

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of November 17, 2008 Meeting

The rescheduled regular meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Boardroom of Chambers Hall, located on the College campus. Members present were: Mmes. Palumbo, Power and Sutera and Messrs. Antisell, Bauer, Finkelstein, Mulkerin, Piegari, Raja, Rivas, Sica and Tighe. Also present were President La Perla-Morales, Mr. Golum, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On October 24, 2008, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On October 24, 2008, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 131 Ethel Road, Piscataway, New Jersey.
- (c) On October 24, 2008, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On October 24, 2008, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power led the Pledge of Allegiance.

Mr. Sica moved, seconded by Mr. Mulkerin, that the regular meeting minutes of October 22, 2008, be adopted as presented. After discussion, the motion was unanimously approved.

FACILITIES COMMITTEE

Mr. Bauer moved, seconded by Mr. Sica, for adoption of resolutions 1a through 8b:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

a. RSC Architects for Phase II engineering consulting services for the Campus Elevator Upgrade project in the amount of \$5,649.80.

Contract Amount	\$56,498.00
Previous Payments	50,848.20
Payment #4 - FINAL	<u>5,649.80</u>
Balance	<u>\$ 0.00</u>

b. EI Associates for the Phase III construction observation services for the Main Hall and Raritan Hall HVAC Replacement project in the amount of \$3,780.00.

Contract Amount	\$18,900.00
Payment #1	<u>3,780.00</u>
Balance	<u>\$15,120.00</u>

c. Triad Consulting Engineers, Inc. for Phase II engineering consulting services for the Substation Replacement project in the amount of \$22,720.00.

Contract Amount	\$56,800.00
Previous Payments	28,400.00
Payment #2	<u>22,720.00</u>
Balance	<u>\$ 5,680.00</u>

d. StoneGate Associates for professional services rendered in conjunction with the Emergency Management Plan in the amount of \$3,000.00.

Contract Amount	\$9,875.00
Previous Payments	2,000.00
Payment #2	<u>3,000.00</u>
Balance	<u>\$ 4,875.00</u>
e. <u>Thermal Piping, Division of GBI, Inc.</u> for providing contracting services for the Johnson Learning Center HVAC Upgrade project in the amount of \$27,406.09.	
Contract Amount	\$1,640,451.21
Previous Payments	1,449,000.00
Payment #9	27,406.09
Retainage	<u>164,045.12</u>
Balance	<u>\$ 164,045.12</u>
f. <u>McNally Engineering</u> for providing consulting services for the West Hall Replacement project in the amount of \$9,500.00.	
Contract Amount	\$9,500.00
Payment #1 - FINAL	<u>9,500.00</u>
Balance	<u>\$ 0.00</u>
g. <u>Weld-It, Inc.</u> for providing contracting services for the Edison Hall HVAC Upgrade project in the amount of \$81,000.00.	
Contract Amount	\$1,041,975.00
Previous Payments	28,133.33
Payment #2	81,000.00
Retainage	<u>12,125.93</u>
Balance	<u>\$ 932,841.67</u>

2. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A.18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, that the following contract over \$30,100 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
75440	Dell Marketing	Computer Hardware	\$141,429.07

3. WHEREAS, Middlesex County College has a need to acquire legal advertising as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory, has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is January 1, 2009 through December 31, 2009; and

WHEREAS, Gannett NJ Newspapers has submitted a proposal November 10, 2008, indicating they will provide advertising on an as needed basis; and

WHEREAS, Gannett NJ Newspapers has completed and submitted a Business Entity Disclosure Certification which certifies that Gannett NJ Newspapers has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Gannett NJ Newspapers from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with, Gannett NJ Newspapers as described herein.

4. WHEREAS, Middlesex County College has a need to acquire banking services as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory, has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is January 1, 2009 through December 31, 2009; and

WHEREAS, Wachovia Bank has submitted a proposal November 10, 2008, indicating they will provide banking services; and

WHEREAS, Wachovia Bank has completed and submitted a Business Entity Disclosure Certification which certifies that Wachovia Bank has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Wachovia Bank from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Wachovia Bank as described herein.

