

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of the Meeting of December 19, 2007

A regular meeting of the Board of Trustees of Middlesex County College was held at 9:00 a.m. in the Chambers Hall Boardroom. Members present were: Mrs. Power and Messrs. Bauer, Finkelstein, Mulkerin, Piegari, Rivas, Sica and Tighe. Mmes. Palumbo, Wesnowsky and Messrs. Antisell and Raja were absent. Also present were President La Perla-Morales, Mr. Hoffman, Ms. D'Aloisio and several staff members.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 28, 2007, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 28, 2007, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 131 Ethel Road, Piscataway, New Jersey.
- (c) On November 28, 2007, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 28, 2007, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power opened the meeting with the Pledge of Allegiance to the flag.

Mr. Sica moved, seconded by Mr. Rivas, that the annual and regular Meeting Minutes of November 28, 2007, be adopted as presented. After discussion, the motion was unanimously approved.

ACADEMIC, STUDENT AND ALUMNI AFFAIRS COMMITTEE

Mr. Sica moved, seconded by Mr. Bauer, for adoption of the following resolution:

1. WHEREAS, an application entitled NEW JERSEY MATHEMATICS SCIENCE PARTNERSHIP (ESTEEMS) has been submitted by the College to Rutgers, The State University of New Jersey (hereinafter referred to as "Rutgers") in the amount of \$55,250; and

WHEREAS, Rutgers has approved the application entitled NEW JERSEY MATHEMATICS SCIENCE PARTNERSHIP (ESTEEMS) as submitted by the College; and

WHEREAS, R.S. 18A: 64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled, NEW JERSEY MATHEMATICS SCIENCE PARTNERSHIP (ESTEEMS) is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED that:

- a. The Board approves the application for the project entitled, NEW JERSEY MATHEMATICS SCIENCE PARTNERSHIP (ESTEEMS) as submitted by the College to Rutgers, The State University of New Jersey for the period July 1, 2007 through June 30, 2008 in the total amount of \$55,250.
- b. The Board herein accepts the award of \$55,250 and authorizes the College President and/or her designee to implement the project.

After discussion, the motion was unanimously adopted.

FACILITIES

Mr. Bauer moved, seconded by Mr. Finkelstein, for adoption of resolutions 1 - 6:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration payment be authorized to the following firm:

- a. Halecon, Inc. for providing contracting services for the Campus Walkway and Roadway repair project in the amount of \$100,440.00.

Contract Amount	\$399,550.00
Previous Payments	259,155.00
Payment #3	100,440.00
Retainage	<u>39,955.00</u>
Balance	<u>\$ 39,955.00</u>

- b. Kleinfelder East, Inc. (formerly Powell-Harpstead, Inc.) for environmental consulting services for UST removal in the amount of \$382.50.

Contract Amount	\$56,760.75
Previous Payments	29,454.50
Payment #7	<u>382.50</u>
Balance	<u>\$26,923.75</u>

- c. Kalogridis Contracting, LLC for providing contracting services for the College Center Exterior Concrete Stairs Replacement in the amount of \$18,000.00.

Contract Amount	\$155,850.00
Previous Payments	114,165.00
Payment #3	18,000.00
Retainage	<u>14,685.00</u>
Balance	<u>\$ 23,685.00</u>

- d. Applied Engineering & Technology, P.C. for Phase III consulting engineering services on the College Center Exterior Concrete Stairs Replacement in the amount of \$1,050.00.

Contract Amount	\$12,000.00
Previous Payments	10,527.50
Payment #7	<u>1,050.00</u>
Balance	<u>\$ 422.50</u>

- e. 1st Westco Corporation for the Main Hall Window Replacement in the amount of \$150,408.00.

Contract Amount	\$244,770.00
Payment #1	150,408.00
Retainage	<u>16,712.00</u>
Balance	<u>\$ 94,362.00</u>

- f. Kleinfelder East, Inc. for environmental consulting services for Edison Hall Child Care Preliminary Assessment in the amount of \$3,500.00.

