
Impex Micro, Inc., Basking ridge, NJ for the amount of \$6,495.70.

4. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firms pursuant to a fair and open process:

a. Special Quote # 9405 for T-Shirts for DECA Conferences from a total of 3 responses received:

Metuchen Center, Inc., New Brunswick, NJ for the amount of \$9,788.00.
Drew & Rogers, Fairfield, NJ for the amount of \$2,158.00.

b. Special Quote # 9426 for Process Training Models from a total of 1 response received:

Bayport Training & Technical Center, LaPorte, TX for the amount of \$24,675.00.

c. Special Quote # 9427 for Production Services for DECA Conference from a total of 3 responses received:

PMB Corporation d/b/a PDC Productions, Norman, OK for the amount of \$38,307.10.

d. Special Quote # 9428 for Janitorial Cleaning Service for the New Brunswick Center from a total of 5 responses received:

F.S. Partners, LLC, South River, NJ for the amount of \$11,985.00.

e. Special Quote # 9429 for a One-Time Cleaning Service for the New Brunswick Center from a total of 5 responses received:

F.S. Partners, LLC, South River, NJ for the amount of \$3,947.00.

5. WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (hereinafter referred to as the "Program"), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, Middlesex County College has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by Middlesex County College, are served by a New Jersey regulated public utility, and that Middlesex County College has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, Middlesex County College will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

WHEREAS, Middlesex County College understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Middlesex County College approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

6. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management, the Director of Purchasing and Inventory, and the Vice President for Finance and Administration a contract amendment be made to the following firm(s):

a. DMR Architecture, Hasbrouck Heights, NJ to amend the dollar amount for additional services for documentation and calculations to seek LEED Certification from the United States Green Building Council, Special Quote # 9302 – Consulting Services for West Hall Building Replacement in the amount of \$15,000.00.

Contract Amount	\$333,898.00
Amendment # 1	<u>15,000.00</u>
New Contract Amount	<u>\$348,898.00</u>

b. EI Associates, Cedar Knolls, NJ to amend the dollar amount for Phase III contract for additional services based on field conditions for the Main Hall and Raritan Hall HVAC upgrade project., Special Quote # 9259 – Consulting Services for Main Hall and Raritan Hall HVAC upgrade in the amount of \$7,400.00.

Contract Amount	\$18,900.00
Amendment # 1	<u>7,400.00</u>

New Contract Amount

\$26,300.00

After discussion, the motion was unanimously adopted.

FINANCE COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Bauer for adoption of resolutions 1 through 5:

1. WHEREAS, the President recommends a Current Unrestricted Fund and Minor Capital Budget for the fiscal year July 1, 2009 to June 30, 2010 be introduced, based on the goals and objectives as established for Middlesex County College; and

WHEREAS, the Finance Committee of the Board of Trustees has considered the amount of money which is estimated to be necessary for the Current Unrestricted Fund and the Minor Capital Fund for said fiscal year July 1, 2009 to June 30, 2010; and

WHEREAS, the Board of Trustees has determined that \$73,211,998 is the amount necessary for the Current Unrestricted Fund and \$2,000,000 is the amount necessary for the Minor Capital Fund for said fiscal year, as detailed in the attached budget, and that said proposed amounts should, therefore, be considered; and

WHEREAS, the Higher Education Restructuring Act of 1994 requires that a public hearing be held prior to the adoption of an overall institutional budget,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. That the proposed budget for the fiscal year July 1, 2009 to June 30, 2010 in the amount of \$73,211,998 for Current Unrestricted Operations and \$2,000,000 for the Minor Capital Fund be considered at a public hearing scheduled to be held in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey at a time to be determined.
 - b. That the Assistant Secretary of the Board is authorized to provide appropriate notice of such public hearing.
2. WHEREAS, the President has recommended an increase in the tuition rates for academic sessions scheduled for FY 2010, including Summer I session FY 2009, in order to provide a portion of the revenue source for the services to be rendered; and