5. BE IT RESOLVED that whereas the College has previously solicited bids for first-year contracts with second and third year options for renewals up to a three-year period as allowed by N.J.S.A. 18A:64A-25 et seq., the following renewal contracts are awarded:
 - a. Bid # 503 for Passenger Vans for the second year of a two year contract:
Miller Auto Leasing, Lumberton, NJ for the amount of \$25,632.00.

6. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a bid award be made to the following firm(s):
 - a. Bid # 551 for Computer Supplies from a total of 3 responses received:
Impex Micro, Basking Ridge, NJ for the amount of \$9,144.09.
ePlus Technology, Inc., Herndon, VA for the amount of \$1,547.10.

7. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, an award be made to the following firm pursuant to a fair and open process:
 - a. Special Quote # 9404 for the Non-Credit Bulletins from a total of 2 responses received:

Bartash Publications, Philadelphia, PA for the amount of \$141,766.00.

8. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration, a bid award ratification be made to the following firm(s):
 - a. Special Quote # 9411 for Adult Recruitment Post Cards from a total of 7 responses received:
Payne Printery, Dallas, PA for the amount of \$6,542.00.
 - b. Special Quote # 9414 for the Geotechnical Engineering Consulting Services for the West Hall Replacement from a total of 6 responses received:
Converse Consultants, Whippany, NJ for the amount of \$6,200.00.

After discussion, the motion was unanimously adopted.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Bauer, for adoption of resolutions 1 through 5:

1. BE IT RESOLVED that Susan K. Perkins, Vice President for Finance and Administration, Middlesex County College, be appointed to represent the College as a Commissioner of the Middlesex County Joint Health Insurance Fund Commission; and

BE IT FURTHER RESOLVED that, Ronald C. Goldfarb, Vice President for Legal and External Affairs, Middlesex County College, be appointed to represent the College as the Alternate Commissioner of the Middlesex County Joint Health Insurance Fund Commission.
2. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") participates in the Middlesex County Joint Health Insurance Fund (hereinafter referred to as the "MCJHIF") for the provision of health insurance and prescription drug coverage for eligible College employees; and

WHEREAS, renewal of participation in the MCJHIF and its Bylaws is required by the Commissioner of the Department of Banking and Insurance and the Commissioner of Community Affairs of the State of New Jersey; and

WHEREAS, the Board had determined the College will continue its participation in the MCJHIF for the calendar year 2009;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board approves the renewal of the College's participation in the MCJHIF and approval of its Bylaws for the calendar year 2009.
2. The President be authorized to contract with the MCJHIF for renewal of participation in the fund for the calendar year 2009.

3. WHEREAS, Middlesex County College (hereinafter referred to as the "College") provides dental coverage to eligible employees; and

WHEREAS, the College wishes to continue these services provided by Horizon Healthcare Dental Services for the calendar year 2009;

NOW, THEREFORE, BE IT RESOLVED that the Board approves the continuation of provider services with Horizon Healthcare Dental Services for the calendar year 2009.

4. BE IT RESOLVED that the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period July 1, 2008 through and including September 30, 2008 be approved for payment in the amount of \$8,581.94

Legal services rendered from July 1, 2008 through and including September 30, 2008 for normal operations of Middlesex County College	\$10,036.00
Less fifteen percent courtesy discount on fees	(\$ 1,505.40)
Total disbursements from July 1, 2008 through September 30, 2008	<u>51.34</u>
	Total <u>\$8,581.94</u>

5. WHEREAS, the firm of Ernst & Young, LLP has submitted an audit of the books and records of Middlesex County College

for the year ended June 30, 2008 including the enrollment reports; and

WHEREAS, management has responded to the reports as submitted by Ernst & Young, LLP and has presented the reports to the Finance Committee on November 17, 2008;

NOW, THEREFORE, BE IT RESOLVED that the audited financial statements for the year ended June 30, 2008 be attached to the Minutes of the Board of Trustees meeting.