Contract Amount	\$3,500.00
Payment #1 - FINAL	<u>3,500.00</u>
Balance	<u>\$.00</u>

- g. Environmental Connection, Inc. for asbestos abatement services for Johnson Learning Center HVAC upgrade project in the amount of \$1,500.00.

Contract Amount	\$1,500.00
Payment #1 - FINAL	<u>1,500.00</u>
Balance	<u>\$.00</u>

2. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College;

NOW, THEREFORE, BE IT RESOLVED that the following contract under \$30,100 be authorized under the provisions of State Contracts currently in effect:

<u>STATE CONTRACT NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
75440	Dell Marketing	Computer Hardware	\$327.57

3. WHEREAS, Middlesex County College has a need to acquire Annual Subscription Fee for Campus Cruiser as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, David Fricke, the Director of Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is January 1, 2008 through December 31, 2008; and

WHEREAS, Timecruiser has submitted a proposal October 25, 2007, indicating they will provide Annual Subscription Fee for Campus Cruiser for the amount of \$98,054.00; and

WHEREAS, Timecruiser has completed and submitted a Business Entity Disclosure Certification which certifies that Timecruiser has not made any reportable contributions to a political or candidate committee in the State of New Jersey/County of Middlesex in the previous one year, and that the contract will prohibit Timecruiser from making any reportable contributions through the term of the contract,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College authorizes the Administration to enter into a contract with Timecruiser as described herein.

4. WHEREAS, Middlesex County College has a need to acquire consulting and update of the College public and staff web sites as a Business Entity Disclosure Contract pursuant to the provisions of N.J.S.A. 19:44A- 20.4; and

WHEREAS, David Fricke, the Director of Purchasing and Inventory has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of this contract is January 1, 2008 through March 31, 2008; and

WHEREAS, David Hoff has submitted a proposal September 12, 2007, indicating he will provide the consulting and update of the College public and staff web sites for the not-to-exceed amount of \$16,483.00; and

WHEREAS, David Hoff has completed and submitted a Business Entity Disclosure Certification which certifies that David Hoff has not made any reportable contributions to a political or candidate committee in the State of New Jersey/County of Middlesex in the previous one year, and that the contract will prohibit David Hoff from making any reportable contributions through the term of the contract,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Middlesex County College authorizes Joann La Perla-Morales to enter into a contract with David Hoff as described herein.

5. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm pursuant to a fair and open process:
- a. Special Quote #9265 for Health Care Facility Professional Liability Insurance:
Infinity Insurance Services, Chicago, IL for the amount of \$5,196.00.
 - b. Special Quote #9276 for Engineering Consulting Service for Fire Alarm Replacement for College Center/Performing Arts Center:
Concord Engineering Group, Voorhees, NJ for the amount of \$4,875.00.
 - c. Special Quote #9277 for Architectural and Engineering Consultant Services for Phase I for the Natatorium Renovation:
Feitlowitz & Kosten Architects, Livingston, NJ for the amount of \$3,800.00.
 - d. Special Quote #9281 for Middlesex Now:
The Wall Street Group, Jersey City, NJ for the amount of \$14,845.00.
6. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Administration a change order be made to the contract with the following firm:
- a. GPC, Inc. for a credit to eliminate the signage and roof curb associated with the College Center Food Service Renovation in the amount of (-) \$2,500.00.

Original Contract Amount	\$802,000.00
Previous Change Orders	11,501.30
Change Order #4	<u>(-) 2,500.00</u>
New Contract Amount	<u>\$811,001.30</u>

FINANCE COMMITTEE

Mr. Finkelstein, moved seconded by Mr. Tighe, for adoption of resolutions 1 and 2:

1. WHEREAS, Middlesex County College (hereinafter referred to as the “College”) provides dental coverage to eligible employees; and

WHEREAS, the College wishes to continue these services provided by Horizon Healthcare Dental Services for the calendar year 2008;

NOW, THEREFORE, BE IT RESOLVED that the Board approves the continuation of provider services with Horizon Healthcare Dental Services for the calendar year 2008.

