

MIDDLESEX COLLEGE

Consent Agenda

June 16, 2021

8:30 a.m.

| <u>COMMITTEE</u> | <u>RESOLUTION</u> | <u>Supporting Evidence</u> | <u>Res #</u> |
|------------------|--|----------------------------|--------------|
| <u>FINANCE</u> | <p>Authorize the following contract(s) under cooperative purchasing services:</p> <ul style="list-style-type: none"> • Dude Solutions (\$18,050.47, Workorder and inventory management software and licensing) • Fire and Security Technologies (\$10,000.00, Fire extinguisher supplies and services) • Sherwin Williams (\$11,000.00, Paint supplies) • ePlus Technology (\$149,955.27, Uninterruptable power supply for IT network equipment) • ePlus Technology (\$50,000.00, Virtual environment professional engineering services) • ePlus Technology (\$62,624.97, Cisco SmartNET renewal) • ePlus Technology (\$41,316.36, Data cabling and wiring services for East Hall renovation) • ePlus Technology (\$80,000.00, Professional consulting and installation services) • F.W. Webb Company (\$21,260.00, Touchless water filtering bottle filling stations) • National Fuel Oil (\$37,000.00, Gasoline and dyed diesel fuel) • EMSI (\$19,340.00, Career Coach renewal) • Instructure (\$164,994.35, Canvas Learning Management System software-Year 2) • Instructure (\$36,137.58, Canvas Studio software subscription) • Carahsoft (\$165,831.00, VM Ware professional consulting resource) • CBTS Technology (\$240,000.00, Voice over IP phone system hardware equipment) • NJ Edge (\$145,785.00, Internet access) • NJ Edge (\$38,584.00, VALE library materials database access) • NJ Edge (\$24,000.00, Virtual Chief Information Security Officer professional consulting services) • NJ Edge (\$24,000.00, Amazon web hosting services) • OnSolve (\$10,500.00, Emergency notification system) • Zoom (\$40,500.00, Web conferencing and meeting services) | Contract | 1. |

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| <u>Finance</u> <u>Cont'd</u> | <ul style="list-style-type: none"> • Black Box Network Services (\$51,200.00, Phone system maintenance) • COBAN Technologies/SafeFleet Mobile Vision (\$13,710.00, Body worn camera equipment and installation) • Fastenal Company (\$11,500.00, Maintenance, repair and operations supplies) • Franklin-Griffith (\$11,300.00, Electrical supplies) • Home Depot (\$8,500.00, Walk-in building supplies) • Kyocera Document Solutions, New York Metro, Inc. (\$40,000.00, Managed print services and preventative maintenance) • Schindler Elevator (\$10,000.00, Maintenance and repairs for South and West Hall elevators) • SHI International (\$6,300.00, Server for body worn camera program) • SHI International (\$99,951.00, Replacement laptops for computer carts) • Stewart Business Systems (\$18,900.00, Copier fleet maintenance) • WB Mason (\$15,750.00, Office supplies) • Windstream (\$34,000.00, Local and long-distance phone services) • Verizon Business (\$12,000.00, New Brunswick Center and panic line for Perth Amboy Center) • Verizon Wireless (\$5,000.00, Cellular phone services) • SHI International (\$1,040.17, Locking rack for body worn camera program server) • SHI International (\$11,478.56, Dell warranty extensions) • SHI International (\$63,538.04, Firewall, endpoint protection, and device control software) • SHI International (\$8,226.28, Veam software licensing and support) • Amazon Business Services (\$20,000.00, General classroom and operating supplies) | Contract | |
| | Award second-year renewal option for the period July 1, 2021 through June 30, 2022 to the following: Special Quote # 10718 for request for qualification for architectural and engineering consulting services for capital renewal and replacement projects. | Second-Year Renewals | 2.a. |

