

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of May 28, 2008

A regular meeting of the Board of Trustees of the Middlesex County College was held at 9:00 a.m. in the Boardroom in Chambers Hall on the College campus. Members present were: Mrs. Power and Messrs. Bauer, Finkelstein, Mulkerin, Piegari, Raja, Rivas, Sica, and Tighe. Mmes. Palumbo and Wesnowsky and Mr. Antisell were absent. Also present were President La Perla-Morales, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 28, 2007, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 28, 2007, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 131 Ethel Road, Piscataway, New Jersey.
- (c) On November 28, 2007, a copy of this advance notice was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 28, 2007, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Vice Chairman Thomas Tighe led the Pledge of Allegiance.

Mr. Bauer moved, seconded by Mr. Sica, that the regular meeting minutes of April 23, 2008, be approved as presented. After discussion, the motion was unanimously carried.

ACADEMIC, STUDENT AND ALUMNI AFFAIRS COMMITTEE

Mr. Raja moved, seconded by Mr. Finkelstein, for adoption of Resolutions 1 through 4:

1. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the County of Middlesex (hereinafter referred to as the "County") have entered into a contract for the operation of a project entitled PROJECT SPAN/HSAC PROGRAM for the period January 1, 2008 through December 31, 2008; and

WHEREAS, a proposal entitled PROJECT SPAN/HSAC PROGRAM has been submitted by the College and agreed to by the County in the amount of \$17,093; and

WHEREAS, R.S. 18A: 64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled PROJECT SPAN/HSAC PROGRAM is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

- a. The Board approves the proposal for the project entitled PROJECT SPAN/HSAC PROGRAM as submitted by the College to the County of Middlesex for the period January 1, 2008 through December 31, 2008 in the total amount of \$17,093.
 - b. The Board herein authorizes the College President and/or his designee to execute the contract.
2. WHEREAS, an application entitled New Jersey DECA has been submitted by the College to the State of New Jersey, Department of Education (hereinafter referred to as the "State") in the amount of \$144,809; and

WHEREAS, the State has approved the application entitled New Jersey DECA as submitted by the College; and

WHEREAS, N.J.S.A. 18A:64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the State requires approval by the governing body of Middlesex County College for modifications to the grant budget,

WHEREAS, the Board has determined that the operation of a project entitled, New Jersey DECA is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the application for the project entitled, New Jersey DECA as submitted by the College to the State of New Jersey, Department of Education for the period July 1, 2008 through June 30, 2009 in the total amount of \$144,809.

3. WHEREAS, an application entitled COMMUNITY ENGAGED LEARNING CAPACITY BUILDING PROJECT has been submitted by the College to The College of New Jersey (hereinafter referred to as the “TCNJ”) in the amount of \$5,000; and

WHEREAS, the TCNJ has approved the application entitled COMMUNITY ENGAGED LEARNING CAPACITY BUILDING PROJECT as submitted by the College; and

WHEREAS, the Board has determined that the operation of a project entitled, COMMUNITY ENGAGED LEARNING CAPACITY BUILDING PROJECT is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the application for the project entitled, COMMUNITY ENGAGED LEARNING CAPACITY BUILDING PROJECT as submitted by the College to The College of New Jersey for the period February 15, 2008 through June 15, 2008 in the total amount of \$5,000.
- b. The Board herein accepts the award of \$5,000 and authorizes the College President and/or her designee to implement the project.

4. WHEREAS, the Academic Student and Alumni Affairs Committee of the Board of Trustees met and after identifying the need and relevance and upon recommendation of the College President, unanimously approved changes to the names of the following programs:

Current Title

Proposed Title

From Certificate of Achievement to Certificate:

Civil/Construction Engineering
Electronic and Computer Engineering Technology
Culinary Arts
Management Support Services
Computer Programming
Network Administration
Paralegal Studies
Small Business Management/ Entrepreneurial Studies
Teacher Aide
Correction Administration

Civil Engineering Technology
Electrical Engineering Technology
Culinary Arts
Management Support Services
Computer Programming
Network Administration
Paralegal Studies
Small Business Management/Entrepreneurial Studies
Teacher Aide
Correction Administration

From Technical Certificate to Certificate of Achievement:

Accounting
Computer Aided Drafting
Information Systems Security
Windows/Novell Netware Administration
Computer Help Desk Administration
Internet/Web Page Development
Hotel Operations
Restaurant Operations
Graphics for Digital Media
Paralegal Studies
Small Business Management/Entrepreneurial Studies

Accounting
Computer Aided Drafting
Information Systems Security
Windows/PC Support
Computer Help Desk Administration
Java and Web Programming
Hotel Operations
Restaurant Operations
Graphics for Digital Media
Paralegal Studies
Small Business Management/Entrepreneurial Studies

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the name changes for the Certificate Programs listed above.

After discussion, the motion was unanimously adopted.

FACILITIES

Mr. Bauer moved, seconded by Dr. Piegari, for adoption of Resolutions 1a through 17:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firms:

a. Kleinfelder for environmental consulting services for UST removal in the amount of \$2,136.00.

Contract Amount	\$56,760.75
Previous Payments	31,487.00
Payment #10	<u>2,136.00</u>
Balance	<u>\$23,137.75</u>

b. Feitlowitz & Kosten Architects for Phase II engineering services for the Natatorium Renovation at the Physical Education Center building in the amount of \$2,741.45. (This includes \$37.45 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$27,040.00
Payment #1	2,704.00
Reimbursable Expenses	<u>37.45</u>
Balance	<u>\$24,336.00</u>

c. Thermal Piping, Division of GBI, Inc. for providing contracting services for the Johnson Learning Center HVAC upgrade project in the amount of \$74,700.00.