2. WHEREAS, the firm of Ernst & Young, LLP has submitted an audit of the books and records of Middlesex County College for the year ended June 30, 2007 including the enrollment reports; and

WHEREAS, management has responded to the reports as submitted by Ernst & Young, LLP and has presented the reports to the Finance Committee on December 17, 2007;

NOW, THEREFORE, BE IT RESOLVED that the audited financial statements for the year ended June 30, 2007, be attached to the minutes of the Board of Trustees meeting.

After discussion, the motion was unanimously adopted.

HUMAN RESOURCES COMMITTEE

Mr. Mulkerin moved, seconded by Mr. Bauer, for adoption of the resolutions, Sections 1 - 9:

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A Section 18A:64A-12:

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SECTION 1 - MANAGEMENT

MANAGEMENT APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Burk, Thomas	Human Resources	Executive Director	1-023000-9124-1-00	95,000	12/10/07 – 06/30/08

MANAGEMENT CHANGE OF POSITION

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Allen, George	Faculty	Biology	1-217500-9110-1-00	64,728	01/15/08

MANAGEMENT SEPARATIONS

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Lemcoe, Diane	Dean	Enrollment & Student Support Services	1-110000-9125-1-00	12/21/07
Quiwa, Jennifer	Associate Director	Admissions	1-111000-9121-1-00	01/17/08

MANAGEMENT COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
DeLucia, Maria	482.50	Workshop –11/28/07 “Math Strategies in the General Classroom for Students with Learning Disabilities for High School Teachers”	Math	1-285100-9129-1-00

SECTION 2 – FACULTY

FACULTY CHANGE OF POSITION

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Gerow, Tracy	Chairperson	Biology	1-217500-9125-1-00	100,493	01/15/08

Note: This is a change from an AFT position to an administrative position

FACULTY COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Buscemi, Santi	482.50	IX-M Workshop - 11/29/07 “Reading Strategies for Older Students”	English	1-285100-9122-1-00
Kelton, Saul	128.58	IX-M Workshop - 11/26/07 College Placement Test	Testing & Tutoring	1-650000-9122-1-00

FACULTY RETIREMENT

WHEREAS, Associate Professor **Marian Sackrowitz** has been a dedicated member of the Faculty of Middlesex County College since September 1, 1978; and

WHEREAS, Associate Professor **Marian Sackrowitz**, during her tenure with the College, has made significant contributions to the growth and development of College programs; and

WHEREAS, Associate Professor **Marian Sackrowitz** will be retiring from Middlesex County College effective January 31, 2008,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees extends its appreciation for the years of dedicated service to the College and extends its best wishes to Associate Professor **Marian Sackrowitz** during her retirement.

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FACULTY SEVERANCE COMPENSATION PROGRAM

<u>NAME</u>	<u>DEPARTMENT</u>	<u>SEPARATION DATE</u>	<u>PAYMENT</u>
Sackowitz, Marian	Computer Science	01/31/08	27,337

FACULTY SPRING 2008 SEMESTER ONLY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Bertha, Shannon	HPERD	Instructor	1-225000-9114-1-00	25,747	1/15/08

FACULTY TEMPORARY APPOINTMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Green-Thomas, Camille	Financial Aid	Financial Aid Officer	1-117000-9112-1-00	55,690	01/02/08 – 06/30/08

SECTION 3 – CONFIDENTIALS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Coyle, Donna	Human Resources	Generalist	1-023000-9138-1-00	32,968	01/02/08

SECTION 4 - NON-ACADEMIC (UNIT AFFILIATED)

NON-ACADEMIC APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>HPW</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Kenyon, Melissa L.	Police	40	Probationary Police Officer	1-070000-9165-1-00	29,695	01/02/08
Steinhauser, Marcus V.	Police	40	Probationary Police Officer	1-070000-9165-1-00	29,695	01/02/08