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| <u>Finance</u> <u>Cont'd</u> | Authorize Bid # 21-1 for janitorial cleaning supplies: Imperial Dade, not-to-exceed amount of \$18,500.00; Central Poly-Bag Corporation, not-to-exceed amount of \$13,000.00; WB Mason Co. Inc., not-to-exceed amount of \$6,500.00. | Bid | 2.b. |
| | Authorize Bid # 21-3 for emergency tree services not-to-exceed amount of \$18,000.00. | Bid | 2.c. |
| | Authorize Bid # 21-8 for high voltage electric distribution system services not-to-exceed amount of \$48,000.00. | Bid | 2.d. |
| | Award third-year renewal option for the period July 1, 2021 through June 30, 2021 to the following: Bid # 20-3 for underground utility service not-to-exceed amount of \$10,000.00. | Third-Year Renewals | 3.a. |
| | Bid # 20-8 for HVAC controls management not-to-exceed amount of \$131,304.00. | Third-Year Renewals | 3.b. |
| | Bid # 20-11 for HVAC maintenance contract not-to-exceed amount of \$91,260.00. | Third-Year Renewals | 3.c. |
| | Bid # 20-17 for elevator maintenance contract not-to-exceed amount of \$25,000.00. | Third-Year Renewals | 3.d. |
| | Authorize Special Quote #10647 be extended until the completion of ongoing labor matters commenced under the June 17, 2020 award, for the estimated not-to-exceed amount of \$120,000,00. | Special Quote | 4. |
| | Authorize Special Quote #10565H for engineering consulting services for Phase 2 – Building 105 HVAC Upgrades construction administration services for the amount of \$3,000.00. | Special Quote | 5.a. |
| | Authorize Special Quote #10718H for professional consulting services for Phase 1 of an environmental assessment for the North Hall Renovation project. | Special Quote | 5.b. |
| | Authorize Bid #21-13 for Building 105 HVAC upgrades not-to-exceed amount of \$88,700.00. | Bid | 5.c. |
| | Award contracts for purchases and services classified as exempt under the provision of N.J.S.A. 18A:64A-25.5.b made to the following public entities for the period of July 1, 2021 through June 30, 2022: <ul style="list-style-type: none"> • PSE&G Inc., New Brunswick, NJ for electricity delivery charges for the not-to-exceed amount of \$330,000.00 at the Edison Campus, for the not-to-exceed amount of \$25,000.00 at the New Brunswick Center, and for the not-to-exceed amount of \$4,000.00 for lighting in Parking Lots 10 and 11, for the total not-to-exceed amount of \$359,000.00. | Contract | 6 |

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| <u>Finance</u> <u>Cont'd</u> | <ul style="list-style-type: none"> • Elizabethtown Gas, Elizabeth, NJ for natural gas delivery charges for the not-to-exceed amount of \$210,000.00. • United States Postal Service, Philadelphia PA for standard mail and fees associated with permit #697 BRM #624 First Class Permit for the not-to-exceed amount of \$135,000.00 and first-class postage metered mail for the not-to-exceed amount of \$62,000.00 and fees associated with Permit # 124 and PO box for the not-to-exceed amount of \$3,000.00 for the total not-to-exceed amount of \$200,000.00. | | |
| | <p>Approve contracts be authorized to the following vendors for the period of July 1, 2021 through June 30, 2022:</p> <ul style="list-style-type: none"> • Assessment Technologies Institute, to provide professional consulting services, training materials, and assessment resources for the senior and freshmen cohorts of the Nursing Program for the not-to-exceed amount of \$91,800.00. • Automatic Data Processing (ADP), for payroll processing, tax filing and payment services for the not-to-exceed amount of \$250,000.00. • Blackbaud, for the Foundation's cloud-based fundraising and donor management software for the not-to-exceed amount of \$23,048.47. • Black Rocket Productions, LLC, to provide professional consulting services for a non-credit science program for Camp Middlesex for the not-to-exceed amount of \$70,000.00. • COBAN Technologies/SafeFleet Mobile Vision for a technology service plan, docking stations, and accessories for the body worn camera program for the not-to-exceed amount of \$20,390.00. • Ellucian Company, L.P., for proprietary software licensing, support and maintenance services for Colleague ERP the not-to-exceed amount of \$448,882.00, for CRM Recruit for the not-to-exceed the amount of \$61,179.00, and for volume Paypal transaction fees for the not-to-exceed amount of \$28,355.00, for the total not-to-exceed amount of \$538,416.00. | Business Entity and Political Contribution Disclosures | 7. |