Contract Amount	\$1,620,500.00
Previous Payments	48,969.00
Payment #3	74,700.00
Retainage	<u>13,741.00</u>
Balance	<u>\$1,496,831.00</u>

d. EI Associates for Phase II engineering consulting services for the Main Hall & Raritan Hall HVAC project in the amount of \$2,140.00.

Contract Amount	\$21,400.00
Previous Payments	18,190.00
Payment #2	<u>2,140.00</u>
Balance	<u>\$ 1,070.00</u>

- e. RSC Architects for Phase II engineering consulting services for the campus elevator upgrade project in the amount of \$5,649.80.

Contract Amount	\$56,498.00
Payment #1	<u>5,649.80</u>
Balance	<u>\$50,848.20</u>

- f. Triad Consulting Engineers, Inc. for Phase II engineering consulting services for the Substation Replacement project in the amount of \$10,800.00.

Contract Amount	\$21,600.00
Payment #1	<u>10,800.00</u>
Balance	<u>\$10,800.00</u>

2. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A.18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED, that the following contract over \$30,100 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
*75440	Dell Marketing	Computer Hardware	\$54,627.69

NOW, THEREFORE, BE IT RESOLVED, that the following contract under \$30,100 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
62172	Library Interiors	Furniture	\$17,432.16

3. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm pursuant to a fair and open process:
- a. Special Quote # 9266 for Engineering Consulting Services for Phase II for Construction Documents for the Substation Replacement:
Triad Consulting Engineers, Inc., Morris Plains, NJ for the not-to-exceed amount of \$56,800.00.
 - b. Special Quote # 9276 for Engineering Consulting Services for Phase II Construction Documents for the College Center/Performing Arts Center Fire Alarm Replacement:
Concord Engineering Group, Inc., Voorhees, NJ for the not-to-exceed amount of \$6,500.00.
 - c. Special Quote # 9340 for Uniform Supplies from a total of 4 responses received:
Bob's Uniform Shop, Inc., Middletown, NJ for the not-to-exceed amount of \$20,400.00.
 - d. Special Quote # 9349 for Engineering Consulting Services for Power Analysis for New West Hall Building from a total of 5 responses received:
Triad Consulting Engineers, Inc., Morris Plains, NJ for the not-to-exceed amount of \$23,900.00.
4. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid cancellation be made for the following:

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a. Bid # 536 Chemistry Supplies. There were zero (0) responses received.

5. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management, the Director of Purchasing and Inventory, and the Vice President for Finance and Administration a contract amendment be made to the following firm(s):

a. Maverick Cuisine LLC, Waldwick, NJ to amend the dollar amount for additional items, Bid # 519 –Restaurant Equipment in the amount of \$11,398.21.

Contract Amount	\$11,577.19
Amendment # 1	<u>\$11,398.21</u>
New Contract Amount	<u><u>\$22,975.40</u></u>

6. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

a. Bid # 523 for the Charter Buses from a total of 4 responses received:

Suburban Transit, New Brunswick, NJ for the not-to-exceed amount of \$50,000.00.

b. Bid # 525 for the Copier Paper Supplies from a total of 6 responses received:

Paterson Papers, Paterson, NJ for the amount of \$71,912.40.

W.B. Mason Co., Secaucus, NJ for the amount of \$34,624.00.

Paper Mart, East Hanover, NJ for the amount of \$8,676.71.

RIS Paper Company, Inc., Pennsauken, NJ for the amount of \$4,635.49.

Central Lewmar LLC, Newark, NJ for the amount of \$395.04.

CMF Business Supplies, South Plainfield, NJ for the amount of \$65.50.

c. Bid # 527 for the Engineering Technologies Supplies from a total of 7 responses received:

Mouser Electronics, Mansfield, TX for the amount of \$2,241.84.

Abra Electronics Corp., Champlain, NY for the amount of \$1,394.78.

Satco Supply, St. Paul, MN for the amount of \$517.22.

Paxton/Patterson, Chicago, IL for the amount of \$174.56.

- d. Bid # 530 for the Janitorial Cleaning Supplies from a total of 2 responses received:

Amsan Mid-Atlantic, Winslow, NJ for the not-to-exceed amount of \$44,200.00.

- e. Bid # 531 for the Media Art & Design Supplies from a total of 4 responses received:

A.I. Friedman, New York, NY for the amount of \$8,721.90.

The Art Store, Kutztown, PA for the amount of \$4,373.78.

Freestyle Photographic Supplies, Hollywood, CA for the amount of \$3,032.88.

- f. Bid # 534 for the Hewlett Packard Products from a total of 7 responses received:

Impex Micro, Inc., Basking Ridge, NJ for the not-to-exceed amount of \$142,500.00.

WB Mason Co., Secaucus, NJ for the not-to-exceed amount of \$60,000.00.

Star Data, Ramsey, NJ for the not-to-exceed amount of \$32,000.00.

CMF Business Supplies, Inc., South Plainfield, NJ for the not-to-exceed amount of \$5,000.00.

7. BE IT RESOLVED that whereas the College has previously solicited bids for first-year contracts with second and third year options for renewals up to a three-year period as allowed by N.J.S.A. 18A:64A-25 et seq. the following renewal contracts are awarded:

- a. Second-Year Renewal Option for the period July 1, 2008 through June 30, 2009:

Bid # 480 – Asbestos and Mold Abatement: AbateTech, Lumberton, NJ for the not-to-exceed amount of \$20,000.00.