WHEREAS, the President has recommended a Current Unrestricted Fund to provide educational and other services to the students of Middlesex County College for the year July 1, 2009 to June 30, 2010; and

WHEREAS, said services are funded by students, the State of New Jersey and the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED that the following changes in credit hour tuition rates be considered at a public hearing scheduled to be held in the Boardroom, Chambers Hall Building, Middlesex County College, Edison, New Jersey at a time to be determined, commencing with the sessions scheduled for FY 2010, including Summer I session FY 2009, as follows:

- a. In-county tuition credit hour rate be increased from \$91.00 per credit hour to \$97.00 per credit hour;
- b. Out-of-county tuition credit hour rate be increased from \$182.00 per credit hour to \$194.00 per credit hour; and
- c. Out-of-state tuition credit hour rate be increased from \$182.00 per credit hour to \$194.00 per credit hour.

3. WHEREAS, the President recommends an increase in the technology fee from \$11.00 to \$12.00 per credit hour in-county and \$22.00 to \$24.00 per credit hour out-of-county and out-of-state and the increase of the general fee from \$16.00 to \$17.00 per credit hour for in-county and from \$32.00 to \$34.00 per credit hour for out-of-county and out-of-state, commencing with the sessions scheduled for FY 2010, and including the Summer I session FY 2009, in order to provide a portion of the revenue source for the services to be rendered;

NOW, THEREFORE, BE IT RESOLVED that the proposed changes in the technology and general fees be considered at a public hearing scheduled to be held in the boardroom, Chambers Hall Building, Middlesex County College, Edison, NJ at a time to be determined.

4. WHEREAS, the State of New Jersey and the County of Middlesex have funded construction, repair and replacement projects at Middlesex County College pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

WHEREAS, procedures for the authorization of specific projects to be completed at Middlesex County College require approval of the Board of Trustees and the Board of School Estimate; and

WHEREAS, the Facilities Committee of the Board of Trustees has reviewed the need for the projects as recommended by the President to the Board of Trustees; and

WHEREAS, the Facilities Committee recommends to the Board of Trustees that the following projects be included;

NOW, THEREFORE, BE IT RESOLVED that the following projects for Fiscal Year 2010:

Campus Lighting Replacements	\$1,000,000
HVAC Equipment Replacements	1,000,000
Exterior Wall Replacement	<u>500,000</u>
Total	\$2,500,000

are hereby approved by the Board of Trustees for implementation on the Middlesex County College campus, pursuant to the provisions of the County College Capital Projects Fund Act, L.1997, c.360; and

BE IT FURTHER RESOLVED that the Board of Trustees contemplates that the funding for the aforementioned projects would be equally divided between the County of Middlesex and the State of New Jersey pursuant to the provisions of NJSA 18A:64A-22 et seq.; and

BE IT FURTHER RESOLVED that the Secretary of the Board of Trustees submit a copy of this resolution to the members of the New Jersey Council of County Colleges and the Board of School Estimate for their consideration; and

BE IT FURTHER RESOLVED that the Board of School Estimate be requested to consider this resolution at a meeting of said Board at a date and time to be determined, in the Freeholders Meeting Room, County Administration Building, New Brunswick, New Jersey.

5. BE IT RESOLVED that the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period October 1, 2008 through and including December 31, 2008 be approved for payment in the amount of \$14,396.64.

Legal services rendered from October 1, 2008 through and including December 31, 2008 for normal operations of Middlesex County College	\$16,888.00
Less fifteen percent courtesy discount on fees	(\$ 2,533.20)

Total disbursements from October 1, 2008 through December 31, 2008 41.84

Total \$14,396.64

After discussion, the motion was unanimously adopted.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Raja for adoption of resolutions 1 through 8:

Annual Salaries are prorated.