NON-ACADEMIC CHANGE OF POSITION

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATE</u>
Rodriguez, Johanny	Financial Aid Assistant	Financial Aid	1-117000-9130-1-00	33,019	01/02/08
Sadavangani, Komal	Help Desk Technician	Information Technology	1-092000-9132-1-00	37,671	01/02/08

NON-ACADEMIC LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>TYPE OF LEAVE</u>
Davis, Shirley M.	Custodial Services	12/05/07 -12/25/07	Paid

NON-ACADEMIC RETIREMENT

WHEREAS, **Willie Doyle** has faithfully served Middlesex County College from January 19, 1976 to December 31, 2007 as a member of the Student Activities and College Center Department; and

WHEREAS, he has performed his duties and responsibilities capably and loyally,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of **Willie Doyle** as of December 31, 2007, and

BE IT FURTHER RESOLVED that the Board recognized the significant contribution of **Willie Doyle** for his years of service at Middlesex County College.

NON-ACADEMIC SEVERANCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>SEPARATION DATE</u>	<u>PAYMENT</u>
Doyle, Willie	Student Activities & College Center	12/31/07	50,521

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NON-ACADEMIC SEPARATION

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Rianom, Atika	Departmental Assistant	Computer Science	1-239500-9130-1-00	12/20/07
Wittmer, Jennifer	Probationary Police Officer	Police	1-070000-9165-1-00	12/21/07

SECTION 5 - NON-ACADEMIC (non-unit affiliated)

NON-ACADEMIC APPOINTMENTS

<u>NAME</u>	<u>HOURLY RATE</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Augustave, Hans	7.50	Technician	Performing Arts	1-226500-9141-1-00
Cortese, Jessica	8.00	First-Year Student Assistant	First-Year Experience	1-999900-9150-1-00
Dunbar, Raven	10.00	Technician	Performing Arts	1-226500-9149-1-00
Johnson, Montique	12.00	Equipment Aide	PE Center	1-192000-9150-1-00
Kane, Brittany	10.00	Part time Dispatcher – On Call	Police	1-070000-9141-1-00
O’Hea, James	15.00	Assistant Program Specialist	Professional & Community Programs	1-530000-9150-1-00
O’Hea, James	12.00	Departmental Assistant	Professional & Community Programs	1-510000-9150-1-00
Rehman, Hamad	7.50	Student Technical Assistant	Information Technology	1-092000-9141-1-00
Safo, Queenster	7.50	Student Technical Assistant	Information Technology	1-092000-9141-1-00
Santana-Lizardo, Oscar	7.50	Student Technical Assistant	Computer Science & Information Technology	1-239500-9141-1-00
Whalen, Heather	10.00	On Call Dispatcher	Police	1-070000-9150-1-00

SECTION 6 - SPONSORED AND SPECIAL PROJECTS

SPONSORED AND SPECIAL PROJECTS ADDITIONAL COMPENSATION

Okwemba, Authur	412.50	Workshop 10/16/07 – 10/18/07 - 10/23/07 “Praxis Elementary Content Knowledge Review Course”	School Relations	1-285100-9129-1-00
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SPONSORED AND SPECIAL PROJECTS SUPPORT COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>BUDGET CODE</u>	<u>SALARY</u>
Schwartzter, Matthew	Biology	Additional responsibilities towards PLTL Leader	5-217504-9141-1-44	133.33
Spadaro, Brekke	Biology	Additional responsibilities towards PLTL Leader	5-217504-9141-1-44	133.33
Taveras, Jeanette	Biology	Additional responsibilities towards PLTL Leader	5-217504-9141-1-44	133.33