Bid # 482 – Elevator Maintenance: Current Elevator Technology, Inc., Milford, PA for the not-to-exceed amount of \$15,000.00.

Bid # 483 – HVAC Controls: TBS Controls, Allendale, NJ for the amount of \$74,315.00.

Bid # 484 – Janitorial Paper Supplies: AmSan, Winslow, NJ for the not-to-exceed amount of \$65,000.00.

Bid # 489 – Day Care Food Service: Karson Food Service, Inc., Ocean, NJ for the amount of \$36,701.43.

Bid # 491 – HVAC Maintenance: Johnson Controls, Edison, NJ for the amount of \$70,450.00.

Proposal # 638 – NJEDge.Net Joint Purchasing Consortium for telecommunication services: Broadview Networks, Inc., Melville, NY for the amount of \$32,244.00.

b. Third-Year Renewal Option for the period July 1, 2008 through June 30, 2009:

Bid # 447 – Unleaded 89 Gas: Allied Oil, LLC, Hillsborough, NJ for the not-to-exceed amount of \$41,000.00.

Bid # 448 – Trash Disposal: Midco Waste Systems, New Brunswick, NJ for the not-to-exceed amount of \$45,000.00.

Quote # 9156 – Fire/Security Alarms: Systems Electronics, Prospect Park, NJ for the not-to-exceed amount of \$27,500.00.

8. WHEREAS, Middlesex County College has a need to acquire Current Annual ESSA, Software and Technical Support as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is July 1, 2008 through June 30, 2009; and

WHEREAS, Datatel, Inc. has submitted a proposal May 1, 2008 indicating they will provide Current Annual ESSA, Software and Technical Support for the amount of \$198,810.00; and

WHEREAS, Datatel, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Datatel, Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Datatel, Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Datatel, Inc. as described herein.

9. WHEREAS, Middlesex County College has a need to acquire an instructor for the Pharmacy Technician Certified Course as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, Herbert L. Brandt, RPH has submitted a proposal April 17, 2008 indicating he will instruct the Pharmacy Technician Certified Course for the amount of \$7,161.00; and

WHEREAS, Herbert L. Brandt, RPH has completed and submitted a Business Entity Disclosure Certification which certifies that Herbert L. Brandt, RPH has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Herbert L. Brandt, RPH from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Herbert L. Brandt, RPH as described herein.

10. WHEREAS, Middlesex County College has a need to acquire a subscription for Periodicals A - Z as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is July 1, 2008 through June 30, 2009; and

WHEREAS, EBSCO Subscription Services has submitted a proposal May 9, 2008 indicating they will provide the subscription for the amount of \$45,000.00; and

WHEREAS, EBSCO Subscription Services has completed and submitted a Business Entity Disclosure Certification which certifies that EBSCO Subscription Services has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit EBSCO Subscription Services from making any reportable contributions through the term of the contract,

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NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with EBSCO Subscription Service as described herein.

11. WHEREAS, Middlesex County College has a need to acquire Campus-Wide Reference Level Consulting as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is July 1, 2008 through June 30, 2009; and

WHEREAS, Gartner, Inc. has submitted a proposal May 12, 2008 indicating they will provide Campus-Wide Reference Level Consulting service for the not-to-exceed amount of \$20,700.00; and

WHEREAS, Gartner, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Gartner, Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Gartner, Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the College Administration to enter into a contract with Gartner, Inc. as described herein.

12. WHEREAS, Middlesex County College has a need to acquire legal advertising as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is July 1, 2008 through June 30, 2009; and

WHEREAS, Gannett NJ Newspapers has submitted a proposal April 30, 2007 indicating they will provide advertising on an as needed basis; and

WHEREAS, Gannett NJ Newspapers has completed and submitted a Business Entity Disclosure Certification which certifies that, Gannett NJ Newspapers has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit, Gannett NJ Newspapers from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with, Gannett NJ Newspapers as described herein.

13. WHEREAS, Middlesex County College has a need to acquire print items for the library and WESTLAW online services for the College Paralegal Program as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is July 1, 2008 through June 30, 2009; and

WHEREAS, West Publishing Corporation has submitted a proposal April 3, 2008 indicating they will provide print items and WESTLAW online Services for the library for the amount of \$28,484.00; and

WHEREAS, West Publishing Corporation has completed and submitted a Business Entity Disclosure Certification which certifies that West Publishing Corporation has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit West Publishing Corporation from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with West Publishing Corporation as described herein.

14. WHEREAS, Middlesex County College has a need to acquire OCLC and subscription charges to convert 2008/2009 catalog records as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is July 1, 2008 through June 30, 2009; and

WHEREAS, Palinet/OCLC has submitted a proposal April 3, 2008 indicating they will provide OCLC and subscription charges to convert 2008/2009 catalog records for the amount of \$14,500.00; and

WHEREAS, Palinet/OCLC has completed and submitted a Business Entity Disclosure Certification which certifies that Palinet/OCLC has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Palinet/OCLC from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Palinet/OCLC as described herein.

15. WHEREAS, Middlesex County College has a need to acquire Consulting Services for Emergency Environmental Asbestos and Mold Abatement as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is July 1, 2008 through June 30, 2009; and

WHEREAS, Environmental Connections, Inc. has submitted a proposal April 29, 2008 indicating they will provide Consulting Services for Emergency Environmental Asbestos and Mold Abatement; and

WHEREAS, Environmental Connections, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that , Environmental Connections, Inc. has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit, Environmental Connections, Inc. from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with, Environmental Connections, Inc. as described herein.

