

BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

Minutes of November 28, 2007 Annual Meeting

The annual organizational meeting of the Board of Trustees of Middlesex County College was held at 7:04 p.m. at the New Brunswick Center. Members present were: Mmes. Palumbo, Power and Wesnowsky. Messrs. Antisell, Bauer, Finkelstein, Mulkerin, Piegari, Raja, and Tighe. Messrs. Rivas and Sica were absent. Also present were President La Perla-Morales, Mr. Hoffman, Freeholder Pulomena, Ms. D'Aloisio and several staff members.

In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 6, 2007, advance written notice of this meeting was posted in the lobby of Chambers Hall.
- (b) On November 6, 2007, advance written notice of this meeting was mailed to The Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey and The Star Ledger, 131 Ethel Road, Piscataway, New Jersey.
- (c) On November 6, 2007, a copy of the advance notice of this meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 6, 2007, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

Chairman Power opened the meeting with the Pledge of Allegiance to the flag.

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Dr. Piegari presented the recommendation of the Nominating Committee of Dorothy Power for the office of Chairman for the 2007-2008 year.

Mr. Raja moved, seconded by Mr. Mulkerin, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of Dorothy Power for the 2007-2008. After discussion, the motion was unanimously carried.

Dr. Piegari presented the recommendation of the Nominating Committee of Mr. Tighe for the office of Vice Chairman for the 2007-2008 year.

Mr. Mulkerin moved, seconded by Mr. Finkelstein that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of Mr. Tighe for the year 2007-2008. After discussion, the motion was unanimously carried.

Dr. Piegari presented the recommendations of the Nominating Committee of Mr. Finkelstein for the office of Treasurer for the 2007-2008 year.

Mr. Raja moved, seconded by Mr. Mulkerin, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of Mr. Finkelstein for the year 2007-2008. After discussion, the motion was unanimously carried.

Dr. Piegari presented the recommendations of the Nominating Committee of Mr. Rivas for the office of Secretary for the 2007-2008 year.

Mr. Mulkerin moved, seconded by Mr. Tighe, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of Mr. Rivas for the year 2007-2008. After discussion, the motion was unanimously carried.

Dr. Piegari presented the recommendations of the Nominating Committee of Ms. D'Aloisio (non-Board member) for Assistant Secretary for the 2007-2008 year.

Mr. Mulkerin moved, seconded by Mr. Bauer, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of Ms. D'Aloisio for the year 2007-2008. After discussion, the motion was unanimously carried.

COMMITTEE APPOINTMENTS

Mrs. Power appointed Mr. Raja as Chairperson of the Academic Student and Alumni Affairs Committee, and Mr. Finkelstein, Mr. Rivas and Ms. Wesnowsky as committee members.

Mrs. Power appointed Mr. Bauer as Chairperson of the Facilities Committee, and Mr. Antisell, Mr. Sica and Mr. Tighe as committee members.

Mrs. Power appointed Mr. Finkelstein as Chairperson of the Finance Committee, and Mr. Bauer, Mr. Tighe and Mr. Mulkerin as committee members.

Mrs. Power appointed Mr. Mulkerin as Chairperson of the Human Resources Committee, and Ms. Palumbo, Mr. Finkelstein and Dr. Piegari as committee members.

Mrs. Power appointed Mr. Rivas as Chairperson of the Minority Affairs Committee, and Dr. Piegari and Mr. Raja as committee members.

Mrs. Power appointed Mr. Tighe as Chairperson of the ByLaws Committee, and Mr. Bauer, Mr. Rivas and Mr. Sica as committee members.

Mrs. Power appointed Mr. Bauer as representative to the Retail Services Committee.

Mrs. Power presented the recommendations for members of the Board of School Estimate (2) and Alternates (2) for the year 2007-2008:

Mr. Mark Finkelstein
Mrs. Dorothy Power
Mr. Hank Bauer (Alternate)
Mr. Thomas Tighe (Alternate)

Mr. Mulkerin moved, seconded by Dr. Piegari, that in the absence of any other nominations, the nominations be closed and the Secretary instructed to cast a ballot in unanimous election of the nominees for the year 2007-2008. After discussion, the motion was unanimously carried.

ANNUAL MEETING RESOLUTIONS

Dr. Piegari moved, seconded by Mr. Tighe, for adoption of resolutions 1 – 8:

1. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration an award be made to the following firm pursuant to a fair and open process:

a. Special Quote #9142 for Legal Counsel:

Wilentz, Goldman & Spitzer P.A., Woodbridge, NJ in accordance with the proposal of November 9, 2006.

2. WHEREAS, there exists a need at Middlesex County College for medical services; and

WHEREAS, the Board of Trustees has retained the UMDNJ/Robert Wood Johnson Medical School Family Practice Group at the rate of \$130 per hour for the purpose of rendering medical services on behalf of the Board of Trustees of Middlesex County College,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Middlesex County College as follows:

a. The Board of Trustees hereby appoints the UMDNJ/Robert Wood Johnson Medical School Family Practice Group to provide medical services for the period extending from November 29, 2007 through November 19, 2008, and the UMDNJ/Robert Wood Johnson Medical School Family Practice Group has agreed to serve and be compensated for the reasonable value of its services.

b. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the County College Contracts Law because UMDNJ/Robert Wood Johnson Medical School Family Practice Group is comprised of physicians of the State of New Jersey and the practice of medicine is regulated by the laws of the State of New Jersey.