SPONSORED AND SPECIAL PROJECTS SUPPORT PERSONNEL APPOINTMENTS

Correa, Carmen	Corporate & Community Education/Child Care Center	Child Care Assistant	5-544008-9150-1-00	7.50	07/01/07 – 09/10/07
				7.75	09/11/07 – 06/30/08
Dougherty, Marianne	School Relations	Tech Prep Coordinator	5-285122-9150-1-62	40.00	11/20/07 – 06/30/08
Egipto, Sheena	Corporate & Community Education/Child Care Center	Child Care Assistant	5-544008-9141-1-00	7.50	07/01/07 – 06/30/08
Garcia, Tamarys	Corporate & Community Education/Child Care Center	Child Care Assistant	5-544008-9141-1-00	7.50	07/01/07 - 10/18/07
				7.75	10/19/07 - 06/30/08
Hnyda, Natalie	Corporate & Community Education/Child Care Center	Child Care Assistant	5-544008-9151-1-00	7.50	07/01/07 – 10/23/07
				7.75	10/24/07 – 06/30/08
Levy, Charlotte	Corporate & Community Education/Child Care Center	Child Care Assistant	5-544008-9150-1-00	8.13	09/01/07 - 06/30/08
Mastrolia, Jane	OSR – NJ DECA	Secretary	5-285101-9150-1-00	13.00	12/12/07 – 01/31/08

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Nay, Carrie	Corporate & Community Education/Child Care Center	Child Care Assistant	5-544008-9150-1-00	7.50	12/17/07 – 06/30/08
Parreno, Jackie	Corporate & Community Education/Child Care Center	Assistant	5-544008-9150-1-00	10.00	08/19/07 - 06/30/08
Zito, Adriana	Corporate & Community Education/Child Care Center	Child Care Assistant	5-544008-9150-1-00	7.50 7.75	07/01/07 - 03/04/08 03/05/08 – 06/30/08

SPONSORED AND SPECIAL PROJECTS SEPARATION

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SEPARATION DATE</u>
Ford, Karen	Professional Development & Administrative Services Coordinator	NJ CATE	7-241016-9126-1-55	12/31/07
Sicora, Robert	Director	NJ CATE	7-241015-9126-1-55	12/31/07

SECTION 7 – PAYROLLS

ACADEMIC ADVISING

BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending December 7, 2007 beginning with the name **Balabkins, Xenia** and ending with the name **Wathen, Christine** for a total amount of \$2,812.00 (budget code 1-195000-9155-1-00):

<u>NAME</u>	<u>AMOUNT</u>
Balabkins, Xenia	57.00
Bogner, Barbara	57.00
Buscemi, Elaine	465.50
Buscemi, Santi	380.00
Christensen, Erin	133.00
Gerow, Trace	38.00
Graber, Patricia	779.00
Greene, Barbara	209.00

Kaplan, Robert	95.00
Olson, Jerome	38.00
Rehbein, Edith	389.50
Strugala, Richard	38.00
Tillotson, Lucia	57.00
Wathen, Christine	<u>76.00</u>

TOTAL 2,812.00

TESTING & TUTORING DEPARTMENT

BE IT RESOLVED that the following payroll for Proctoring be approved for the pay period ending December 13, 2007 beginning with the name Hernandez, Theresa and ending with the name Kruszewski, John for a total amount of \$257.16 (budget code 1-650000-9155-1-00):

<u>NAME</u>	<u>TEST</u>	<u>DATES</u>	<u>AMOUNT</u>
Hernandez, Theresa	Accuplacer Workshop	12/04/07	128.58
Kruszewski, John	Accuplacer Workshop	12/12/07	<u>128.58</u>
		TOTAL	\$257.16

HUMAN RESOURCES DEPARTMENT

(a) BE IT RESOLVED that the following personnel actions in the Department of Human Resources for the Fall 2007 Adjunct Payroll be approved:

ADJUSTMENTS

<u>NAME</u>	<u>PREVIOUSLY APPROVED SALARY</u>	<u>COMPENSATION</u>
Ahn, Hamee	5,283.00	4,088.00
Britt, Arlene	5,283.00	5,597.28
Cantos, David	5,283.00	5,597.28