16. WHEREAS, Middlesex County College has a need to acquire Accuplacer Tests as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is for a one time shipment; and

WHEREAS The College Board has submitted a proposal March 18, 2008 indicating they will provide the Accuplacer Tests for the amount of \$46,500.00; and

WHEREAS, The College Board has completed and submitted a Business Entity Disclosure Certification which certifies that The College Board has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit The College Board from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with The College Board as described herein.

17. WHEREAS, Middlesex County College has a need to conduct summer theatre camp as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and,

WHEREAS, David Fricke, the Director Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is June 25, 2008 through August 17, 2008; and

WHEREAS, Taubenslag Productions has submitted a proposal May 7, 2008 indicating he will conduct summer theatre camp for the amount of \$103,000.00; and

WHEREAS, Taubenslag Productions has completed and submitted a Business Entity Disclosure Certification which certifies that Taubenslag Productions has not made any reportable contributions to a political or candidate committee in the State of New Jersey / County of Middlesex in the previous one year, and that the contract will prohibit Taubenslag Productions from making any reportable contributions through the term of the contract,

NOW THEREFORE, BE IT RESOLVED that The Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Taubenslag Productions as described herein.

After discussion, the motion was unanimously adopted.

FINANCE COMMITTEE

Mr. Finkelstein moved, seconded by Mr. Raja, for adoption of Resolutions 1 through 3:

1. BE IT RESOLVED that the invoice for professional services rendered by the firm of Wilentz, Goldman & Spitzer for the period January 1, 2008 through and including March 31, 2008 be approved for payment in the amount of \$25,600.88

Legal services rendered from January 1, 2008 through and including March 31, 2008 for normal operations of Middlesex County College	\$29,965.00
Less fifteen percent courtesy discount on fees	(\$ 4,494.75)
Total disbursements from January 1, 2008 through March 31, 2008	<u>130.63</u>
Total	<u>\$25,600.88</u>

2. BE IT RESOLVED that the President be authorized to extend the lease agreements for:

Margaret Hilton	106 Hof Road
Brian de Uriarte	108 Hof Road
Cheryl Krauser	109 Hof Road
Sallie DelVecchio	110 Hof Road

for the period July 1, 2008 to June 30, 2009 for the use of campus residences, each in the amount of \$17,100 per annum (\$1,425 per month), plus a \$30 monthly energy charge as of January 1, 2009.

3. BE IT RESOLVED that the President be authorized to extend the lease agreement for:

John Mondano	107 Hof Road
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for the period July 1, 2008 to June 30, 2009 for the use of a campus residence in the amount of \$8,556 per annum (\$713 per month), plus a \$30 monthly energy charge as of January 1, 2009, based on the employee’s job function at the College and in accordance with criteria approved by the Board of Trustees on January 4, 1979.

After discussion, the motion was unanimously adopted.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Bauer, for adoption of resolutions, Sections 1 through 9:

Annual Salaries are prorated.

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A Section 18A:64A-12:

SECTION 1- MANAGEMENT

MANAGEMENT COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Bailey, Nancy	1,758.26*	Summer Employment 7/8/08,7/9/08, 7/24/08,7/25/08, 8/12/08 & 8/13/08	BAM	1-235000-9129-1-00
Barnhart, Steven	3,207.69*	Summer Employment 6/16/08-6/19/08 & 7/7/08-7/10/08	Psychology & Education	1-227000-9129-1-00
Blanco, Virgil	8,292.05*	Summer Employment 7/16/08-8/15/08	Modern Languages/ESL	1-222000-9129-1-00
Burke, Francis	2,264.97*	Summer Employment 8/4/08-8/7/08	Computer Science	1-239500-9129-1-00

DeLucia, Maria	5,836.49*	Summer Employment 6/16/08-6/19/08, 7/28/08-7/31/08	Mathematics	1-219000-9129-1-00
Gerow, Trace	1,932.56*	Summer Employment 7/14/08-7/18/08	Biology	1-217500-9129-1-00
Heller, Nadine	1,423.08*	Summer Employment 8/4/08-8/7/08	Visual, Performing & Media Arts	1-226500-9129-1-00
Larkin, Stephen	14,048.62*	Summer Employment 6/16/08-8/8/08	MLT	1-216000-9129-1-00
Maciolek, Mary Pat	1,463.51*	Summer Employment 6/16/08-6/19/08	HRI	1-234000-9129-1-00
Richards, Brian	450.00	Stevens College RWLO Grant Fall '07 – May '08	School Relations	5-285123-9129-1-44
Sabol, Thomas	1,523.65*	Summer Employment 7/16/08-7/24/08	Engineering Technology	1-238500-9129-1-00
Snopek, Albert	15,982.62*	Summer Employment 6/16/08-8/8/08	Radiography	1-214000-9129-1-00
Trainor, Diane	3,703.18*	Summer Employment 6/16/08-6/19/08, 8/4/08-8/7/08	Chemistry/Physics	1-21800-9129-1-00
Zimmerman, Daniel	11,678.68*	Summer Employment 6/16/08-8/02/08	English	1-221000-9129-1-00

* Based on 07/08 salaries

MANAGEMENT STIPEND

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Heller, Nadine	1,260.00	Assuming Additional Responsibilities 03/01/08 – 06/15/08	Visual, Performing & Media Arts	1-226500-9129-1-00

MANAGEMENT SEPARATION

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Laureano, Jose	Assistant Director	Perth Amboy Center	1-282000-9126-1-00	05/28/08