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Brinson, Marla	Enrollment Management & Student Support Services	Acting Dean, Enrollment Management & Student Support Services	1-110000-9125-1-00	7,425	02/01/09 – 02/28/09
Marsh, Deborah	Financial Aid	Associate Director	1-117000-9121-1-00	25,507	02/01/09 – 06/30/09
Rosa, Evelyn	New Brunswick Center	Acting Director, New Brunswick Center	1-283000-9120-2-00	5,881	02/01/09 – 02/28/09
Watson, Denise	New Brunswick Center	Acting Assistant Director, New Brunswick Center	1-283000-9126-2-00	4,495	02/01/09 – 02/28/09

MANAGEMENT CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Lee, Lynne Ng	Registrar	Director, Student Records & Communications Management	1-112000-9121-1-00	26,731	02/01/09 – 06/30/09

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Blanco, Virgil	ESL/Languages and Cultures	01/14/09 – 06/15/09	Paid
Snopek, Albert	Radiography	01/14/09 – 06/15/09	Paid

WHEREAS, Professor **Jerome Shindelman** has been a dedicated member of the faculty and administrative staff of Middlesex County College from September 1967 through January 2009; and

WHEREAS, Professor **Jerome Shindelman** served as the first College Assembly Chairperson and authored the Bylaws of the Assembly, which are still used to govern the Assembly today; and

WHEREAS, Professor **Jerome Shindelman** served in many administrative positions at the College, including Assistant Vice President for Academic and Student Affairs, Associate Dean of Faculty for the Evening Division, Assistant Dean of Faculty, Executive Assistant Vice President, and Chairperson of the History and Social Behavior Department; and

WHEREAS, Professor **Jerome Shindelman** was promoted to the academic rank of Professor in 1972, in recognition of his teaching excellence, his leadership role in the development of educational programs and governance of the college, and his significant contributions to the College community in general; and

WHEREAS, Professor **Jerome Shindelman** retired from Middlesex County College on January 15, 2009;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex County College, confer the honorary title of Professor Emeritus on **Jerome Shindelman** in recognition of his long years of dedicated service, devotion and integrity to Middlesex County College.

SECTION 2 – FACULTYFACULTY COACHING APPOINTMENTS – SPRING 2009 ACADEMIC YEAR

<u>NAME</u>	<u>SPORT</u>	<u>SALARY</u>
Fecso, Allan	Women's Softball	7,480
Lay, John	Women's Golf	5,359

FACULTY COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Kelton, Saul	Testing & Tutoring	IX-M 320 Testing - 12/17/08 & 12/31/08	1-650000-9122-1-00	260.00
Lynch, Deborah	HRI	Coverage of class on 9/08/08, 09/15/08 & 09/22/08	1-234000-9111-1-00	2,891.07
Sherman, Alan	Health & Safety	IX-M 318 D.O.T. and R.C.R.A. Training - 01/13/09	1-076000-9122-1-00	260.00

FACULTY CONTACT HOUR OVERLOAD PAYMENT – FALL 2008 SEMESTER

<u>NAME</u>	<u>DEPARTMENT</u>	<u># OF CONTACT HOUR OVERLOAD CREDITS</u>	<u>BUDGET CODE</u>	<u>TOTAL OVERLOAD PAYMENT</u>
Gardner, Donna	Biology	12	1-217500-9111-1-00	6,787.71
Kanwal, Virender	Biology	3	1-217500-9111-1-00	2,047.67
Olubayi, Olubayi	Biology	3	1-217500-9111-1-00	2,184.61
Matagrano, Anthony	Math	4	1-219000-9111-1-00	5,946.33