After discussion, the motion was unanimously adopted.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Tighe for adoption of resolutions 1 through 9:

Annual Salaries are prorated.

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A Section 18A:64A-12:

SECTION 1 – MANAGEMENT

MANAGEMENT APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Brinson, Marla	Enrollment Management	Acting Dean, Enrollment Management & Student Support Services	1-110000-9125-1-00	7,425	12/01/08 – 12/31/08
Connors-Urban, Heather	Admissions	Coordinator of Admissions Recruitment Technology	1-111000-9121-1-00	30,996	11/18/08 – 06/30/09
Rosa, Evelyn	New Brunswick Center	Acting Director, New Brunswick Center	1-283000-9120-2-00	5,881	12/01/08 – 12/31/08
Watson, Denise	New Brunswick Center	Assistant Director, New Brunswick Center	1-283000-9126-2-00	4,495	12/01/08 – 12/31/08

SECTION 2 – FACULTY

FACULTY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Grier, Thomas	Intercollegiate Athletics	Assistant Coach-Women’s Basketball	1-888888-9170-1-00	4,522	11/18/08- 06/30/09

FACULTY COMPENSATION

<u>NAME</u>	<u>PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Gardner, Donna Marie	1,820	IX-M – 299 Honors Board & Committee 10/22/08	Academic & Student Affairs	1-080000-9122-1-00
Spano, Matthew	1,820	IX-M – 299 Honors Board & Committee 10/22/08	Academic & Student Affairs	1-080000-9122-1-00

SECTION 3 – CONFIDENTIAL – No actions.

SECTION 4 - NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Pelc, Daniel	Warehouse/Receiving	Warehouse Person II	1-760000-9161-1-00	13,742	12/15/08 – 06/30/09

NON-ACADEMIC ADDITIONAL COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
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Ross, Anthony	2,000	Scene Design for "Rashomon" 11/21/08 – 11/23/08	Visual, Performing & Media Arts	1-226500-9134-1-00
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NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Attiyeh, Yousef	Custodial Services	11/20/08 – 12/15/08	Unpaid
Blegboh, Barbara	Custodial Services	10/21/08 – 11/13/08	Paid
Rodriguez, Alba	Custodial Services	11/04/08 – 11/07/08	Unpaid
Santos, Maria	Custodial Services	10/30/08 – 11/05/08	Paid
Santos, Maria	Custodial Services	11/06/08 – 11/17/08	Unpaid

SECTION 5 - NON-ACADEMIC (NON UNIT AFFILIATED)

NON ACADEMIC ADDITIONAL COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Hochman, Michael	500	Dance Ensemble Light Design Technician	HPERD	1-225000-9150-1-00

NON-ACADEMIC APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY RATE</u>	<u>DATES</u>
Caballero, Eileen	Office of Admissions	Admissions Assistant	1-111000-9150-1-00	10.00	10/16/08 – 12/12/08
Fernandez, Pedro	Registrar's Office	Office Clerk	1-112000-9141-1-00	8.75	09/01/08 – 06/30/09
Fox, Kathleen	The Institute	Clerical Support	1-520000-9155-1-00	16.04	12/01/08 – 06/30/09
Ghahremani, Masoumeh	ESL/Languages and Cultures & International Ed.	Lab Assistant Tutor	1-222000-9150-1-00	8.00	10/01/08 – 06/30/09
Knight, Melvinia	E.O.F.	Secretary	1-194000-9150-1-00	12.00	10/21/08 – 06/30/09