SECTION 2 – FACULTY

FACULTY COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Allen, George	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Altman, Susan	420.00	IX-M Teen Arts Festival 05/13/08, 05/14/08, 05/15/08	School Relations	1-285100-9122-1-00
Bachman, Paul	140.00	IX-M Math, Science and Technology Day	School Relations	1-285100-9122-1-00

05/16/08				
Farrow, Melissa	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Fedorko, Kathy	450.00	IX-M Real World Learning Objectives 05/06/08	School Relations	5-285123-9122-1-44
Fleming, Phyllis	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Halasinski, Thomas	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Kelton, Saul	128.58	IX-M College Placement Test Workshop 05/14/08	Testing & Tutoring	1-650000-9122-1-00
Lamela, Josephine	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Malyk-Selivanova, Natalia	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Montana, Frederick	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00

Narayanan, Uma	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Picioccio, Nicholas	128.58	IX-M College Placement Test Workshop 05/13/08	Testing & Tutoring	1-650000-9122-1-00
Picioccio, Nicholas	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Reynolds, Guy	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Rowley, Steve	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00
Sherman, Alan	5,400.00	Development of CHM-010 HD Course	Chemistry & Physics	1-218000-9122-1-00
Tillotson, Lucia	140.00	IX-M Math, Science and technology Day 5/16/08	School Relations	1-285100-9122-1-00
Waintraub, Jack	140.00	IX-M Math, Science and Technology Day 05/16/08	School Relations	1-285100-9122-1-00

FACULTY CONTACT HOUR OVERLOAD PAYMENTS – SPRING 2008 SEMESTER

<u>NAME</u>	<u>DEPARTMENT</u>	<u># OF CONTACT HOUR OVERLOAD CREDITS</u>	<u>BUDGET CODE</u>	<u>TOTAL OVERLOAD PAYMENT</u>
Altman, Susan	Visual, Performing & Media Arts	1	1-226500-9111-1-00	2,080.57
Conley, Richard	Chemistry	1	1-218000-9111-1-00	2,511.83
Finne, James	Engineering Technologies	1	1-238500-9111-1-00	2,414.42
Gao, Shunfu	Chemistry	1	1-218000-9111-1-00	2,560.82
Halasinski, Thomas	Chemistry	1	1-218000-9111-1-00	1,722.16
Lamela, Josephine	Chemistry	2	1-218000-9111-1-00	6,950.26
Misuraca, Joseph	Engineering Technologies	1	1-238500-9111-1-00	2,160.41
Turoscy, Rachel	Chemistry	1	1-218000-9111-1-00	1,714.72
Vastano, Joseph	HRI	1	1-234000-9111-1-00	3,008.23

FACULTY LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Cavanaugh, Brenda	ESL/Modern Languages	05/07/08 – 11/30/08	Unpaid

FACULTY SABATICAL LEAVE

BE IT RESOLVED that the following recommendations for sabbatical leave for the faculty for the 2008/2009 academic year be approved:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATE</u>
Arauz, N. Alex	Financial Aid	Fall 2008
Harrington, Christine	Psychology and Education	Fall 2008
Harris-Johnson, Trudi	Educational Opportunity Fund	Fall 2008
Lasky-MacPherson, Jane	English	Fall 2008
Marshall, Maria	Visual, Performing and Media Arts	Fall 2008
Miniere, Michael	Mathematics	Fall 2008

Roth, Robert	English	Fall 2008
Altruda, Elisabeth	English	Spring 2009
Baker, Janet	Biology	Spring 2009
de Uriarte, Brian	Business Administration & Management	Spring 2009
Malyk-Selivanova, Natalia	Chemistry and Physics	Spring 2009
Pean, Claire	Dental Auxiliaries	Spring 2009
Pearlman, Martin	Psychology and Education	Spring 2009
Ramer, Iris	ESL/Languages and Culture	Spring 2009
Reid, Ethel	Accounting and Legal Studies	Spring 2009
Schatz, Emmi	Computer Science and Information Technology	Spring 2009

FACULTY STUDENT OVERLOAD COMPENSATION – SPRING 2008 SEMESTER

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STUDENTS</u>	<u>BUDGET CODE</u>	<u>PAYMENT</u>
Balabkins, Xenia	Business, Administration and Management	5.33	1-235000-9111-1-00	1,420.24
de Uriarte, Brian	Business, Administration and Management	15.00	1-235000-9111-1-00	3,560.49
DiPasquale, Emanuel	English	8.00	1-221000-9111-1-00	4,006.80
Dzurisin, Andrew	History and Social Behavior	12.33	1-223000-9111-1-00	2,514.09
Grey, Daine	Psychology and Education	13.00	1-227000-9111-1-00	2,873.61
Keller, James	English	1.70	1-221000-9111-1-00	526.49
Paquette, Michael	History and Social Behavior	9.67	1-223000-9111-1-00	1,667.01
Peterson, Arthur	Business, Administration and Management	8.33	1-235000-9111-1-00	2,864.37
Wathen, Christine	Business, Administration and Management	17.00	1-235000-9111-1-00	2,930.60

FACULTY SEPARATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>TERMINATION DATE</u>
Bertha, Shannon	HPERD	1-225000-9114-1-00	05/15/08
Cilente, Jerald	Psychology & Education	1-227000-9119-1-00	05/15/08
Hertrich, Fred	History & Social Behavior	1-223000-9119-1-00	05/15/08

SECTION 3 – CONFIDENTIAL

CONFIDENTIAL LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Goldzweig, Phyllis	Human Resources	05/17/08 – 06/30/08	Unpaid
Zalewski, Alicja	Business Office	05/12/08 – 02/09/09	Unpaid

SECTION 4 - NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC CHANGE OF POSITION

<u>NAME</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Jayawardana, Aravinda	2	Police & Safety	1-07000-9165-1-00	37,776 (36,576 + 1,200)	04/01/08 – 06/30/08

Note: Contract increase after one year as Probationary Police Officer.

