

MIDDLESEX COLLEGE

Consent Agenda

June 15, 2022

8:30 a.m.

<u>COMMITTEE</u>	<u>RESOLUTION</u>	<u>Supporting Evidence</u>	<u>Res #</u>
<u>ACADEMIC AND STUDENT AFFAIRS</u>	Approve the application for the project entitled CARL D. PERKINS CAREER AND TECHNICAL EDUCATION as submitted by the College to the State of New Jersey, Department of Education for the period July 1, 2022 through June 30, 2023 in the total amount of \$628,230.00.		1.
	Approve the proposal for the project entitled FY2020-2021 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT as submitted by the administration of Middlesex County College to the State of New Jersey, Department of Labor and Workforce Development for the period July 1, 2022 through June 30, 2023 in the total amount of \$147,477.00.		2.
<u>FINANCE</u>	<p>Authorize the following contract(s) under cooperative purchasing services:</p> <ul style="list-style-type: none"> • Brightly Software (\$18,050.40, Workorder and inventory management software and licensing) • Fire and Security Technologies (\$10,000.00, Fire extinguisher inspection and services) • Sherwin Williams (\$11,000.00, Paint supplies) • Spruce Industries (\$15,000.00, Bulk cleaning supplies) • ePlus Technology (\$47,672.18, Cisco SmartNET renewal) • F.W. Webb (\$18,000.00, Plumbing supplies as needed parts and supplies throughout FY2023) • F.W. Webb (\$38,024.81, Plumbing supplies for East Hall Renovations) • National Fuel Oil (\$40,000.00, Gasoline and dyed diesel fuel) • Ampro Sports (\$30,000.00, Athletic uniforms, supplies, and equipment) • Barnes & Noble (\$50,000.00, Purchases of general supplies for departments and grant programs) • Carolina Biological Supply (\$11,800.00, Lab supplies for Biology) • Constellation New Energy (\$950,000.00, Electricity supply charges (billing by PSE&G)) 	Contract	1.

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	<ul style="list-style-type: none"> • EMSI (\$24,400.00 Career Coach and Analyst software renewal) • Instructure (\$211,141.87, Year 3 – Canvas Learning Management System and Studio software licensing) • Nelnet Business Services (\$45,800.00, Student payment and refund processing fees) • UGI Energy Services (\$215,000.00, Natural gas supply charges) • VWR International (\$36,400.00, Lab supplies for Biology) • BlackBeltHelp (\$50,000.00, Help Desk 24/7 supplemental support) • CBTS (\$190,000.00, Voice Over IP monthly telephone services) • NJ Edge (\$24,000.00, Amazon Web hosting services) • NJ Edge (\$30,000.00, Virtual Chief Information Security Officer (vCISO) consulting services) • NJ Edge (\$36,743.96, VALE library materials database access) • NJ Edge (\$85,863.40, VMware software licensing and support) • NJ Edge (\$80,000.00, VMware consulting resource) • NJ Edge (\$145,029.00, Internet access) • OnSolve (\$11,611.69, Emergency notification system) • SHI International (\$140,830.00, Laptops, chargers, and PCs with monitors funded by ELF) • Zoom Video Communications (\$40,500.00, Video conferencing software) • Dell Marketing (\$26,178.00, Remote PC control and application management software) • ePlus Technology (\$80,000.00, Professional consulting and installation services) • Fastenal Company (\$11,500.00, Maintenance, repair and operations supplies) • Franklin Griffith (\$10,755.41, Electrical supplies for East Hall Renovations) 		

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	<ul style="list-style-type: none"> • Franklin-Griffith (\$11,300.00, Electrical supplies) • Home Depot (\$15,000.00, Walk-in building supplies) • Insight Public Sector (\$70,000.00, Adobe Creative Cloud volume licensing) • Insight Public Sector (\$17,902.00, SecureLink remote access controls) • Johnson Controls (\$15,000.00, Repairs and service calls for fire panels) • Ocean Computer Group (\$11,618.19, Email security and threat protection software licensing) • Schindler Elevator (\$10,000.00, Maintenance and repairs for South and West Hall elevators) • Scientific Water Conditioning Co. (\$18,500.00, Water treatment and maintenance services) • Stewart Business Systems (\$19,900.00, Copier fleet maintenance and color copies) • Stewart, A Xerox Company (\$80,000.00, Managed print services) • Verizon Business (\$12,000.00, New Brunswick Center and Perth Amboy Center land and panic lines) • Windstream (\$34,000.00, Local and long-distance phone services) • WB Mason (\$40,000.00, Office supplies) • Amazon Business Services (\$60,000.00, General classroom and operating supplies) • Graybar Electric (\$10,000.00, Electrical supplies) • SHI International (\$8,617.96, Veam software licensing and support) • SHI International (\$65,487.71, Firewall, endpoint protection, and device control software) • Apple Computer (\$10,242.00, Computer Hardware) 		
	<p>Authorize Special Quote #107180 for Phase 2 – environmental consulting services for the North Hall Renovation to Vanasse Hangen Brustlin, Inc. for the not-to-exceed amount of \$13,045.00.</p>	<p>Special Quote</p>	<p>2.a.</p>
	<p>Authorize Special Quote #10823 for Broker of Record consulting services for dental insurance to Arthur J. Gallagher & Co., at the commission rate of 4% of the premium for the dental insurance policy commencing January 1, 2023, with an optional one-year renewal for the term commencing January 1, 2024.</p>	<p>Special Quote</p>	<p>2.b.</p>