FACULTY SPRING 2009 SEMESTER ONLY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Bachmann, Andrea	Mathematics	Instructor	1-219000-9114-1-00	26,475	01/14/09
Coppolino, Janet	Mathematics	Instructor	1-219000-9114-1-00	26,475	01/14/09
Denes, Michael	Accounting & Legal Studies	Instructor	1-231000-9114-1-00	26,475	01/14/09
Groninger, S. Don	Mathematics	Instructor	1-219000-9114-1-00	26,475	01/14/09
Hertrich, Fred	History & Social Science	Instructor	1-223000-9114-1-00	26,475	01/14/09
Nagarajan-Iyer, Lakshmi	Business, Administration & Management	Instructor	1-235000-9114-1-00	26,475	01/14/09
O'Reilly, Lucille	Biology	Instructor	1-217500-9114-1-00	26,475	01/14/09
Quinn, Rhonda	Chemistry/Physics	Instructor	1-218000-9114-1-00	26,475	01/14/09

FACULTY STUDENT OVERLOAD COMPENSATION –Fall 2008 SEMESTER

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STUDENTS</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Altruda, Elizabeth	English	2.6	1-2210000-9111-1-00	1,206.30
Keller, James	English	3.3	1-2210000-9111-1-00	1,065.44
Class, Wilson	English	2.3	1-2210000-9111-1-00	830.37
Marshall, Benjamin	English	2.0	1-2210000-9111-1-00	815.90
Swanicke, Helena	English	1.3	1-2210000-9111-1-00	511.13

WHEREAS, Professor **Marian Sackrowitz** had been a dedicated member of the faculty of Middlesex County College from September 1978 through January 2008; and

WHEREAS, Professor **Marian Sackrowitz** was promoted to the academic rank of Professor in 2004, in recognition of her teaching excellence, her leadership role in the development of educational programs and governance of the college, and her significant contributions to the College community in general; and

WHEREAS, Professor **Marian Sackrowitz** retired from Middlesex County College on January 31, 2008;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex County College, confer the honorary title of Professor Emeritus on **Marian Sackrowitz** in recognition of her long years of dedicated service, devotion and integrity to Middlesex County College.

VOL. LXXVII - 200
1/30/09

WHEREAS, Professor **Beverly Simon** had been a dedicated member of the faculty of Middlesex County College from September 1980 through December 2008; and

WHEREAS, Professor **Beverly Simon** was promoted to the academic rank of Professor in 1999, in recognition of her teaching excellence, her leadership role in the development of educational programs and governance of the college, and her significant contributions to the College community in general; and

WHEREAS, Professor **Beverly Simon** retired from Middlesex County College on December 31, 2008;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the recommendation of the President of Middlesex County College, confer the honorary title of Professor Emeritus on **Beverly Simon** in recognition of her long years of dedicated service, devotion and integrity to Middlesex County College.

SECTION 3 – CONFIDENTIAL – No actions.

SECTION 4 - NON-ACADEMIC (UNIT AFFILIATED)

NON ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Dionisio, Annette	English	Secretary	1-221000-9130-1-00	4,782.	01/01/09 – 02/28/09

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Dos Santos, Maria	Custodial Services	12/17/08 – 01/02/09	Paid
Hanson, Raymond	Facilities Maintenance	12/16/08 – 12/17/08	Paid
Toomer, Ruby	Custodial Services	12/10/08 – 01/29/09	Paid

NON-ACADEMIC SALARY ADJUSTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>HPW</u>	<u>TITLE</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
-------------	-------------------	------------	--------------	--------------------	---------------	--------------

Pawelek, Mark Police & Safety 40 Probationary Police Officer 1-07000-9165-1-00 15,696* 01/05/09 – 06/30/09
*Adjustment due to Associate's Degree

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Oliveira, Rosa	Custodial Services	1-720000-9160-1-00	01/29/09

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>HPW</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Grecia, Jose	Facilities Maintenance	40	Lead Custodian	1-720000-9160-1-00	2,514	12/01/08
Hnyda, Thomas	Facilities Maintenance	40	Mechanic	1-730000-9161-1-00	49,190	12/01/08