Maj, Richard	Engineering Technologies	Peer Tutor	1-238500-9141-1-00	8.00	10/15/08 – 12/15/08
Morales, Rose	Medical Lab Technology	Department Secretary	1-216000-9150-1-00	12.00	10/20/08 – 06/30/09
Ryan, James	Health & Safety	Per Diem Nurse	1-115000-9150-1-00	35.00	07/01/08 – 06/30/09
Santana, Destiny	Office of Admissions	Admissions Assistant	1-111000-9141-1-00	10.00	10/16/08 – 12/12/08
Thomas, Shaune	Financial Aid	Financial Aid Assistant	1-117000-9150-1-00	8.00	10/17/08 – 12/19/08

SECTION 6 – SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS APPOINTMENT (PART-TIME)

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>HOURLY RATE</u>	<u>DATES</u>
Bialas, Anna	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Butamante, Elizabeth	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Centrella, Ashley	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Clark, Aaron	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Clifford, Justin	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Diallo, Doudou	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Ehlers, Tara	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09

Garib, Katherine	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Heba, Sarah	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Hernandez, Erica	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Le Claire, Taylor	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Lubin, Michael	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Malcolm, Tiffany	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Montgomery, Ebori	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Ramos-Carey, Lisa	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Salib, Mariam	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Stampoulos, Erika	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09
Zanatta-Perdomo, Gabriela	History and Social Science	Community Scholars Corps Member	5-223013-9141-1-44	105.55 per pay period (not to exceed 1,900)	10/01/08 – 06/30/09

SPONSORED AND SPECIAL PROJECTS RETIREMENT

WHEREAS, **Muriel Ganger** has faithfully served Middlesex County College from January 5, 1981, and is a member of the Corporate and Community Education department, and

WHEREAS, she has performed her duties and responsibilities capably and loyally,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Muriel Ganger** as of November 30, 2008; and

BE IT FURTHER RESOLVED that the Board recognized the significant contribution of **Muriel Ganger** for her years of service at Middlesex County College.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE/</u>
Ganger, Muriel	Corporate & Community Education	5-521026-9130-1-42	11/30/08

SECTION 7 - PAYROLLS

HUMAN RESOURCES DEPARTMENT

(a) BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2008 Adjunct Payroll be approved:

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending November 7, 2008 beginning with the name **Baker, Janet** and ending with the name **Wathen, Christine** for a total amount of \$7,634.25 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Baker, Janet	97.50
Balabkins, Xenia	341.25
Bogner, Barbara	156.00

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Buscemi, Elaine	819.00
Buscemi, Santi	2,496.00
Christensen, Erin	243.75
Graber, Patricia	1,199.25
Olson, Jerome	156.00
Rehbein, Edith	1,033.50
Strugala, Richard	136.50
Tillotson, Lucia	234.00
Wathen, Christine	<u>721.50</u>
TOTAL	7,634.25

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Stevenson, Nicolette	100	Cake Decorating Demonstration	HRI	1-234000-9155-1-00

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUSLY APPROVED SALARY</u>	<u>COMPENSATION</u>
Babst, Robert	1,830.00	2,941.08
Bell, Paula	3,660.00	4,705.72
Coppolino, Janet	2,700.00	5,040.00
Kalugin, Lloyd	- 0 -	2,700.00
Kaplan, Gerald	1,830.00	4,836.39
Leibel, Karen	- 0 -	587.00
Mora, Maria	2,700.00	1,350.00
Platt, Melissa	- 0 -	1,568.52
Ramirez, John	- 0 -	5,400.00
Ruotilio, Stephen	1,830.00	718.93
Swan, Evan	3,660.00	4,706.00
Trela, Stephanie	- 0 -	587.00

DIVISION OF CORPORATE & COMMUNITY EDUCATION

(a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2008 be approved for the indicated amounts listed below beginning with the name **Alexander, Jeanette** and ending with the name **Ubaldo, Juan** for the total amount of \$34,505.00 (budget code 1-520000-9116-1-00):