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	Authorize Bid #21-8 for the third-year renewal of high-voltage electric distribution system service to Maul Power Group for the not-to-exceed amount of \$50,000.00.	Bid	2.c.
	Authorize Bid #22-5 for the second-year renewal of charter bus services for Athletics, Student Activities, and Academics to Suburban Trails, Inc. for the not-to-exceed amount of \$100,000.00 for the period September 1, 2022 through August 31, 2023.	Bid	2.d.
	Authorize Bid #22-21R for the rebid of the Billy Johnson Hall boiler replacement project to Bid #22-22 for the removal of existing sunshades from West Hall to Glasstech Specialist, Inc., for the not-to-exceed amount of \$55,500.00.	Bid	2.e.
	Authorize award to Barnes & Noble at the commission rates of 7% for First Day and eBook materials, and 10% on all other commissionable items, with anticipated total sales of \$1,288,250.00 (\$630,200.00 First Day program; \$658,050.00 other Financial Aid purchases), for the period July 1, 2022 through June 30, 2023, with two optional one-year renewals.		3.
	Authorize contract to Assessment Technologies Institute, LLC to provide professional consulting services, training materials, and assessment resources for the senior and freshmen cohorts of the Nursing Program for the not-to-exceed amount of \$99,720.00.	Business Entity Disclosure Contracts	4.a.
	Authorize contract to Blackbaud for a third-year renewal of proprietary cloud-based fundraising and donor management software for the Middlesex College Foundation for the not-to-exceed amount of \$23,048.47.	Business Entity Disclosure Contracts	4.b.
	Authorize contract to Black Rocket Productions, LLC, to provide professional consulting services for the science program at Camp Middlesex for the not-to-exceed amount of \$70,000.00.	Business Entity Disclosure Contracts	4.c.
	Authorize contract to Ellucian Company, LP for proprietary software licensing, support and maintenance services for Colleague ERP for the not-to-exceed amount of \$480,303.00, for CRM Recruit for the not-to-exceed amount of \$69,742.00, and for the volume PayPal transaction fees for the not-to-exceed amount of \$26,500.00 for the total not-to-exceed of \$576,545.00.	Business Entity Disclosure Contracts	4.d.
	Authorize contract to EAB Global, Inc. for a second-year renewal of professional consulting services to provide the Community College Executive Forum program at a cost of \$26,250.00 for the second-year renewal period May 19, 2022 through May 18, 2023.	Business Entity Disclosure Contracts	4.e.

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	Authorize contract to Hyland, LLC for Image Now document capturing and management software for the not-to-exceed amount of \$30,071.99.	Business Entity Disclosure Contracts	4.f.
	Authorize contract to JRC Management Corporation for managed food and vending services for the not-to-exceed amount of \$100,000.00 and a capital investment for the not-to-exceed amount of \$50,000, for the total not-to-exceed amount of \$150,000.00.	Business Entity Disclosure Contracts	4.g.
	Authorize contract to OCLC for annual library subscription services for the not-to-exceed amount of \$22,801.00.	Business Entity Disclosure Contracts	4.h.
	Authorize contract to Macan Computing Services for application/database administration consulting services for the not-to-exceed amount of \$33,000.00.	Business Entity Disclosure Contracts	4.i.
	Authorize contract to Proquest, LLC for library book materials for the not-to-exceed amount of \$45,000.00, for e-books for the not-to-exceed amount of \$11,000.00, and for database access for the not-to-exceed amount of \$27,099.45, for the total not-to-exceed amount of \$83,099.45.	Business Entity Disclosure Contracts	4.j.
	Authorize contract to Super Science Program for Kids, LLC to provide professional consulting services for the digital arts program at Camp Middlesex for the not-to-exceed amount of \$30,000.00.	Business Entity Disclosure Contracts	4.k.
	Authorize contract to Sysco Metro New York for food supplies for the Hospitality, Culinary, and Dietetics program, the Early Learning Center, and the Lifelong Learning Culinary Arts program for the not-to-exceed amount of \$60,000.00.	Business Entity Disclosure Contracts	4.l.
	Authorize contract to Taskstream Holdings, LLC for licensing and support services for electronic student portfolio and assessment management software for the not-to-exceed amount of \$35,654.85 and for course evaluations software for the not-to-exceed amount of \$8,268.75 for the total not-to-exceed amount of \$43,923.60.	Business Entity Disclosure Contracts	4.m.
	Authorize contract to Thomson Reuters for print materials for the not-to-exceed amount of \$21,100.00 and for Westlaw subscription for the not-to-exceed amount of \$12,501.96, for the total not-to-exceed amount of \$33,601.96.	Business Entity Disclosure Contracts	4.n.