SECTION 5 - NON-ACADEMIC (NON UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>RATE</u>	<u>DATES</u>
Abbott, Chris	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09
Abbott, Chris	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Augustave, Hans	Visual, Performing & Media Arts	Assistant Technician	1-226500-9141-1-00	8.00	09/01/08 – 06/30/09
Augustave, Hans	Visual, Performing & Media Arts	Event Technician	1-226500-9141-1-00	10.00	09/01/08 – 06/30/09
Baker, Jamillah	Registrar's Office	Office Clerk	1-112000-9150-1-00	8.50	01/05/09 – 05/31/09
Carroll, Alison	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09
Carroll, Alison	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Disla, Alania	ESL/Languages, Cultures & International Education	P.T. Night Coordinator	1-222000-9150-1-00	12.00	01/20/09 – 06/30/09
Dunbar, Raven	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09

VOL. LXXVII - 202
1/30/09

Dunbar, Raven	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Ferguson, Paul	Dental Auxiliaries Education	Clinic Dentist	1-213000-9150-1-00	47.25	01/14/09 – 05/15/09
Fitzgerald, Dennis	Testing & Tutoring	Peer Tutor	1-650000-9150-1-00	8.50	01/20/09 – 06/30/09
Ghahremani, Masoumeh	ESL/Languages, Cultures & International Education	Lab Assistant/Tutor	1-222000-9150-1-00	8.00	01/20/09 – 06/30/09
Gonzalez, Wilson	Visual, Performing & Media Arts	Assistant Technician	1-226500-9141-1-00	8.00	09/01/08 – 06/30/09
Gonzalez, Wilson	Visual, Performing & Media Arts	Event Technician	1-226500-9141-1-00	10.00	09/01/08 – 06/30/09
Grishkevich, Ivan	Testing & Tutoring	Senior Tutor	1-650000-9150-1-00	12.00	01/20/09 – 06/30/09
Hochman, Michael	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09
Hochman, Michael	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Jackson, Jason	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09
Jackson, Jason	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Lyons, Jarrett	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09
Lyons, Jarrett	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Marsh, Deborah	Financial Aid	Associate Director of Financial Aid	1-117000-9150-1-00	33.64	01/12/09 – 01/30/09
McCourt, Erin	Visual, Performing & Media Arts	Technician	1-226500-9150-1-00	10.00	12/15/08 – 06/30/09
Melendez, Melissa	Chemistry & Physics	Assistant Lab Coordinator	1-218000-9150-1-00	12.50	12/20/08 – 06/30/09
Overstreet, Douglas	Legal & External Affairs	Research Assistant	5-550016-9150-1-62	28.00	01/02/09 – 06/30/09
Pant, Shraddha	ESL/Languages, Cultures & International Education	Office Assistant	1-222000-9141-1-00	10.00	12/15/08 – 06/30/09
Papadelias, Theologia	ESL/Languages, Cultures & International Education	Lab Assistant/Tutor	1-222000-9141-1-00	8.50	12/15/08 – 06/30/09
Pechardo, Ivan	Computer Science & Information Technology	Student Technical Assistant	1-239500-9141-1-00	7.25	01/02/09 – 06/30/09
Petrocelli, John	Dental Auxiliaries Education	Clinic Dentist	1-213000-9145-1-00	49.50	01/14/09 – 05/15/09
Santana, Caleb	Shipping & Receiving	Receiving Clerk	1-760000-9141-1-00	9.00	12/15/08 – 06/30/09
Santana, Destiny	Facilities Maintenance	Department Assistant	1-730000-9150-1-00	10.00	12/08/08 – 06/30/09
Schwartz, Martin	Dental Auxiliaries Education	Clinic Dentist	1-213000-9145-1-00	45.00	01/14/09 - 05/15/09
Short, Cortney	P.E. Center	Fitness Center Attendant	1-192000-9141-1-00	8.00	01/01/09 – 06/30/09
Shah, Vini	Student Activities	Theater Usher	1-181000-9141-1-00	10.00	01/14/09 – 06/30/09
Shah, Vini	Student Activities	Student Worker	1-181000-9141-1-00	7.25	01/14/09 – 06/30/09
Shuang, Tian	Computer Science & Information Technology	Student Teaching Assistant	1-239500-9141-1-00	7.75	01/05/09 – 06/30/09