The Institute

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Alexander, Jeanette	08-09:399	320.00
Alexander, Jeanette	08-09:401	320.00
Alexander, Jeanette	08-09:409	320.00
Alexander, Jeanette	08-09:410	320.00
Barnhart, Steven	08-09:105	1,500.00
Giunta, Andrew	08-09:406	250.00
Griles, Juan	08-09:378	800.00
Horne, Beverly	08-09:407	125.00
Kirbos, Steve	08-09:408	640.00
Moran, Patricia	08-09:106	7,000.00
Morriale, Adriana	08-09:379	320.00
Morriale, Adriana	08-09:380	320.00
Morriale, Adriana	08-09:405	320.00
Morriale, Adriana	08-09:411	320.00
Nawrock, Carol	08-09:373	400.00
Nawrock, Carol	08-09:376	400.00
Nawrock, Carol	08-09:377	400.00
Nawrock, Carol	08-09:381	320.00
Nawrock, Carol	08-09:413	400.00
Nawrock, Carol	08-09:414	400.00
Ortiz, Juan	08-09:430	1,800.00
Patel, Anjana	08-09:398	320.00
Patel, Anjana	08-09:400	320.00
Patel, Anjana	08-09:402	320.00
Patel, Anjana	08-09:412	320.00

Rasgido, Wendy	08-09:382	320.00
Rasgido, Wendy	08-09:383	320.00
Rasgido, Wendy	08-09:384	320.00
Rasgido, Wendy	08-09:385	320.00
Rouse-Jenkins, Laren	08-09:404	810.00
Sadarangani, Komal	08-09:355	320.00
Ubaldo, Juan	08-09:347	<u>320.00</u>
TOTAL		34,505.00

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed contracted assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2008 be approved for the indicated amounts listed below beginning with the name **Abramov, Gennadiy** and ending with the name **Wolfe, Thomas** for the total amount of \$36,503.40 (budget code 1-510000-9116-1-00):

Professional & Community Programs

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	08-09:193	315.00
Abramov, Gennadiy	08-09:193	315.00
Abramov, Gennadiy	08-09:193	105.00
Abramov, Gennadiy	08-09:193	210.00
Balagopal, Jai	08-09:483	675.00
Blum, Lisa	08-09:198	525.00
Blum, Lisa	08-09:198	210.00
Blum, Lisa	08-09:198	105.00
Burkovskiy, Natalia	08-09:203	350.00
Burkovskiy, Natalia	08-09:203	525.00
Chaban, Olga	08-09:206	210.00
Chaban, Olga	08-09:206	315.00
Chaban, Olga	08-09:206	420.00
Davis, Audrey	08-09:214	300.00
DeFeo, Michael	08-09:215	225.00
DelGuercio, Donna	08-09:217	350.00
DelGuercio, Donna	08-09:217	350.00
Drawbaugh, George	08-09:222	427.50

Duncan-Pollard, Agnes	08-09:223	210.00
Feintuch, Arthur	08-09:225	1,008.00
Feintuch, Arthur	08-09:225	2,520.00
Feintuch, Arthur	08-09:225	350.00
Feintuch, Arthur	08-09:225	2,520.00
Ferrell, James	08-09:56	3,857.40
Fiske, Nancy	08-09:227	346.50
Fitzpatrick, Nickasee	08-09:228	525.00
Frank, Barry	08-09:229	795.00
Frank, Barry	08-09:229	795.00
Frank, Barry	08-09:229	795.00
Frank, Barry	08-09:229	795.00
Frank, Barry	08-09:229	795.00
Freiburg, Dana	08-09:231	840.00
Gerstler, Deborah	08-09:232	750.00
Gundersen, Rhonda	08-09:235	210.00
Harris, Melva	08-09:237	210.00
Herron, Stephanie	08-09:241	210.00
Hobor, Peter	08-09:243	420.00
Horne, Beverly	08-09:245	210.00
Johnson, Carla	08-09:392	1,680.00
Koscinski, Cornelia	08-09:256	180.00
Levanti, Larry	08-09:259	225.00
Maffucci, Phyllis	08-09:262	1,200.00
Marin, Alexander	08-09:266	630.00
Marino-Doyle, Janice	08-09:267	210.00
Marshall, Victor	08-09:268	300.00
Mistry, Manish	08-09:270	210.00
Molloy, William	08-09:271	210.00
Patel, Anjana	08-09:390	525.00
Pech, Jordan	08-09:278	75.00
Raji, Karen	08-09:282	1,680.00
Sarnouski, Darlene	08-09:288	640.00
Sasso, William	08-09:289	150.00
Sasso, William	08-09:289	150.00