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	Authorize contract to PSE&G Inc. for electricity delivery charges for the not-to-exceed amount of \$330,000.00 at the Edison Campus, for the not-to-exceed amount of \$25,000.00 at the New Brunswick Center, and for the not-to-exceed amount of \$4,000.00 for lighting in Parking Lots 10 and 11, for the total not-to-exceed amount of \$359,000.00.	Business Entity Disclosure Contracts	5.a.
	Authorize contract to Elizabethtown Gas for natural gas delivery charges for the not-to-exceed amount of \$210,000.00.	Business Entity Disclosure Contracts	5.b.
	Authorize contract for student debt collection services to Conserve at the commission rate of 20% and Penn Credit at the commission rate of 15% for primary placements and 21% for secondary placements, for the period July 1, 2022 through June 30, 2023.	Business Entity Disclosure Contracts	6.
	Authorize contract to Edison Water Utility for water utility charges for the not-to-exceed amount of \$85,000.00.	Business Entity Disclosure Contracts	7.a.
	Authorize contract to New Brunswick Parking Authority for parking fees for the not-to-exceed amount of \$30,000.00.	Business Entity Disclosure Contracts	7.b.
	Authorize contract to Township of Edison for estimated sewer charges for the not-to-exceed amount of \$85,000.00.	Business Entity Disclosure Contracts	7.c.
	Authorize contract to United States Postal Service for First Class postage, metered mail postage, and post office box fees for the not-to-exceed amount of \$150,000.00.	Business Entity Disclosure Contracts	7.d.
	Authorize the use of the online auction services of GovDeals, Inc. in accordance with OMNIA Partners national cooperative contract R190601 for personal property to be sold which consists of one (1) media sterilizer, ten (10) pallets of IT equipment (05162022-1, -3, -4, -6, -7, -9, -11, -12, -13, and -14), and four (4) dental x-ray machines.		8.
	Authorize the Director of Purchasing and Inventory to sell the identified surplus personal property to Better World Books, through June 30, 2023.		9.

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<u>COMMITTEE</u>	<u>RESOLUTION</u>	<u>Supporting Evidence</u>	<u>Res #</u>
	Authorize payment to K&D Contractors LLC for construction services in conjunction with Building 105 HVAC Upgrades project in the amount of \$22,091.00.	Payment	10.a.
	Authorize payment to K&D Contractors LLC for construction services in conjunction with the College Center Sprinkler Upgrade project in the amount of \$210,654.45.	Payment	10.b.
	Authorize payment to Spiezle Architects for Phase 1 feasibility study architectural services in conjunction with the Campus Wayfinding Signage project in the amount of \$2,487.50.	Payment	10.c.
	Authorize payment to Spiezle Architects for Phase 1 construction document architectural services in conjunction with the College Center, Edison Hall, Johnson Learning Center and Raritan Hall Restroom Renovations project in the amount of \$3,650.00.	Payment	10.d.
	Authorize payment to Spiezle Architects for Phase 2 construction observation architectural services in conjunction with the Main Hall Restroom Renovations project in the amount of \$880.00.	Payment	10.e.
	Authorize payment to VA Electrical Contractors, LLC for construction services in conjunction with the Edison Hall and Physical Education Center Fire Alarm Replacement project in the amount of \$33,750.00.	Payment	10.f.
	Authorize payment to Weiner Law Group, LLP for legal services rendered regarding labor matters for the month of April 2022 in the amount of \$10,185.00.	Payment	11.
	Authorize to pay salaries to the members of the American Federation of Teachers (AFT Local 1940) for the months of July, August, September, October, November, and December 2022 at salary rates based on those in force for the fiscal year ended June 30, 2020.	Payment	12.
	Approve the Memorandum Of Agreement and the four-year collective bargaining agreement with Local #2269 of the American Federation of State, County and Municipal Employees, beginning July 1, 2020 and ending June 30, 2024.		13.
<u>HUMAN RESOURCES</u>	Approve all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous.		