NON-ACADEMIC CHANGE OF STATUS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>HPW</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
Hnyda, Thomas*	Facilities Maintenance	40	Mechanic I	1-730000-9161-1-00	45,305 (43,739 + 1,566)	06/01/08 - 06/30/08
Jurick, George*	Warehouse/Receiving	40	Warehouse Person I	1-760000-9161-1-00	28,454	06/01/08 - 06/30/08
Rodriguez, Mirnaldo	Facilities Maintenance	40	Lead Custodian	1-720000-9160-1-00	26,335 (22,517 + 2,252 + 1,566)	06/01/08 – 06/30/08

*Increases per COPE Committee.

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>	<u>TYPE OF LEAVE</u>
Coyle, Barbara	ESL/Modern Languages	05/13/08 – 07/31/08	Paid
Davidson, Tyrone	New Brunswick Center	05/01/08 – 05/16/08	Unpaid
Hilton, Margaret	Dental Auxiliaries	05/13/08 – 07/21/08	Paid
Santos, Maria	Custodial Services	05/02/08 – 06/04/08	Paid
Torain, Deborah	New Brunswick Center	05/06/08 – 05/23/08	Paid

NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>DATE</u>
Steinhauser, Marcus	Probationary Police Officer	Policy & Safety	1-070000-9165-1-00	05/04/08

SECTION 5- NON-ACADEMIC (NON UNIT AFFILIATED)

NON-ACADEMIC ADDITIONAL COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Hochman, Michael	500	Light design for the “MCC Dance Ensemble Production” 04/25/08 – 04/26/08	HPERD	1-225000-9116-1-00
Owens, Lauren	50	Professional Culinary Techniques – Butchering Demonstration	HRI	1-234000-9116-1-00
Teague, Jason	1,000	Lighting design for “The Meeting”	Visual, Performing & Media Arts	1-226500-9116-1-00

NON-ACADEMIC APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARMENT</u>	<u>BUDGET CODE</u>	<u>RATE</u>
Brower, Carolyn	Receptionist	Counseling & Career Services	1-113000-9147-1-00	12.00
Christensen, Todd	Graphic Artist	Student Activities	1-181000-9141-1-00	7.75
Christensen, Todd	Usher	Student Activities	1-181000-9141-1-00	10.00
Derowitsch, Thomas	Tutor	English	1-221000-9147-1-00	13.50
Eisenman, Wanda	Figure Model	Visual Arts	1-226500-9150-1-00	22.00
Ghassemzadeh, Seyed	Student Theater Usher	Student Activities	1-181000-9141-1-00	10.00
Ghassemzadeh, Seyed	Student Worker	Student Activities	1-181000-9141-1-00	7.25
Laureano, Jose	PT Assistant Director	Perth Amboy Center	1-282000-9126-1-00	30.00
Lijoi, Victoria	Weight Room Attendant	PE Center	1-192000-9141-1-00	8.00
Mendez, Jamilah	PT Secretary	EOF	1-194000-9150-1-00	12.00
Morales, Rose	Department Secretary	Medical Lab Terminology	1-216000-9150-1-00	12.00
Musolino, Jessica	Technician	Performing Arts	1-226500-9141-1-00	10.00
Pechardo, Ivan	STA	Computer Science & IT	1-239500-9141-1-00	7.25
Pena, Claritza	Bookkeeper (Student)	Student Activities	1-181000-9141-1-00	7.75
Pena, Claritza	Student Theater Usher	Student Activities	1-181000-9141-1-00	10.00
Rajendran, Nevetha	Peer Tutor	Testing & Tutoring	1-650000-9141-1-00	8.00
Rosario, Zachary	Lifeguard	P.E.Center	1-192000-9141-1-00	10.00
Rose, Leo	Water Safety Instructor	P.E. Center	1-192000-9150-1-00	30.00
Sy, Judith	Web Specialist	Marketing & Public Information	1-022000-9148-1-00	18.75

SECTION 6- SPONSORED AND SPECIAL PROJECTS - No actions.SECTION 7- PAYROLLSACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending May 16, 2008 beginning with the name **Baker, Janet** and ending with the name **Wathen, Christine** for a total amount of \$15,076.50 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Baker, Janet	114.00
Balabkins, Xenia	579.50
Bogner, Barbara	855.00
Buscemi, Elaine	1,330.00
Buscemi, Santi	3,752.50
Christensen, Erin	655.50
Graber, Patricia	3,106.50
Greene, Barbara	532.00
Kaplan, Robert	1,054.50
Olson, Jerome	57.00
Rehbein, Edith	2,451.00
Strugala, Richard	342.00
Tillotson, Lucia	180.50
Wathen, Christine	<u>66.50</u>
TOTAL	15,076.50

DIVISION OF CORPORATE & COMMUNITY EDUCATION

- (a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for May 2008 be approved for the indicated amounts listed below beginning with the name Arce, Maribel and ending with the name Zuluaga, Valerie for the total amount of \$31,897.50 (budget code 1-520000-9116-1-00):