Simons, Holli	P. E. Center	Fitness Center Attendant	1-192000-9141-1-00	8.00	01/01/09 – 06/30/09
Solomon, Barbara	Dental Auxiliaries Education	Clinic Dentist	1-213000-9150-1-00	48.00	01/14/09 – 05/15/09
Teague, Jason	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09
Teague, Jason	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Torres, Nirma	Computer Science & Information Technology	Student Technical Assistant	1-239500-9150-1-00	7.75	01/02/09 – 06/30/09
Vazquez, Patricia	Visual, Performing & Media Arts	Assistant Technician	1-226500-9150-1-00	8.00	09/01/08 – 06/30/09
Vazquez, Patricia	Visual, Performing & Media Arts	Event Technician	1-226500-9150-1-00	10.00	09/01/08 – 06/30/09
Vuong, Binh	Chemistry & Physics	Physics Lab Coordinator	1-218000-9141-1-00	9.75	01/05/09 – 05/31/09
Washington, Tia	Financial Aid	Financial Aid Professional	1-117000-9150-1-00	20.00	12/04/08 – 12/19/08
Wasserman, Jamie	Dental Auxiliaries Education	Clinic Dentist	1-213000-9150-1-00	49.50	01/14/09 – 05/15/09
Zweig, Marc	Dental Auxiliaries Education	Clinic Dentist	1-213000-9145-1-00	49.50	01/14/09 – 05/15/09

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED & SPECIAL PROJECTS APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>RATE</u>	<u>DATES</u>
Austerlitz, Michael	Democracy House History & Social Science	Bonner Winter Intern	5-223015-9150-1-44	10.00 per hour	01/01/09 – 01/31/09
Ayimadu, Ayana	History & Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900.00)	11/01/08 – 06/30/09
Ganger, Muriel	Corporate & Community Education	Project Span Assistant	5-521026-9150-1-42	16.00 per hour	01/02/09 – 06/30/09
Orazi, Liana	History & Social Science	Democracy House Intern	1-999900-9150-1-00	105.55 per pay period (not to exceed 1,900.00)	11/01/08 – 07/30/09
Orazi, Maureen	History & Social	Democracy House	1-999900-9150-1-00	105.55 per pay period	12/01/08 – 08/30/09

VOL. LXXVII - 204
1/30/09

	Science	Intern		(not to exceed 1,900.00)	
Sauer, Christina	FYE/Academic & Student Affairs	First Year Ambassador	5-080005-9150-1-44	8.00 per hour	12/30/08 – 06/30/09
Way, I'Drionna	History & Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900.00)	10/01/08 – 06/30/09

SECTION 7 - PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending January 16, 2009 beginning with the name **Balabkins, Xenia** and ending with the name **Wathen, Christine** for a total amount of \$15,336.75 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	945.75
Bogner, Barbara	936.00
Buscemi, Santi	1,735.50
Christensen, Erin	1,287.00
Graber, Patricia	2,613.00
Greene, Barbara	1,111.50
Olson, Jerome	1,735.50
Rehbein, Edith	2,817.75
Strugala, Richard	2,135.25
Wathen, Christine	19.50
TOTAL	15,336.75

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
McSorley, Denise	Dental Auxiliaries	Covered morning clinic on 12/10/08	1-213000-9116-1-00	182.32

DIVISION OF CORPORATE & COMMUNITY EDUCATION

- (a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2009 be approved for the indicated amounts listed below beginning with the name **Abdul-Ali, Shakira** and ending with the name **Tischio, John** for the total amount of \$12,170.00 (budget code 1-520000-9116-1-00):