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Domaradzka, Magdalena	1,762.00	3,397.29
Dunie, Sue	5,517.00	5,845.40
Fujitsuka, Kelly	3,522.00	2,389.90

ADDITIONAL COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Barton, Christine	125.79	Covering for another adjunct 11/28/07	Dental Auxiliaries	1-213000-9116-1-00
Malkiewicz, Kathleen	50.00	Stress & Nutrition Workshop 11/27/07	HRI	1-234000-9116-1-00

DIVISION OF CORPORATE & COMMUNITY EDUCATION

- (a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2007 be approved for the indicated amounts listed below beginning with the name **Church, Kevin** and ending with the name **Tavares, Zaida** for the total amount of \$17,190.00 (budget code 1-520000-9116-1-00):

The Institute

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Church, Kevin	07-08:607	2,400.00
Giunta, Andrew	07-08:465	1,600.00
Giunta, Andrew	07-08:464	300.00
Horne, Beverly	07-08:393	320.00
Kelly, Marcia	07-08:461	500.00
Kirbos, Steve	07-08:452	800.00
Koscinski, Nel	07-08:463	100.00
Mazurkiewicz, Chuck	07-08:462	400.00
Montani, Tracey	07-08:457	100.00

Moran, Patricia	07-08:460	200.00
Morriale, Adriana	07-08:397	320.00
Morriale, Adriana	07-08:396	320.00
Ortiz, Juan	07-08:459	1,600.00
Ortiz, Juan	07-08:435	1,600.00
Ortiz, Juan	07-08:434	1,600.00
Pena, Wendy	07-08:406	320.00
Sclafani, Rosanne	07-08:431	1,600.00
Sclafani, Rosanne	07-08:429	800.00
Spector, Ardra	07-08:458	100.00
Spector, Ardra	07-08:456	320.00
Spector, Ardra	07-08:450	320.00
Tavares, Zaida	07-08:365	770.00
Tavares, Zaida	07-08:358	<u>800.00</u>
TOTAL		\$17,190.00

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed contracted assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2007 be approved for the indicated amounts listed below beginning with the name **Abramov, Gennadiy** and ending with the name **Zuluaga, Gloria** for the total amount of \$40,318.81 (budget code 1-510000-9116-1-00):

Professional & Community Programs:

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Abramov, Gennadiy	07-08:408	210.00
Anderson, Nora	07-08:202	420.00
Blotzer, Elyse	07-08:203	150.00
Blotzer, Elyse	07-08:203	525.00
Blotzer, Elyse	07-08:203	150.00
Brown, Diane	07-08:414	280.00
Brown, Diane	07-08:414	210.00
Chaban, Olga	07-08:210	210.00
Crockett, Janet	07-08:217	630.00

DiSimone, Salvatore	07-08:223	2,400.00
Faucera, Alan	07-08:226	750.00
Faucera, Magdolna	07-08: 227	337.50
Frank, Barry	07-08:231	159.00
Frank, Barry	07-08:231	450.50
Frank, Barry	07-08:231	795.00
Frank, Barry	07-08:231	795.00
Fraser, Louis	07-08:232	300.00
Harris, Melva	07-08:240	210.00
Hayes, Sherri J.	07-08:471	150.00
Hayes, Sherri J.	07-08:471	150.00
Hayes, Sherri J.	07-08:471	150.00
Hegeman, Peter	07-08:412	2,400.00
Herron, Stephanie	07-08:470	210.00
Hersh, Michael	07-08:252	105.00
Holbeck, Hope	07-08:254	1,735.83
Horne, Beverly	07-08:255	210.00
Joselson, Ruth	07-08:258	1,200.00
Koscinski, Cornelia	07-08:264	180.00
Koscinski, Cornelia	07-08:264	180.00
Koscinski, Cornelia	07-08:264	900.00
Laska, David	07-08:265	210.00
Leary, Kimberly	07-08:266	450.00
Leary, Kimberly	07-08:266	450.00
Locacio, Kathy	07-08:419	180.00
Maffucci, Phyllis	07-08:270	1,200.00
Marcinczyk, Michael	07-08:273	2,460.00
Mistry, Manish	07-08:448	840.00
Oliu, Elisabeth	07-08:283	190.71
Parker, Bruce	07-08:284	2,250.00
Parker, Bruce	07-08:284	270.00
Parker, Bruce	07-08:284	270.00
Pean, Claire	07-08:286	1,928.70
Pech, Jordan	07-08:287	90.00
Pech, Jordan	07-08:287	75.00