The Institute

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Arce, Maribel	07-08:728	720.00
Benz, Linda	07-08:735	720.00
Corrales, Jessica	07-08:667	800.00
Diamondstein, Abby	07-08:675	800.00
diMaio, Rudy	07-08:732	9,000.00
Fallone, Carla	07-08:700	800.00

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Fallone, Carla	07-08:701	800.00
Giunta, Andrew	07-08:736	1,600.00
Griles, Juan	07-08:697	160.00
Horne, Beverly	07-08:734	800.00
Kelly, Marcia Timms	07-08-666	800.00
Kirbos, Steve	07-08:737	1,200.00
Koscinski, Nel	07-08:713	2,160.00
Koscinski, Nel	07-08:742	837.50
Koscinski, Nel	07-08:744	150.00
Koscinski, Nel	07-08:745	150.00
Morriale, Adriana	07-08:644	400.00
Morriale, Adriana	07-08:730	400.00
Ortiz, Juan	07-08:710	2,187.50
Ortiz, Juan	07-08:741	1,800.00
Rouse-Jenkins, Laren	07-08:705	840.00
Sadarangani, Komal	07-08:753	320.00
Sclafani, Rosanne	07-08:707	800.00
Tavares, Zaida	07-08:674	800.00
Tavares, Zaida	07-08:676	1,600.00
Tavares, Zaida	07-08:729	720.00
Thorne, Brad	07-08:752	420.00
Zuluaga, Valerie	07-08:743	<u>112.50</u>
	TOTAL	31,897.50

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed contracted assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for May 2008 be approved for the indicated amounts listed below beginning with the name **Abramov, Gennadiy** and ending with the name **Zuluaga, Gloria** for the total amount of \$51,218.31 (budget code 1-510000-9116-1-00):

Professional & Community Programs

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Abramov, Gennadiy	07-08:692	150.00
Abramov, Gennadiy	07-08:692	900.00

Brown, Diane	07-08:488	296.00
Brown, Diane	07-08:488	3,108.00
Brown, Diane	07-08:488	888.00
Burkovskiy, Natalia	07-08:490	350.00
Ciraco, Laura	07-08:497	210.00
Crafton, Corinna	07-08:501	241.68
Crafton, Corinna	07-08:501	322.24
D'Amore, Jesse	07-08:503	2,400.00
Davis, Audrey	07-08:631	482.18
DeBronzo, Joseph	07-08:504	3,000.00
DelGuercio, Donna	07-08:506	325.00
Dinitz-Sklar, Jill	07-08:508	1,400.00
Drawbaugh, George C.	07-08:750	360.00
Frank, Barry	07-08:515	795.00
Frank, Barry	07-08:515	795.00
Frank, Barry	07-08:515	795.00
Frank, Barry	07-08:515	159.00
Frank, Barry	07-08:515	159.00
Freiburg, Dana	07-08:517	840.00
Gerstler, Debbie	07-08:519	600.00
Gerstler, Debbie	07-08:519	750.00
Harris, Melva	07-08:525	210.00
Herbert, David	07-08:528	2,565.00
Holbeck, Hope	07-08:532	578.61
Johnson, Peter	07-08:536	2,556.80
Joselson, Ruth	07-08:537	1,350.00
Koscinski, Cornelia	07-08:542	180.00
Koscinski, Cornelia	07-08:542	180.00
Koscinski, Cornelia	07-08:542	180.00
Koscinski, Cornelia	07-08:542	1,080.00
Leary, Kimberly	07-08:546	450.00
Levanti, Larry	07-08:547	225.00
Lupo, Vincent	07-08:549	2,025.00
Manish, Mistry	07-08:559	840.00

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Marino-Doyle, Janice	07-08:557	210.00
Morales, Lucy	07-08:693	900.00
Parker, Bruce	07-08:567	2,250.00
Pean, Claire	07-08:568	1,350.09
Pech, Jordan	07-08:569	75.00
Peligal, Eli	07-08:570	200.00
Raji, Karen	07-08:574	525.00
Reilly, Catherine	07-08:575	1,671.54
Shah, Raship	07-08:726	210.00
Small, Loan	07-08:589	648.00
Snopek, Albert	07-08:590	1,285.80
Snopek, Albert	07-08:590	1,250.00
Sosin, Eileen	07-08:628	90.00
Styffe, Sharon	07-08:595	600.00
Styffe, Sharon	07-08:595	600.00
Tavares, Zaida	07-08:658	900.00
Tobin, April Lynn	07-08:722	377.37
Trella, Linda	07-08:600	324.00
Valente, Patrick	07-08:601	4,050.00
Valente, Patrick	07-08:772	135.00
Zuluaga, Gloria	07-08:605	560.00
Zuluaga, Gloria	07-08:605	630.00
Zuluaga, Gloria	07-08:605	<u>630.00</u>
	TOTAL	51,218.31

(c) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for May 2008 be approved for the indicated amounts listed below beginning with the name Anderson, Michelle and ending with the name Anderson, Michelle for the total amount of \$637.50 (budget code 5-520019-9455-1-42):

Professional & Community Programs: Continuing Education

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, Michelle	07-08:748	212.50

Anderson, Michelle	07-08:748	212.50
Anderson, Michelle	07-08:748	<u>212.50</u>
	TOTAL	637.50

- (d) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for May 2008 be approved for the indicated amounts listed below beginning with the name **Anderson, Michelle** and ending with the name **Brown, Diane** for the total amount of \$427.50 (budget code 5-520019-9150-1-42):

Professional & Community Programs: Continuing Education

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
Anderson, Michelle	N/A	180.00
Brown, Diane	N/A	<u>247.50</u>
	TOTAL	427.50