The Institute

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Abdul-Ali, Shakira	08-09:455	250.00
Fallone, Carla	08-09:447	480.00
Koscinski, Cornelia	08-09:454	300.00
Lewis, Carl	08-09:451	960.00
Morriale, Adriana	08-09:334	400.00
Morriale, Adriana	08-09:431	320.00
Morriale, Adriana	08-09:432	320.00
Morriale, Adriana	08-09:448	400.00
Nawrock, Carol	08-09:591	400.00
Ortiz, Juan	08-09:440	3,000.00
Patel, Anjana	08-09:458	320.00
Rouse-Jenkins, Laren	08-09:449	250.00
Santos, Mario	08-09:456	2,400.00
Tavares, Zaida	08-09:453	770.00
Tischio, John	08-09:457	<u>1,600.00</u>
	TOTAL	12,170.00

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed contracted assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2009 be approved for the indicated amounts listed below beginning with the name **Azzarello, Michael** and ending with the name **Victors, Andrew** for the total amount of \$43,827.63 (budget code 1-510000-9116-1-00):

Professional & Community Programs

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Azzarello, Michael	08-09:588	525.00
Chaban, Olga	08-09:206	210.00
Crafton, Corinna	08-09:211	483.36
D'Amore, Jesse	08-09:213	2,400.00
DelGuercio, Donna	08-09:217	350.00
DelGuercio, Donna	08-09:217	325.00
Feintuch, Arthur	08-09:225	3,276.00
Ferrell, James	08-09:226	1,928.70
Freiburg, Dana	08-09:231	840.00
Gerstler, Deborah	08-09:232	600.00
Greenwald, Robin	08-09:234	1,800.00
Guo, Lina	08-09:236	528.00
Johnson, Carla	08-09:392	1,680.00
Johnson, Peter	08-09:247	1,677.20
Kaiserman, Melanie	08-09:250	1,350.00
Kazmi, Sibte	08-09:252	4,800.00
Khambhati, Alpa	08-09:437	360.00
Leary, Kimberly	08-09:258	450.00
Leary, Kimberly	08-09:258	450.00
Lupo, Vincent	08-09:260	2,025.00
Macik, Sharon	08-09:261	630.00
Maffucci, Phyllis	08-09:262	1,200.00
Parker, Bruce	08-09:275	2,250.00
Patel, Anjana	08-09:390	525.00
Pean, Claire	08-09:277	1,350.09
Raji, Karen	08-09:551	210.00
Raji, Karen	08-09:282	1,820.00
Reilly, Catherine	08-09:283	1,671.54
Sasso, William	08-09:556	180.00
Sasso, William	08-09:556	180.00
Sasso, William	08-09:289	350.00
Shah, Raship	08-09:292	210.00
Shah, Raship	08-09:292	210.00
Small, Loan-Anh	08-09:297	648.00

Tavares, Zaida	08-09:304	900.00
Tobin, April Lynn	08-09:305	754.74
Valente, Patrick	08-09:307	4,050.00
Victors, Andrew	08-09:309	<u>630.00</u>
	TOTAL	43,827.63

- (c) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2009 be approved for the indicated amounts listed below beginning with the name **Ghandhi, Sagar** and ending with the name **Ghandhi, Sagar** for the total amount of \$502.50 (budget code 5-520020-9150-1-42):

Professional & Community Programs: Continuing Education

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Ghandhi, Sagar	N/A	<u>502.50</u>
	TOTAL	502.50

- (d) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for January, 2009 be approved for the indicated amounts listed below beginning with the name **Kastel, Herbert** and ending with the name **Welsher, Joan** for the total amount of \$8,234.00 (budget code 5-520021-9116-1-33):

Career Training Center

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Kastel, Herbert	08-09:460	4,400.00
Imgrund, Colleen	08-09:461	936.00
Imgrund, Colleen	08-09:393	468.00
Welsher, Joan	08-09:463	<u>2,430.00</u>
	TOTAL	8,234.00