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| <u>Finance</u> <u>Cont'd</u> | <ul style="list-style-type: none"> • Faronics Corporation, for proprietary software licensing, support and maintenance services for the not-to-exceed amount of \$26,178.00. • Hyland, LLC, for ImageNow document capturing and management software for the not-to-exceed amount of \$29,196.13. • OCLC, for annual library subscription services for the not-to-exceed amount of \$21,394.12. • Macan Computing Services, for enterprise resource planning software professional consulting services for the not-to-exceed amount of \$33,000.00. • Proquest, LLC, for library book materials for the not-to-exceed amount of \$60,000.00, for e-books for the not-to-exceed amount of \$10,000.00, and for database access for the not-to-exceed amount of \$25,809.00, for the total not-to-exceed amount of \$95,809.00. • Super Science Program for Kids, LLC, to provide professional consulting services for a non-credit digital arts program for Camp Middlesex for the not-to-exceed amount of \$40,000.00. • Thomson Reuters, for print materials for the not-to-exceed amount of \$19,600.00 and for Westlaw subscription for the not-to-exceed amount of \$10,507.44, for the total not-to-exceed amount of \$30,107.44. • US Foods, for the food supplies for HCD and childcare for the not-to-exceed amount of \$25,000.00. • Watermark Insights, for licensing and support services for electronic student portfolio and assessment management software for the not-to-exceed amount of \$33,957.00 and for course evaluations software for the not-to-exceed amount of \$7,875.00 for the total not-to-exceed amount of \$41,832.00. | | |
| | <p>Authorize payment to FKA Architects, for Phase 2 construction observation architectural services in conjunction with the Library Restroom Renovation project in the amount of \$345.00.</p> | Payment | 8.a. |
| | <p>Authorize payment to Remington & Vernick Engineers, for Phase 1 construction documents engineering services in conjunction with the College Center Sprinkler Installation with Fire Pump project in the amounts of \$3,056.00 and \$525.00.</p> | Payment | 8.b. |

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| | Authorize payment to RSC Architects, for Phase 3 construction observation architectural services in conjunction with the Dental Clinic Reconstruction project in the amount of \$1,636.00. | Payment | 8.c. |
| <u>Finance</u> <u>Cont'd</u> | Authorize payment to Spiezle Architects, for Phase 1 construction document architectural services in conjunction with the Main Hall Restroom Renovation project in the amount of \$7,250.00. | Payment | 8.d. |
| | Authorize payment to Weiner Law Group, LLC, for legal services rendered regarding labor matters for the month of April 2021 in the amount of \$24,485.10. | | 9. |
| | Authorize to sell the identified surplus personal property using the GovDeals online auction platform. | | 10. |
| | Authorize to pay salaries to the members of the American Federation of Teachers (AFT Local 1940) for the months of July, August and September 2021 at salary rates based on those in force for the fiscal year ended June 30, 2021. | Payment | 11. |
| | Authorize to pay salaries to the members of the American Federation of State, County and Municipal Employees (AFSCME) for the months of July, August and September 2021 at salary rates based on those in force for the fiscal year ended June 30, 2021. | | 12. |
| | Authorize to pay salaries to the members of the International Brotherhood of Teamsters (AFL-CIO) for the months of July, August and September 2021 at salary rates based on those in force for the fiscal year ended June 30, 2021. | | 13. |
| | Authorize to pay salaries to the members of the Fraternal Order of Police (FOP) for the months of July, August and September 2021 at salary rates based on those in force for the fiscal year ended June 30, 2021. | | 14. |
| | <u>GENERAL</u> | Approve a resolution of appreciation to Gabrielle McLean, Graduating Student Representative to the Board of Trustees. | |
| | Approve an extension of the duration of the Middlesex College Strategic Plan, now to run through June 30, 2023, and the inclusion of a new Strategic Direction to the existing Strategic Plan addressing Diversity, Equity and Inclusion. | | 2. |
| | Approve a policy to allow for the development of a Remote Work Procedure and for its implementation at the College. | | 3. |
| <u>HUMAN RESOURCES</u> | Approve all resolutions in the categories of Hires, Change of Status, Separations, and Miscellaneous. | | |