- (e) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for May 2008 be approved for the indicated amounts listed below beginning with the name **D'Amore, Jesse** and ending with the name **Reed, Derek** for the total amount of \$2,425.00 (budget code 5-520019-9116-1-42):

Professional & Community Programs: Continuing Education

<u>NAME</u>	<u>CONTRACT #</u>	<u>AMOUNT</u>
D' Amore, Jesse	07-08:681	350.00
Daniels, Jack	07-08:683	400.00
Marcinczyk, Michael	07-08:685	350.00
Marcinczyk, Michael	07-08:685	350.00
Myers, Darrin	07-08:680	375.00
Reed, Derek	07-08:686	<u>600.00</u>
	TOTAL	2,425.00

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- (f) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for May 2008 be approved for the indicated amounts listed below beginning with the name **Imgrund, Colleen** and ending with the name **Patel, Anjana** for the total amount of \$11,723.00 (budget code 5-520016-9116-1-33):

Career Training Center

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Imgrund, Colleen	07-08:655	583.00
Kastel, Herbert	07-08:773	4,400.00
Masterson, Robert	07-08:774	3,740.00
Masterson, Robert	07-08:776	1,200.00
Okwemba, Arthur	07-08:717	1,275.00
Patel, Anjana	07-08:775	<u>525.00</u>
	TOTAL	11,723.00

HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Adjunct Payroll be approved:

ADJUNCT ADDITIONAL COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Bachmann, Andrea	140.00	Math, Science and Technology Day – 05/16/08	School Relations	1-285100-9116-1-00
Bongiorno, Kim	179.44	Covered morning clinic for another instructor - 04/25/08	Dental Auxiliaries	1-213000-9116-1-00
Bongiorno, Kim	179.44	Covered afternoon clinic for another instructor 04/30/08	Dental Auxiliaries	1-213000-9116-1-00
Cohen, Sue	140.00	Math, Science and Technology Day – 05/16/08	School Relations	1-285100-9116-1-00
Coppolino, Janet	140.00	Math, Science and Technology Day - 05/16/08	School Relations	1-285100-9116-1-00
Groninger, Donald	140.00	Math, Science and Technology Day - 05/16/08	School Relations	1-285100-9116-1-00
Kaplan, Robert	140.00	Math, Science and Technology Day - 05/16/08	School Relations	1-285100-9116-1-00
Kaplan, Robert	241.25	Web design workshop for Carteret Public School Paraprofessionals – 05/06/08	School Relations	1-258100-9116-1-00

Lane, Richard	140.00	Math, Science and Technology Day – 05/16/08	School Relations	1-285100-9116-1-00
Lapidow, Stan	140.00	Math, Science and Technology Day – 05/16/08	School Relations	1-285100-9116-1-00
McSorley, Denise	175.12	Covered morning clinic for another instructor – 04/30/08	Dental Auxiliaries	1-213000-9116-1-00
Mento, Frank	140.00	Math, Science and Technology Day - 05/16/08	School Relations	1-285100-9116-1-00
Platt, Melissa	140.00	Math, Science and Technology Day - 05/16/08	School Relations	1-285100-9116-1-00
Platt, Douglas	140.00	Math, Science and Technology Day - 05/16/08	School Relations	1-285100-9116-1-00

ADJUNCT ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUSLY APPROVED SALARY</u>	<u>COMPENSATION</u>
Kleinelp, William	8,100	10,028.40
Punj, Sudesh	5,283	4,150.95

SECTION 8 – POLICIES - No actions.

SECTION 9 – MISCELLANEOUS – No actions.

After discussion, the motion was unanimously adopted.

GENERAL

Mr. Sica moved, seconded by Mr. Rivas, for adoption of this resolution:

1. WHEREAS, the Board of Trustees elected to present an award each year to an individual who represents the public commitment and spirit of volunteerism exemplified by Paige D. L’Hommedieu, the first Chairman of the Board of Trustees of Middlesex County College; and

WHEREAS, Gerald M. Ostrov was appointed by the Middlesex County Board of Chosen Freeholders to the Middlesex County College Board in December 1995 and served faithfully and knowledgeably in that capacity until August 22, 2007; and

WHEREAS, Gerald M. Ostrov had an outstanding career at Johnson & Johnson, ultimately becoming Company Group Chairman, before being named Chairman and Chief Executive Officer of Bausch & Lomb; and

WHEREAS, Mr. Ostrov built an equally impressive record of accomplishments at Middlesex County College, including his election as Chair of the institution's Board of Trustees from November 2001 through August 2007, leading the Bylaws and Finance Committees, and participating on the Human Resources Committee; and

WHEREAS, during his tenure on the Board, Mr. Ostrov's insight and abilities benefited the residents of Middlesex County in the creation of innovative programs and quality services, including the Middlesex County College/Raritan Bay Medical Center Nursing Program, which will enrich the healthcare community and provide more nurses in the region;

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Trustees of Middlesex County College do hereby acknowledge the outstanding contributions of Mr. Gerald M. Ostrov and nominate him to receive the 2008 L'Hommedieu Award, in recognition of a life that has richly exemplified the true meaning of the award.

After discussion, the motion was unanimously adopted.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. La Perla-Morales noted that 1,071 students graduated with over 600 participating in the ceremony. The report for May 2008 is attached.

AUDIENCE

No comments.

There being no further business, the meeting was adjourned at 9:05 a.m. The next regularly-scheduled meeting of the Board will take place on Wednesday evening, June 25, 2008.

ALBERTO RIVAS
Secretary