3. WHEREAS, it is deemed appropriate for Middlesex County College to have a Public Agency Compliance Officer designated; and

WHEREAS, the College shall designate such an officer or employee to serve as its Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.5; and

WHEREAS, said Officer shall perform duties as prescribed by the rules and regulations of the United States and the State of New Jersey to assure compliance of College operations,

NOW, THEREFORE, BE IT RESOLVED that Susan K. Perkins, Vice President for Finance and Administration , be appointed as Public Agency Compliance Officer for the period November 29, 2007 through November 19, 2008 for Middlesex County College; and

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the State of New Jersey, Office of the Treasury, Division of Contract Compliance & Equal Opportunity Office, pursuant to N.J.A.C. 17:27-3.5.

4. That the Home News Tribune of East Brunswick, New Jersey be designated as the Official newspaper for publication of all legal notices affecting the College or the Board of School Estimate.

5. That:
 - a. The Board of Trustees hereby designates the fourth Wednesday of each month, except for the months of December 2007 and May 2008, as the dates of its regular meetings, and unless otherwise modified by resolution of this Board, the Agenda Session of the Board shall commence at 5:30 p.m. and shall be held in the Corral Restaurant, College Center, except for the months of December 2007 and May 2008, which shall commence at 8:30 a.m. and shall be held in the Boardroom, Chambers Hall. The regular meeting shall follow at 7:00 p.m., except for the months of December 2007 and May 2008, which shall follow at 9:00 a.m. on the campus of Middlesex County College, Woodbridge Avenue, Edison Township, New Jersey. The dates of the Board meetings for the 2007-08 year are as follows:

December 19, 2007	June 25, 2008
January 23, 2008	July 23, 2008
February 27, 2008	August 27, 2008
March 26, 2008	September 24, 2008
April 23, 2008	October 22, 2008
May 28, 2008	November 19, 2008

 - b. The Board of Trustees hereby designates November 19, 2008 as the date for its Annual Meeting, and such Annual Meeting shall commence at 7:00 p.m. and shall be held in the Boardroom, Chambers Hall, on the campus of Middlesex County College, Woodbridge Avenue, Edison Township, New Jersey.

 - c. Except as hereinafter provided, notice of regular and special meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:

Lobby of Chambers Hall Building

 - d. A copy of this resolution, together with advance notice of regular and special meetings of the Board of Trustees, shall be mailed to the official newspaper.

- e. A copy of advance notice of regular and special meetings of the Board of Trustees shall be filed with the Clerk of the County of Middlesex and the President of Middlesex County College.
- f. Any person may request in writing that the Board of Trustees mail to him/her a copy of the schedule of regular meetings of the Board of Trustees, and/or advance written notice of regular, special or rescheduled meetings of the Board of Trustees, and such scheduled and/or advance notice shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at 7:30 p.m. on November 28, 2007, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees.

6. WHEREAS, the Middlesex County College requires the use of banks and investment firms in order to provide for financial transactions, and

WHEREAS, the following bank has been certified by the Governmental Unit Deposit Protection Act,

NOW, THEREFORE, BE IT RESOLVED that the following bank be designated as official depository of funds and is authorized to acquire and dispose of securities of Middlesex County College:

Wachovia, Edison, NJ

and that the following financial institution be authorized to acquire and dispose of securities of Middlesex County College:

State of NJ Cash Management Fund, Trenton, NJ

and that the signatories for transactions with the above financial institutions be any two of the following for transactions in excess of \$5,000.00:

President
Vice President for Academic and Student Affairs
Vice President for Finance and Administration
Vice President for Legal and External Affairs
Controller

and that the signatories for transactions with the above financial institutions be one of the following for transactions less than or equal to \$5,000.00:

President
Vice President for Academic & Student Affairs
Vice President for Finance and Administration
Vice President for Legal and External Affairs
Controller

7. WHEREAS, it is deemed appropriate for Middlesex County College to have designated contracting agents; and

WHEREAS, the College shall designate such officers or employees to serve as its contracting agents pursuant to N.J.S.A. 18:64A-25.3;

NOW, THEREFORE, BE IT RESOLVED that the following be designated as contracting agents for Middlesex County College:

President
Vice President for Legal and External Affairs
Vice President for Finance and Administration
Director of Purchasing and Inventory

8. That all existing and revised policies of the Board of Trustees be affirmed for the year commencing November 29, 2007 to November 19, 2008.

After discussion, the motion was unanimously adopted.

MIDDLESEX COUNTY COLLEGE STATEMENT OF MONIES EXPENDED FOR GOVERNMENT RELATIONS, PUBLIC RELATIONS AND LEGAL COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2007

Ms. Susan Perkins, Vice President for Finance and Administration read the following statement:

In accordance with Section 6(k) of the Higher Education Restructuring Act of 1994, the College is to make available to the public a statement setting forth generally the monies expended for public relations, legal costs, and government relations.

For the fiscal year ended June 30, 2007, Middlesex County College spent \$210,100 for public relations, \$155,790 for legal costs and no expenditure for government relations.

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There being no further business, Dr. Piegari moved, seconded by Mr. Bauer, that the Annual Organizational meeting be adjourned at 7:12 p.m.

ALBERTO RIVAS

Secretary