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Winter 2008 Adjunct Payroll be approved:

<u>NAME</u>	<u>COURSE I</u>	<u>CI – SECTION</u>	<u>COURSE II</u>	<u>CII-SECTION</u>	<u>SALARY</u>
Bachmann, Andrea	MAT*101*	85			2,730.00
Bachmann, Paul	MAT*031*	85			2,730.00
Biedzynski, James	HIS*221*	85			1,914.00
Calimeri, Alfred	SPA*121*	85			1,914.00
Cilente, Jerald	PSY*244*	86	PSY*219*	85	3,918.00
Cohn, Ricki Jean	RDG*011*	85			2,730.00
Coleman, Gertrude	ENG*121*	85			2,730.00
Coogan, Catherine	PSY*226*	85			1,914.00
Dell' Omo, Louis	SPE*121*	85	SPE*121*	86	5,460.00
Dhanda, Naresh	CSC*105*	86			2,730.00
di Pasquale, Emanuel	ENG*212*	85			2,730.00
DiDomenico, Charles	ENG*122*	86			2,730.00
Dzurisin, Andrew	SOC*131*	85			2,730.00
Edwards, Melissa	ENG*122*	IN2			2,730.00
Edwards-Wilson, Runae	PSY*123*	87			1,830.00
Gaspar, Joseph	MAT*123*	85			1,830.00
Goldberg, David	ECO*202*	IN	MGT*210*	IN	3,828.00
Groninger, Don	MAT*029*	85			2,730.00
Harrington, Christine	PSY*123*	85	PSY *235*	85	5,460.00
Hinton, Melvin	PSY*223*	86			2,055.00
Honey, Patrick	PED*140*	85	PED*140*	86	3,640.00
Hyman, Hillary	SPE*121*	87			2,730.00
Insolera, Steven	SPE*121*	88			1,914.00
Johnson, Laurell	MAT*101*	85			141.64
Kahora, James	HED*150*	85			2,730.00
Kantor, Irwin	SOC*121*	86			2,730.00
Kuritz, Steve	MAT*124*	85			1,830.00
Landers, Michael	BUS*107*	85			2,730.00
Mihopulos, James	HIS*122*	85			1,914.00

Moskowitz, Jack	ENG*122*	85	ENG*122*	87	5,460.00
Nagarajan-Iyer, Lakshmi	ECO*201*	IN	ECO*201*	IN2	3,660.00
Paquette, Michael	CJU*123	86			2,730.00
Piccocio, Nicholas	CSC*105*	85			2,730.00
Ramer, Elliot	ESL*086*	85			2,730.00
Ramer, Iris	ESL*091*	85			2,730.00
Rose, Leo	HED*150*	86			1,830.00
Rosenberg, Zofia	PSY*255*	85			1,914.00
Sacchi, John	HED*150*	87			2,730.00
Spector, Jeffrey	BUS*101*	IN	CSC*105*	87	5,460.00
Speranza, John	HIS*121*	85			1,830.00
Szilagyi, Aimee	ENG*122*	IN			2,730.00
Wathen, Christine	ECO*201*	85			2,730.00
Zale, Steven	CSC*107*	85			2,730.00
Zifchak, Robert	PED*143*	85			1,820.00

SECTION 8 – POLICIES - No actions.

SECTION 9 – MISCELLANEOUS – No actions.

After discussion, the motion was unanimously adopted.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales' State of the College address is attached.

AUDIENCE

Freeholder Ron Rios stated that he will try to support the college during these challenging economic times.

Mr. Tighe noted that the Middlesex County College Foundation has experienced significant financial losses. After some discussion, it was suggested a committee be formed of both College Trustees and Foundation Board members to address their situation and to see how the College might be able to assist.

There being no further business, the meeting was adjourned at 9:26 a.m. The next regularly-scheduled meeting of the Board will take place on Wednesday, February 25, 2009.

ALBERTO RIVAS
Secretary