Petrosini, Daniel	07-08:290	480.00
Raji, Karen	07-08:291	1,820.00
Reilly, Catherine	07-08:292	2,121.57
Rizzolo, Denise	07-08:294	150.00
Sarnouski, Darlene	07-08:296	624.00
Shaw, Nat	07-08:299	1,800.00
Shaw, Nat	07-08:299	2,400.00
Spector, Ardra	07-08:306	222.00
Spector, Ardra	07-08:306	222.00
Spector, Ardra	07-08:306	222.00
Tasy, Stephen	07-08:312	750.00
Tavares, Zaida	07-08:313	900.00
Zuluaga, Gloria	07-08:416	630.00
Zuluaga, Gloria	07-08:323	<u>560.00</u>
TOTAL		\$40,318.81

- (c) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2007 be approved for the indicated amounts listed below beginning with the name **Mockoviak, Nicholas** and ending with the name **Mockoviak, Nicholas** for the total amount of \$77.50 (budget code 5-530000-9116-1-00):

Professional & Community Programs: Camp Program

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Mockoviak, Nicholas	07-08:627	<u>77.50</u>
TOTAL		\$77.50

- (d) BE IT RESOLVED that the following list of individuals, who have successfully completed contracted assignments and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2007 be approved for the indicated amounts listed below beginning with the name **Brown, Diane** and ending with the name **Brown, Diane** for the total amount of \$337.50 (budget code 5-520019-9130-1-42):

Professional & Community Programs: Continuing Education

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Brown, Diane	07-08:478	<u>337.50</u>
	TOTAL	\$337.50

- (e) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Career Training Center and are entitled to payment from the Division of Corporate and Community Education accounts for December, 2007 be approved for the indicated amounts listed below beginning with the name **Imgrund, Colleen** and ending with the name **Welsher, Joan** for the total amount of \$13,063.00 (budget code 5-520016-9116-1-33):

Career Training Center

<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Imgrund, Colleen	07-08:629	858.00
Kastel, Herbert	07-08:472	4,400.00
Masterson, Robert	07-08:473	3,740.00
Okwemba, Arthur	07-08:409	1,275.00
Welsher, Joan	07-08:475	<u>2,790.00</u>
	TOTAL	\$13,063.00

SECTION 8 – POLICIES – No actions.

SECTION 9 – MISCELLANEOUS – No actions.

After discussion, the motion was unanimously adopted.

GENERAL

Mr. Sica moved, seconded by Mr. Mulkerin, for adoption of the following resolution:

1. WHEREAS, Middlesex County College (the “College”) shall not solicit, accept or agree to accept anything of value from any Lending Institution in exchange for any advantage or consideration provided to the Lending Institution related to its Student Loan activity and;

WHEREAS, the Board of Trustees of Middlesex County College has considered and adopts the revised “New Jersey Student Loan Code of Conduct for Institutions of Higher Education” or any modified or successor document;

NOW, THEREFORE, BE IT RESOLVED that Dr. Joann La Perla-Morales, President, is hereby authorized to execute the document and implement the Code.

After discussion, the motion was unanimously adopted.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

No report.

AUDIENCE

No comments.

There being no further business, Mrs. Power moved, seconded by Mr. Bauer, that the meeting be adjourned at 9:02 a.m. The next regularly-scheduled meeting of the Board will take place on Wednesday evening, January 23, 2008.

ALBERTO RIVAS
Secretary