Sasso, William	08-09:289	150.00
Sasso, William	08-09:289	150.00
Sasso, William	08-09:289	300.00
Shah, Raship	08-09:292	315.00
Shah, Raship	08-09:292	315.00
Silverman, Ellen	08-09:296	210.00
Stanislawczyk, Andrew	08-09:299	900.00
Stormes, Jennie	08-09:300	840.00
Trella, Linda	08-09:306	324.00
Velez, Juan	08-09:308	420.00
Velez, Juan	08-09:308	315.00
Wolfe, Thomas	08-09:311	<u>105.00</u>
TOTAL		36,503.40

- (c) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2008 be approved for the indicated amounts listed below beginning with the name **Daniels, Jack** and ending with the name **Reed, Derek** for the total amount of \$3,587.50 (budget code 5-520020-9455-1-42):

Professional & Community Programs: Continuing Education

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Daniels, Jack	08-09:322	400.00
Gandhi, Sagar	08-09:439	100.00
Gandhi, Sagar	08-09:439	212.50
Gandhi, Sagar	08-09:439	212.50
Gandhi, Sagar	08-09:439	212.50
Gandhi, Sagar	08-09:439	212.50
Gandhi, Sagar	08-09:439	212.50
Gandhi, Sagar	08-09:439	212.50
Garrihy, Thomas	08-09:323	375.00
LaRue, Lisa	08-09:324	450.00
Reed, Derek	08-09:325	600.00
Reed, Derek	08-09:325	<u>600.00</u>
TOTAL		3,587.50

- (d) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2008 be approved for the indicated amounts listed below beginning with the name **Ghandhi, Sagar** and ending with the name **Ghandhi, Sagar** for the total amount of \$615.00 (budget code 5-520020-9150-1-42):

Professional & Community Programs: Continuing Education

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Ghandhi, Sagar	N/A	<u>615.00</u>
	TOTAL	615.00

- (e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for November, 2008 be approved for the indicated amounts listed below beginning with the name **Kastel, Herbert** and ending with the name **Welsher, Joan** for the total amount of \$11,752.00 (budget code 5-520016-9116-1-33):

Career Training Center

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Kastel, Herbert	08-09:460	4,400.00
Imgrund, Colleen	08-09:461	468.00
Imgrund, Colleen	08-09:393	624.00
Masterson, Robert	08-09:462	3,740.00
Welsher, Joan	08-09:463	<u>2,520.00</u>
	TOTAL	11,752.00

TESTING & TUTORING DEPARTMENT

- BE IT RESOLVED that the following payroll for Proctoring be approved for the pay period ending November 7, 2008 beginning with the name **Hernandez, Theresa** and ending with the name **Hernandez, Theresa** for a total amount of \$260.00 (budget code 1-650000-9155):

<u>NAME</u>	<u>TEST</u>	<u>DATES</u>	<u>AMOUNT</u>
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Theresa Hernandez	Accuplacer Workshop	10/22/08-11/06/08		<u>260.00</u>
			TOTAL	260.00

SECTION 8 – POLICIES - No actions.

SECTION 9 – MISCELLANEOUS – No actions.

After discussion, the motion was unanimously adopted.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales noted that a reception was held in mid-October to celebrate the publication of the first issue of *Middlesex A Literary Journal*. Dr. La Perla-Morales' report for November 2008 is attached.

AUDIENCE

No comments.

There being no further business, the meeting was adjourned at 9:05 a.m. The next regularly-scheduled meeting of the Board will take place on Wednesday, December 17, 2008.

ALBERTO RIVAS
Secretary